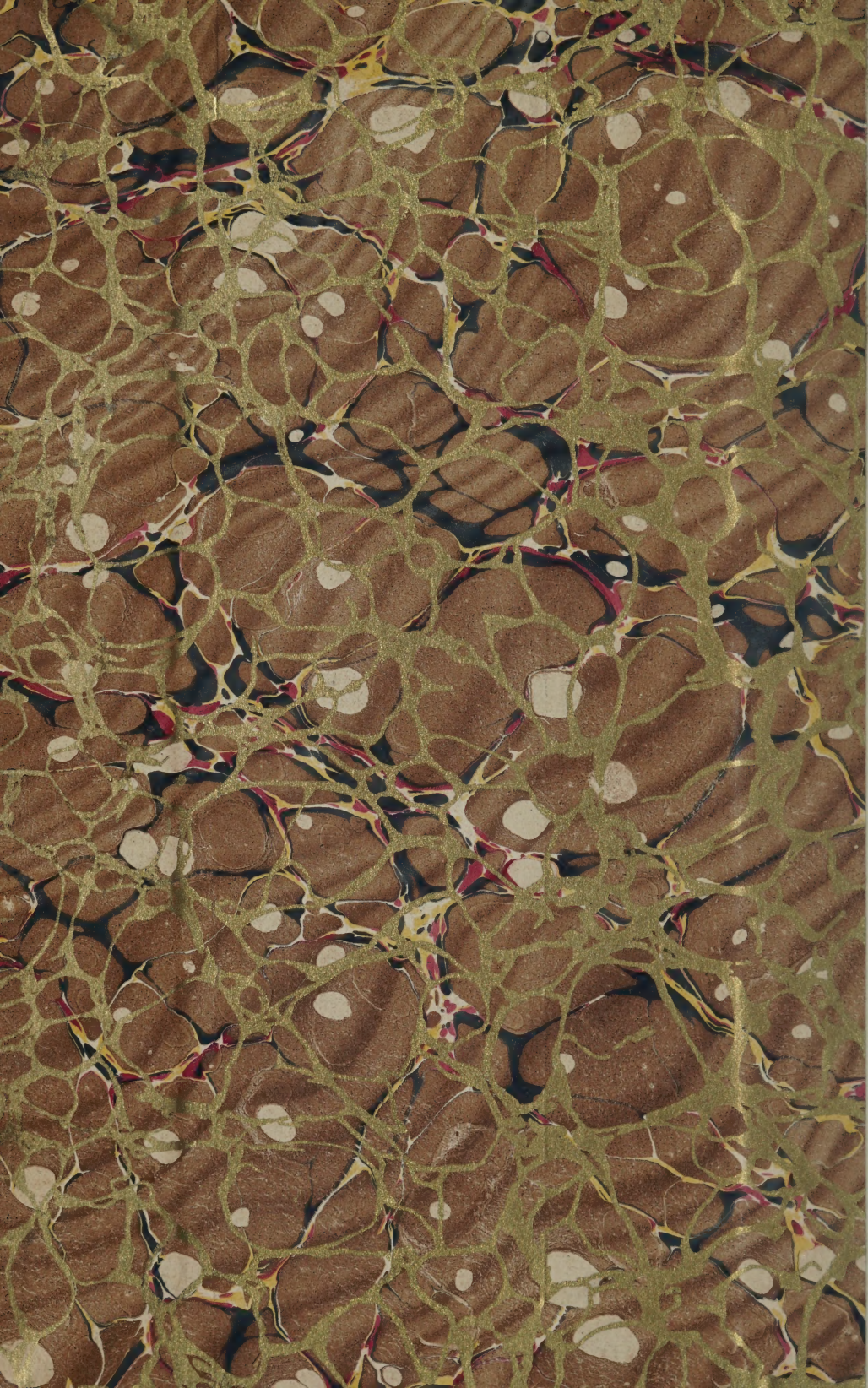


1971 - 74

ANNUAL
REPORTS

10

BOXFORD,
MASSACHUSETTS



ANNUAL REPORTS

OF THE

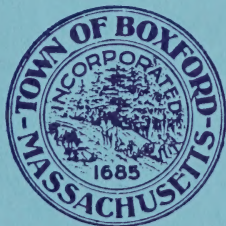
Town of Boxford

MASSACHUSETTS

FOR THE

YEAR ENDING DECEMBER 31

1971



2

BOYD-JAMES PRESS Inc.

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ANNUAL REPORTS

OF THE

RECEIPTS AND EXPENDITURES

OF THE

TOWN OF BOXFORD

Together with the

Report of the School Committee, and
the Various Town Officers

YEAR ENDING DECEMBER 31, 1971



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IN MEMORIAM

Gerrit Fort, Jr.

1893 - 1971

Finance Committee — 1959 - 1963

Laurence D. Frizzell

1904 - 1971

School Committee — 1954 - 1956

George F. W. Hopping

1894 - 1971

Constable West Parish — 1930 - 1933 and 1935 - 1941

Samuel E. Lawes

1890 - 1971

Inspector of Slaughtering — 1963 - 1968

Walter K. Morss

1886 - 1971

Election Officer — 1928 - 1930, 1933, 1934, 1937

Finance Committee — 1948 - 1951

Town Forest Committee 1941 - 1968

Clayton A. Nelson

1903 - 1971

Fish and Game Warden — 1935 - 1945

Deputy Forest Warden — 1939

Forest and Game Warden — 1940

Constable — West Parish — 1941 - 1949

Chief of Police — 1945, 1947 - 1949

Water and Drainage Committee — 1969 - 1971

IN MEMORIAM

Lucy K. Parkhurst

1890 - 1971

Assistant Treasurer — 1944

Temporary Treasurer — 1945

Treasurer — 1946 - 1967

Arthur G. Smith

1910 - 1971

Inspector of Slaughtering — 1968 - 1970

Ethel N. Walker

1915 - 1971

Policewoman — 1962 - 1964

TOWN OFFICERS

5

TOWN OFFICERS — ELECTED

BOARD OF SELECTMEN

Earle Blake	Term Expires 1974
Ruth E. Race	Term Expires 1973
John Evans	Term Expires 1972

MODERATOR

William J. Greenler, Jr.

TOWN CLERK

E. Laurence Colby	Term Expires 1974
Barbara C. Perley, Assistant	Term Expires 1974

TOWN TREASURER

Francis F. Perry	Term Expires 1973
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COLLECTOR OF TAXES

Frederick A. Smallman

BOARD OF ASSESSORS

Chester K. Twiss	Term Expires 1974
John R. Benson	Term Expires 1973
J. Warren Chadwick	Term Expires 1972

BOARD OF HEALTH

Julius J. Sasso	Term Expires 1974
Buell C. Bassette	Term Expires 1973
Una K. Bakewell	Term Expires 1972

SCHOOL COMMITTEE

Robert J. Cavanaugh	Term Expires 1974
Webster B. Brockelman, Jr.	Term Expires 1973
Albert D. Wood	Term Expires 1973
Harris R. Gates	Term Expires 1972
A. Gordon Price	Term Expires 1972

COMMITTEE ON SCHOOL FUNDS

Elected for life

Amy G. Parkhurst 1960	Richard P. Chadwick 1955
Harry E. Trask 1949	

TOWN OFFICERS

TREE WARDEN

Robert E. Hebb

HIGHWAY SURVEYOR

Clinton E. French

CONSTABLES

Harold O. Sederquest

Walter H. Gamans, Jr.

PLANNING BOARD

Patricia Bailly (1976)

Charles P. A. Nelson (1973)

Craig E. Falk (1976)

Thomas B. Greenman

William B. Pescosolido

(resigned)

(resigned)

Philip Briggs (1972)

William H. Sullivan (1975)

J. Alden Lincoln (1972)

Robert E. Borden (1974)

(appointed)

REGIONAL DISTRICT SCHOOL COMMITTEE

Peter K. Race (1974)

Kenneth E. Littlefield (1972)

Philip Bogdonoff (1972)

(appointed)

Lewis C. Doggett (resigned)

TRUSTEES OF THE BOXFORD TOWN LIBRARY

Joyce H. Heeremans (1974)

Frederick G. Lehmann (1972)

Milton E. Lord (1974)

Catherine T. Thomas (1972)

Ethel M. Houser (1973)

Robert A. Shepard (1972)

H. Irene Latham (1973)

(appointed)

Donald K. Reiland (1973)

John F. G. Eichorn (resigned)

Rosamond P. Gowen (1972)

TOWN OFFICERS — APPOINTED

TOWN COUNSEL

William J. Greenler, Jr.

TOWN ACCOUNTANT

Barbara C. Perley

Term Expires 1974

PROFESSIONAL ASSISTANT TO THE SELECTMEN

David M. Burns

TOWN OFFICERS

7

CHIEF OF POLICE

Douglas A. Warren

POLICE OFFICERS

Sgt. Louis Dumas, Jr.	David L. Ladd
Sgt. Fred D. Newell, Jr.	Leland D. Moran
Sgt. Harold O. Sederquest	Alerson E. Noyes
Paul M. Bates	Joseph A. Pageau
C. Richard Cunningham	Gordon A. Russell, Jr.
Clinton E. French	William F. Stone
David R. French	James T. Stromberg
Walter H. Gamans, Jr.	Theodore J. Williams
Richard A. Gaudet	Robert M. Woodbury

CHIEF OF THE FIRE DEPARTMENT

David E. McGarr

COMMUNICATIONS DIRECTOR

F. Richard Shaw

BUILDINGS AND GROUNDS DEPARTMENT

Clinton E. French, Superintendent

APPEAL BOARD

(Terms expire in December)

John Marsh (1973)	Donald Scutiére (1972)
Roland W. Butters (1971)	

APPEAL BOARD ALTERNATES

Simeon Locke (1973)	Peter Bedrosian (1972)
William J. McGrath (1971)	

CIVIL DEFENSE DIRECTOR

E. Preston Gould

CIVIL DEFENSE STAFF

Jay C. Andruss	Alerson Noyes	Vernon Young
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DEPUTY DIRECTORS OF CIVIL DEFENSE

Henry W. Nason	John M. Moore
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TOWN OFFICERS

CONSERVATION COMMISSION

Richard O. Palmer (1974)	Charles S. Hatch (1972)
Jean G. Price (1974)	Earle O. Latham (1972)
Rosamond P. Gowen (1973)	

DOG OFFICER

Donald E. Hughes (resigned)
Robert D. Hughes

FENCE VIEWERS

Selectmen

FINANCE COMMITTEE

DeWitt T. Minich (1974)	Donald C. Behrens (1972)
John G. Bolton (1973)	Carlyle W. Thomas (1972)
James H. Heeremans (1973)	Richard DeMark (resigned)

FOREST WARDEN

David E. McGarr

HISTORIC DISTRICT COMMISSION

Merton S. Barrows (1974)	Theodore R. Parsons (1973)
Joseph S. Perkins (1974)	Loren M. Wood (1972)
Natalie Curtis (1973)	

HISTORIC DISTRICT COMMISSION ALTERNATE
MEMBERS

Richard T. Fenton (1974)	Nancy N. Merrill (1973)
Arthur W. Havey (1972)	

INSPECTORS

Building Inspector — Henry W. Nason, West Boxford, 352-2323
Gas Inspector — Gardner W. Starrett, Boxford, 887-5058
Plumbing Inspector — Wendell P. Hall, Topsfield, 887-2759
Wire Inspector — Herbert W. Sperry, West Boxford, 352-2470

INSPECTOR OF ANIMALS

Buell E. Bassette, D.V.M.

TOWN OFFICERS

9

MOTH SUPERINTENDENT

Robert E. Hebb

(Term expires May 31, 1973)

NORTH ANDOVER AND BOXFORD DISTRICT
DEPARTMENT OF VETERANS' SERVICES

Bernard E. Bingham, District Director

NORTH SHORE REGIONAL VOCATIONAL STUDY
COMMITTEE

Kenneth Littlefield

A. Gordon Price

Jane S. Langton

RECREATION COMMITTEE

Edward McIlvaine (1974)

Robert J. Cavanaugh (1972)

A. Gordon Price (1974)

Donald Behrens (resigned)

William C. Abbott, Jr. (1973)

REGISTRARS OF VOTERS

E. Laurence Colby

Rachel Holley (1973)

George A. Gould (1974)

Gretchen Nault (1972)

ELECTION OFFICERS

Precinct I

Joyce A. Chub

Anna Karedes

Mary Edwards

Carol N. Martens

Alice A. Farnsworth

Mary Lou McDevitt

Louise Gingrande

Barbara J. Ross

Precinct II

Barbara Chadwick

Grace I. McGregor

Kathryn R. Dineen

Helen F. McLaughlin

Faye Jennings

Beatrice B. Wheeler

Audrey J. Ladd

Patricia Wheeler

SANITARY ENGINEER

John Romanski, R.S.

Office — Topsfield Town Hall — 887-2116

SCHOOL BUILDING COMMITTEE

John Stuart Haywood (1975) Wade Elliott (1973)
Frederick B. Monell, Jr. (1974) Julius Sasso (resigned)

From the School Committee

Robert J. Cavanaugh Harris Gates
Webster B. Brockelman, Jr.

TOWN FACILITIES PLANNING COMMITTEE

Merton S. Barrows David L. Pitt, Chairman
William J. Eckel Robert A. Shepard
Charles P. A. Nelson

TOWN FOREST COMMITTEE

(Terms Expire in December)

Robert B. Parkhurst (1971) Winthrop P. Haynes (1973)
Stanwood R. Morss (1972)

WATER RESOURCES AND DRAINAGE COMMITTEE

Patricia Bailly (1975) E. Brewster Wayland (1972)
Richard B. Alm (1974) Buell L. Bassette (1974)
Donald J. Scutiere (1973) Clayton A. Nelson (deceased)

BOXFORD DATA

The Town of Boxford was incorporated in 1685 and its population at the time of the 1970 census was 4,162. The number of registered voters in 1971 was 1940.

Area in square miles, 24.39; miles of Town Road, 72.83.

Boxford is in the Third Essex Senatorial District. The Senator is William L. Saltonstall, 388 Summer St., Manchester.

The Town is in the Twelfth Essex Representative District, and the Representative is Robert C. Buell, Woodcrest Road, Boxford.

JURY LIST — 1971-1972

Andersen, William H., Mink Farmer, Andersen Drive, W.B.
Bakewell, Joseph J., Management, Georgetown Road
Bedrosian, Peter, Chemist, Rowley Road
Boren, Janet B., Housewife, Bridlespur Road
Brockelman, Webster B., Jr. Insurance Executive, Herrick Rd.
Carson, Marie, Housewife, Georgetown Road
Chadwick, Helen E., Retired, Main Street, West Boxford
Cunningham, William A., Supervisor, Stagecoach Rd.
Davidson, Jack R., Merchant, Curtis Road
Dotson, John P., Engineer, Willow Rd., West Boxford
Eckel, William J., Engineer, Ipswich Rd., West Boxford
Faulkner, Leroy M., Engineer, Woodcrest Road
Fieldhouse, Ruth, Housewife, Main Street, West Boxford
Gamans, Walter H., Self-employed, Lake Shore Rd., W.B.
Gordon, Bruce J., Engineer, King John Drive
Gurley, Howard L., Auditor, Adams Rd., West Boxford
Hazelwood, Earle, Indus. Engineer, Chapman Road
Homsey, George, Electrical Engineer, Cross Road
Hoogerzeil, Helen F., Retired, Depot Road
Houldsworth, Ronald, Supervisor, Glendale Rd., West Boxford
Houser, Ethel M., Housewife, Hollow Tree Road
Inch, Elizabeth A., Housewife, Maple Ave., West Boxford
Jeffrey, David E., Jr., Insurance Executive, Main St., W.B.
Knisley, Charles K., Chemical Engineer, Cross Road
Laustsen, Margaret H., Library Assistant, Topsfield Rd.
Little, Kathleen, Housewife, Lake Shore Rd., W.B.
Loebel, Virginia, Housewife, Topsfield Road
Miley, Arthur R., Engineer, Crest Circle
Moulton, Edwin A., Machinist, Georgetown Road
Nelson, Clayton A., Retired, Main St., West Boxford
Patscheider, Arthur C., Pattern maker, Spofford Rd., W.B.
Peterson, Thomas R., Asst. Sales Mgr., King George Drive
Prevost, Bruno, Retired, Lily Pond Rd., W.B.
Rock, Eleanor H., Secretary, Ipswich Road
Stephens, Jay A., Engineer, Glen Forest Drive

Stoddard, John, Merchandising Mgr., Woodland Road
Sutton, Willena Z., Housewife, Boren Lane
Thomas, Catherine, Housewife, Baldpate Rd., W.B.
Thompson, Gordon, Engineer, Hemlock Road
Trask, David E., Banker, Depot Road
Walsh, Marjorie, Secretary, Elm Street

REPORT OF THE TOWN CLERK

ANNUAL TOWN MEETING, MARCH 1, 1971

The voters of Boxford met at the Masconomet Regional District School on March 1, 1971 at 8 P.M. After an introductory prayer by Rev. Robert Dana, the meeting was opened by William J. Greenler, Jr., the moderator. The following action was taken under the articles of the warrant:

1. VOTED to accept the reports of the Town Officers and Committees provisionally because of errors in the town report.

2. VOTED to adopt the prepared budget with the following changes: Registrars increased from \$600.00 to \$1,380.00; Board of Health decreased from \$20,000.00 to \$18,571.00; Regional District School decreased from \$844,649.69 to \$828,827.88; Highway Vacation Account decreased from \$2,400.00 to \$2,200.00; and Highway Sick Benefit decreased from \$1,000.00 to \$500.00.

3. VOTED to authorize the Selectmen to establish a Communications Department and set the salary of the Director. Funds for the department will be transferred from Fire Department, \$7,138.00, Police Department \$10,600.00, and an additional sum of \$3,230.00 will be raised and appropriated.

4. VOTED to raise and appropriate the sum of \$2,200.00 for capital outlay to enlarge the Communications system to include the Highway Department.

5. VOTED to authorize the Selectmen to establish a Department of Buildings and Grounds and set the salary of the Superintendent at \$1,000.00 annually; funds for the 1971 budget of \$6,000 to be transferred from Town Halls, \$2,500.00; Public Grounds, \$300.00; Community House, \$300.00; Maintenance of Ball Fields, \$2,550.00; Maintenance of Skating Rinks, \$250.00; Old Town Cemetery, \$50.00; and Libraries—Mowing and Shovelling, \$50.00.

6. VOTED to raise and appropriate \$1,436.00 for the purchase of equipment for the maintenance of the Town's buildings and grounds.

7. VOTED to appropriate \$3,500.00 for the maintenance of Road Machinery, to be transferred from Road Machinery Fund.

8. VOTED to appropriate \$25,000 for the Reserve Fund, to be transferred from Overlay Reserve.

9. VOTED to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1971, and to issue a note or notes therefor, payable within one year, and renew any note or notes therefor as may be given for a period of less than one year, in accordance with Section 17, Chapter 44, of the General Laws.

10. Passed over.

11. VOTED to appropriate the sum of money refunded from the County on account of dog licenses for libraries, the money to be expended by the Library Trustees.

12. VOTED to raise and appropriate \$7,250.00 to be used in conjunction with allotments from the State and County under Chapter 90 Construction, to be used on Washington Street.

13. VOTED to appropriate the sum of \$41,825.00 from Surplus Revenue to meet the State and County allotments for highways, said money when reimbursed to be credited to Surplus Revenue.

14. VOTED to raise and appropriate \$10,500.00 to be used for improvement and surfacing of the easterly end of Herrick Road.

15. VOTED to raise and appropriate the sum of \$2,000.00 for the purchase of Highway equipment.

16. VOTED to raise and appropriate the sum of \$729.00 for the purchase of speed signs, this sum to be added to the amount appropriated in 1970.

17. VOTED to authorize the Board of Selectmen to sell a present 1970 police cruiser and to raise and appropriate \$3,200.00 to purchase and equip a new cruiser-ambulance for the Police Department.

18. Voted down.

19. Voted down.

20. VOTED to raise and appropriate \$5,000.00 for repairs to the present West Boxford fire station.

21. VOTED to authorize and direct the Selectmen to negotiate the acquisition of land off Main Street in West Boxford abutting the Town Forest, to include all land within 400 feet of the Town Well; and to raise and appropriate \$4,000.00 for such acquisition.

22. VOTED by hand count, 205 yes, 26 no, to adopt a by-law establishing Historic Districts and an Historic District Commission under the provisions of Chapter 40C, General Laws, a copy of proposed by-law being on file with the Town Clerk.

23. VOTED to approve of the transfer, with legislative authorization, of title to 7.9 acres of land within the Town of Boxford owned by Videtta Corporation and shown on a plan entitled "Plan of Property bordering Pye Brook, Topsfield." dated December 1970 by C. Lawrence Bond, to the Town of Topsfield for conservation and no other purpose, and to authorize the Selectmen to execute and deliver any notes or correspondence of such approval.

24. VOTED to raise and appropriate \$1,000.00 for drug education and prevention, such fund to be administered by the Board of Health.

25. VOTED to raise and appropriate the sum of \$50,000.00 to be added to the Stabilization Fund.

26. VOTED 88 yes, 58 no to amend the Agreement between the Towns of Boxford, Middleton, and Topsfield forming the Masconomet Regional School District by striking out and rescinding Section XII of said Agreement entitled "Incurring of Debt," and adding Section XII as follows:

"Section XII. Incurring of debt. The incurring of indebtedness by the District shall be approved by the registered voters in the member towns pursuant to General Laws Chapter 71, sec. 16 (n). Indebtedness shall not be subject to disapproval by each member town as provided in General Laws Chapter 71, sec. 16 (d)."

Said amendment will in substance provide that the incurring of other than temporary indebtedness must be

approved by a majority of the registered voters in the member towns voting on the question at an election called by the three towns, at the expense of the district, on ballots prepared by the district, and conducted in each town in the same manner as the election of town officers.

27. VOTED to authorize a charge for the inspection of installation or alteration of oil burners and fuel storage tanks, such charge to be determined by the Board of Selectmen.

28. VOTED to adjourn at 11:55 P.M.

A true copy

Attest:

E. LAURENCE COLBY,
Town Clerk

BUDGET ADOPTED FOR 1971**General Government**

Selectmen	\$ 2,775.00
Board of Public Welfare	25.00
Assessors	6,100.00
Treasurer	5,034.00
Town Clerk	900.00
Accountant	4,200.00
Collector	2,900.00
Registrars	1,380.00
Elections	350.00
Town Counsel	1,200.00
Conservation Commission	60.00
Appeal Board	500.00
Planning Board	900.00
Building Inspector	1,100.00
Wire Inspector	1,200.00
Gas Inspector	600.00
Plumbing Inspector	600.00
Finance Committee	335.00
Recreation Committee	3,525.00
Board of Health	18,571.00
Inspector of Animals	50.00
Child Guidance Center	1,480.37
	<hr/>
	\$53,785.37

Protection of Persons and Property:

Dog Officer	\$ 400.00
Police	75,622.00
Fire Department	25,523.00
Tree Warden	2,500.00
Moth Suppression	1,400.00
Dutch Elm Disease Control	2,500.00
	<hr/>
	\$107,945.00

Aid and Relief:

Veterans Benefits	\$ 4,500.00
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Schools and Libraries:

Schools — Town	\$524,238.00
Regional District School	828,827.88
Town Libraries	25,430.00

\$1,378,495.88

Highways:

Selectmen's Highway Fund	\$ 2,000.00
Chapter 81 Maintenance	2,920.00
Snow Removal & Sanding	30,000.00
Street Lighting	1,300.00
Vacation Account	2,200.00
Sick Benefit	500.00
Operational Expense	3,000.00
Road Machinery Maintenance	3,500.00
General Highway Department	2,000.00

\$47,420.00

Unclassified:

Town Halls	\$ 2,500.00
Public Grounds	300.00
Town Forest	100.00
Civil Defense	200.00
Insurance	3,400.00
Memorial Day	600.00
Soldiers Graves	225.00
Brookside Cemetery	100.00
Mt. Vernon Cemetery	100.00
Boxford Village Cemetery	250.00
Harmony Cemetery	200.00
"Old" Town Cemetery	50.00
Town Reports	2,000.00
Clerical	3,000.00
Selectmen's Contingent Fund	2,000.00

TOWN CLERK

19

Interest on Maturing Debt and Temporary Loan	11,651.00
School House Notes	34,000.00
Community House	300.00
Group Hospital & Life Insurance	6,300.00
Water Source Survey	1,000.00

 \$68,276.00

Total Budget Adopted \$1,660,422.25

Other Items:

Article 3	\$ 3,230.00
Article 4	2,200.00
Article 6	1,436.00
Article 12	7,250.00
Article 14	10,500.00
Article 15	2,000.00
Article 16	729.00
Article 17	3,200.00
Article 20	5,000.00
Article 21	4,000.00
Article 24	1,000.00
Article 25	50,000.00

 \$ 90,545.00

 Total to be raised and appropriated \$1,750,967.25

TRANSFERS

Article 3	\$17,738.00
Article 5	6,000.00
Article 7	3,500.00
Article 8	25,000.00
Article 13	41,825.00

 \$94,063.00

Total Transfers

A true record

Attest:

 E. LAURENCE COLBY,
 Town Clerk

SPECIAL TOWN MEETING, NOVEMBER 29, 1971

The voters of Boxford met at the Spofford Pond School at 8 P.M. with 300 voters present. After a moment of silent prayer, the business meeting was opened by the Moderator, William J. Greenler, Jr. The articles of the warrant were disposed of as follows:

Article 1. (a) Voted to transfer \$800.00 to Libraries, \$600.00 to Group Hospital and Life Insurance, \$300.00 to Buildings and Grounds, \$3.00 to Public Grounds, \$50.00 to Community House, and \$1,750.00 to Communications: from Town Reports, \$355.52; Central Communications System 1966 Account, \$257.64; Fire Department, \$955.00; and Masconomet Regional School Planning Account, \$1,934.84.

(b) Voted to transfer \$2,737.36 from the Masconomet Regional Planning Account to the Police Department.

Article 2. Voted to appropriate the sum of \$502.50 received as State Aid for Libraries for the use of the Boxford Town Library.

Article 3. Voted unanimously to enact the following by-law: The Plumbing Inspector shall charge \$20.00 for inspection of new construction, which shall enure to the Town.

Article 4. Voted to transfer \$3,278.00 from Surplus Funds to finance the construction of School Zone signs, flashers, and crosswalks at Masconomet Regional High School, said sum to be fully re-imbursable by the Commonwealth of Massachusetts, and, when re-imbursed to be returned to Surplus Funds.

Article 5. Voted to authorize the Highway Surveyor to purchase a snowplow for \$1,150.00, by transferring that amount from Masconomet Regional Planning Account.

Article 6. Voted to transfer \$1,460.15 from Town Farm Fund and \$9,439.85 from Masconomet Regional Planning Account, totalling \$10,900.00 for the survey, appraisal, and purchase of, or an option to purchase 19.2 acres more or less adjacent to the Spofford Pond School and other town land.

Article 7. Voted to pass over.

Article 8. Voted to pass over

Article 9. Voted to enjoin the Board of Health to maintain a Saturday and Sunday schedule as part of a three day weekly schedule at the Sanitary Landfill.

Article 10. Voted down.

Article 11. Voted to request the Library Trustees to give further consideration and study to the re-location of the Ingalls Library at the Gardner Morse School, and report back to the town at the March 1972 Annual Town Meeting.

Article 12. Voted to adjourn at 9:50 P.M.

A true record

Attest:

E. LAURENCE COLBY,
Town Clerk

BIRTHS RECORDED IN 1971 IN BOXFORD

Date	Name	Parents
1970		
Nov. 18 —	Alexandra Rosen	Neville Rosen Catherine Elizabeth Phelps
1971		
Jan. 18 —	Heather Love McKay	Hunter Branson McKay Helen Dorothy Jermyn
Jan. 29 —	Thomas Oglevee Winship	Robert Louis Winship Susan Eves Arnold
Feb. 3 —	Aimee Jennifer Bissell	Alfred E. Bissell Linda N. Smith
Feb. 23 —	Matthew Spaulding Feingold	Murray Feingold Lorinda Jane Bluemer
Mar. 16 —	Brian Kress Cole	Richard Norman Cole Mary Isobel Glennie
May 3 —	Michael James Dawson	John Dawson Elizabeth Ann Jaillet
May 6 —	Martha Jane Lawrence	Richard Townsend Lawrence Judith Susan Toomey
May 10 —	Stephen Michael Lane	Alfred B. Lane Carolyn M. Musser
May 24 —	Daniel James Whitaker	Karl James Whitaker Carol Anne Bauer
June 3 —	Cheryl Ann Tucker	Alan Newell Tucker Ruth Ann Evane
June 7 —	Christine Winship	Mark Andrew Winship Judith Brigid McCarthy
June 9 —	Tracey-Ellen Demars	John Stuart Demars Shelley Marie Cooke
June 12 —	Scott William Farmer	James Woodruff Farmer, Jr. Janet Victoria Hosker
June 12 —	Laura Mary Fugere	Robert Edmund Fugere Carol Ann Buote

June 30 — Michael Scott Popowitz	Leonard Popowitz Linda S. Toushin
July 12 — Benjamin Britten Massiglia	Paul Russell Massiglia Judy Lynn Platz
Aug. 4 — Reneé Park Straub	William Park Straub Paulette Flait
Aug. 25 — Judith Lynn Spinney	Philip Thoman Spinney Dorothy Janet Byrnes
Sept. 17 — Nathaniel Scott Ravell	Robert James Ravell Sandra Kay Crego
Sept. 27 — Zeile August Dougher	Thomas August Dougher Ruth Zeile Ayer
Oct. 7 — Peter Christopher Rigopulos	Peter Nicholas Rigopulos Gloria Jean Whiteman
Oct. 17 — Christopher Jan Hurka	Joseph L. Hurka Ruth A. Geering
Oct. 19 — Charlene Marie Bourque	Joseph Charles Bourque Lucille Gertrude Scanlon
Oct. 21 — Craig Philip Lovell	Philip B. Lovell Ellen Gail Annich
Nov. 11 — Benjamin Mathew Stickney	Shawn Grady Stickney Pamela Scudder
Nov. 13 — Paula Marie Wood	David Fredrick Wood Ellen Mae Harper
Dec. 20 — Thomas Heinz Altherr	Heinz Helmut Altherr Waltraud Hildegart Rein

MARRIAGES RECORDED IN 1971

Date	Names	Residence
1971		
Jan. 16 —	Frank L. Breton, Jr. Catherine Clark Peterson	Hamilton Boxford
Jan. 30 —	Kenneth T. MacGill Gail E. Crossman	Boxford North Reading
Jan. 30 —	Charles F. Ford Kathleen Mary Dawer	Topsfield Beverly
Mar. 5 —	Thomas E. Ballentine Clara Ann Houldsworth	Beverly Lawrence
Mar. 27 —	Jon Vanderford Haywood Sallie Tod Parson	Boxford Watertown
Apr. 3 —	Bryan Fraser Chadwick Denise Marie Valma Turcotte	Boxford Salem
Apr. 3 —	Richard Wesley Langton Melanie Jane Foster	Boxford Sussex, England
Apr. 3 —	Ronald B. Mercier Linda M. Belleau	Danvers Boxford
Apr. 17 —	Philip A. Picariello Mary A. Noyes	Middleton Boxford
Apr. 18 —	Philip M. Russo Leslie A. Pitt	Winchester Boxford
May 28 —	Wayne T. Wesson Stephanie M. Grinley	Boxford West Newton
May 29 —	Mario J. Ragusa Donna Marie Earley	Revere Boxford
June 6 —	David Richard French Mary Ann Blaisdell	Topsfield Boxford
June 12 —	Paul Selwyn Taylor Cynthia Diane Folger	Boxford Marblehead
June 13 —	David Warburton Leslie Nangle	London, England Boxford
June 18 —	Frank D. Weymouth Bonnie L. Wade	Methuen Boxford
June 19 —	Robert V. Verdouch Paula R. Bacall	Salem Boxford

June 20 — Steven Casey	West Boxford
Patricia Caruso	West Boxford
June 26 — Philip White Lemire	Danvers
Carol Jean Perry	Boxford
June 27 — Rowland Walker Pritchard	Boston
Joyce Elizabeth Lenfestey	Cambridge
July 3 — Henry W. Beth	Holden
Elizabeth E. Newcomb	West Boxford
July 10 — William C. Sibley	Boxford
Pennie Hunter	Lee
July 12 — H. Peter Sennott	West Boxford
Judith Louise Anderson	Beverly
July 17 — Jack R. Holley	Boxford
Cheryl A. Thistlewood (Alder)	Salisbury
July 17 — Henry Edward Kirby	Danvers
Martha Elaine Douglass	Boxford
Aug. 7 — Thomas Saggese	Chelsea
Suzanne French	Boxford
Aug. 7 — Peter Marshall	Auburn, N.Y.
Margaret Adair Frizzell	West Boxford
Aug. 28 — Kenniston B. Tidd	Georgetown
Susan D. Little	West Boxford
Sept. 10 — Bruce K. Kamps	Boxford
Judy D. Hopping	Boxford
Sept. 11 — Arthur Kenneth Dansker	Peabody
Nancy Mae Ammon	Boxford
Sept. 11 — John Augustus Godfrey	New York City, N.Y.
Roslie Nathan Henderson	West Boxford
Sept. 17 — Horace Hebb	Boxford
Virginia Godbout Shaw	Merrimac
Oct. 2 — John E. Barry, Jr.	Frederick, Md.
Ellen L. Pitt	Boxford
Oct. 9 — Gary Allen Kelly	Georgetown
Janice Helen O'Brien	Boxford
Oct 16 — Dale Ernest Kitching	Topsfield
Paula Mary Sennott	Boxford
Oct. 16 — Richard Allan Miller	Brighton
Deborah Jane Dietrich	Boxford

Oct. 22 —	Robert E. Walsh	Concord
	Perrie Volz	Boxford
Nov. 27 —	Leonard David Gillis	Maywood, N.J.
	Polly Clark Peterson	Boxford
Dec. 18 —	Jeffrey Stephen Hadley	Marblehead
	Janice Gail Hopping	Boxford
Dec. 31 —	Albert C. Hebb	Boxford
	Barbara A. (Cloutier) Hickey	Danvers
Dec. 31 —	John R. Palmer	Boxford
	Pamela (Masters) Umbro	Lawrence

DEATHS RECORDED IN 1971

Date	Name	Age		
1970				
		Yrs.	Mos.	Days
Dec. 14 —	Philip D. Fairfield	29	9	6
Dec. 28 —	Norman M. Marshall	63	8	16
1971				
Jan. 17 —	Marie A. Stewart	68	10	9
Mar. 2 —	Hazel (Cuthbertson) Gardner	75	4	14
Mar. 13 —	John Alden Loring	47		
Apr. 1 —	Frank H. Covell	90	1	22
Apr. 8 —	Lettie F. (Cullen) Hey	92	11	12
Apr. 14 —	Walter K. Morss	85	11	19
Apr. 22 —	Lucy Parkhurst (Killam)	81	7	15
May 8 —	Katherine Fruin (Horan)	80	9	23
July 13 —	Douglas E. Lenfestey	70	5	10
Aug. 12 —	Armand Calderan	47	10	12
Sept. 13 —	Clayton A. Nelson	68	2	17
Sept. 17 —	Samuel Ernest Lawes	81	6	25
Oct. 22 —	Lawrence D. Frizzell	67	11	6
Nov. 7 —	Steven Joseph Bernard	16	7	8
Nov. 10 —	Kasimer Piotrowski	57		
Nov. 21 —	Kathleen Lilley (Netherland)	48	3	14
Dec. 16 —	George F. W. Hopping	77	9	5

DOG LICENSES — 1971

252 Males	@ \$ 3.00	\$756.00
5 Males	@ 2.00	10.00
45 Females	@ 6.00	270.00
236 Spayed	@ 3.00	708.00
4 Spayed	@ 2.00	8.00
11 Kennels	@ 10.00	110.00
1 Kennel	@ 25.00	25.00
1 Kennel	@ 50.00	50.00

555 Issued		\$1,937.00
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458 fees @ .25	\$114.50
97 fees @ .35	33.95

Town Clerk fees	\$148.45
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Remitted to Town Treasurer	\$1,788.55
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FISH & GAME LICENSES — 1971

150 Resident Fishing	@ \$5.25	\$787.50
39 Resident Hunting	@ 5.25	204.75
40 Resident Sporting	@ 8.25	330.00
38 Resident Minor Fishing	@ 3.25	123.50
18 Resident Female Fishing	@ 4.25	76.50
2 Spec. Non-Resident Fishing	@ 5.25	10.50
9 Spec. Non-Resident Fishing	@ 9.75	87.75
1 Spec. Non-Resident Hunting	@ 16.25	16.25
1 Duplicate		.50
10 Free		0.00

	\$1,637.25
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Town Clerk — 297 Licenses @ .25	74.25
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Remitted to Dept. of Fisheries and Game	\$1,563.00
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Respectfully submitted,

E. LAURENCE COLBY,

Town Clerk

REPORT OF THE BOARD OF SELECTMEN

The year of 1971 has brought completions in some areas of our town's government, beginnings in others, and further question marks in still more.

Beginnings have included the establishment of two new departments — Communications and Buildings and Grounds. The results and progress of these departments have been rewarding, answering the needs which we expressed in last year's Annual Report. Since July, round-the-clock communications service has been available to both citizens and emergency departments, with Police, Fire and Highway tied into the central switchboard. This was not an easy project to accomplish — and we congratulate our director, F. Richard Shaw, for facilitating the transition from the old system to the new so smoothly, and for his long hours of dedication to its success.

The Buildings and Grounds Department has received many compliments during its first year of operation, not only from the Selectmen, but many residents as well. The supervision of the buildings, grounds, and ballfields under one department, with Clinton E. French as Superintendent, has provided complete and careful coverage in maintenance of town facilities and in the appearance of the greens and fields.

In December, we were pleased to have another beginning for Boxford — the employment of the Professional Assistant to the Selectmen, David M. Burns, who has been hired under the Emergency Employment Act, with full federal funding for 2 years. Administrative assistance to the Selectmen has been the subject of discussion by the Board for some time, and its need has been recognized as important to the efficient operation of the growing community. We welcome Mr. Burns to our staff and look forward to his contributions to Boxford. Among his duties, Mr. Burns will assist the Selectmen in research, in the coordination of projects among departments, daily administration of programs approved by the Selectmen, organizing special undertakings, such as the house-numbering for the town, and will be available to citizens to give information and answer questions and complaints.

Also starting its existence in 1971 was the Historic District Commission, overwhelmingly voted into being at the Annual Town Meeting, along with the preservation of two historically significant areas of the town.

The thanks of the Selectmen and the town go to the Boxford Village Garden Club for the beginnings of a new face for the outside of the Town Hall, with the planning and creation of gardens around the building.

Some issues remain in the question mark or still-to-be-settled area. Among these are: the use of the Gardner Morse School, further planning for the renovation or repair of town buildings, completion of the capital budget, resolution of the method of disposal of brush, guidelines for the acquisition of land for open-space preservation and for additions to recreational facilities, the possibility of further co-ordination of departments in the area of town services, such as a Department of Public Works, and an overview of the structure of our town's government, including the revision of the by-laws.

The disposal of brush has been the subject of the Board's attention on many occasions during 1971, including two petitions to the Department of Public Health for permission to burn brush, both of which were denied. After these refusals, the Board provided an area adjacent to the landfill site for brush disposal, opened one day in late November, and has also budgeted for additional "disposal days," to be arranged by the Tree Warden in 1972. It is hoped that this solution will ease the problem at least temporarily. In the meantime, our proposal to the Massachusetts Selectmen's Association for a petition to the Legislature requesting permission for brush burning, has been filed with that body and bears the number — H976. It is important that we follow the progress of this bill and make our feelings known to the legislators if we wish it to be successful.

Preservation of open spaces has come to the attention of the Conservation Commission, the Planning Board, and the Selectmen on several occasions. Of particular concern to the Selectmen, was a notice to the Board that the owners of land bordering Baldpate Pond, and including the Shopping Center,

intended to place the area on the market. After conferring with representatives of the above-mentioned boards as well as the Recreation Committee, the Selectmen met with both the owners of the property and their lawyer. Following an exchange of various proposals over a long period of time, the Board was unable to obtain consent of the owners to swap the adjacent town property for acreage at the beach site, or to purchase the beach site. The Board also concluded that it could not recommend purchase of the entire parcel to the Town due to the heavy costs which it would impose. As suggested earlier in this report, further discussion in 1972 is necessary on guidelines for the acquisition of open space and recreational facilities.

Under the "completed" section of town business, we list the purchase of the land adjacent to other town land at Spoford Road, approved by the voters at the November Town Meeting, and the approval of transfer of title to 7.9 acres of land bordering Topsfield to that town for conservation purposes, voted at the 1971 Annual Town Meeting. Also, as required in the by-laws that the Selectmen shall make "reports in regard to all suits against the town," we can state that the resolution of the case mentioned in last year's report, the Town of Boxford versus Smith, was received in January 1971, and was decreed in favor of the town.

Completing his duties in the spring of 1971 was Fire Chief Charles Killam. The Board extended its appreciation to him for five years of diligent service in the position. David E. McGarr was appointed at that time to become the new Chief of the Department.

In the area of road work, on which the by-laws also require a report by the Selectmen, a major completion was the Towne Road bridge. We are all pleased with this attractive structure as well as the safety which it provides. The town has received a reimbursement from the State for a portion of the cost of this work — \$9,689.97 — under the Flood Relief Act, passed as a result of the spring floods in 1968.

Other matters relating to town ways are listed in the Highway Surveyor's report; however, on legal matters concerning

roads—the Selectmen were represented at hearings before the County Commissioners on the lay-out of the southerly end of Herrick Road (finished in August) and of Washington Street as well as on proposed Chapter 90 projects for 1972.

The roads on which speed-limit surveys were completed in late 1970 were posted with the proper signs in June, but unfortunately a number of them on Main Street and Lawrence Road disappeared immediately. This was a most unfortunate incident—not only from the traffic-safety point of view—but also from the cost factor, a needless replacement expense for the town.

Many months of work have gone into the discussion and preparation of plans for “School Zone” speed limits in front of the Masconomet Regional High School. The Department of Public Works of Massachusetts gave its approval of the School Zone, specifications were drawn, and bids were received on the project. As soon as final written approval of the low bidder arrives, installation can begin; and so it is hoped that by spring, the lights will be in operation, reducing the speed to 20 miles per hour at student arrival and departure times. This project is fully reimbursable by the state.

The other item which the by-laws say must be covered in the Selectmen’s Report is “repairs made upon public buildings.” Routine maintenance has been handled well under the new Department of Buildings and Grounds, but we wish to note two fine improvements made by organizations in the town to our buildings. The Boxford 4-H Equestrians, under the direction of Mrs. Robert Borden, painted and refurbished the interior of the Community House, making it an attractive meeting-place; and the Boxford Grange has indicated its intent to contribute to the cost of refinishing the floor in the upstairs of the Town Hall, a much-needed improvement. We thank both groups for their interest and assistance.

Repairs to the West Boxford fire station were of major concern to the Board in 1971. After many consultations, the proper method of rehabilitation for the building was determined, and the structural repairs were completed in the sum-

mer and fall. Later, the building was painted, and we are now awaiting improvements to the large doors. Money still remains in this fund should other items need attention.

In connection with their duties, the Selectmen have represented the town at hearings before the County Commissioners, the Department of Public Health in connection with brush disposal, the Annual Meeting of the Massachusetts Selectmen's Association, Memorial Day and 4th of July activities, sessions of the Northern Essex Consortium on Emergency Employment Act matters, the awarding of training certificates to Fire Department members, the special celebration of the West Boxford Grange, Troop 51 Eagle Scout Court of Honor, planning meetings for the Masconomet Student Government Day, a conference on municipal finance, session of town boards and committees as necessary.

Looking ahead to 1972, there are the items mentioned in the still-to-be-solved category which must be considered — as well as two significant changes which will occur. One is the completion of nine years of service to the Board by John Evans. The other two members, and we are sure that we can speak, too, for all those who have worked with him, extend thanks for his dedication to the Board during a real transition period of the Town.

The other change, which has already been announced, will be the retirement of Miss Barbara Perley from her offices in the town. It is difficult to put into words appreciation for all that she has given of herself to Boxford for such a long time; so for the Board and the citizens of Boxford, we say "thank you" and close this report with special honor to Miss Perley — with the message sent to the Massachusetts League of Cities and Towns when we nominated her as the Outstanding Municipal Employee of 1971.

BARBARA C. PERLEY

Town Accountant — 1938 to present

Assistant Town Clerk — 1941 to present

Assistant Assessor and counsellor to all other town departments for many years

This remarkable lady serves the town of Boxford not only in the capacities listed, but as general aide and friend to all those asking her help. No matter whether one wants the birth-date of his great-great uncle, or the location of his septic system, Miss Perley can put her hands on the information. Her knowledge of every piece of land in town, as well as of the populace, both old and new, and her recall of details of past procedures and events have assisted many a town official and resident over the years — years which have embraced rapid change and growth. In fact, we might say that the Town Hall revolves around her — and things will be “mighty different” as she, who rarely takes a day off, moves toward her retirement at the end of this year. We salute Barbara C. Perley for her tireless devotion to Boxford and its people.

For the Selectmen:

RUTH E. RACE, Chairman

JOHN EVANS

EARL BLAKE

REPORT OF BOARD OF ASSESSORS

The year 1971 was one of substantial change and progress for our Board. Our principal project, the conversion of the Town's assessment policy on buildings and improvements from our old system to a new "construction cost" basis, was accomplished and will facilitate fair and equitable assessing in the future.

The amount of detailed work necessary to bring our revaluation project to a conclusion was much in excess of what we had anticipated. While the tax bills were out late again this year, it was felt that the completion of the revaluation project for 1971 was a "must." The billings on the new basis brought forth approximately 150 applications for abatement. This is about 10% of the total, and according to experiences of neighboring towns, this is quite considerably below the expected grievance level where a town-wide revaluation program has been instituted.

Through the cooperation of one of our local daily newspapers, the list of all valuations was published for the first time in many years. We felt this was desirable from our point of view as assessors.

We also feel quite proud of the fact that this revaluation work was done by the elected members of the Board and the regular clerical staff at a minimum of expense to the Town.

Not resting on our laurels, we expect to work toward achieving the following goals for the year 1972: —

1. Change regular meetings from every Tuesday night to first and third Tuesdays of the month. Change meeting hours from 7 to 9 p.m. to 7 to 10 p.m.
2. Set up regular office hours for Assistant Assessors at Town Hall. Preferably this will be done two days each week, one morning and one afternoon.
3. Convert tax listing and billing procedures from manual to automatic data processing.
4. Complete Town Assessors' maps.

5. Improve communications with Planning Board and Appeals Board to facilitate record keeping on subdivisions and variances.

6. Discuss with various interested Town Boards, Committees and officials the present status of land valuations and the advisability of changing same.

7. Send one member of the Board to Massachusetts Assessors School at Amherst.

While we may not achieve all of the above, we will do our best to accomplish as much as possible toward the final goal of giving Boxford a modern and equitable assessing system.

As has been our practice in recent years, we are again publishing the recapitulation sheet of the previous year. This shows the details of the computation of the 1971 tax rate of \$102.00

Respectfully submitted,

BOXFORD BOARD OF ASSESSORS

CHESTER K. TWISS

J. WARREN CHADWICK

JOHN R. BENSON

THE COMMONWEALTH OF MASSACHUSETTS

Town of Boxford

1971 RECAPITULATION

TOWN: Total appropriations to be raised

by taxation \$1,750,967.25

Total appropriation voted to be
taken from available funds:

In 1971 \$94,063.00

In 1970 since 1970

rate was fixed 8,896.52

102,959.52

\$1,853,926.77

Offsets to Cherry Sheet Estimated Receipts:

School Lunch Program \$4,345.05

Free Public Libraries

(include Reg. Library) 502.50

4,847.55

\$20,406.25

Veterans' District

185.37

County Retirement

20,220.88

28,866.37

COUNTY: Tax and Assessments

	1971	1970
	Estimates	Under-
		estimates
County Tax	\$28,866.37	

28,866.37

STATE: Tax and Assessments

State Recreation Areas \$ 5,900.16 \$ 339.72

Audit of Municipal

Accounts 3,358.34

ASSESSORS

37

Mosquito Control			
Projects	9,979.60	3,550.38	
Motor Vehicle Excise			
Tax Bills	485.40		
Ipswich River			
Watershed District	390.00		
	<hr/>	<hr/>	
	\$20,113.50	\$3,890.10	24,003.60
OVERLAY of current year			91,040.09
			<hr/>
GROSS AMOUNT TO BE RAISED			\$2,023,090.63

Estimated Receipts and Available Funds

1971 Estimated Receipts as certified by the Commissioner on	
Cherry Sheet, Item 4	\$452,478.56
Motor Vehicle and Trailer Excise	132,631.51
Licenses	4,818.50
Fines	355.00
General Government	379.45
Health and Sanitation	728.50
Highways	385.34
Libraries (local receipts other than State Aid)	593.42
Interest: On Taxes and Assessments \$2,110.66; On Deposit \$13,238.73	15,389.39

Total Estimated Receipts	<hr/>	\$607,759.67
Overestimates		\$512.91

Amounts voted to be taken from available funds

Avail. Funds	11/30/70	\$8,896.52
Police & Fire	3/ 1/71	17,738.00
Avail. Funds	3/ 1/71	6,000.00
Road Machinery	3/ 1/71	3,500.00

ASSESSORS

Overlay Reserve	3/ 1/71	25,000.00
Free Cash	3/ 1/71	41,825.00

102,959.52

Total Available Funds \$103,472.43

Total Estimated Receipts and Available Funds \$711,232.10

Net Amount to be Raised by**Taxation on Property**

\$1,311,858.53

Total Personal Property \$698,309.00

Valuation: Real Estate 12,163,048.00

Total \$12,861,357.00

Tax Rate Personal Property Tax \$71,227.52

\$102.00 Real Estate Tax 1,240,630.89

Gain to avoid fractional divisions
of tax rate

12

Total Taxes Levied on Property

\$1,311,858.53

Items not entering into the determination
of the Tax Rate

Classified Forest Land

\$60.50

Total Amount of 1971 Taxes on Property
and of Assessments Added to Taxes as
Committed to Collector

\$1,311,919.03

REPORT OF THE COLLECTOR OF TAXES

TAXES — 1960

Uncollected Jan. 1, 1971	\$4.70	
Taxes Collected:		
Real Estate		\$4.70
	<hr/>	<hr/>
	\$4.70	\$4.70

TAXES — 1961

Uncollected Jan. 1, 1971	\$16.45	
Taxes Collected:		
Real Estate		\$16.45
	<hr/>	<hr/>
	\$16.45	\$16.45

TAXES — 1962

Uncollected Jan. 1, 1971	\$320.68	
Taxes Collected:		
Real Estate		\$17.68
Uncollected Dec. 31, 1971		303.00
	<hr/>	<hr/>
	\$320.68	\$320.68

TAXES — 1963

Uncollected Jan. 1, 1971	\$53.03	
Taxes Collected:		
Real Estate		\$22.73
Uncollected Dec. 31, 1971		30.30
	<hr/>	<hr/>
	\$53.03	\$53.03

TAXES — 1964

Uncollected Jan. 1, 1971	\$337.50	
Taxes Collected:		
Real Estate		\$11.25
Uncollected Dec. 31, 1971		326.25
	<hr/>	<hr/>
	\$337.50	\$337.50

TAX COLLECTOR

TAXES — 1965

Uncollected Jan. 1, 1971	\$275.28	
Uncollected Dec. 31, 1971		\$275.28
	<hr/>	<hr/>
	\$275.28	\$275.28

TAXES — 1966

Uncollected Jan. 1, 1971	\$4,674.47	
Interest Collected:	193.00	
Taxes Collected:		
Real Estate		\$702.18
Interest		193.00
Uncollected Dec. 31, 1971		3,972.29
	<hr/>	<hr/>
	\$4,867.47	\$4,867.47

TAXES — 1967

Uncollected Jan. 1, 1971	\$5,609.54	
Interest Collected:	187.04	
Taxes Collected:		
Real Estate		\$702.18
Motor Vehicle Excise		610.59
Interest		187.04
Uncollected Dec. 31, 1971		4,296.77
	<hr/>	<hr/>
	\$5,796.58	\$5,796.58

TAXES — 1968

Uncollected Jan. 1, 1971	\$10,031.05	
Interest Collected	622.94	
Personal Property Refund	22.40	
Taxes Collected:		
Real Estate		\$3,607.74
Personal Property		204.40
Motor Vehicle Excise		160.33
Interest		622.94
Abatements:		
Personal Property		22.40
Uncollected Dec. 31, 1971		6,058.58
	<hr/>	<hr/>
	\$10,676.39	\$10,676.39

TAXES — 1969

Uncollected Jan. 1, 1971	\$14,475.02	
Real Estate Refunds	34.20	
Motor Vehicle Excise Refunds	99.82	
Interest Collected	665.19	
Taxes Collected:		
Real Estate		\$4,502.15
Personal Property		470.25
Motor Vehicle Excise		2,408.29
Interest Collected		665.19
Abatements:		
Real Estate		298.56
Motor Vehicle Excise		99.82
Uncollected Dec. 31, 1971		6,829.97
	<hr/>	<hr/>
	\$15,274.23	\$15,274.23

TAXES — 1970

Uncollected Jan. 1, 1971	\$84,299.39	
Motor Vehicle Excise Commitments	24,345.58	
Real Estate Refunds	880.43	
Motor Vehicle Excise Refunds	1,948.80	
Interest Collected	1,020.87	
Taxes Collected:		
Real Estate		\$48,211.38
Personal Property		2,459.52
Motor Vehicle Excise		34,055.69
Classified Forest Land		26.88
Interest Collected		1,020.87
Abatements:		
Real Estate		926.12
Motor Vehicle Excise		4,479.65
Uncollected Dec. 31, 1971		21,314.96
	<hr/>	<hr/>
	\$112,495.07	\$112,495.07

TAXES — 1971

Real Estate Commitments	\$1,243,900.11
Personal Property Commitments	71,227.52

TAX COLLECTOR

Classified Forest Land Commitment	60.50	
Farm Animal Excise Commitment	32.41	
Motor Vehicle & Trailer Excise Comm.	149,619.13	
Real Estate Refunds	8,307.37	
Motor Vehicle Excise Refunds	2,930.03	
Interest Collected	707.86	
Taxes Collected:		
Real Estate		\$1,135,665.52
Personal Property		68,222.09
Motor Vehicle Excise		114,236.96
Farm Animal Excise		32.41
Interest Collected		707.86
Abatements:		
Real Estate		24,083.46
Personal Property		20.40
Motor Vehicle Excise		14,061.26
Adjustment — Tax Refund		89.10
Transfer to Tax Title		7.96
Uncollected Dec. 31, 1971		119,657.91
		<hr/>
	\$1,476,784.93	\$1,476,784.93

RECAPITULATION

Total Receipts from Taxes:		
Real Estate		\$1,193,463.96
Personal Property		71,356.26
Classified Forest Land		26.88
Farm Animal Excise		32.41
Motor Vehicle Excise		151,471.86
Interest		3,396.90
		<hr/>
		\$1,419,748.27

Respectfully submitted,

FREDERICK A. SMALLMAN,
Collector of Taxes

REPORT OF THE TOWN TREASURER

The Town Treasurer's report of General Fund and Town Trust Fund Receipts and Disbursements for the year 1971 is respectfully submitted herewith. Interest income earned in 1971 under our investment program for general fund cash totalled \$13,857.40. It is interesting to note that since 1968, when this program was instituted, the Town of Boxford has received interest income from this source as follows:

1968	\$10,683.42
1969	15,771.50
1970	13,238.73
1971	13,857.40

Total	\$53,551.05
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In 1971 the Town found it necessary to borrow in anticipation of revenue as follows:

Date	Due	No. Days	Rate	Amount
3/15/71	11/15/71	245	2.08%	\$400,000.
8/18/71	11/15/71	89	3.05%	150,000.

Present indications seem to indicate favorable borrowing rates for the coming year 1972.

Respectfully submitted,

FRANCIS F. PERRY,
Town Treasurer

**REPORT OF GENERAL FUND RECEIPTS
AND DISBURSEMENTS**

January 1, 1971 through December 31, 1971

General Fund Cash Balance — January 1, 1971	\$370,278.78
1971 General Fund Receipts	2,504,975.67

\$2,875,254.45

1971 Treasury Warrants approved
by the Selectmen

2,442,653.36

General Fund Cash Balance — December 31, 1971	\$432,601.09
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TOWN OF BOXFORD
REPORT OF TOWN TRUST FUNDS
 January 1, 1971 through December 31, 1971

Name of Fund	Balance		1971		1971		1971		Balance	
	Jan. 1, 1971	Income	Jan. 1, 1971	Income	Transfers	Dec. 31, 1971	Transfers	Dec. 31, 1971	Transfers	Dec. 31, 1971
Town Farm Fund	\$1,460.15	\$82.10				\$1,542.25				
Post War Rehabilitation Fund	6,249.61	318.36				6,567.97				
Sarah P. Perley Fund	2,590.98	145.70				2,736.68				
Curtis-Killam Burial Lot Fund	480.48	25.75				506.23				
East Parish Library Fund	3,635.61	181.75			(1)	\$185.61				
West Parish Library Fund	3,159.08	155.78			(2)	159.08				
Mary Stacy Holmes Fund	2,444.28	135.44			(3)	68.58				
East Parish Library Cote Fund	1,798.95	101.17				1,900.12				
Boxford Visiting Nurse Fund	1,728.16	97.17				1,825.33				
Town School Fund	4,500.00	270.57			(4)	270.57				
Stabilization Fund	172,344.99	9,940.99			(5)	\$50,000.00				
Conservation Fund	12,603.70	670.89								
TOTALS	\$213,045.99	\$12,125.67				\$50,000.00		\$683.84		\$274,487.82

- (1) Transfer to General Fund — Town Library
 (2) Transfer to General Fund — Town Library
 (3) Transfer to General Fund
 (4) Transfer to General Fund
 (5) Transfer from General Fund per vote of Town Meeting

Respectfully submitted,

FRANCIS F. PERRY,
 Town Treasurer

REPORT OF THE TOWN SCHOOL FUND COMMITTEE

The Town School Fund Report for the year 1971 is submitted as follows:

Balance — January 1, 1971	\$4,500.00
1971 Interest Income	270.57
	<hr/>
	\$4,770.57
Income to General Fund	270.57
	<hr/>
Balance December 31, 1971	\$4,500.00

Respectfully submitted,

HARRY E. TRASK

RICHARD P. CHADWICK

AMY G. PARKHURST

Town School Fund Committee

REPORT OF THE BOARD OF HEALTH

The Board wishes to thank townspeople for cooperating in the satisfactory maintenance of a sanitary landfill operation at the site of the old open burning dump. All things considered the first full year of operation went very smoothly. The Board instituted a monthly rodent control program which has been very effective. We're glad to report that nearly everyone adheres to the hours that the dump is open: Friday, Saturday and Sunday between 8:00 and 3:30 P.M. Obviously a considerable amount of money is saved by not having town collection of garbage and trash.

State regulations are rather explicit on the subject of brush: that it must be chipped or buried and it cannot be burned. Disposal of town brush and homeowner's brush is a problem, which, while not directly involving health, is of con-

cern to this Board. We are joining with the Selectmen, Highway Dep't and other interested groups to determine the best solution. Meanwhile, complying with the Fire Regulation, no brush can be dumped at the Landfill Site unless a special day has been set aside for this purpose. To conserve space and make covering less expensive, we are asking that residents cut the brush into 4 foot lengths and tie bundles securely.

Last year's Town Meeting directed the Board to appropriate up to \$1,000 for drug education in as much as town money could not be allocated directly to a private group. The part time services of Rev. Bob Rafford were secured and the towns of Topsfield and Middleton have shared with us the paying of his salary out of this appropriation.

The Board recognizes the importance of drug education in the lower grades particularly and is glad that the schools have incorporated this into their health and science curriculums. Much of the previously mentioned educational work has been studied and begun by the Tri-Town Council on Drugs and Alcohol, a group composed of dedicated adults and young people who conduct study sessions, coffee hours, etc. We ask all citizens to consider seriously the problems and solutions — with the goal in mind of aiding the greatest number of people in the Tri-Town Area.

Respectfully submitted,

UNA K. BAKEWELL, Chairman
BUELL BASSETTE
JULIUS SASSO

THE ESSEX COUNTY MOSQUITO CONTROL PROJECT REPORT OF ACTIVITIES IN BOXFORD, MASS. FOR 1971

The Essex County, Revere, and Winthrop Mosquito Control Project has been serving the Town of Boxford with a year-round program of mosquito abatement for six and one-half years. During this period as the Project has grown, the service provided Boxford and all other communities in the district has also increased. Project personnel have become better acquainted with the topography of the area and the residents have demonstrated concern with and knowledge of the many facets of mosquito control. An increasingly effective program has resulted.

The objective of the Essex County Project has always been the reduction of the mosquito population to the point where it no longer constitutes a severe nuisance and a health hazard to man and animal. This objective can be reached primarily through the employment of measures which reduce the breeding sources, and secondly through the judicious use of chemicals. As the breeding sources are eliminated through drainage and water management there will be a proportionate decrease in the need for chemical treatment. In keeping with this objective is this report of work accomplished in Boxford during 1971.

During the month of February and March a total of eighty-two (82) acres of fresh water woodland pools were treated by the application of the pesticide Methoxychlor to the surface of the ice. These pools are depressions filled with water from fall rains and melting winter snows and for the most part have no association with marshes or wetland areas. In a normal summer season they will be completely dry by mid-July. Prior to drying they are the major source of the fresh water species of mosquitoes which appear on the wing annually around Memorial Day.

In April and early May, thirty-seven and one-half (37½) acres of woodland pools not treated during the ice-dusting program, received an application of larvicide known commercially as Abate, an organophosphate. This material has proven,

if applied at the recommended dosage of one fluid ounce per acre of water surface, to be comparatively non-toxic to all but the target organism, the mosquito larva, and then only in its first three instars or molting stages. The fourth instar and pupal stage along with other aquatic organisms are unaffected by this treatment.

The total acreage treated on ice and water surface during the so-called off season was one hundred and nineteen and one-half (119½). Considering that this figure represents the total area of hundreds of woodland pools ranging in size from 100 square feet to ¼ acre which must be located by walking the forests and fields and in turn treated manually, we can better realize the magnitude of the job. Sixteen hundred and eighty-three (1,683) acres were thus treated in Essex County in 1971.

As in previous years the Project conducted a spraying program to combat the adult mosquito during June, July, and August, and this work was accomplished in Boxford on the following dates: June 1, 4, 15, 22, 25, 29; July 2, 6, 13, 20, 22; August 4, 6, 17, 24.

During the year, employing power equipment 4,580 feet of brooks and streams were reclaimed in Boxford, and the brush and undergrowth was removed manually from both banks along 2,650 feet of these same streams.

Except for the summer spraying, the majority of the mosquito abatement work performed in Boxford or any other community, because it takes place in the swamps, marshes and woodlands back from the main thoroughfares, goes unnoticed by the general public. The winter ice dusting, the spring larviciding, and the permanent work of drainage and water management mentioned in this report represent many hundreds of man hours and machine hours expended. The time spent in spraying represents a small percentage of our total effort. It is unfortunate that the least important phase of our year-round program commands the most publicity.

Respectfully submitted,

ROBERT W. SPENCER,
Superintendent

REPORT OF THE BOXFORD-TOPSFIELD-WENHAM HEALTH DISTRICT

Established under the provisions of Section 27A, Chapter 111 of the General Laws, the towns of Boxford, Topsfield and Wenham members of said district, completed its fourth year of operation. At the annual district meeting the following members were elected as officers and members of the executive committee for the coming year:

Chairman — Gilbert K. Steward, Jr. (Topsfield)

Executive Committee Members — Dr. Buell Bassette
(Boxford)

Joseph F. Robbins (Wenham)

Secretary/Treasurer — Francis F. Perry (Boxford)
ex-officio member

The 1970's are emerging as the decade for protecting man's environment and great emphasis is being placed in consumer protection at all levels. The year 1971 will be reported as the healthiest year for all communities of the district. The virtual absence of childhood and certain communicable diseases of our population is living testimony to this fact. Many factors are directly related to this accomplishment, however two major reasons are health education of the masses and excellent medical care through preventive medicine, including sound immunization programs.

The past year brought forth a clamor within the food processing industry because of sensational journalism on two isolated cases of food poisoning resulting in the death of one person. The food and drug inspectional programs throughout this country were severely chastised. Health authorities became indignant, and as a member of this group, I feel rightfully so. If the citizens would take into consideration that billions of tons of safe and wholesome processed foods are consumed annually without hesitation or danger. This type of logic should indicate that someone must be doing something right.

Health officials prefer to be referred to as "regulatory personnel" rather than enforcement officers. Every effort is

made to educate the public of the necessity in correcting violations or defects in health regulations and laws. However, if such rationalization fails then corrections are enforced through the judicial system.

The BTW Health District takes this opportunity to congratulate the citizens of Boxford, Topsfield and Wenham for their cooperation in observing the recent ban in "open burning." This has inconvenienced many and created hardships for others. This effort has been recognized by state officials and a "well done" is in order for making these communities a better place to live.

Respectfully submitted,

JOHN R. ROMANSKI, R.S.,
Director

Report of Percolation Tests in 1971

60 percolation tests were performed.

7 re-tests were performed.

3 lots found unsatisfactory for construction on the basis of tests performed:

Lot #63 Crooked Pond Drive

Lot #B Kelsey Road (Kelley)

Lot #4 Silvermine Road

43 new construction permits issued for the year.

Respectfully submitted,

JOHN R. ROMANSKI,
Director

Treasurer's Report — B.T.W. Health District

JANUARY 1, 1971 — DECEMBER 31, 1971

GENERAL FUND

CASH BALANCE, January 1, 1971 \$711.77

RECEIPTS:

Member Town Assessments:

Boxford (40%) \$5,764.00

Topsfield (40%) 5,764.00

Wenham (20%) 2,882.00

Interest Income on General Fund

Deposits 295.03 14,705.03

\$15,416.80**DISBURSEMENTS:**

Salaries \$11,600.00

Travel 1,200.00

Telephone 154.29

Office Expense 69.36

Laboratory Analysis 54.00

Insurance and Treasurer's Bond 264.00

County Retirement 1,592.19 14,933.84

GENERAL FUND

CASH BALANCE, December 31, 1971 \$482.96

Respectfully submitted,

FRANCIS F. PERRY,
District Treasurer

REPORT OF THE POLICE DEPARTMENT

To the Citizens of Boxford:

During the past year several of the below classified activities were down in comparison to 1970 but in comparison the activities that require man hours of investigation and paper-work have increased. Not included in the statistics below is a large amount of time spent in further investigation of the Wilson case.

The following is a report of the Police Department and the activities for the year 1971.

Ambulance Runs	76	Motor Vehicle (cont.)	
Arrests	43	Stolen Veh.	6
Bomb Scare Calls	3	Suspicious Veh.	
Complaints and		and Persons	246
Investigations	956	Towed Vehicles	83
Court Appearances	80	Violations Issued	
Drugs	4	Warnings	104
Fire Calls	55	Complaints	98
Gun. Reg. Applications	45	Arrests	4
Housebreaks	54	Persons	
Attempted	9	Intoxicated	10
Camp	6	Lost, Missing,	
School	1	Runaway	18
Larceny	20	Pistol Permits	53
Motor Vehicle		Police Assistance	144
Accidents	110	(other depts.)	
Defective Equip. Tags	100	Property Checks	1,924
Fatal	1	Summons Delivered	119
Motorists Disabled		Attempted Rape/	
Assisted	187	Indecent Assault	1
Recovered Veh.	19	(minor child)	

The year 1971 saw a continuing increase in crime in the United States. Disrespect for the laws and the men who are sworn to uphold them has also continued. It has been a difficult year physically, morally, ethnically and psychologically for police officers throughout this country.

During 1971, 125 local, county and state policemen were slain. This total was 25 percent higher than the previous year.

The police officer, during the next decade, will be required to take a different kind of training in order to meet the needs of the sweeping changes that are coming within our country.

Locally, the officers of the department have continued in-service training and Sgt. Dumas and myself are taking a Law Enforcement Planning and Management course at the college level.

Drugs and alcohol are a continuing problem in the Tri-Town area. Although this department has not made a large number of drug arrests, etc. we know there are drugs being sold and used locally. Area law officials agree that a large majority of housebreaks are being done by drug users to pay for drugs. The use of alcohol is on the increase. This was made even more evident this past year by the number of times our department was called to local homes to disperse party-goers and in one particular case, make arrests. It is my feeling that parents must carry a large part of the blame for this particular problem. Apparently, many parents and young adults do not know the law regarding the serving of alcohol to minors. It is also the responsibility of parents to be visibly present at gatherings of young people, not to "hide" in another room. Parents should know where their children are, who they are with, and what they are doing. It is a matter of record that alcohol is the main cause of accidents involving minors and young adults.

The following laws are quoted for information:

CHAPTER 138

§ 34C. Transportation of Alcoholic Beverages by Minors; Prohibited; Penalty. Whoever, being a minor and unaccompanied by his parent or legal guardian, knowingly transports or carries on his person any alcoholic beverage shall be punished by a fine of not more than fifty dollars. A police officer may arrest without a warrant any minor who violates this

section. A conviction of a violation of this section shall be reported forthwith to the registrar of motor vehicles by the court if, at the time of the violation, the defendant was operating a motor vehicle upon a public way or a way to which the public had a right of access as invitees or licensees, and said registrar may suspend for not more than three months the license of such person to operate a motor vehicle.

CHAPTER 119

§ 63. Inducing or abetting delinquency of child; imprisonment; release; suspension of sentence; recognizance; appeal. Any person who shall be found to have caused, induced, abetted, encouraged or contributed toward the waywardness or delinquency of a child, or to have acted in any way tending to cause or induce such waywardness or delinquency, may be punished by a fine of not more than fifty dollars or by imprisonment for not more than six months. The court may release on probation under section eighty-seven of chapter two hundred and seventy-six, subject to such orders as it may make as to future conduct tending to cause, induce or contribute to such waywardness or delinquency, or it may suspend sentence under section one of chapter two hundred and seventy-nine, or before trial, with the defendant's consent, it may allow the defendant to enter into a recognizance, in such penal sum as the court may fix, conditioned to comply with such terms as the court may order for the promotion of the future welfare of the child, and the said case may then be placed on file. The provisions for appeal and recognizance in section fifty-six shall be applicable to cases arising hereunder. The Boston juvenile court shall have jurisdiction, concurrent with the municipal court of the city of Boston, of complaints hereunder. As amended St. 1932, c. 95, § 1.

During the past year, Gordon Russell, Jr. became a full-time member of the department and Leland Moran and Richard Gaudet were appointed part-time officers.

Due to the number of housebreaks that have occurred over the past years the department now has available an engraver

tool to mark household properties for identification. This tool is available to all residents.

As in the past, the police department appreciates any information about any person or persons acting suspiciously or doing damage to property, etc. A registration number is extremely helpful. Promptness is important. Your name will be held in strict confidence.

Residents are asked to notify the department when leaving for an extended period of time. Neighbors should also be alerted to absences and asked to check property. Suspicious or obscene telephone calls should be reported immediately.

The Police Department can be reached by calling the Emergency Center. The emergency number is 887-8133. The non-emergency number is 887-8135.

Before closing this annual report this department would like to make note of the passing of Mrs. D. Woodward Walker. Better known to us as "Jo," she served as our policewoman for a number of years. We will miss a dear friend.

I would like to express my appreciation to the various town departments, the Selectmen, the State Police, the police from surrounding communities and the personnel of my department for their cooperation and assistance during the past year.

Respectfully submitted,

DOUGLAS A. WARREN,

Chief of Police

REPORT OF THE FIRE DEPARTMENT

The Boxford Fire Department wishes to submit the following report for the year 1971.

Total Runs Made 78

Buildings	7	False	12
Brush and Grass	16	Car Accidents	5
Car Fires	18	Electrical and Appliance	8
Chimney	3	Missing Person Search	1
Cellar Pumping	1	Miscellaneous	7

The number of calls this year is substantially reduced from previous years due largely to the ban on outdoor burning as well as an exceptionally wet year. The number of times we mowed the lawn bears this out!

The new Central Communications system is now in effect and has resulted in more effective coordination between the Fire and Police Departments. Both departments are now aware of situations almost simultaneously. In the event of a fire, the system also provides manpower coverage from the Highway department by means of their new radio equipment.

The program of repair and replacement of the apparatus which began in 1964 has been reviewed and updated and is now officially proposed to the Finance Committee as the 10 year capital budget request of the Fire Department.

Temporary emergency repairs were made to the West Boxford station during the year. These repairs include reinforcing the upstairs floor by means of steel beams connecting the outside walls, insulating and fireproofing the furnace room and applying a new coat of paint. The useful life expectancy is still very much a question. A replacement structure is included in the 10-year capital budget previously mentioned.

At the annual training certificate award night the Selectmen issued 16 certificates and conveyed their heart-felt thanks and praise to the men for a job well done. I would like to echo their sentiments by adding my thanks to each man and his family for the tireless service contributed throughout the year.

1971 saw the department roster increase from 28 to 43 members. This is most encouraging and has resulted in significantly increased daytime coverage. A program for the eventual replacement of and addition to the "dry hydrants" used by the department was reviewed and effectively implemented. The program is to be increased in 1972.

Respectfully submitted,

DAVID E. McGARR,
Chief of the Fire Department

REPORT OF THE COMMUNICATIONS DEPARTMENT

As of July 4, 1971, the communications center went into operation, combining police and fire emergency telephone and transmitting facilities at one location, giving 24-hour coverage. In late August, the Highway Dept. transmitting facility was added to the center. In September we made available a burglar alarm monitor system. With this system your home burglar alarm can be tied into the communications center via telephone lines, and monitored 24 hours a day. Continuing to develop a good dependable communications network for our emergency services, I have asked the town to appropriate money this year to build a new antenna site at some high location in town. The new number to call for Fire and Police assistance in emergencies is 887-8133.

The following is a list of personnel manning the communications center:

Full time	Part time	
Harriett Cunningham	James Moore	Beverly Perkins
Elizabeth Dineen	Alice Farnsworth	Shirley Marston
Eric Sederquest	Robert Brusket	Joseph Thomas

Since July 4, 1971, the communications center has handled 6,492 telephone calls.

I wish to thank all the center personnel, police officers, and firemen for bearing with us during this period of transition to a central operation.

In the year to come I hope to develop for the people of Boxford one of the most efficient and reliable emergency communications centers in the area..

Respectfully submitted,

F. RICHARD SHAW,
Director of Communications

REPORT OF THE HIGHWAY DEPARTMENT

The year 1971 was a busy one for the Highway Department as it was the first year for Buildings and Grounds Department.

The Bridge on Towne Road was completed and hot-topped.

A portion of Pinehurst Drive, approximately 1,000 feet, was hot-topped.

A portion of Georgetown Road from the Georgetown line was hot-topped for a distance of approximately 2,300 feet.

The Herrick Road construction from Georgetown Road, approximately 1,100 feet was completed and the two old roads at end discontinued.

Under Chapter 90, trees and brush were cut on Washington Street, slopes and headers built.

The usual oiling, maintenance, brush cutting, signs and line painting were done with Chapter 81 funds.

Respectfully submitted,

CLINTON E. FRENCH

REPORT OF THE BUILDINGS AND GROUNDS DEPARTMENT

In its first year, 1971, the Buildings and Grounds Department mowed 24 Triangles, 2 Libraries, 2 Town Halls, Gardner Morse School, 2 Town Commons, the Old Cemetery at Main St. and Mill Run; also Boy Scout Ball Field, Gardner Morse Ball Field.

A new back-stop was put up at the Gardner Morse Ball Field to replace one that had disintegrated.

Also fertilized 5 Ball Fields, Commons and Town Hall; lined 5 Ball Fields approximately 22 times and raked same.

Lined 3 Football Fields 10 times.

The Department also assumed care of Town buildings and made minor repairs as needed.

Respectfully submitted,

CLINTON E. FRENCH

REPORT OF CIVIL DEFENSE

A year ago last September I took over the Civil Defense of this Town. Since then we have set up our private Radio Center direct with the State.

We have gained a few new members, although we could use more, especially 12 or more men for an auxiliary police reserve.

We now have an emergency set-up for our schools and I feel we are coming right along in dealings with the State. I thank all department heads for their cooperation.

Respectfully,

E. PRESTON GOULD,
Director

REPORT OF THE CONSERVATION COMMISSION

Since the report of last year, the Commission has acquired a new member, Mr. Richard O. Palmer, of Round Top Road. Dick is a civil engineer and a conservationist of longstanding; his participation in the work of the Commission is greatly appreciated.

The Natural Resources Survey was completed by the study team from the Soil Conservation Service. A draft copy of the report was submitted to the Commission, was edited and returned to the S.C.S. for final printing and distribution. It is expected that that report should be available early in 1972. The report deals in great part with recreational potentials existing in Boxford; other matters reported on are water impoundment sites and recommendations for conservation activities.

At some of the early meetings of the year, the Commission listened to speakers on subjects such as: planned unit development (cluster zoning) and the possible conservation benefits

resulting from a well-conceived and properly done development; solid waste disposal methods from the point of view of ecological balance. The major part of the Commission's effort this year concerned potential conservation land acquisitions. These will be described in the order of their occurrence in the following paragraphs.

a. The "Wildcat" Area — 279 acres of backland south of Ipswich Road opposite Spofford's Pond lying between Stiles Pond and Herrick Road. The Commission has walked the area, and finds it very attractive. This area will be considered below in somewhat more detail.

b. The Baldpate Area — This area includes the Baldpate Pond swimming beach used by many of our residents and operated by the First Church Couples Club by agreement with the private owners. This property is recreational in usage; discussions with the owners and their representative have been conducted by the Selectmen.

c. The Land/Vest Area — Approximately 80 acres west of Maple Avenue on the North Andover town line abutting property in North Andover presently undergoing development planning by Land/Vest and North Andover Associates. The 80 acre portion in Boxford had passed the Planning Board when it was offered to the Town for \$150,000. The Commission responded in the negative to this proposal after the area had been walked and the matter discussed.

d. The "Peabody Meadow" — This 5½ acre piece, also known as "Coltsfoot Meadow" is near Cedar Pond off Herrick Road and is one of the properties mentioned in last year's report as being temporarily in limbo pending Internal Revenue Service estate tax rulings. These matters have been sufficiently

settled and our original offer of 1968 was renewed. The papers are presently being drawn for this acquisition. The cost will be approximately \$500.00 and will be defrayed from the Conservation Fund.

Considering again the "Wildcat" Area, the Commission feels that an opportunity has been presented whereby the town can acquire a desirable and substantial tract for conservation use. The area has access from both Herrick and Ipswich Roads and has frontage on Stiles Pond. The frontage on Stiles Pond is somewhat less than 100 feet, but it does represent an advantage in terms of potential expansion of the area. The area is located just about at the geometric center of Boxford, and has a variety of interesting natural and botanical features some of which are relatively uncommon in other parts of the town. Because of its location it contributes to the watersheds feeding both Fish Brook and Pye Brook at their upper reaches, a matter of some significance when considering the protection of wetlands and watersheds. This area is large enough to accommodate many activities, from individual and family recreation to organized activities such as nature study by town schools and other community groups.

In order that this opportunity may be pursued with maximum benefit to the town, the Commission is taking steps to enable the town to qualify for Self-Help funding, which could mean that having qualified, 50% to 75% of the cost of a project of this nature could ultimately be reimbursed from State and Federal Funds. These steps involve the preparation of an Interim Open Space Plan, and its submission to the Department of Natural Resources of the Commonwealth. Upon the approval of that interim plan, Boxford can become eligible for project assistance, and may apply for it.

Building pressures, felt so acutely in other towns nearby, have been comparatively moderate in Boxford. This will not always be the case, however, and what we as a town do now in the way of establishing and implementing sound conservation priorities will have a profound effect on the Boxford en-

vironment in the very near future. A land acquisition program, an example of which is exemplified above, is a necessity when planning for the inevitable growth of our town and trying, at the same time, to preserve the amenities that we consider important.

Respectfully submitted,
CHARLES S. HATCH,
Chairman

Commission Members and Terms

Mr. Charles S. Hatch (1972)
Mrs. Clark Gowen (1973)
Mr. Richard O. Palmer (1974)
Mr. Earle O. Latham (1972)
Mrs. Richard Price (1974)

REPORT OF THE DOG OFFICER

- 116 Dogs were reported lost.
46 of these were located and returned to their owners.
13 Dogs were disposed of that had been killed on town roads.
8 Injured dogs were delivered to a local veterinarian.
7 Deer, injured by dogs, were disposed of.
48 Dogs were ordered restrained for various reasons.
76 Stray dogs were picked up and impounded, then disposed of as follows:
40 were claimed by their owners.
24 were placed in new homes, and
12 were disposed of as unfit for adoption.

It is the opinion of your dog officer that dog owners must take more responsibility and care of the dogs they own. It would be ideal if every dog could be under control at all times. It is the dog that runs free, often unlicensed, that causes neighborhood feuds, property damage, bites and causes lawsuits, or is tragically killed on the highway.

Unlicensed dogs are often needlessly disposed of due to the neglect and thoughtlessness of their owners. I urge the people of Boxford to license their dogs, thereby making it easier for me to locate the owners should the dogs become lost or injured!

Respectfully submitted,

ROBERT D. HUGHES,

Dog Officer

**REPORT OF THE BOXFORD
HISTORIC DISTRICT COMMISSION**

The Commission, appointed in June, approved the final plans, as modified, and issued a Certificate of Appropriateness for the new residence of Mr. and Mrs. H. Robert Clarke, Jr. on Topsfield Road.

Respectfully submitted,

LOREN WOOD, Chairman

REPORT OF BUILDING INSPECTOR

	No.	House	No.	Garage	No.	Alt. or Add.	No.	Misc.
Jan.					1	\$15,000		
Feb.	1	\$45,500			1	500		
Mar.	1	55,000	1	\$3,000	1	500		
Apr.	5	228,500			6	25,660	3	\$9,750
May	2	58,500			5	11,600	4	9,500
June	11	484,500			4	15,000	4	11,800
July	5	174,500	2	2,800	5	22,150	1	400
Aug.	3	97,200	2	5,500	2	8,500	1	1,500
Sept.	3	132,000	1	5,000	3	7,900	1	2,500
Oct.	3	131,000	2	7,300	2	22,800	3	1,800
Nov.	3	104,300	2	5,000	1	5,000	2	10,300
Dec.	6	249,300			2	11,000		
Totals	43	\$1,764,300	10	\$28,600	33	\$145,610	19	\$47,550

FEES COLLECTED

Building
\$965.00

Sewerage
\$815.00

Respectfully submitted,

HENRY W. NASON,
Building Inspector

REPORT OF GAS INSPECTOR FOR 1971

Appropriation	\$600.00	
Services — (42 Permits)		\$313.50
Office Expense		200.00
Mileage		150.00
Association Dues		12.00
		<hr/>
		\$675.50

Respectfully submitted,

GARDNER W. STARRETT,
Gas Inspector

REPORT OF PLUMBING INSPECTOR

During the year 1971 there were 49 plumbing permits issued and there were no violations.

Respectfully submitted,

WENDELL P. HALL,
Plumbing Inspector

REPORT OF WIRE INSPECTOR FOR 1971

118 Permits Issued

395 Inspections

Receipts — Electrical Fees:

Jan. 1, 1971 to Dec. 31, 1971 \$1,527.00

Respectfully submitted,

HERBERT W. SPERRY,
Wire Inspector

REPORT OF THE MOTH SUPERINTENDENT

Two sprays were put on the town last year with Methoxychlor, a non-toxic which has been approved by the state.

Respectfully submitted,

ROBERT E. HEBB

REPORT OF THE TREE WARDEN

The removing of large trees was taken care of last year by the Tree Warden and Valley Tree Service from Groveland, Massachusetts. Many of the tree stumps along the road were removed by a stumper.

Respectfully submitted,

ROBERT E. HEBB

REPORT OF DUTCH ELM

A medium amount of diseased trees were removed and taken care of. Twenty-five Red Maples have replaced some of our dead trees. The Massachusetts Electric Company was nice enough to pay \$225 for half of the trees.

Respectfully submitted,

ROBERT E. HEBB

REPORT OF NORTH ANDOVER-BOXFORD DISTRICT DEPARTMENT OF VETERANS' SERVICES

The following services were performed by this Department during 1971:

Discharge (copy)	80
Discharge (recorded)	24
Photostats	450
Education and Training	36
Loan Guaranty	14
Statement of disability for	
Real Estate Tax Abatement	6
Annual Income Questionnaire	25
Compensation	11
Pension	23
Burial Allowance	15
Headstone	12
Medical and Dental	40
Hospitalization	14
Outpatient Treatment	33
Insurance	10
Power of Attorney	35
Vietnam Bonus Applications	40

Respectfully submitted,

BERNARD W. BINGHAM,
District Director

REPORT OF THE VETERANS' AGENT

The following expenditures were made by the Veterans' Benefits Department during 1971:

Cash Grants	\$6,845.00
Medical	20.00
	<hr/>
	\$6,865.00

These expenditures have been approved by the Commissioner of Veterans' Services and the Town will receive one-half of this amount from the Commonwealth as reimbursement.

Respectfully submitted,

BERNARD W. BINGHAM,
Veterans' Agent

**NORTH ANDOVER AND BOXFORD DISTRICT
DEPARTMENT OF VETERANS' SERVICES**

	N.Andover	Boxford	Total
Balance Carried Over from 1970	\$ (.82)	\$1.80	\$.98
Appropriated in 1971, Section 11			
Chapter 660, Acts of 1963	1,174.63	185.37	1,360.00
	<hr/>	<hr/>	<hr/>
	\$1,173.81	\$187.17	\$1,360.98
Expended to December 31, 1971	1,107.21	174.73	1,281.94
	<hr/>	<hr/>	<hr/>
	\$66.60	12.44	\$79.04

(A) Basis of Apportionment Chapter 660, Acts of 1963. An Act establishing the basis of apportionment of State and County Taxes.

North Andover	\$26,718,000	.8637 per cent
Boxford	4,216,000	.1363 per cent

JAMES J. MAKER, District Treasurer
District Department of Veterans' Services

**NORTH ANDOVER AND BOXFORD DISTRICT
DEPARTMENT OF VETERANS' SERVICE**

Bernard W. Bingham, Salary	\$1,200.00
New England Telephone, Services	71.94
Veterans Information — G. Spilman, Director	10.00
	<hr/>
	\$1,281.94

Respectfully submitted,

BERNARD W. BINGHAM,
Agent

REPORT OF THE NORTH SHORE REGIONAL VOCATIONAL STUDY COMMITTEE

In the latter part of 1970 a Regional Planning Board for the North Shore was established. It was comprised of the towns of Danvers, Middleton, Marblehead, Lynnfield, Swampscott, Boxford, Topsfield, Hamilton, Wenham and the cities of Salem, Beverly and Peabody. During 1971 the towns of Essex, Manchester and Rockport plus the city of Gloucester showed interest in at least being involved in our investigative and planning stages.

The purpose of the Planning Board is:

1. To study the advisability of establishing a Regional Vocational School District
2. To determine the organization, operation and control of the district
3. To estimate the cost of constructing and equipping such a school
4. To determine methods of financing such a school
5. To determine the make-up of a regional school committee
6. To submit a report of its findings to the selectmen or city councils
7. To submit a proposed agreement covering all these items

During 1971 all cities and towns in the original district plus Manchester by votes of town meetings or city councils joined the planning board. Richard Maffei of Marblehead was elected Chairman; Richard Caldarone of Danvers, Vice-chairman; Robert Ruscio of Salem, Treasurer.

Several committees were established:

1. Legislative: to get the required permissive legislation written, filed and passed to allow the cities to become legal members of the Regional District. The legislation has been written and filed.

2. Curriculum: to determine the type of curriculum of any proposed school with due regard to the needs of the participating communities and to the job market of the area
3. Site: to study the availability of land in the geographical area suited to the needs of the district.
4. Public Relations: to issue press releases, reports to town officials and when required a booklet to all voters of the communities involved.

In an effort to determine the needs of the district, the Board visited many of the Vocational Schools now in the District, the Industrial Arts Departments of others, the Northeast Metropolitan Regional Vocational School in Wakefield and the Essex Agricultural and Technical Institute. Meetings were held with Dr. James Conroy, Director of Research for the State Department of Education; Ralph Brown, Organizational Specialist for the School Building Assistance Bureau; Dr. Charles Buzzell, Director of the Division of Occupational Education. These meetings were to explore the state and federal involvement in such a school. The state has many requirements on vocational education that have to be followed in order to get state funding. Some of these we might want to get changed or waived in this District. Dr. Conroy conducted a study of the need for vocational education in the proposed District. We are awaiting the report of that study.

It has been concluded at this point that there is a very great need for vocational education in this area. Up to fifty percent of the students could benefit from some form of vocational training.

The proposal for establishment of a Regional School Committee will be put on the 1972 Election Ballot. Several new working committees will be established to work out all the details necessary for the proposed agreement.

Respectfully submitted,

GORDON PRICE
KENNETH LITTLEFIELD
JANE LANGTON

REPORT OF THE PLANNING BOARD

The comparatively low level of sub-division activity which has characterized the last two years continued during 1971. Only two sub-divisions were presented for Planning Board review. One of these was withdrawn by the developer at the Public Hearing and the other (consisting of 23 lots) was approved with restrictions.

Several important changes were made during the year in Boxford's Sub-Division regulations. First, in recognition of the dramatic improvement in the appearance of neighborhoods where the utilities are invisible, the Board added a regulation requiring that utilities henceforth be run underground in all new subdivisions. Second, after consultation with the selectmen, the composition of the Board's Sub-Committee on Roads, the group which oversees the construction of roads in new subdivisions, was altered to omit the previously required selectman and to include instead a member of the Planning Board itself. This arrangement has proven advantageous in a number of respects.

Three Sub-Committees were formed during the year for the continuing study of issues which will have considerable future impact on the Town. Separate groups are studying Open Space, Planned Unit Development, and Multiple Family Housing to improve the Board's and the Town's understanding of these developments, to assess what impact they are having in other towns, and to evaluate the advantages and disadvantages of each for Boxford.

We would like to express the gratitude of not only the Planning Board but the entire Town to David L. Pitt who served the Board with distinction for five years including one as its Clerk and three as its Chairman. We are also grateful for the somewhat shorter but no less dedicated service of William Pescosolido who served for nearly two years as Clerk.

MRS. RICHARD L. BAILLY
ROBERT E. BORDEN
J. ALDEN LINCOLN

CHARLES P. A. NELSON
WILLIAM H. SULLIVAN
PHILLIP M. BRIGGS, Clerk
CRAIG E. FALK, Chairman

ANNUAL REPORT OF THE RECREATION COMMITTEE

It was voted by the Town Meeting in March 1971 to create a new Buildings and Grounds Department for the purpose of maintaining town-owned property. As a result the maintenance responsibilities of the Recreation Committee were assumed by this new department. To date the results have been very satisfactory and it appears to have been a logical change.

The Recreation Committee coordinated the 4th of July celebration, which continued to be a well-attended town function. Our appreciation to the Fire Department, Boxford and West Boxford Couples Clubs, and the American Legion for their contribution toward making this event a success.

In cooperation with the Boxford Athletic Association our long range planning will be directed towards the following areas — tennis, skating (hockey), swimming, and land acquisition as needed.

The Recreation Committee meets on the second Tuesday at 8 P.M. in the Town Hall.

GORDON PRICE, Chairman
ROBERT CAVANAUGH, Secretary
WILLIAM ABBOTT, JR.
DONALD BEHRENS
EDWARD McILLVAINE

REPORT OF THE TOWN FACILITIES PLANNING

During 1971, the Town Facilities Planning Committee has studied and offered recommendations regarding the several facilities planning questions that have come before the Town — involving the Police Department, expanded library space in Boxford's western section and the Gardner Morse School building.

The coordinated conclusions and recommendations of the Committee on these questions are recorded below — as they have been reported at various times during the year to the Board of Selectmen, a Special Town Meeting and the Library Trustees.

- I. **At times it has been suggested that the Police Department should be moved to the Gardner Morse building. In our opinion this would be unsound planning and contrary to the long-range best interests of the Town as a whole.**
 - A. The Police Department facility should be near the Town's geographical and population center — to be as equally accessible as possible to all the people who, for a variety of reasons, must on occasion go to this facility; and to minimize the risk of undue delay if an emergency must be responded to by a police cruiser that may well, at that particular time, be at the station.
 - B. This importance of a central location was underscored as far back as 1961 in Boxford's Master Plan, prepared at that time with the assistance of Charles W. Eliot, a well-known and respected professional community planner. This same conclusion was reached by the Town Facilities Planning Committee in its study of this matter in 1967 and 1968.
 - C. Gardner Morse School is not centrally located. It isn't now and it never will be — either in terms of geography, or population. It is, for example, 8 to 10 miles from Gardner Morse School to an emergency in areas such as Howe's Village, Silverbrook Road or Masconomet.

- D. To contemplate using Gardner Morse School as a permanent location for the Police Department is unsound because it would be placing this facility improperly in a non-central location, which the Town as a whole would regret for many years to come.
- E. If Gardner Morse School is thought of as yet another temporary Police location, serious consideration must be given to the fact that the Department has had four or five temporary homes over the past decade. Such conditions impair the effective development of this very important public protection agency. Adding yet another temporary move must also be considered as sending good money after bad, in several respects.

II. A permanently located Police Department facility should be constructed in the near future at the intersection of Spofford and Ipswich Roads.

- A. This is the location recommended by Boxford's Master Plan and by the Town Facilities Planning Committee as a new center for the future construction of central Town facilities such as Police, Fire and Town Offices — as described in the Town Facilities Planning Committee report, "A Plan For Future Town Facilities," that was accepted by the Town at a Special Town Meeting in November, 1968.
- B. This new town center location is central; almost the exact geographic center of Boxford; and when population saturation is reached it will be the population center, as well.
- C. It is an ideal cross-roads location, providing good roadway accessibility from and to all directions and sections of the Town.
- D. There is adequate land — some 47 acres — already owned by the Town.
- E. The planned contiguous arrangement of the Police and, ultimately, the central Fire Department facilities at this same site makes it possible to plan future econo-

mies via the joint use of certain facilities needed by both departments.

- F. Although such buildings involve substantial capital requirements, the Town can be confident —
 - that these investments will be permanently effective answers to real needs,
 - that each construction step taken is a part of a known, overall plan, the parts of which will fit together in a well coordinated, efficient and attractive arrangement of town facilities.
- G. Our current population level, its prospective growth, and our public protection and safety problems even of recent years, are persuasive reasons to feel that a permanent Police facility should be established now, so this department can be developed now and over the years to do its public protection job effectively, yet efficiently — in our common interest.

III. For a variety of reasons, the Gardner Morse building represents the best available answer to the needs of the western section of Boxford for expanded library facilities.

- A. It is centrally located in that section of Boxford.
- B. It has already available almost exactly the amount of floor space that the Library Planning Committee found would be required in the future (5,000 sq. ft.)
- C. It is a well constructed building, with the proper floor load carrying capacity; so needed in a library — and expensive to construct, if not available.
- D. It has sufficient land for parking, without interfering with other activities or facilities — present or contemplated.
- E. It is far enough from the West Village so that vehicles entering or leaving the library location would not directly complicate traffic at the immediate intersection.
- F. If in the future an elementary grade school were to be constructed in this same general location, the two facilities would quite effectively complement each other

— at the very least in the sense that the two buildings would be immediately accessible to a large age group that should be using them both.

- G. The floor layout of the building would require only modest adaptation in order to establish a most effective library arrangement.
- H. With a little landscaping modification, the exterior of the building could be made very attractive.
- I. The out of pocket cost of adapting this building to fulfill the long-range requirements for library space is significantly less than any other available alternative.

IV. The alternative of expanding the Ingalls Memorial Library building does not offer these same advantages.

- A. The available land is severely limited, providing insufficient parking space — interfering and/or conflicting with the adjacent church parking space — frequently needed for church functions at the very time of peak library requirements.
- B. Even if adequate land for parking was available, its related vehicle traffic would exit and enter right at the village intersection. In future years this would seem certain to be an unwelcome aggravation of what will surely be an increasing point of traffic congestion.
- C. With the addition as described (including basement and attic space, but excluding the Thrift Shop) the expanded Ingalls building would have only about 3,700 sq. ft., considerably less than the 5,000 sq. ft. found in the library planning study to be the future requirement.
- D. The construction of the addition to provide even the 3,700 sq. ft. would cost considerably more than to adapt the 5,000 sq. ft. at Gardner Morse.
- E. We are mindful of the very real concern to preserve the heritage that is involved.

Over four decades ago, Dr. Ingalls acted generously to provide a more effective library facility than had been available from a much smaller structure in then previ-

ous years. Clearly, the primary concern was one of meeting the needs of the area for expanded library service.

For the reasons specified we feel that, viewed objectively, it must be recognized that the present land and building have limitations when viewed against future library requirements and realities. There are substantial reasons to feel that even with an addition, there would be inflexible restraints limiting the on-going effectiveness of library service at this location in future years. These restraints and risks should not be disregarded. At the same time, it is clear that they can be avoided.

The heritage of an improving library service in the present Ingalls building can be perpetuated indefinitely, without risk to its future effectiveness: by repeating the relocation process started some forty-two years ago. The nearby alternative building and location would safely provide space and land sufficient to the requirements of the future, and would carry forward very ably the Ingalls library heritage. At the same time, it would seem that there are alternative possibilities for use of the original Ingalls building that could effectively perpetuate its value and preserve its attractiveness.

Relocation—rather than destroying the heritage—represents the best means of supporting the original intent, the hopes and dreams of those in the past who acted in their day to meet the needs as they then saw them for good library service in the future.

Respectfully submitted,

DAVID L. PITT, Chairman
MERTON S. BARROWS
WILLIAM C. ECKEL
CHARLES P. A. NELSON
ROBERT A. SHEPARD

REPORT OF THE TOWN FOREST COMMITTEE

All fallen trees on Forest roads between Oak Ridge Road and Lake Shore Road were recently cleared out and most areas are now easily reached.

A group of scouts from Troop 51 with their leader, Roland Walker, carried out this work under the supervision of Charles Killam. The Committee greatly appreciates this volunteer work by Troop 51.

The area on the left of Oak Ridge Road still needs some minor work, which is scheduled for 1972. At that time the whole Town Forest will be checked over by Stanwood Morss and Charles Killam.

Respectfully submitted,

WINTHROP P. HAYNES, Chairman
ROBERT B. PARKHURST
STANWOOD F. MORSS

BOXFORD TOWN LIBRARY

REPORT OF THE TRUSTEES

Term Expires 1972:

Mrs. Clark H. Gowen
Frederick G. Lehmann
Mrs. Carlyle W. Thomas

Term Expires 1973:

Mrs. Donald E. Houser
Mrs. Earle O. Latham
Donald K. Reiland

Term Expires 1974:

John F. G. Eichorn, Jr.
(resigned Sept. 23, 1971)
Robert A. Shepard
(appointed Nov. 22, 1971)
Milton E. Lord
Mrs. James H. Heeremans

Chairman	Milton E. Lord (until September 23)
Vice Chairman	Frederick G. Lehmann (Chairman after Sept. 23)
Secretary	Mrs. Carlyle W. Thomas
Boxford Town Librarian	Mrs. John R. Benson

In 1971, the Boxford Town Library again posted a record of growth for the fifth consecutive year, a record that remains unbroken since the town in 1966 took over the provision of library service as an overall town responsibility.

The number of books borrowed for home use in 1971 increased another seven per cent from 39,204 in 1970 to 41,810 this year, bringing the cumulative increase to 66 per cent in the five full years of town operation beginning in 1967.

The number of active current cardholders increased by 20 per cent from 2,133 in 1970 to 2,559 this year. This represents a net 97 per cent increase in the same five full years of town operation to the point where 61 per cent of the entire present population of Boxford is now registered.

This twin record of rapid growth and high participation is almost unique and one of which the town can indeed be proud.

During this period, the Trustees and the Town Librarian have maintained careful financial management and cost control. Total operating costs in 1971 were \$27,303, up five per

cent from \$26,004 in 1970. The current cost per resident of \$6.57 annually is nearly the same as last year and only 11 per cent over 1967. The annual cost per cardholder has actually decreased more than 25 per cent during this same five-year period.

Progress does not come without a price. In order to maintain the expanded library service for which Boxford residents have consistently indicated their desire, expanded physical facilities are urgently required, as will be discussed in detail below.

Due to business commitments which took him outside the country during the winter of 1971, Mr. Milton E. Lord resigned as Chairman of the Board of Trustees in September. He had been Chairman since the Board's inception in 1966, and his constant and devoted leadership will be sorely missed. Mr. Lord is Director Emeritus of the Boston Public Library and a Past President of the American Library Association. Boxford has been unusually fortunate to have had the benefit of his help and guidance. He continues as a Trustee. Mr. Frederick G. Lehmann was elected Chairman to succeed Mr. Lord.

Mr. John F. G. Eichorn, also a Trustee of the Town Library since its inception, felt it necessary to resign in September due to the press of business commitments. His resignation was accepted with regret and Dean Robert A. Shepard was appointed to fill the resulting vacancy.

The regular program of new acquisitions was continued this year, and the collection was again weeded for old volumes no longer required. The total collection now stands at 24,352 of which 15,204 are in Boxford Village Library and 9,418 are at the West Boxford Library.

The Town Librarian, Mrs. John R. Benson, worked closely with officials of the local and regional school systems and librarians of the Tri-Town area to improve the ways by which school libraries and town libraries complement one another. Continued again this year was the exchange of school library books to supplement the Town Library summer reading program. Among other benefits of these combined efforts are the

compilation of a union catalog of reference works and other materials. The distribution of this union catalog to all the libraries in the Masconomet Region will expedite inter-library loans within the area and improve coordination of book purchasing.

1971 marked the inauguration of a new audio-visual program through the purchase of a 16-millimeter sound movie projector with funds contributed from gift accounts. This service is available free to any town organization by advance reservation at either library. Films are provided through the Eastern Massachusetts Regional Library System. It has been an instant success with bookings now running through May, 1972.

The Friends of the Boxford Library ended their third year with over 125 members. Their purpose is to enrich the cultural life of the community through interesting, library-related programs. The Friends sponsor regular children's story hours with 30 to 50 or more attending, schedule films, conduct used book sales, and offer regular programs of book reviews, art work and displays at the libraries, and initiate special programs for National Book Week. Other special projects this year included sponsorship of a book discussion group with over twenty members. Reprinting of a limited edition of the two Perley books, "History of Boxford" and "Dwellings of Boxford" was done in cooperation with the Boxford Historical Society. Membership is open to all residents and new members are welcome. Inquire at either library.

The 1971 Town appropriation for books and materials of \$5,450 was augmented by book funds received from the two private library associations in the amount of \$2,341. In addition, audio visual equipment totaling \$715 was purchased in 1971 from gift funds provided by the Holmes Estate, Couples Club and other private donations.

Special Committee on Planning

The major work of the Trustees this year was consideration of the report of the Special Committee on Planning.

At the March 1969 annual town meeting, a proposal was approved to establish a committee to develop plans for future library services. An appropriation of \$5,000 was approved to finance the study. It was clear that the rapid increase in library use would soon outgrow the physical facilities which are the same identical ones first occupied 40 years ago when Boxford's population was a sixth of the present number.

Library services in West Boxford are now urgently in need of expansion to meet current needs, let alone provision for the future. The West Boxford facility, while attractive and well designed, is inadequate to present demands to the extent that library use is actually being curtailed due to lack of space, facilities and privacy. Moreover, it is necessary, due to lack of space, to shelve most new acquisitions in Boxford Village, thus doubly reducing the effectiveness of service to West Boxford residents.

Facilities in Boxford Village will be equally outgrown within two to five years to the degree that major improvements will need to be made if the town is to continue to have adequate public library service. Unfortunately, the Boxford Village Library is housed in an old frame dwelling house which is in poor condition.

The planning committee's approach was to spend extensive effort gathering facts from a variety of sources before drawing conclusions. These sources included:

- 1) Visits to numerous new or remodeled libraries.
- 2) Interviews with area librarians.
- 3) Interviews with representatives from the Boxford Planning Committee, Finance Committee, Selectmen, Town Facilities Planning Committee and School Committee.
- 4) Studies and forecasts of Boxford population trends.
- 5) Comparative statistics from other towns.

- 6) A study of library-school coordination.
- 7) Recent books on library planning and construction.

The committee then obtained two kinds of professional assistance. Mr. Lord provided invaluable help as a professional librarian. In addition, Mr. John Radford Abbot, AIA, of Andover, was engaged as a consultant to prepare feasibility studies for our various alternatives and to advise us of building and renovating costs.

The planning committee submitted its final report to the Trustees in November. Copies of the complete report are available to residents at either library. In summary, the seven recommendations of the report were as follows:

- 1) Continue to develop and expand library services similar to those instituted in recent years.
- 2) Adhere to the concept that the Town Library is primarily an educational, recreational, cultural and informational resource, and not attempt to offer specialized facilities that are readily available at nearby schools and larger libraries.
- 3) Retain and develop the concept of neighborhood libraries (at natural centers where people go for other needs) and continue exercising the economies realized by administering them as one operation.
- 4) Expand the already established school-library cooperation.
- 5) Undertake acquisition, enlargement and rearrangement of the West Boxford Library as promptly and to the extent that circumstances permit. The report details various modes of construction and cost estimates.

- 6) Plan within the next three years to expand or build anew the Boxford Village Library.
- 7) Undertake solicitation of private contributions and memorial gifts, after the town adopts a firm plan for building or renovation.

There appears to be general agreement on all of the above recommendations except number 5.

As the recommendations of the planning committee became known in the town, discussion rose over the relative merits of expanding and remodeling the present Catherine Ingalls Memorial Library versus the alternative of remodeling the nearby Gardner Morse School for library purposes and moving the library to that location. Simultaneously, there arose considerable discussion in many quarters about other future uses for the now vacant Gardner Morse School. Its potential use for such activities as a town hall, police station, fire station, communications center, or expansion to become a full-size school were suggested as well as the possibility of the school becoming the site of the future West Boxford Library.

When it became clear that many residents held different views, the town meeting on November 29 voted to request the Trustees of the Boxford Town Library to review their recommendation regarding the future use of the Gardner Morse School as a library and to report to the town no later than the annual town meeting on March 6, 1972.

The Trustees thereupon adopted plans to meet during January with the Town Facilities Planning Committee and such others as deemed appropriate in order to develop full information for the entire town on the alternatives for library expansion, their cost and implications in time for presentation at the March town meeting.

Total expenses for the Special Committee on Planning through December, 1971, were \$3,970.50.

In concluding this report, the Chairman, on behalf of the Trustees and the library staff, expresses great appreciation to the literally hundreds of citizens of the Town of Boxford who have helped to make the Boxford Town Library a strong, growing and vital, even controversial, activity central to the life in our town. In Boxford, library services are probably used by more people than any other town service except schools and we are proud to be a part of that enterprise.

For the Town Library Trustees,

FREDERICK J. LEHMANN,
Chairman

Gifts and bequests are always welcome and may be addressed to the

TRUSTEES OF THE BOXFORD TOWN LIBRARY

REPORT OF THE WATER AND DRAINAGE COMMITTEE — 1971

Following last year's town meeting, and the appropriation of \$1,000 for engineering expenses, the committee engaged the services of Metcalf and Eddy, Inc. a Boston engineering firm well versed in developing community water supplies.

This is the first time in the committee's history that an independent engineering firm has been used. In the past the services of engineering consultants were available to the committee at no cost due to the volunteer efforts of citizens within the community.

Initial discussions with Metcalf and Eddy revolved around a complete reevaluation of the direction of the committee in seeking a ground water supply.

The purpose of this reevaluation was the realization that when the initial decision was made to seek out ground sources, as opposed to surface water, much was not known about existing ground supplies or the lack of them.

Several years of exploration and drilling within the town have shown the committee that ground water supplies will be limited. Explorations have resulted in the location of three sites with sufficient yield to accommodate the town's needs.

Two of these locations were eliminated. One because of the lack of quality in the water, and the second because sufficient protection to meet state standards could not be found in this area.

The third location, which provided sufficient land and a high quality of water is the location at the town forest in West Boxford. This well was tested over a 7 day period for proof of yield; and land purchases to provide necessary protection are being sought by the Board of Selectmen.

It was with this information in hand that the committee asked Metcalf and Eddy whether a new look should be given to surface water as a possible solution. Data received in the past indicated that surface water would be the more expensive approach should the town need to develop the system,

but when weighed against the lack of ground supplies and other needs of the town it was felt that further investigation was necessary.

This is presently being investigated by the engineering firm and more data on this will be gathered during 1972. The pluses for this approach, should it prove feasible, would be the possibility that a surface location could be used for recreation and conservation purposes until such time as it was needed for a water supply.

Richard Sherman, staff geologist for Metcalf and Eddy, has been conducting an in the field survey of the town this year and will be making a formal report to the committee in the next few weeks.

Sherman's verbal reports confirm other input received by the committee that ground water supplies will be limited due to shallow deposits in this area.

Sherman has found three locations that are of interest and these will be investigated by the committee first with a look toward land available in the area, and only secondarily for testing.

The engineering expertise of E. Brewster Wayland of the water committee was put to use for the town this year in collating old maps and siting the West Boxford well for land purchase. This data is complete and awaits the action of the selectmen.

The Committee also lost one of its original members this year, with the untimely death of Clayton Nelson. Nelson's familiarity with land in town and his knowledge of water and drilling were an invaluable service to the committee, and he will most certainly be missed.

The committee welcomes the recent appointment of Richard Alm to the water committee. Alm comes to the committee well recommended and with an engineering background as well as an interest in the work of the board.

The committee was most gratified with the interest shown by citizens when the opening on the board came up and wishes to assure others interested in our work that they would be

most welcome at our meetings where new ideas are always welcome.

The work for the coming year will be further investigation of the surface vs. ground water question, the investigation of engineering recommendations, and assisting the board of selectmen with land purchase to protect the West Boxford well site. The value and need of water rights will also be given further attention this year.

Respectfully submitted,

PATRICIA BAILLY, Chairman
BUELL BASSETTE
DONALD SCUTIERE
E. BREWSTER WAYLAND

REPORT OF THE TOWN ACCOUNTANT**RECEIPTS FOR 1971**

Frederick A. Smallman, Collector:

Taxes, Current year:

Real Estate	\$1,135,665.52
Personal Property	68,222.09

 \$1,203,887.61

Taxes, Previous years:

Real Estate	\$57,798.44
Personal Property	3,134.17

 \$60,932.61

Motor Vehicle Excise:

Levy of 1967	\$610.59
Levy of 1968	160.33
Levy of 1969	2,408.29
Levy of 1970	34,055.69
Levy of 1971	114,236.96

 \$151,471.86

Classified Forest Land:

Levy of 1970	26.88
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Farm Animal Excise:

Levy of 1971	32.41
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Commonwealth of Massachusetts:

For Highways	\$19,250.00
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 \$19,250.00

For Education:

Chapter 70, School Aid	\$307,092.66
Chapters 69 and 71, Special Education	5,558.00
Federal Grants P.L. 874	1,632.00
Federal Grants — Title II	1,113.42
Federal Grants — Title I	5,032.00
Vocational Education	668.00

TOWN ACCOUNTANT

89

Regional School District	51,766.49
School Building Assistance	32,145.47
Transportation	19,048.00
State Aid to Libraries	502.50
Tuitions	2,564.66

\$427,123.20

For Taxes, etc.:

State Tax Basis	\$14,074.89
Loss of Taxes	2,168.48
School Lunch Program	9,995.90
Flood Relief	9,689.97

\$35,929.24

For Aid and Relief:

Veteran's Services	2,594.89
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County of Essex:

Dog License Refund	\$582.35
Dog Board Refund	400.00

\$982.35

Trust and Investment Funds:

J. T. Barker Fund	\$1,400.00
Interest of School Funds	270.57
East Parish Library	185.61
West Parish Library	159.08
Holmes Library Fund	68.58

\$2,083.84

Departmental Accounts:

Library	\$477.49
Board of Health	61.00
Appeal Board	60.00
School	98.85
School Lunch Program	22,995.82
Highway	512.00

\$24,205.16

Licenses and Permits:

Dog	\$1,817.30
Building and Sewerage	1,780.00
Electrical	1,527.00
Plumbing	500.50
Gas	314.00
Septic System Installers	120.00
Junk	2.00
Auctioneer	10.00
Milk	2.50
Ice Cream	5.00
Camp	70.00
Lord's Day	.50
Oleo	.50
Raffle	10.00
Catering	1.00

 \$6,160.30

Unclassified:

Interest on Deposits	\$13,857.40
Interest on Taxes	3,396.90
Rent of Town Halls	151.00
Land Rent	20.00
Community House Rent	20.00
Court Fines	455.00
Sale of Dogs	63.00
Street Lists and Maps	160.52
Pay Station Commission	74.52
Sale of Surplus Property	111.00
Use of Copier	9.10
Insurance Dividend	367.59
Departmental Refunds	996.04
Insurance Refunds	453.52
Revenue Loan	550,000.00
Miscellaneous	59.73

 \$570,195.32

TOTAL RECEIPTS

 \$2,504,975.67

Agency Accounts:

Federal Withholding Tax	\$71,309.26
State Withholding Tax	19,919.00
Teachers Retirement	17,517.34
County Retirement	7,261.05
Blue Cross - Blue Shield	7,181.28
Life Insurance	248.64
Pioneer (Mass.) Federal Credit Union	22,762.74
B.T.A. Dues	1,063.54
Tax Sheltered Annuities	1,875.00

EXPENDITURES FOR 1971**GENERAL GOVERNMENT**

Selectmen	\$2,405.94
Assessors	6,169.93
Assessors — 1970 Acct.	22.30
Treasurer	5,021.59
Town Clerk	882.25
Accountant	4,058.33
Collector	2,807.96
Registrars	1,161.65
Elections	309.00
Town Counsel	1,200.00
Conservation Commission	25.00
Planning Board	92.47
Appeal Board	102.22
Building Inspector	1,100.00
Electrical Inspector	1,200.00
Gas Inspector	675.50
Plumbing Inspector	550.50
Finance Committee	332.60
Recreation Committee	632.31
Board of Health	18,333.37
Inspector of Animals	50.00
Child Guidance Center	1,480.37
Drug Education and Prevention	600.00

Buildings and Grounds	2,812.89
Buildings and Grounds Equipment	1,436.00

\$53,462.18

Protection of Persons and Property

Dog Officer — 1970 Account	\$100.00
Dog Officer	784.00
Police	71,955.35
Police Cruiser	3,300.00
Police — 1970 Account	648.59
Fire Department	16,983.91
Fire Department — 1970 Account	818.95
Tree Warden	2,497.50
Moth Suppression	1,302.00
Dutch Elm Disease Control	2,466.50
Fire Dept. — Comm. Office — 1970 Acct.	67.05
West Boxford Fire Station Repairs	2,451.78
Communications Department	21,298.87

\$124,674.50

Aid and Relief

Veterans' Benefits

\$6,865.50

Schools and Libraries

School Department	\$514,641.52
School Account — Title I	4,921.62
School Account — ESEA Title II	1,096.36
School Lunch Program	33,570.65
Regional District School	828,827.88
Town Libraries	27,101.92
Library Gifts	509.66
East Parish Library Funds	185.61
West Parish Library Funds	159.08
Town Library Planning Fund	2,650.45
Mary Stacy Holmes Library Fund	206.51
Vocational Regional School District Planning Committee	100.00

\$1,413,971.26

Highways

General Highway Department	\$1,792.29
Herrick Road Improvement —	
East End	9,230.02
Chapter 81 Maintenance	22,047.92
Chapter 90 Construction — 1970 Account	3,999.58
Highway Equipment	3,005.50
Highway Operational Expense	2,898.38
Highways and Bridges —	
Selectmen's Fund	1,587.46
Snow Removal and Sanding	28,342.17
Road Machinery Maintenance	7,250.02
Towne Road Repairs and Improvement	
1969 Account	4,408.76
Street Lighting	1,244.97
Vacation Account	1,942.00
Sick Benefit	162.00
Highway Dept. Communications	2,195.00
Chap. 616 Highway Fund — 1968 Account	127.39
Chap. 616 Highway Fund — 1969 Acct.	7.11
Chap. 768 Aid to Highways	3,390.02
Traffic Control Signs	1,572.16

\$95,202.75

Unclassified

Town Halls	\$2,813.87
Public Grounds	303.00
Insurance	3,238.27
Memorial Day	585.15
Soldiers Graves	225.00
Brookside Cemetery	100.00
Harmony Cemetery	200.00
Boxford Village Cemetery	250.00
Mt. Vernon Cemetery	100.00
"Old" Town Cemetery	49.00
Audit of Municipal Accounts	3,358.34
Perley Land Purchase	570.55

Merrimack Valley Air Pollution	
Control District	59.35
Ipswich River Watershed District	171.76
Clerical	2,940.00
Community House	357.45
Essex County Mosquito Control	9,918.38
Excise Tax Bills	485.40
Town Reports	1,644.48
Civil Defense	233.23
Selectmen's Contingent Fund	968.79
Veterans' Service District	185.37
State Parks and Reservations	4,893.48
County Tax	26,712.24
County Retirement System	20,220.88
Motor Vehicle Excise Refunds	4,978.65
Real Estate Tax Refunds	9,222.00
Dog Licenses to County	1,804.05
Sale of Dogs Refunded to County	63.00
Personal Property Tax Refunds	22.40
Stabilization Fund	50,000.00
Principal on Maturing Debt	34,000.00
Interest on Loans	10,418.12
Temporary Loan	550,000.00
Group Life and Hospital Insurance	7,384.96
	<hr/>
	\$748,477.17
TOTAL CASH PAYMENTS	<hr/>
	\$2,442,653.36

Agency Accounts

Tax Sheltered Annuity	\$1,800.00
Life Insurance	248.64
Blue Cross-Blue Shield	7,157.82
Federal Withholding Tax	71,309.26
Essex County Retirement	7,261.05
State Withholding Tax	19,919.00
B.T.A. Dues	1,044.80
Credit Union	22,762.74
Massachusetts Teachers Retirement	15,357.35

BALANCE SHEET

December 31, 1971

GENERAL ACCOUNTS**ASSETS**

Cash: General		\$432,601.09
Town Hall and Library Petty Cash Advance		100.00
Accounts Receivable:		
Taxes:		
Levy of 1962		
Personal		303.00
Levy of 1963		
Personal		30.30
Levy of 1964		
Real Estate	\$315.00	
Personal	11.25	
	<hr/>	326.25
Levy of 1965		
Real Estate	\$103.20	
Personal	158.88	
	<hr/>	262.08
Levy of 1966		
Real Estate	\$1,068.22	
Personal	49.35	
	<hr/>	1,117.57
Levy of 1967		
Real Estate	\$2,177.48	
Personal	373.65	
	<hr/>	2,551.13
Levy of 1968		
Real Estate	\$3,292.12	
Personal	408.80	
	<hr/>	3,700.92

Levy of 1969		
Real Estate	\$4,691.67	
Personal	313.50	
	<hr/>	5,005.17
Levy of 1970		
Real Estate	\$17,220.08	
Personal	695.52	
	<hr/>	17,915.60
Levy of 1971		
Real Estate	\$92,450.54	
Personal	2,985.03	
	<hr/>	95,435.57
Motor Vehicle & Trailer Excise:		
Levy of 1965	\$13.20	
Levy of 1966	2,854.72	
Levy of 1967	1,745.64	
Levy of 1968	2,357.66	
Levy of 1969	1,824.80	
Levy of 1970	3,386.48	
Levy of 1971	24,161.84	
	<hr/>	\$36,344.34
Classified Forest Land:		
Levy of 1970	\$12.88	
Levy of 1971	60.50	
	<hr/>	\$73.38
Departmental:		
Veterans' Services		43.60
Tax Title		106.29
State and County Aid to Highways		45,963.44
Underestimates:		
Merrimack Valley Air Pollution		
Control District		59.35

Overdrawn:

Mary S. Holmes Library Fund	137.93
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\$642,077.01

DEBT ACCOUNT

Net Funded of Fixed Debt	\$68,000.00
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TRUST FUNDS — CASH ON DEPOSIT

Trust Funds, Cash and Securities	\$274,487.82
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LIABILITIES

Reserve until Collected:

Tax Title Revenue	\$106.29
Motor Vehicle Excise Revenue	36,344.34
Departmental Revenue	43.60
Special Assessment Revenue	73.38
State and County Aid to Highways Revenue	45,963.44

\$82,531.05

Reserve for Petty Cash Advance	100.00
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Overlay Reserve for Abatement of Taxes:

Levy of 1962	\$303.00
Levy of 1963	30.30
Levy of 1964	326.25
Levy of 1965	262.08
Levy of 1966	1,117.57
Levy of 1967	2,551.13
Levy of 1968	3,700.92
Levy of 1969	5,005.17
Levy of 1970	17,915.60
Levy of 1971	66,936.23

\$98,148.25

Overlay Surplus Reserve	55,984.60
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Excess and Deficiency	270,881.88
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Appropriation Accounts:

Assessors' Maps — 1964 Account	\$8,553.87	
Goodwin Plans — 1954 Account	100.00	
Recreation Committee	3.50	
Water Source Survey	1,000.00	
Drug Education and Prevention	400.00	
Morse House — 1964 Account	44.77	
Civil Defense	215.22	
West Boxford Fire Station Repairs	2,548.22	
Traffic Control Signs	124.84	
Chap. 90 Construction — 1970 Account	1,793.70	
Chap. 90 Construction — 1971 Acct.	29,000.00	
Herrick Road — East End	781.98	
Repairs and Improvement Towne Rd.— 1969 Account	470.74	
Town Garage — Highway Dept 1968	52.07	
Land Taking for Highway Purposes Washington St. — 1970 Acct.	2,000.00	
School	4,624.16	
School Lunch	105.51	
School Zone Signs — Masconomet	3,278.00	
Spofford Pond School Addition	13,606.51	
Library Gifts	1.08	
Town Library Planning Fund — 1969 Account	1,029.55	
Land Purchase for Municipal Well Protection	4,000.00	
Perley Land Purchase	8,869.30	
		\$82,603.02
<hr/>		
U.S. Grants:		
Disability Assistance	\$150.00	
Medical Assistance	5,330.19	
School Aid — Title I	2,890.38	
School E.S.E.A. Title II	21.47	
School P.L. No. 864 Title III	4,446.49	
School P.L. No. 874	4,681.31	
		\$17,519.84

TOWN ACCOUNTANT

99

Dog Licenses	13.25	
Road Machinery Fund	12,012.04	
Land Taking for Middleton Rd.		
Owners unknown	1,061.50	
Chap. 616 Highway Fund — 1969	37.58	
J. T. Barker School Fund	15,490.00	
Agency Accounts:		
Tax Sheltered Annuity	\$75.00	
B.T.A. Dues	18.74	
Mass. Teachers Retirement	2,159.99	
		<hr/>
		\$2,253.73
Overestimates:		
Ipswich River Watershed District	\$218.24	
County Tax	2,154.13	
State Parks and Reservations	1,006.68	
Essex County Mosquito Control	61.22	
		<hr/>
		\$3,440.27
		<hr/>
		\$642,077.01

DEBT ACCOUNT

School Loans	\$68,000.00
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TRUST AND INVESTMENT ACCOUNTS

Town Farm Fund	\$1,542.25	
Post War Rehabilitation Fund	6,567.97	
Sarah P. Perley Fund	2,736.68	
Curtis-Killam Burial Lot Fund	506.23	
East Parish Library Fund	3,681.75	
West Parish Library Fund	3,155.78	
Mary Stacy Holmes Fund	2,511.14	
East Parish Library Cote Fund	1,900.12	
Boxford Visiting Nurse Fund	1,825.33	
Town School Fund	4,500.00	
Stabilization Fund	232,285.98	
Conservation Fund	13,274.59	
		<hr/>
		\$274,487.82

DETAILS OF EXPENDITURES FOR 1971

GENERAL GOVERNMENT

Selectmen

Appropriation		\$2,775.00
Salaries, Selectmen	\$1,650.00	
Clerical	495.00	
Office Expense	149.94	
State and County Association Dues and Meetings	111.00	
Total Expenditures	\$2,405.94	
Balance to Revenue	369.06	
	<hr/>	<hr/>
	\$2,775.00	\$2,775.00

Board of Assessors

Appropriation		\$6,100.00
Transfer from Reserve		69.93
Salaries, Board of Assessors	\$2,900.00	
Abstracts	119.88	
Office Expense and Equipment	357.05	
State and County Association Dues	30.00	
Revaluation	2,763.00	
	<hr/>	<hr/>
	\$6,169.93	\$6,169.93

Board of Assessors — 1970 Account

Balance from 1970		\$58.90
Binding	\$22.30	
Balance to Revenue	36.60	
	<hr/>	<hr/>
	\$58.90	\$58.90

Treasurer

Appropriation		\$5,034.00
Salary, Treasurer	\$3,200.00	
Bond	125.00	
Office Expense	831.59	
Clerical	860.00	

Convention and Dues	5.00	
	<hr/>	
Total Expenditures	\$5,021.59	
Balance to Revenue	12.41	
	<hr/>	<hr/>
	\$5,034.00	\$5,034.00

Town Clerk

Appropriation		\$900.00
Services, Town Clerk	\$600.00	
Bond	10.00	
Office Expense	199.11	
Dues	10.00	
Advertising	28.14	
Repair Seal	35.00	
	<hr/>	
Total Expenditures	\$882.25	
Balance to Revenue	17.75	
	<hr/>	<hr/>
	\$900.00	\$900.00

Collector

Appropriation		\$2,900.00
Salary, Collector	\$1,440.00	
Bonds and Dues	219.00	
Office Expense	937.96	
Clerical	200.00	
Equipment	11.00	
	<hr/>	
Total Expenditures	\$2,807.96	
Balance to Revenue	92.04	
	<hr/>	<hr/>
	\$2,900.00	\$2,900.00

Accountant

Appropriation		\$4,200.00
Salary, Accountant	\$3,000.00	
Office Expense	433.33	

Clerical	625.00	
Total Expenditures	<u>\$4,058.33</u>	
Balance to Revenue	141.67	
	<u>\$4,200.00</u>	<u>\$4,200.00</u>
Town Counsel		
Appropriation		\$1,200.00
Salary, Town Counsel	\$1,200.00	
	<u>\$1,200.00</u>	<u>\$1,200.00</u>
Finance Committee		
Appropriation		\$335.00
Association Dues	\$25.00	
Printing	307.60	
	<u>\$332.60</u>	
Total Expenditures	2.40	
Balance to Revenue		
	<u>\$335.00</u>	<u>\$335.00</u>
Registrars		
Appropriation		\$1,380.00
Services of Registrars	\$169.25	
Printing	100.00	
Census	658.00	
Street List	234.40	
	<u>\$1,161.65</u>	
Total Expenditures	218.35	
Balance to Revenue		
	<u>\$1,380.00</u>	<u>\$1,380.00</u>
Elections		
Appropriation		\$350.00
Election Officers	\$189.00	

Printing	120.00	
Total Expenditures	<u>\$309.00</u>	
Balance to Revenue	41.00	
	<u>\$350.00</u>	<u>\$350.00</u>
Appeal Board		
Appropriation		\$500.00
Advertising	\$41.28	
Office Expense	5.28	
Clerical	55.66	
Total Expenditures	<u>\$102.22</u>	
Balance to Revenue	397.78	
	<u>\$500.00</u>	<u>\$500.00</u>
Planning Board		
Appropriation		\$900.00
Advertising	\$57.02	
Printing	5.45	
Dues	30.00	
Total Expenditures	<u>92.47</u>	
Balance to Revenue	807.53	
	<u>\$900.00</u>	<u>\$900.00</u>
Conservation Commission		
Appropriation		\$60.00
Association Dues	\$25.00	
Balance to Revenue	35.00	
	<u>\$60.00</u>	<u>\$60.00</u>
Recreation Committee		
Appropriation		\$3,525.00
Fourth of July (5th) Parade	\$530.00	
Heat and Light	62.81	
Steel Posts	39.50	
Total Expenditures	<u>\$632.31</u>	

Transfer to Buildings and Grounds	2,800.00	
Balance to 1972	3.50	
Balance to Revenue	89.19	
	<hr/>	<hr/>
	\$3,525.00	\$3,525.00

Building Inspector

Appropriation		\$1,100.00
Services, Building Inspector	\$800.00	
Office Expense and Mileage	300.00	
	<hr/>	<hr/>
	\$1,100.00	\$1,100.00

Electrical Inspector

Appropriation		\$1,200.00
Services, Electrical Inspector	\$554.91	
Office Expense	291.09	
Mileage	354.00	
	<hr/>	<hr/>
	\$1,200.00	\$1,200.00

Plumbing Inspector

Appropriation		\$600.00
Services, Plumbing Inspector	\$550.50	
Balance to Revenue	49.50	
	<hr/>	<hr/>
	\$600.00	\$600.00

Gas Inspector

Appropriation		\$600.00
Transfer from Reserve		75.50
Services, Gas Inspector	\$313.50	
Office Expense	200.00	
Mileage	150.00	
Association Dues	12.00	
	<hr/>	<hr/>
	\$675.50	\$675.50

BUILDINGS AND GROUNDS

Town Halls

Appropriation		\$2,500.00
Janitors and Trash Collection	\$481.10	
Telephone	55.33	
Gas	251.22	
Oil	454.67	
Electricity	350.63	
Supplies	141.05	
Repairs	441.54	
Electric Plate	29.00	
Refinish Upstairs Floor	210.00	
	<hr/>	
	\$2,414.54	
Balance to Revenue	85.46	
	<hr/>	
	\$2,500.00	\$2,500.00

Community House

Appropriation		\$300.00
Transfer		57.45
Electricity	\$47.56	
Repairs	135.22	
Fuel	174.67	
	<hr/>	
	\$357.45	\$357.45

Public Grounds

Appropriation		\$300.00
Transfer		3.00
Mowing	\$303.00	
	<hr/>	
	\$303.00	\$303.00

"Old" Town Cemetery

Appropriation		\$50.00
Maintenance	\$49.00	
Balance to Revenue	1.00	
	<hr/>	
	\$50.00	\$50.00

Equipment

Appropriation		\$1,436.00
Tractor with mower, trailer, snow blower	\$1,436.00	
	<hr/>	<hr/>
	\$1,436.00	\$1,436.00

Recreation Maintenance and Salary

Appropriation		\$2,800.00
Transfer from Library		50.00
Transfer		300.00
Salary of Director	\$833.30	
Maintenance of Ball Fields:		
Labor	1,156.00	
Truck	21.00	
Loader	6.00	
Equipment purchase	248.46	
Supplies	459.71	
Electricity	88.42	
	<hr/>	
Total Expenditures	\$2,812.89	
Balance to Revenue	337.11	
	<hr/>	<hr/>
	\$3,150.00	\$3,150.00

HEALTH AND SANITATION**Board of Health**

Appropriation		\$18,571.00
Salaries, Board of Health	\$300.00	
Services, Dump Caretaker	3,072.40	
Maintenance of Dump	9,049.50	
Supplies	107.97	
Nurse	27.50	
Association Dues	12.00	

TOWN ACCOUNTANT

107

BTW Health District	5,764.00	
	<hr/>	
Total Expenditures	\$18,333.37	
Balance to Revenue	237.63	
	<hr/>	<hr/>
	\$18,571.00	\$18,571.00
Child Guidance Center		
Appropriation		\$1,480.37
Mental Health Association	\$1,480.37	
	<hr/>	<hr/>
	\$1,480.37	\$1,480.37
Inspector of Animals		
Appropriation		\$50.00
Salary, Inspector of Animals	\$50.00	
	<hr/>	<hr/>
	\$50.00	\$50.00
Drug Education and Prevention		
Appropriation		\$1,000.00
Services of Co-ordinator	\$600.00	
Balance to 1972	400.00	
	<hr/>	<hr/>
	\$1,000.00	\$1,000.00
PROTECTION OF PERSONS AND PROPERTY		
Dog Officer		
Appropriation		\$400.00
County of Essex Refunds		400.00
Board and Disposal of Stray Dogs	\$684.00	
Services, Dog Officer	100.00	
	<hr/>	
Total Expenditures	\$784.00	
Balance to Revenue	16.00	
	<hr/>	<hr/>
	\$800.00	\$800.00
Dog Officer — 1970 Account		
Balance from 1970		\$100.00
Salary of Dog Officer for 1970	\$100.00	
	<hr/>	<hr/>
	\$100.00	\$100.00

Police Cruiser

Appropriation		\$3,200.00
Transfer from Reserve		100.00
Cruiser	\$3,300.00	
	<hr/>	<hr/>
	\$3,300.00	\$3,300.00

Police — 1970 Account

Balance from 1970		\$656.40
Gas and Oil	\$648.59	
Balance to Revenue	7.81	
	<hr/>	<hr/>
	\$656.40	\$656.40

Police

Appropriation		\$75,622.00
Transfer from Masco. Planning		2,737.36
Refunds		2,383.42
Transfers from Reserve		4,125.35
Salaries	\$32,720.12	
Labor	19,261.54	
Secretary	2,911.00	
Police Matron	18.62	
Insurance	2,568.96	
Repairs and Tires	3,525.77	
Gasoline and Oil	5,066.35	
Supplies, etc.	895.18	
Mileage	372.80	
Heat and Light	862.30	
Office Expense and Equipment	858.86	
Uniforms and Arms	1,296.26	
Rent	1,025.00	
Station Maintenance	222.74	
Communications	2,309.42	
Training and Education	149.85	
Haverhill Lockup	200.00	
	<hr/>	
Total Expenditures	\$74,264.77	

Transfer to Communications	10,600.00	
Balance to Revenue	3.36	
	<hr/>	<hr/>
	\$84,868.13	\$84,868.13

Fire Department

Appropriation		\$25,523.00
Transfer		1,456.40
Refunds		27.21
Wages, Call Men	\$5,814.90	
Salary, Chief	1,400.00	
Salary, Captains	600.00	
Gas and Oil	344.52	
Heat and Light	1,593.06	
Repairs	714.55	
Supplies	768.48	
Station Maintenance	594.48	
Water Hole and Hydrant Maintenance	486.10	
Training	8.60	
Office Expense	152.76	
Dues and Publications	40.00	
Insurance	2,754.11	
Coats, Boots, Helmets, etc.	395.40	
Tires for Engine No. 3	168.08	
Ladder for Engine No. 1	460.04	
Rescue Saw	145.08	
Civil Defense Telephone	43.75	
Communications	1,456.40	
	<hr/>	<hr/>
Total Expenditures	\$18,440.31	
Transfers to Communications	8,093.00	
Balance to Revenue	473.30	
	<hr/>	<hr/>
	\$27,006.61	\$27,006.61

West Boxford Fire Station Repairs

Appropriation		\$5,000.00
Repairs	\$2,451.78	

Balance to 1972	2,548.22	
	<hr/>	<hr/>
	\$5,000.00	\$5,000.00

Fire Department — 1970 Account

Balance from 1970		\$829.00
Communications Office	\$312.95	
Insurance	506.00	
	<hr/>	
Total Expenditures	\$818.95	
Balance to Revenue	10.05	
	<hr/>	<hr/>
	\$829.00	\$829.00

Communications Room

Balance from 1970		\$67.05
Carpentry and Painting	\$67.05	
	<hr/>	<hr/>
	\$67.05	\$67.05

Communications Department

Appropriation		\$3,230.00
Transfers		19,589.77
Salary, Director	\$833.30	
Communications Operators	8,778.00	
Repair and Maintenance	1,015.65	
Equipment	1,757.37	
Telephones and Remotes	3,260.96	
Red and Blue Line Operators	6,801.97	
Office Supplies and Equipment	348.52	
Holiday	24.00	
	<hr/>	<hr/>
Total Expenditures	\$22,819.77	\$22,819.77

Tree Warden

Appropriation		\$2,500.00
Trucks and Equipment	\$838.00	
Contract	385.00	

Labor	1,274.50	
Total Expenditures	<u>\$2,497.50</u>	
Balance to Revenue	2.50	
	<u>\$2,500.00</u>	<u>\$2,500.00</u>

Moth Suppression

Appropriation		\$1,400.00
Contract	\$682.00	
Truck	336.00	
Saw	184.00	
Labor	100.00	
Total Expenditures	<u>\$1,302.00</u>	
Balance to Revenue	98.00	
	<u>\$1,400.00</u>	<u>\$1,400.00</u>

Dutch Elm Disease Control

Appropriation		\$2,500.00
Power Saw	\$64.00	
Trucks	248.00	
Contract Work	1,812.00	
Labor	342.50	
Total Expenditures	<u>\$2,466.50</u>	
Balance to Revenue	33.50	
	<u>\$2,500.00</u>	<u>\$2,500.00</u>

Veteran's Benefits

Appropriation		\$4,500.00
Transfer from Reserve		3,000.00
Cash	\$6,865.50	
Balance to Revenue	634.50	
	<u>\$7,500.00</u>	<u>\$7,500.00</u>

HIGHWAYS

Highways and Bridges — Selectmen's Fund

Appropriation		\$2,000.00
Labor	\$660.53	
Salt	501.50	
Patch	45.05	
Gas and Oil	85.38	
Snow Plowing	295.00	
Use of Town Tools	411.57	
	<hr/>	
Balance to Revenue	.97	
	<hr/>	
	\$2,000.00	\$2,000.00

General Highway Fund

Appropriation		\$2,000.00
Signs	\$251.15	
Lines Painted	511.50	
Repairs	17.34	
Paint	51.50	
Patch	83.30	
Backhoe	19.50	
Labor	652.00	
Truck	162.00	
Loader	44.00	
Use of Town Tools	207.71	
	<hr/>	
	\$2,000.00	\$2,000.00

Highway Dept. Communication

Appropriation		\$2,200.00
Equipment	\$2,195.00	
Balance to Revenue	5.00	
	<hr/>	
	\$2,200.00	\$2,200.00

Snow Plow

Appropriation		\$1,150.00
Snowplow	\$1,150.00	
	<hr/>	
	\$1,150.00	\$1,150.00

Highway Equipment

Appropriation		\$2,000.00
Tractor and Mower	\$1,855.50	
Balance to Revenue	144.50	
	<hr/>	<hr/>
	\$2,000.00	\$2,000.00

Highway Department — Operational Expense

Appropriation		\$3,000.00
Supplies	\$272.42	
Heat and Light	1,319.78	
Insurance	839.88	
Telephone	217.31	
Dues	20.00	
Sander	69.99	
Maintenance	159.00	
	<hr/>	
Total Expenditures	\$2,898.38	
Balance to Revenue	101.62	
	<hr/>	<hr/>
	\$3,000.00	\$3,000.00

Chapter 616 Highway Fund — 1968 Acct.

Balance from 1970		\$127.39
Hot Top	\$127.39	
	<hr/>	<hr/>
	\$127.39	\$127.39

Chapter 616 Highway Fund — 1969 Account

Balance from 1970		\$44.69
Hot Top	\$7.11	
Balance to 1972	37.58	
	<hr/>	<hr/>
	\$44.69	\$44.69

Towne Road — Repairs and Improvements

Balance from 1970		\$4,991.50
Labor	\$1,501.50	
Trucks	120.00	
Loader	92.00	
Culverts	204.25	
Survey	98.00	

Use of Town Tools	112.00	
Masonry	626.00	
Hot Top	1,709.51	
Grader	57.50	
	<hr/>	
Total Expenditures	\$4,520.76	
Balance to 1972	470.74	
	<hr/>	<hr/>
	\$4,991.50	\$4,991.50

Chapter 81 — Maintenance

Appropriation		\$2,920.00
State Allotment		20,075.00
Labor	\$13,527.25	
Trucks	1,218.00	
Loader	344.00	
Grader	207.00	
Sand and Gravel	1,302.53	
Oil	2,914.38	
Patch	1,690.79	
Hot Top	32.00	
Power Sweeper	450.00	
Backhoe	71.50	
Draining and Culverts	290.47	
Use of Town Tools	947.08	
	<hr/>	<hr/>
	\$22,995.00	\$22,995.00

Chapter 90 Construction

Washington Street 1970 Account

Balance from 1970		\$6,141.28
Labor	\$2,422.00	
Trucks	378.00	
Tractor and Rake	12.00	
Backhoe	71.50	
Stakes	20.00	
Supplies	60.08	

Hot Top	152.00	
Loader	884.00	
Use of Town Tools	348.00	
	<hr/>	
Total Expenditures	\$4,347.58	
Balance to 1972	1,793.70	
	<hr/>	<hr/>
	\$6,141.28	\$6,141.28

Snow Removal and Sanding

Appropriation		\$30,000.00
Transfer from Reserve		3,347.31
Labor	\$9,143.12	
Trucks and Plows	4,996.42	
Loaders	1,028.00	
Sand	5,073.66	
Salt	7,974.97	
Use of Town Tools	5,005.14	
Tractor	54.00	
Repairs	72.00	
	<hr/>	
Total Expenditures	\$33,347.31	\$33,347.31

Road Machinery Maintenance

Appropriation		\$3,500.00
Transfer from Road Machinery Fund		3,500.00
Transfer from Reserve		250.02
Repairs	\$2,450.15	
Gas and Oil	1,985.10	
Tires	409.21	
Supplies	2,079.37	
Labor	130.00	
Equipment	60.49	
Lettering	70.00	
Signs	65.70	
	<hr/>	<hr/>
Total Expenditures	\$7,250.02	\$7,250.02

Herrick Road Improvement — East End

Appropriation		\$10,500.00
Hot Top	\$3,024.21	
Grader	172.50	
Fence	300.00	
Tractor and Rake	40.00	
Loader	1,560.00	
Truck	1,016.00	
Bulldozer	396.00	
Labor	2,614.00	
Supplies	107.31	
Use of Town Tools	488.00	
Total Expenditures	\$9,718.02	
Balance to 1972	781.98	

\$10,500.00	\$10,500.00
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Street Lighting

Appropriation		\$1,300.00
Street Lights	\$1,244.97	
Balance to Revenue	55.03	

\$1,300.00	\$1,300.00
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Sick Benefit

Appropriation		\$500.00
Pay Rolls	\$162.00	
Balance to Revenue	338.00	

\$500.00	\$500.00
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Vacation Account

Appropriation		\$2,200.00
Vacation Payrolls	\$1,942.00	
Balance to Revenue	258.00	

\$2,200.00	\$2,200.00
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Traffic Control Signs

Balance from 1970		\$1,000.00
Appropriation		729.00

TOWN ACCOUNTANT

117

Signs and Posts	\$1,312.16	
Labor	260.00	
Use of Town Tools	32.00	
	<hr/>	
Total Expenditures	\$1,604.16	
Balance to 1972	124.84	
	<hr/>	<hr/>
	\$1,729.00	\$1,729.00

Chapter 768 Acts of 1969 — Aid to Highways

Balance from 1970		\$3,390.02
Hot Top	\$3,390.02	
	<hr/>	<hr/>
	\$3,390.02	\$3,390.02

SCHOOLS AND LIBRARIES

Elementary Schools

Appropriation		\$524,238.00
Refunds		170.86
Administration	\$15,835.99	
Instruction	369,056.26	
Other School Services	57,146.26	
Operation and Maintenance of Plants	58,507.13	
Fixed Charges	7,599.54	
Community Services	138.60	
Acquisition of Fixed Assets	4,327.80	
Programs with Other Districts	1,859.08	
	<hr/>	
Total Expenditures	\$514,470.66	
Refunds	170.86	
Balance to 1972	4,624.16	
Balance to Revenue	5,143.18	
	<hr/>	<hr/>
	\$524,408.86	\$524,408.86

School Lunch Program

Cash		\$22,995.82
State Grants		9,995.90
Transfer from P.L. No. 874		1,000.00

Debit from 1970	\$315.56	
Salaries	13,475.36	
Food	18,930.07	
Gas	357.44	
Supplies	182.41	
Trucking	318.97	
Mileage	168.40	
Equipment	43.00	
Miscellaneous	95.00	
	<hr/>	
Total Expenditures	\$33,886.21	
Balance to 1972	105.51	
	<hr/>	<hr/>
	\$33,991.72	\$33,991.72

School Aid — Title I

Balance from 1970		\$2,780.00
Commonwealth of Massachusetts		4,207.00
Federal Grant		825.00
Teacher Coaches	\$4,921.62	
Balance to 1972	2,890.38	
	<hr/>	<hr/>
	\$7,812.00	\$7,812.00

School Aid — Title II

Balance from 1970		\$4.41
Commonwealth of Massachusetts		1,113.42
Books	\$1,096.36	
Balance to 1972	21.47	
	<hr/>	<hr/>
	\$1,117.83	\$1,117.83

Regional District School

Appropriation		\$828,827.88
Masconomet Regional District School	\$828,827.88	
	<hr/>	<hr/>
	\$828,827.88	\$828,827.88

**Vocational Regional School District
Planning Committee**

Balance from 1970		\$100.00
Office Expense	\$100.00	
	<hr/>	<hr/>
	\$100.00	\$100.00

Town Library Planning Fund — 1969 Account

Balance from 1970		\$3,680.00
Expenditures	\$2,650.45	
Balance to 1972	1,029.55	
	<hr/>	<hr/>
	\$3,680.00	\$3,680.00

Library Gifts

Balance from 1970		\$510.74
Projector	\$509.66	
Balance to 1972	1.08	
	<hr/>	<hr/>
	\$510.74	\$510.74

Town Library

Appropriation		\$25,430.00
Dog Refund		582.35
State Aid		502.50
Transfer		800.00
Payrolls	\$17,417.78	
Janitor	667.95	
Books	5,022.92	
Periodicals	387.49	
Recordings	39.32	
Light	593.56	
Heat	936.25	
Telephone	332.76	
Supplies	563.03	
Equipment	100.00	
Repair and Maintenance of Buildings	182.61	
Repair and Maintenance of Grounds	119.15	

Insurance	390.00	
Miscellaneous	349.10	
Transfer to Buildings and Grounds	50.00	
	<hr/>	
Total Expenditures	\$27,151.92	
Balance to Revenue	162.93	
	<hr/>	<hr/>
	\$27,314.85	\$27,314.85

UNCLASSIFIED

Town Hall Landscaping

Gift from Garden Club		\$399.33
Landscaping	\$399.33	
	<hr/>	<hr/>
	\$399.33	\$399.33

Memorial Day

Appropriation		\$600.00
Band	\$200.00	
Flowers	24.21	
Flags and Grave Markers	29.95	
Honor Roll Maintenance	25.00	
Refreshments	285.99	
Transportation	20.00	
	<hr/>	
Total Expenditures	\$585.15	
Balance to Revenue	14.85	
	<hr/>	<hr/>
	\$600.00	\$600.00

Clerical

Appropriation		\$3,000.00
Clerical	\$2,940.00	
Balance to Revenue	60.00	
	<hr/>	<hr/>
	\$3,000.00	\$3,000.00

Town Reports

Appropriation		\$2,000.00
Printing	\$1,544.48	
Delivery	100.00	
	<hr/>	
Total Expenditure	\$1,644.48	
Transfer	355.52	
	<hr/>	
	\$2,000.00	\$2,000.00

Brookside Cemetery

Appropriation		\$100.00
Maintenance	100.00	
	<hr/>	
	\$100.00	\$100.00

Soldiers Graves

Appropriation		\$225.00
East Parish Cemeteries	\$100.00	
West Parish Cemeteries	100.00	
"Old" Cemetery	25.00	
	<hr/>	
	\$225.00	\$225.00

Harmony Cemetery

Appropriation		\$200.00
Maintenance	\$200.00	
	<hr/>	
	\$200.00	\$200.00

Boxford Village Cemetery

Appropriation		\$250.00
Maintenance	\$250.00	
	<hr/>	
	\$250.00	\$250.00

Mt. Vernon Cemetery

Appropriation		\$100.00
Maintenance	\$100.00	
	<hr/>	
	\$100.00	\$100.00

TOWN ACCOUNTANT

Civil Defense

Appropriation		\$200.00
Balance from 1970		248.45
Director's Salary	\$125.00	
Communications Equipment Repairs	44.81	
Telephone	53.42	
Total Expenditures	\$223.23	
Balance to 1972	225.22	
	\$448.45	\$448.45

Selectmen's Contingency Fund

Appropriation		\$2,000.00
Town Meeting Expense	\$30.00	
Public Grounds	436.00	
Law Books	182.50	
Advertising	72.88	
Note and Recording Fees, etc.	50.85	
Printing and Office Expense	18.32	
Microfilm File	25.00	
Ball Fields	22.00	
Hearings	11.24	
Brush Day	120.00	
Total Expenditures	\$968.79	
Balance to Revenue	1,031.21	
	\$2,000.00	\$2,000.00

Insurance

Appropriation		\$3,400.00
Workmans Compensation	\$1,582.00	
Non-owned Auto Liability	254.27	
Multi Peril	1,358.00	
Indemnification	44.00	
Total Expenditures	3,238.27	
Balance to Revenue	161.73	
	\$3,400.00	\$3,400.00

Interest on Loans

Appropriation		\$11,651.00
School Loans	\$3,696.50	
Temporary Loans	6,721.62	
	<hr/>	
Total Expenditures	\$10,418.12	
Balance to Revenue	1,232.88	
	<hr/>	
	\$11,651.00	\$11,651.00

Amortization of School and Temporary Loans

Appropriation		\$34,000.00
Anticipation of Revenue Loan		550,000.00
School Loans	\$34,000.00	
Temporary Loans	550,000.00	
	<hr/>	
	\$584,000.00	\$584,000.00

Reserve Fund

Appropriation from Overlay Fund		\$25,000.00
Total Transfers	\$11,517.13	
Balance to Overlay Reserve	13,482.87	
	<hr/>	
	\$25,000.00	\$25,000.00

Respectfully submitted,

BARBARA C. PERLEY,
Town Accountant

HIGHWAY DEPARTMENT **SUMMARY OF PRECEDING DETAILED ACCOUNTS**

(Prepared by Finance Committee)

I. Operating Accounts 1971

Revenues:

Balance from 1970	\$15,694.88	
On 1971 Tax Rate	58,649.00	
Reimbursements	23,575.00	
Transfers In (Snow Removal)	3,597.33	
	<hr/>	
TOTAL Available Funds		\$101,516.21

Expenditures:

Wages and Labor	\$33,808.40	
Equipment Use	21,240.42	
Equipment Maint. & Operation	7,529.97	
Materials (Road Constr. & Maint.)	28,822.52	
Highway Safety*	3,685.48	
Building and Office Expense	2,466.96	
	<hr/>	
TOTAL Expended		\$97,553.75
Returned to Surplus	\$753.62	
Balance to 1972	3,208.84	
	<hr/>	
TOTAL Credits		\$3,962.46

II. Capital Accounts:

Appropriated		\$5,350.00
Expended	\$5,200.50	
To Surplus		149.50

*Street lights, signs, fences and lines.

ANNUAL REPORTS
OF THE
SCHOOL COMMITTEE
OF THE
TOWN OF BOXFORD
FOR THE
YEAR ENDING DECEMBER 31, 1971

BOXFORD ELEMENTARY SCHOOL REPORT**SCHOOL COMMITTEE**

Webster B. Brockelman, Chairman	Term Expires 1973
A. Gordon Price, Vice-Chairman	Term Expires 1972
Robert J. Cavanaugh	Term Expires 1974
Harris R. Gates	Term Expires 1972
Dr. Albert D. Wood	Term Expires 1973

SCHOOL SUPERINTENDENT

Herbert A. Rouisse

School Committee Operation

Regular meetings of the Boxford School Committee are held at 7:45 p.m. on the second and fourth Thursdays of each month throughout the year. Meetings are held in the Spofford Pond School Library and are open to the public. Town officials and interested citizens are encouraged to attend meetings. Individuals or groups may have an item placed on the agenda by forwarding a written request to the Superintendent. Executive sessions are seldom held and then only in matters requiring privacy and consistent with the open meeting statute. In the event of special meetings or changes in the date of regular meetings, a notice is posted in the Town Hall. During 1971 the committee held 21 regular meetings and 1 special meeting.

The committee maintains a liaison with other groups having related interests in the schools. Its members serve on other committees as follows:

Topsfield-Boxford School Union Committee — W. Brockelman, R. Cavanaugh, H. Gates.

School Building Committee — W. Brockelman, R. Cavanaugh, H. Gates.

Regional Vocational Planning Committee — G. Price.

Regionalization Planning Committee — A. Wood.

Negotiating Team for Collective Bargaining — W. Brockelman, H. Gates, A. Wood.

Financial

In its budget development, the School Committee has tried to maintain a reasonable balance among the pressure for increased school services, the upward thrust of inflation and collective bargaining, and the need for minimizing additional demands on the tax dollar. Much of the increase fell into categories beyond the control of the committee; for example, the impact for a full year of salary increases and increments which became effective in September 1971, and major price rises in fuel and transportation. Added services projected for the 1972-1973 school year are relatively small and felt to be highly important. The change in the enrollment trend from one of a continual increase to one of a slight decline in the last two years has been most helpful and has permitted the reduction of the teaching staff by one teacher. The average enrollment, which had reached 709 in 1970, declined to 699 in 1971. It is projected that the average enrollment in 1972 will be 690.

Changes in the major accounts are as noted below:

Account	Approp. 1971	Budget 1972	Increase Decrease	Percent Change
Administration	\$ 16,092	\$ 16,761	\$ 669	4.16%
Instruction	374,919	394,358	19,439	5.17%
Other School Svcs	57,609	70,303	12,694	22.03%
Oper. & Maintenance of Plant	55,624	59,583	3,959	7.12%
Fixed Charges	7,600	8,600	1,000	13.16%
Community Services	300	300	—	—
Acquisition of Fixed Assets	3,994	6,487	2,493	62.42%
Programs with Other Districts	3,100	1,590	(1,510)	(48.70%)
TOTAL	\$519,238	\$557,982	\$38,744	7.5%
Contingency	5,000	5,000	—	—
GRAND TOTAL	\$524,238	\$562,982	\$38,744	7.4%

Almost exactly one-half of the total budget increase is found in the Instruction Account and comes about primarily from salary adjustments. These factors contribute to the increase:

- a) The impact for a full year of a higher salary schedule, effective in September, 1971.
- b) The impact for a full year of annual salary increments, effective in September, 1971.
- c) The impact for the period of September-December, 1972 of an adjusted salary schedule, to be effective in September, 1972.
- d) The impact for the period of September-December, 1972 of annual salary increments, to be effective in September, 1972.
- e) The impact for the period of September-December, 1972 of two additional days per week of service by the instructor of perceptually-handicapped children, one additional day per week by the art specialist, one additional day per week by the speech therapist, and the addition of a part-time teacher coach for each school.

Comments on other significant changes follow:

- a) An increase of \$11,355 in the **Regular Transportation Account** is a result of a new three-year contract, based on bids received in the spring. The very large increase reflects three years of inflation and much newer equipment. Most of this increase will be offset by greater state aid for transportation.
- b) A large increase of \$1,000 was provided for the **Fuel Oil Account**, reflecting the 1971 experience at the current inflated price of heavy fuel oil.
- c) A new account was established for **Gas-Cafeteria** in the amount of \$1,100. This new account assumes all costs for gas, which was previously paid from the Cafeteria Revolving Account, in an attempt to reduce the operating deficit there.
- d) An increase of \$1,590 in the **Specific Repair Account** reflects plans for some painting at the Wood and Spofford

Pond Schools, the replacement of chalkboards in three Cole School classrooms, the installation of smoke sensing devices, and the assumption of the costs for all cafeteria equipment repairs which previously had been paid by the Cafeteria Revolving Account. Also recent experience demonstrated the need for more funds for burner and boiler service and plumbing in particular.

- e) An increase in the **Insurance Program** of \$1,000 provides coverage to school officials for liability suits arising in connection with performance of official duties.
- f) An increase of \$2,173 in the **Acquisition of Equipment Account** will provide greater resources for the classroom program, the audio-visual program, the library program, the physical education program, among others.

The average pupil enrollment in 1971 was 699. Therefore, the gross per pupil cost, excluding any reimbursements, based upon the appropriation of \$524,238 was \$750. The 1972 budget of \$562,982, divided by the projected average enrollment of 690 yields a gross per pupil cost of \$816.

If the emergency contingency fund of \$5,000 is excluded, the above per pupil costs would be \$743 and \$809 respectively.

Note should be taken that an anticipated increase in state aid will offset to a large extent the impact of the budget increase upon the local tax rate. It appears that reimbursement for elementary purposes in 1972 will exceed the 1971 aid by more than \$30,000.

1971 Budget, expenditures for 1971, and the 1972 Budget are shown below.

	Budget		Budget	
	1971	Expended	1972	
ADMINISTRATION				
School Committee				
Salary of Clerk	\$ 300.00		\$ 300.00	
Other Expense	450.00	\$ 348.70	450.00	
Superintendent's Office				
Salary	8,537.00	8,539.44	8,934.00	
Salaries, secretarial	5,438.00	5,416.65	5,710.00	

Census	200.00	200.00	200.00
Supplies and Materials	617.00	781.86	617.00
Other	150.00	88.84	150.00
Travel-in-state	275.00	263.58	275.00
Travel-out-of-state	125.00	196.92	125.00
	<hr/>	<hr/>	<hr/>
	\$ 16,092.00	\$ 15,835.99	\$ 16,761.00

INSTRUCTION

Supervision

Rinehart Handwriting	\$ 550.00	\$ 455.00	\$ 550.00
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Principals

Salaries	26,540.00	26,276.92	28,446.00
Salaries, Secretarial	7,005.00	7,187.17	7,596.00
Supplies	500.00	314.17	500.00
Other Expenses	400.00	498.53	400.00

Teaching

Salaries — Regular	286,882.00	281,486.10	298,498.00
Salaries — Special	14,619.00	14,564.83	16,761.00
Salaries — Substitutes	4,900.00	6,210.00	5,500.00
Salaries — SPED tutor	5,623.00	4,538.56	8,166.00
Teacher Coaches	1,375.00	210.39	2,339.00

Supplies and Materials

General	4,900.00	6,171.93	5,100.00
Consumable Instructional Materials	4,455.00	6,043.44	3,440.00
Physical Education	300.00	336.43	300.00
Music	200.00	100.00	280.00
Remedial Reading	125.00	192.68	200.00
Perceptually Handicapped	250.00	209.12	200.00
Workshop and Conference	3,700.00	2,320.26	2,600.00
Reading-Perc.-Travel	80.00	127.32	160.00

Textbook Program

Basic and Supplemental	4,300.00	3,802.10	4,529.00
Remedial Reading	100.00	73.51	100.00
Music Texts	100.00	57.62	100.00

Library Services			
Consultant and Clerical	3,969.00	3,770.00	4,647.00
Supplies and Materials	300.00	116.93	200.00
Audio-Visual Program			
Supplies and Materials	1,500.00	1,711.53	1,500.00
Guidance Services			
Supplies and Materials	795.00	925.72	795.00
Psychological Services			
Salary — Tester	975.00	885.00	975.00
Educational Television			
Supplies and Materials	476.00	471.00	476.00
	<hr/>	<hr/>	<hr/>
	\$374,919.00	\$369,056.26	\$394,358.00
OTHER SCHOOL SERVICES			
Attendance Officer	\$ 10.00	\$ 10.00	\$ 10.00
School Adjustment			
Counselor	4,627.00	4,584.16	4,905.00
Other Expense —			
SAC Travel	50.00	56.40	50.00
Health Services			
Nurse	5,127.00	5,099.30	5,631.00
Physician	500.00	500.00	500.00
Supplies and Materials	90.00	118.54	90.00
Nurse Travel	60.00	118.80	126.00
Pupil Transportation			
Contracted Services			
Regular	36,445	37,192.50	47,800.00
Special Class	2,480.00	2,228.00	2,420.00
Educational Trips	980.00	887.70	1,300.00
Vocational	400.00	125.36	200.00
Food Services	6,840.00	6,225.50	7,271.00
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	\$57,609.00	\$57,146.26	\$70,303.00
OPERATION AND MAINTENANCE OF PLANT			
Operation of Plant			
Custodial Services	\$ 27,699.00	\$ 28,260.15	\$ 28,401.00
Supplies and Materials	3,750.00	4,766.49	3,100.00

Heating Buildings			
Oil	8,400.00	8,254.84	9,400.00
Gas — Cafeteria			1,100.00
Utility Services			
Light and Power	6,270.00	5,991.79	6,270.00
Telephones — Schools	1,113.00	1,166.70	1,255.00
Telephones — Adminis.	200.00	182.49	200.00
Maintenance of Plant			
Maintenance of Grounds			
Care of Grounds	1,000.00	464.48	1,000.00
Waste Removal	800.00	825.00	875.00
Other (Rep.-equip.)	100.00	86.41	100.00
Maintenance of Buildings			
Repair and Upkeep			
Specific	4,410.00	6,772.70	6,000.00
Emergency	1,500.00	1,062.69	1,500.00
Maintenance of Equipment			
Schools — Specific	240.00	478.60	240.00
Schools — Emergency	100.00	90.87	100.00
Administrative Office	42.00	39.01	42.00
	<hr/>	<hr/>	<hr/>
	\$ 55,624.00	\$ 58,442.22	\$ 59,583.00
FIXED CHARGES			
Insurance Program	\$ 7,600.00	\$ 7,599.54	\$ 8,600.00
COMMUNITY SERVICES			
Civic Activities			
Reimbursable Janitor			
Salary	\$ 300.00	\$ 138.60	\$ 300.00
ACQUISITION OF FIXED ASSETS			
Acquisition of Equipment			
Schools	\$2,434.00	\$2,907.44	\$4,927.00
Library (new/add.)	1,430.00	1,420.36	1,430.00
Replacement of Equipment			
Schools — Emergency	80.00		80.00
Administrative Office	50.00		50.00
	<hr/>	<hr/>	<hr/>
	\$ 3,994.00	\$ 4,327.80	\$ 6,487.00

PROGRAMS WITH OTHER DISTRICTS

Tuition — Elementary	\$ 1,260.00	\$ 718.40	\$ 1,040.00
Tuition — Vocational	1,690.00	1,048.68	400.00
Adult Education	150.00	92.00	150.00
	<hr/>	<hr/>	<hr/>
	\$ 3,100.00	\$ 1,859.08	\$ 1,590.00
GENERAL CONTINGENCY	5,000.00		5,000.00
	<hr/>	<hr/>	<hr/>
GRAND TOTALS	\$524,238.00	\$514,405.75	\$562,982.00

* \$4,624.16 has been withheld from 1971 budget in connection with the probably retroactive salary payments due to the Wage Freeze for the period September 1 through November 14.

Collective Bargaining

Chapter 763 of the Acts of 1965 conferred upon public employees the right of collective bargaining. The sixth year of collective bargaining found a bargaining team of three school committee members meeting semi-monthly with three representatives of the Boxford Teachers' Association. The two groups reached agreement in mid-December, an action which was ratified shortly by the School Committee and the Boxford Teachers' Association.

The bargaining proposals set forth by the BTA called for a higher salary schedule, an increase from 50% to 75% reimbursement for graduate study, a sabbatical leave policy, a longevity increment for senior teachers, five days of personal leave, and 50% reimbursement for unused sick leave at retirement or separation from system. The School Committee proposed the inclusion within the agreement of guidelines for approval of graduate study, a revised maternity leave policy, and a three-year agreement.

The agreement reached calls for the increase in reimbursement for approved graduate study from 50% to 75%, the granting of a \$200 longevity increment for teachers with more than ten years of continuous service in Boxford, the granting of one personal leave day per year, the guidelines for approv-

al of graduate study, and the proposed changes in the maternity leave policy. Also agreed upon was a joint study committee of teachers and school committee members to explore the possibility of purchasing for teachers income insurance protection. Also agreed upon were adjustments to the 1971-1972 salary schedule. The revised schedule, effective in September, 1972, is as follows:

Step	B	B+15	B+30	M	M+15	M+30	Prof. Cert.
1.	7150	7350	7550	7750	7950	8150	8350
2.	7500	7700	7900	8100	8300	8500	8700
3.	7850	8050	8250	8450	8650	8850	9050
4.	8250	8400	8600	8800	9000	9200	9400
5.	8550	8750	8950	9150	9350	9550	9750
6.	8900	9100	9300	9500	9700	9900	10100
7.	9250	9450	9650	9850	10050	10250	10450
8.	9600	9800	10000	10200	10400	10600	10700
9.	9950	10150	10350	10550	10750	10950	11150
10.	10300	10500	10700	10900	11100	11300	11500
11.	10650	10850	11050	11250	11450	11650	11850
12.	11000	11200	11400	11600	11800	12000	12200
13.				12000	12200	12400	12600

For comparison purposes, the current salary schedule appears on page 129 of the 1970 Annual Report.

Curriculum and Instruction

Major curriculum work during 1971 dealt with the areas of social studies and health. The social studies curriculum for Grades Five and Six was revised, thus completing a revision task partially accomplished during the preceding year. The major focus remains on an intensive study of the United States at the fifth grade level and on Canada and Latin America at the sixth grade level. The present basal texts will remain in use. However, the emphasis will shift to a greater reliance on supplementary books and materials, to a greater concern with the acquisition of basic learning skills, which will enable the student to find, understand, and use in-

formation in the social studies field, and to a greater use of differentiated activities. Supplemental materials have been made available and many specific recommendations regarding varied activities and approaches have been advanced.

One area that has been given much greater stress is that dealing with minority groups. It is hoped that the students will develop an appreciation of the diversity of our population, an attitude that the pluralistic nature of our American Society should be accepted, encouraged, and valued, and an attitude that each individual must be willing to face up to unsolved social problems.

The health program was given its first written structure in 1970 with the development of substantial units dealing with nutrition and social and emotional growth at fourth grade level, the human body at the fifth grade level, community health and sociological problems at the sixth grade level. The initial implementation of the fifth grade unit, including as it did for the first time the sensitive topic of human reproduction, was apparently well-received both by students and parents. Also the structured treatment at the sixth grade level of the drug topic, another sensitive issue, seemed to meet a timely need for the students.

Further development of the health curriculum guide has resulted in these new units:

Kindergarten	Personal Safety Sensory Perception
Grade One	Personal Safety Nutrition
Grade Two	Social and Emotional Development Cleanliness and Appearance
Grade Three	Dental Health Safety, First Aid and Emergency Procedures

In addition there was some reorganization among the five units at the intermediate grade level. It should be noted that new emphasis is being given to the social and emotional de-

velopment of the child—a greater concern that he have a sharper sense of self-awareness and that he develop a more positive self-image.

The foregoing curriculum work does point out a major problem facing every school system. Essentially the work in social studies and science calls for the inclusion of more topics or for greater emphasis of a given topic. Not only is this true in 1971 but it has been true of the curriculum work which has been carried on in most preceding years. The end result is a continuing enlargement of the curriculum by accretion. Yet the instructional time available remains constant. The resulting dilemma calls for a reordering of priorities and a revaluation of the entire curriculum.

The one significant increase in instructional service this year occurred in the area of the perceptually-handicapped pupil. For the first three years of the program, the services of the instructor of perceptually-handicapped pupils were shared with Topsfield. Starting in the current school year, the perceptually-handicapped tutor works in Boxford on a 3 days-per week basis. In addition, under a Title One project, she now has available the part-time services of a trained aide. It is clear that better service is being given to perceptually-handicapped pupils this year.

Following many years of administering an achievement test battery to all pupils in Grades 1-6 in the spring, a decision was made in 1971 to shift to a plan of testing only certain grades in the fall of each year, as well as changing from the previously-used Science Research Associates test materials to those of the California Test Bureau. Generally the California Achievement test was adopted because it had been recently revised and renormed and because it could provide more useful test data for diagnostic and instructional purposes. The move was made to fall testing to make possible much greater instructional use of information from testing, with time available for corrective measures to be taken in the classroom during the same school year.

Unfortunately, the first use of these new tests with the third and sixth grades brought with it certain disappoint-

ments. Results became available several weeks later than expected. Questions dealing with format and standardization procedures have severely limited the interpretation and reliability of results. However, it is expected that a second year's experience will resolve the problems.

Entering Age Policy

The established policy reads as follows:

Age of Admission — Children entering Kindergarten must reach their fifth birthday by October 31st of the year in which they enroll.

Children who reach their fifth birthday in the three-month period immediately following (November 1 through January 31) will be enrolled upon successful completion of screening procedures administered by the school system. The decision of the school administration will be final and binding.

Children entering Grade One without previous successful public school kindergarten experience must reach their sixth birthday by October 31st of the year in which they enroll.

Children who reach their sixth birthday in the three-month period immediately following (November 1 through January 31) will be enrolled upon successful completion of screening procedures administered by the school system. The decision of the school administration will be final and binding.

Underage first grade pupils transferring from other school systems may be admitted under the following conditions:

- 1) the school must be a part of a recognized school system
- 2) in every case, the admission of underage children shall be dependent upon the fitness of the child to profit by the appropriate grade program of the Boxford Public Schools, such fitness to be determined by the Superintendent of Schools.
- 3) all admissions are subject to a probationary period of one (1) term.

The above policy has now been in effect for two entering classes of pupils. The objective of this flexible entering age policy is to admit some children earlier than might have been

the case in view of their academic aptitude and level of maturation; and conversely, to delay school entrance for one year for those children whose lack of maturity or readiness for a formal school program would make highly questionable their chance of success. Some 16 pupils born in the three-month period from November 1 through January 31 were screened for admission this spring, according to the procedures which were established by the administration. It is felt that the implementation of this policy has been helpful in several instances to parents and administrators in making the best determination possible of the appropriate year of entrance of these children to school.

School Lunch Program

Both at the state level and at the national level the thrust of the school lunch program has been in the direction of full availability to all and at no cost to pupils with a limited ability to pay. The Massachusetts Legislature enacted in 1970 Chapter 871, which mandates that a hot lunch program be provided in all public schools in Massachusetts by 1973. This new statute thus requires a major and costly program for the many cities and towns which do not now have the facilities and equipment to provide a hot lunch program. At the national level new guidelines were issued relative to providing lunches at no cost to pupils whose family income falls below certain published standards. Under the terms of those guidelines, some 14 pupils receive hot lunch daily at no charge. At the national level also, pressure and support are developing for a universal school lunch program, which would require the furnishing of hot lunches to all pupils at no charge. The present bill calls for 80% federal, 15% state funding, and 5% local funding. It may well be headed for enactment in the near future.

Locally the battle against inflation has been a pervasive element of the lunch program in recent years. An increase in price from \$.25 to \$.30 in 1970 stemmed the tide to some extent. However, the program still suffered a net loss exceeding \$1,000 for the 1970-1971 school year and the balance sheet for

the first three months of the current school year shows that the program is barely able to break even, even though expenditures for fuel and repairs are now made from the budget rather than the cafeteria account.

At the beginning of the current school year, the school committee made an extensive survey of parents in an effort to solicit greater support of the lunch program and to determine their attitudes and suggestions relative to the program. One outgrowth of the suggestions was a two-month trial of a daily purchasing plan for lunches at the Spofford Pond School, replacing the weekly purchasing plan. Initial results were favorable and the plan was extended to the Cole School in January.

The annual financial statement for the 1970-1971 school year follows:

Receipts:

Sales	\$22,765.96	
U.S.D.A.	9,892.55	
		<hr/>
		\$32,658.51

Expenditures:

Food	\$18,611.01	
Labor	13,182.84	
Equipment	232.00	
Other	1,790.29	
		<hr/>
		33,816.14

NET LOSS

\$1,157.63

Health Services

The continuing school health program is an essential part of the school program. The many facets of the health program are carried on by Mrs. Mary Hunter, School Nurse, and Dr. David Brackbill, School Physician. Included in the school health services were:

Physical Examinations	52 pupils — 5 referrals
Audiometer Tests	All pupils — 7 referrals

Vision Tests	All pupils — 46 referrals
Tuberculosis Tine Tests	62 pupils, 27 staff
Rubella Vaccine	216 pupils
Influenza Vaccine	32 staff

In addition, the height and weight of each pupil is recorded annually. Care is given ill and injured pupils until parents can assume the responsibility. Minor first aid is administered directly. A "Lazy Eye Clinic" was offered for preschool children in the spring to screen children for that problem prior to school entrance. Referrals were necessary for 2 children of the 24 tested.

Regionalization

The issue of eventual three-town, K-12 regionalization has continued to receive consideration and study. The Regionalization Planning Committee has proceeded with its task of preparing a model amendment to the Masconomet Regional Agreement, which would expand that agreement to include responsibility for all grades, K-12. This committee is comprised of one member from each of the four school committees and one finance committee member from each town. Topsfield Finance Committee Member Kenneth Castner chairs this committee. One outgrowth of this committee's work was a decision by the Masconomet School Committee to place before the voters of the three towns the so-called veto issue, by recommending an amendment to the present regional agreement. The proposed amendment called for bond issues to be approved in an election conducted by the regional school district committee. The decision would be made by a majority vote of the voters of the region taken as a whole, without regard to the vote within the individual town. The proposed amendment appeared as an article for consideration at the Annual Meeting of the three towns. The amendment was approved by the Boxford Town Meeting; however, the matter did not come to a vote in Middleton and Topsfield. It now appears that resolution of this issue will await eventual action on an article to

amend completely the agreement to provide for a K-12 regional school district .

Meanwhile the Regionalization Planning Committee has virtually completed a first draft of the model amendment to the present regional agreement. It is expected that this will be presented quite soon to the four school committees for their consideration.

Continuing impetus to school district reorganization persists at the state level. A Massachusetts Advisory Council on Education study of school district organization in Massachusetts was completed in February, 1971. The study did find evidence that fragmented school systems, such as kindergarten through the sixth grade, do spend more money per pupil and a smaller portion of that money on instruction than do kindergarten through grade twelve systems. It should be noted that these findings were based on systems with a smaller enrollment than the local enrollment. The study did recommend that a commission be established to develop a master plan for school district organization which would include all of Massachusetts and which should be tested, revised, and then implemented within a period of five years. The Governor recently appointed such a 25-member commission and \$200,000 was made available to the commission to carry out the above recommendation.

Trends in School Control

In its last report, the School Committee commented on the erosion of the discretionary authority of school committees and the diminution of local autonomy. Developments of 1971 continued and deepened this trend.

Previously discussed under **Regionalization** was a MACE study report on school district organization which has resulted in the establishment of a commission to develop a master plan for school district organization for implementation within a five-year period.

A second MACE study completed in 1971 was **A System Approach for Massachusetts Schools**. This study was aimed at the reduction of school construction costs. Its two basic recommendations call for a systems building approach and the establishment of a state-wide public corporation, the Massachusetts Construction Corporation, to which would be transferred from the municipalities primary responsibility for school construction. Legislation has been filed with the 1972 Legislature to make possible the implementation of the study's recommendations.

Adopted by the Massachusetts' Board of Education during 1971 were three statements, all with major impact for local school districts. These included a position paper stating priorities for 1971, a statement of educational goals for Massachusetts, and a compilation of minimum curriculum standards. The position paper establishes a results approach to education, akin to the accountability procedures as prevalent in federal program guidelines or to the basic approach of performance contracting. The published statement of goals, to which the committee has subscribed, has been followed by a directive that there must be local plans developed for a specific initial plan to achieve these goals in accordance with a series of guidelines that are yet to be issued by the Department of Education. The minimum curriculum standards, while presented as recommended rather than mandated standards, spell out in detail for the first time not only minimum standards but in addition some elements of methodology as well.

Two legislative measures enacted in 1971 will provide greater state reimbursement to cities and towns, one in connection with operating expenditures and the second dealing with construction aid. Chapter 930 amends the general school aid formula by excluding the amount of general aid received in the current year in computing the total of reimbursable school expenditures. This change should result in a significant increase in the amount of state aid in 1972.

Chapter 1010 will also provide greater state aid, this time for school construction. The minimum reimbursement figure

is now 50% compared with the previous 40% minimum. However, this will not affect Boxford which received a 50% rate for its latest project. A second change now provides for state reimbursement for the debt service charge. Previously reimbursement was provided only on the principal payment and not on the interest payment. Another section of this amended statute provides that the total construction grant will be at a 65% rate for those towns and cities designated as depressed areas or which have substantial and persistent unemployment as defined by U.S. Department of Labor publications. At present most communities in the Commonwealth are so designated. Boxford at present is the only community in Essex County which does not qualify for the 65% reimbursement rate.

A final legal note deals with a decision of the California Supreme Judicial Court in the case of *Serrano vs. Priest*. The Court appears to have brought into full question the reliance upon the local property tax as the primary source of school support. The basic premise of the court holds that the inequalities of wealth among the various school districts discriminates against the right of a child in a poorer community to have equal educational opportunity. Therefore, the level of spending for a child's education may not be a function of wealth other than the wealth of the state as a whole.

The decision, of course, has no jurisdiction outside California and is still subject to appeal to the United States Supreme Court. However, similar challenges are being raised in many states, including Massachusetts, and basic changes in the manner of financing public education may well be in the offing. Recent Texas and Minnesota cases followed a line of reasoning similar to *Serrano vs. Priest*. Alternative possibilities include state operation of the public school system or state collection of taxes for education to be redistributed to the cities and towns. In light of the preceding comments, it appears all too clear that the trend away from local autonomy and self-direction was further strengthened in 1971.

ENROLLMENT, OCTOBER 1, 1971**HARRY LEE COLE**

Grade	K	1	2	3	4	5	6	Totals
Boys	20	16	16	26	27	22	20	147
Girls	16	21	23	21	25	27	27	160
	—	—	—	—	—	—	—	—
	36	37	39	47	52	49	47	307

SPOFFORD POND

Grade	K	1	2	3	4	5	6	Totals
Boys	25	29	22	32	25	34	40	207
Girls	22	14	24	35	26	33	21	175
	—	—	—	—	—	—	—	—
	47	43	46	67	51	67	61	382

SCHOOL CENSUS

Ages	5-7	7-16	16-21	Totals
Boys	90	554	107	751
Girls	80	528	94	702
	—	—	—	—
	170	1082	201	1453

No-School Signal

No-school announcements will be broadcast over WBZ, WEEI, WHDH, WESX, MWLO, and WHAV between 7:00 and 7:30 A.M. if there is no school for the day. Announcements regarding "No School" are made by the Boxford Superintendent for the Boxford Elementary Schools only. Announcements for the Masconomet Regional High School will be made by the Regional Superintendent and will be designated "Masconomet Regional High School."

In addition three long blasts will be given on the local fire alarm at 7:15 A.M. to designate no school for the elementary classes (grades Kindergarten through six) for the day. A similar signal at 10:45 A.M. will indicate no afternoon kindergarten session.

During stormy or extremely cold weather, parents are urged to exercise their own judgement in sending their children to school.

Vaccination and Immunization

The law now requires vaccination against small pox and immunization against diphtheria, pertussis, tetanus, measles, and poliomyelitis as a condition of school attendance. A child may be admitted upon certification by a physician that the health of the child would be endangered by such vaccination or immunizations, or by certification by the parent that vaccination or immunization conflicts with his sincere religious beliefs. Parents are requested to attend to this matter prior to the spring registration for Kindergarten and Grade One if possible.

SCHOOL CALENDAR

1972

Jan.	3 (Monday)	School Reopens
Feb.	18 (Friday)	Close for Winter Recess at regular hour
Feb.	28 (Monday)	School Reopens
Mar.	31 (Friday)	Good Friday — No School
Apr.	14 (Friday)	Close for Spring Recess at regular hour
Apr.	24 (Monday)	School Reopens
May	29 (Monday)	Memorial Day — No School
June	22* (Thursday)	Close for Summer Recess at noon
* If statutory requirement has been met			
Aug.	31 (Thursday)	New Teacher Orientation
Sept.	5 (Tuesday)	Teacher Orientation
Sept.	6 (Wednesday)	School Opening — Regular Sessions
Oct.	9 (Monday)	Columbus Day — No School
Oct.	23 (Monday)	Veteran's Day — No School
Nov.	22 (Wednesday)	Thanksgiving Recess — Dismissal at 12:15 P.M.
Nov.	27 (Monday)	School Reopens
Dec.	22 (Friday)	..	Close for Christmas Recess at regular hour

TEACHERS' DIRECTORY

As of January 1, 1972

Name	Grade or Subject	School	Appoint- ment	Graduate of
Joseph P. Ritchie	Principal	Spofford Pond	1956	Boston College
Ruth A. Curtis	Grade 6	Spofford Pond	1967	Gorham State College
Michael Kelly	Grade 6	Spofford Pond	1969	Duquesne University
Agnes Schmitt	Grade 6	Spofford Pond	1966	Northwestern University
Aleda Collins	Grade 5	Spofford Pond	1968	Castleton State College
Ruth Morin	Grade 5	Spofford Pond	1950	Hyannis State College
James D. Platt	Grade 5	Spofford Pond	1969	Boston State College
Leslie Hamilton	Grade 4	Spofford Pond	1969	Merrimack College
Mary Oberti	Grade 4	Spofford Pond	1969	Plymouth Teachers College
Anne M. Howard	Grade 3	Spofford Pond	1967	Bates College
Betsy Smith	Grade 3	Spofford Pond	1969	Lake Erie College
Dorothy M. Carver	Grade 2	Spofford Pond	1939	Salem State College
Marion Caulfield	Grade 2	Spofford Pond	1970	San Francisco State College
Mary L. Eichorn	Grade 2	Spofford Pond	1968	Wellesley College
Enid Davis	Grade 1	Spofford Pond	1961	So. Conn. State College
Barbara A. Horn	Grade 1	Spofford Pond	1963	Lesley College
Miriam Andrews	Kindergarten	Spofford Pond	1969	Tufts College
Joan Leighton	Kindergarten	Spofford Pond	1969	Wheelock College
Isabelle A. Griffin	Principal	Harry L. Cole	1961	Regis College

Phyllis Karraker	Grade 6	Harry L. Cole	1970	Wheaton College
Kenneth Keane	Grade 6	Harry L. Cole	1968	Northeastern University
Ruth Baker	Grade 5	Harry L. Cole	1967	Gordon College
Richard Bateman	Grade 5	Harry L. Cole	1970	Salem State College
Barbara Benson	Grade 4	Harry L. Cole	1964	University of Illinois
Marilyn S. Guptill	Grade 4	Harry L. Cole	1968	Univ. of New Hampshire
Sheila O'Keefe	Grade 3	Harry L. Cole	1971	Emmanuel College
Phyllis Wallace	Grade 3	Harry L. Cole	1970	Salem State College
Harriet Ernst	Grade 2	Harry L. Cole	1967	University of Massachusetts
Nancy Reid	Grade 2	Harry L. Cole	1968	Bridgewater State College
Margaret Cox	Grade 1	Harry L. Cole	1971	U.C.L.A.
Virginia Douglass	Grade 1	Harry L. Cole	1964	Salem State College
Ann Millett	Kindergarten	Harry L. Cole	1969	Lesley College
Eleanor Schminkel	Art		1967	Columbia University
Alice F. Boffetti	Music		1964	N. E. Conservatory of Music
Jill MacDonald	Physical Education		1967	Iowa State University
Helen M. Vautin	Physical Education		1965	Douglas College
Dorothea D'Agostino	Reading		1960	Farmington State Coll.
Rita Wade	Reading		1970	Boston Teachers College
Dona McDuff	Perceptually Handicapped		1970	Salem State College
Lois R. Crane	School Adjustment Counselor		1962	Boston University
Elizabeth Weston	Speech		1970	San Diego State College

REPORT OF THE SCHOOL BUILDING COMMITTEE

Building Committee		Term Expires
J. Stuart Haywood, Chairman		1974
Julius Sasso, Vice-Chairman*		1972
Wade T. Elliott, Secretary		1973
Harris Gates	Annual, from School Committee	
Fred Monell		1974
Robert Cavanaugh	Annual, from School Committee	
Webster Brockelman	Annual, from School Committee	
*Resigned during year.		

Very few meetings were necessary as previous planning on school needs and the fact the trend still holds on projected school growth that present elementary school facilities will still be adequate for "some time." This is the second year in a row we have been able to report this.

Since changing conditions, such as a rash of building new homes, can completely invalidate our projected data we are currently prepared to meet any foreseeable emergency.

Previous plans for logical addition to Cole School have been reviewed. Letters to abutters or landowners adjoining the Cole School were sent out requesting first refusal when the land is made available for purchase.

We had hoped to be able to finalize our 1969 Spofford Pond School wing addition project. However, litigation involving the roofing subcontractor has yet to be settled.

We shall continue to keep an eye on land usage and town growth so as to be ready to take action when needed.

Respectfully submitted,

J. STUART HAYWOOD,
Chairman

REPORT OF THE FINANCE COMMITTEE

The Finance Committee of Boxford has submitted to the Town the proposed budgets for 1972 after a careful review with the various departments and boards. We wish to thank the Townspeople involved for their cooperation and interest in the town. We recommend the adoption of the proposed budget.

The taxpayers of Boxford should be aware that legislation passed by the State Legislature sets 1973 as the year when the normal fiscal year of Boxford will be changed. This legislation effects all communities like Boxford who in the past have run their fiscal year from Jan. 1 to Dec. 31. The new budget year will be from July 1 to June 30. In the year of the change-over the budgets and warrant articles will be from Jan. 1, 1973 to June 30, 1974. This will be a period of eighteen months. Tax bills will be presented in both October 1972 and March 1973. The March tax bill will be for only a six month period. All taxpayers should be aware of this change in the fiscal year and the financial burden that will occur on both the Town and the taxpayers.

The complete revaluation of the buildings in the Town has been completed by the Assessors. It has taken a long time and has been a difficult task. This reassessment will be both very beneficial in future planning and in bringing greater equality in property valuation in the Town.

The Finance Committee is working on Phase II of the Town's Capital Budgeting program. If we take the requests by the Departments and Boards of the Town, it appears that the capital expenditures of the Town over the next ten years will approach \$1,000,000. Our program will be based only on a ten year period and will reflect the expenses only on existing conditions and laws. Many changes will render our study useless if they occur. Examples of such changes could be (1) a state-wide school funding program, (2) changes in Boxford zoning laws, or (3) state imposed water and sewerage requirements.

The Finance Committee would like to thank Miss Barbara Perley for her many years of faithful and devoted service to the Town. Miss Perley has been most helpful and cooperative to our Committee. The Town will miss her friendly smile and competent performance.

As the Town continues to grow, a larger per cent of the tax dollar is being spent on other items than schools. If the taxpayers wish and desire more services they should recognize the costs involved. We know that the cost of General Government will climb but we must be sure that these monies are wisely and prudently spent.

Boards and Departments should be aware that budgets are more than numbers. They are supposed to be by-line budgets voted by the Boxford citizens. Sincere effort should be made to stay within the monies appropriated at Town Meetings. In the past, the Finance Committee does not feel that some Departments have made this effort. The Finance Committee will make an effort to transfer the monies from the Reserve Fund only for "extraordinary or unforeseen expenditures." We do not believe that the Reserve Fund should be used for budget balancing purposes. The Finance Committee feels that the proposed budget for 1972 will take care of the operation of the Town during the year.

In 1971 the Finance Committee has voted the following transfers from the Reserve Fund:

1971 Transfers from Reserve Fund

July 6 — Veterans' Benefits	\$3,000.00
Aug. 6 — Police Cruiser	100.00
Dec. 24 — Police Department	1,819.50
Dec. 31 — Police Department	1,252.85
Dec. 31 — Police Department	1,053.00
Dec. 31 — Group Hospital & Life Ins.	429.80
Dec. 31 — Assessors	69.93
Dec. 31 — Gas Inspector	75.50

FINANCE COMMITTEE

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Dec. 31 — Masconomet Reg. School Planning	10.00
Dec. 31 — Communications	101.77
Dec. 31 — Community House	7.45
Dec. 31 — Snow Removal & Sanding	3,347.31
Dec. 31 — Road Machinery Maintenance	250.02

TOTAL TRANSFERS

\$11,517.13

DeWITT T. MINICH
DONALD C. BEHRENS
JOHN G. BOLTON
JAMES H. HEEREMANS
CARLYLE W. THOMAS

WARRANT FOR TOWN MEETING

Commonwealth of Massachusetts

Essex, ss.

To either of the Constables of the Town of Boxford in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of Boxford qualified to vote in elections and in town affairs to meet at the Masconomet Regional School, Boxford, on Monday, the sixth day of March next at 7:30 in the evening then and there to act on the following articles, viz:

ARTICLE 1. To hear and act on the reports of the Town Officers and committees.

ARTICLE 2. To act on the proposed budget and to see what sums of money the Town will vote to raise and appropriate for the use of the several departments for the current year, to wit: General Government, Protection of Persons and Property, Aid and Relief, Schools and Libraries, Highways and all other necessary and proper expenses arising during said year.

ARTICLE 3. To see if the Town will vote to appropriate \$3,500 or other suitable amount for the maintenance of Road Machinery, said amount to be transferred from the Road Machinery Fund.

ARTICLE 4. To see if the Town will vote to appropriate \$25,000 or other suitable sum for the Reserve Fund, said amount to be transferred from Overlay Reserve.

(Sponsored by the Finance Committee)

ARTICLE 5. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1972, and to issue a note or notes therefor, payable within one year, and

renew any note or notes as may be given for a period of less than one year, in accordance with Section 17, Chapter 44 of the General Laws.

ARTICLE 6. To allow bills of charge and to raise and appropriate money for paying the same.

ARTICLE 7. To appropriate the sum of money refunded from the County on account of dog licenses for libraries or schools.

ARTICLE 8. To see if the Town will vote to amend Section 2 of Article 15 passed by Town meeting of March 6, 1967, the by-law relative to paid holidays by deleting Section 2 in its entirety and substituting therefor: "Employees of the Town who have worked 1,000 hours during the six months immediately preceding New Year's Day, Washington's Birthday, Patriot's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving and Christmas shall be entitled to leave on such days without loss of pay equivalent to eight hours of work. If such 1,000 hours worked were at different rates of pay, the pay for such holiday shall be apportioned and pro-rated accordingly. Employees who shall have worked at least 500 hours but less than 1,000 hours during the six months immediately preceding said holidays shall be entitled to leave with pay on such holidays equivalent to four hours of work, similarly apportioned if earned at different rates of pay."

(Sponsored by the Board of Selectmen)

ARTICLE 9. To see whether the Town will vote to amend the by-law regarding the Finance Committee to provide for a committee of seven members with terms of three years, at least two to expire each year.

(Sponsored by the Board of Selectmen)

ARTICLE 10. To see if the Town will vote to raise and appropriate \$15,000 or other suitable sum to be used for improvement and surfacing of the westerly end of Herrick Road in part and for any land taking that may be necessary therefor.

(Sponsored by the Board of Selectmen)

ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of \$7,250 to be used in conjunction with allotments from the State and County under Chapter 90 Construction, to be used for construction on Washington Street, Herrick Road, Ipswich Road and Main Street.

ARTICLE 12. To see if the Town will vote to appropriate the sum of \$41,825 from Surplus Revenue to meet the State and County allotments for highways, said money when reimbursed to be credited to Surplus Revenue.

ARTICLE 13. To see if the Town will vote to transfer the unexpended balance of the amount voted March 2, 1970 for highway land-taking on Washington Street into an account entitled "Highway Land-Taking Account" to be administered by the Selectmen.

(Sponsored by the Board of Selectmen)

ARTICLE 14. To see if the Town will vote to raise and appropriate \$1,000 or other suitable sum for a second-hand pick-up truck to replace the old fire engine for use of the Highway Department.

(Sponsored by Highway Surveyor)

ARTICLE 15. To see if the Town will vote to raise and appropriate \$500 or other suitable sum for repairs to the water system and plumbing at the Community House.

(Sponsored by the Board of Selectmen)

ARTICLE 16. To see if the Town will vote to raise and appropriate \$6,000 to purchase cab and chassis for Highway Department.

(Sponsored by Highway Surveyor)

ARTICLE 17. To see if the Town will vote to raise and appropriate \$5,200 to erect a transmitter building and to install an antenna for the Communications Department.

(Sponsored by Communications Director)

ARTICLE 18. To see if the Town will vote to raise and appropriate \$485 or other suitable sum to purchase a generator for Communications Center.

(Sponsored by Communications Director)

ARTICLE 19. To see if the Town will vote to raise and appropriate \$2,400 or some lesser amount for drug education and prevention, such fund to be administered by the Board of Health.

(Sponsored by the Board of Selectmen and the Board of Health)

ARTICLE 20. To see if the Town will vote to raise and appropriate \$5,000 for the purpose of preparing architectural drawings and cost estimates for a new Police Department building to be administered by a building committee appointed by the Selectmen as provided in the "Plan for Future Town Facilities" adopted in 1968, and adhering to the design concept and siting therein, said estimate to be presented to the Town no later than the 1973 Annual Town Meeting.

(Sponsored by the Town Facilities Planning Committee)

ARTICLE 21. To see if the Town will vote for establishing a professional assistance program for the cities and towns of Essex County, to appropriate the sum of \$4,000 to the New Meadows Foundation, Inc., a non-profit organization of professionals under the laws of Massachusetts, located at 9 East Common, Topsfield, Mass., for a pilot conservation project involving the cities and towns of Essex County to dispose of solid waste: paper, glass, metal, plastics etc. will be directly recycled and the remaining biodegradable solid waste including leaves, clippings, and pumpings from cess pools will be converted to a superior plant food or compost by the use of earthworms. Following the completion of the pilot project, a plant at the town dump will be proposed that will recycle all the solid wastes. Compost and earthworms are needed to rehabilitate impoverished town soils and to improve town lands in the productivity of plants and wild animals.

(Sponsored by Paul G. Scheurer and others)

ARTICLE 22. To see if the Town will vote to authorize the Board of Selectmen to sell two present police cruisers and to raise and appropriate a sum of money to purchase and equip for the Police Department a new cruiser-ambulance.

(Sponsored by the Board of Selectmen)

ARTICLE 23. To see if the Town will vote to raise and appropriate \$1,300 for a police cruiser radio.

(Sponsored by Communications Director)

ARTICLE 24. To see if the Town will vote to rezone the area bounded by Service Road, Route 95, Ipswich Road and Route 97 from Commercial to Residential zone.

(Sponsored by Jean Mangini et al)

ARTICLE 25. To see if the Town will vote to raise and appropriate the sum of \$40,000 for the expansion and renovation of the West Boxford Library known as the Catherine Ingalls Memorial Library, such renovation and expansion to be done simultaneously with and conditioned upon transfer of title to the Town of the existing land, building and contents as agreed with the private library trustees and to accept such transfer of title.

(Sponsored by John G. Bolton et al)

ARTICLE 26. To see if the Town will vote to move the library in West Boxford to the Gardner Morse School and to raise and appropriate or transfer from available funds the sum of \$30,000 to be used for remodeling and furnishing the building.

(Sponsored by the Library Trustees)

ARTICLE 27. To see if the Town will vote to raise and appropriate the sum of \$1,500 the same to be added to the Conservation Fund.

(Sponsored by the Conservation Commission)

ARTICLE 28. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$36,000 or any suitable sum for the purchase of Highway equipment to be used in conjunction with the Highway department and the Sanitary Landfill operation.

(Sponsored by the Finance Committee)

ARTICLE 29. To see whether the Town will vote to amend the zoning by-law by adding after Section VI-E-4 the following: VI-E-5: "The Selectmen may grant permits for temporary signs of any size relating to some public events."

(Sponsored by the Board of Selectmen)

ARTICLE 30. To see whether the Town will vote to rescind the by-law relative to fees of Plumbing Inspector.

(Sponsored by the Board of Selectmen)

ARTICLE 31. To see if the Town will vote to raise and appropriate \$8,000 or other suitable sum for the use of the assessors in completing the assessors' map.

(Sponsored by the Board of Assessors)

ARTICLE 32. To see if the Town will vote to raise and appropriate \$50,000 or other suitable sum to be added to the Stabilization Fund, or take any action thereon.

(Sponsored by the Finance Committee)

ARTICLE 33. To transact any other business that may legally come before said meeting.

You are hereby ordered to notify and warn said qualified voters to meet in the Spofford Pond School, Boxford, on Tuesday the seventh day of March next, for the following purposes, viz: To choose by ballot the following Town Officers, for the ensuing year: Moderator for one year; Selectman for three years; Collector of Taxes for one year; Member of the Board of Assessors for three years; Member of the Board of Health for three years; Highway Surveyor for one year; Constable West Parish for one year; Constable East Parish for one year; One member of the Planning Board for five years; One member of the Planning Board for three years; Two members of the School Committee for three years; One member of the Regional District School Committee for three years; One Library Trustee for two years; Three Library Trustees for three years; Tree Warden for one year; and to vote upon the following questions:

Shall licenses be granted in the Town for the operation, holding or conducting a game commonly called Beano.

Shall the Town vote to accept the provisions of Section 6C of Chapter 40 of the General Laws which authorize cities and towns to appropriate money for the removal of snow and ice from private ways therein open to public use.

THE POLLS WILL BE OPEN AT 12 NOON
AND WILL CLOSE AT 8:00 P.M.

And you are directed to serve this warrant by posting attested copies thereof at each of the public meeting houses in said Town seven days, at least before the time of holding said meeting.

Hereof fail not and make due return of this warrant with your doing thereon to the Town Clerk at the time and place of holding said meeting.

Given under our hands this seventh day of February in the year of our Lord one thousand nine hundred and seventy-two.

EARLE BLAKE
JOHN EVANS
RUTH E. RACE
Board of Selectmen

EXPENDITURES AND PROPOSED BUDGET

	Expenditures		Proposed Budget
	1970	1971	1972
GENERAL GOVERNMENT:			
Selectmen	\$ 2,286.74	\$ 2,405.94	\$ 2,850.00
Assessors	3,841.10	6,169.93	3,850.00
Treasurer	4,017.68	5,021.59	5,050.00
Town Clerk	762.01	882.25	1,000.00
Accountant	3,943.90	4,058.33	9,000.00
Collector of Taxes	2,421.09	2,807.96	2,600.00
Registrars	350.00	1,161.65	1,000.00
Elections	1,031.66	309.00	1,825.00
Town Counsel	1,200.00	1,200.00	1,400.00
Conservation Commission	15.00	25.00	65.00
Appeal Board	134.70	102.22	500.00
Planning Board	100.00	92.47	800.00
Building Inspector	1,100.00	1,100.00	1,100.00
Electrical Inspector	1,200.00	1,200.00	1,200.00
Gas Inspector	609.00	675.50	700.00
Plumbing Inspector	557.54	550.50	1,000.00
Finance Committee	25.00	332.60	235.00
Board of Health	12,165.35	18,333.37	19,403.00
Inspector of Animals		50.00	50.00
Child Guidance Center	783.20	1,480.37	1,700.00
Recreation Committee	3,885.63	632.31	725.00
	<hr/>	<hr/>	<hr/>
	\$ 40,848.69	\$ 48,590.99	\$ 56,053.00
PROTECTION OF PERSONS AND PROPERTY:			
Dog Officer	\$ 442.00	\$ 884.00	\$ 825.00
Police	59,336.18	71,955.35	79,430.00
Fire Department	13,032.72	16,983.91	21,880.00
Communications	17,993.79	21,298.87	27,068.00
Tree Warden	1,999.97	2,497.50	3,000.00
Moth Suppression	1,399.85	1,302.00	1,400.00
Dutch Elm Disease Control	2,500.00	2,466.50	2,500.00
	<hr/>	<hr/>	<hr/>
	\$96,704.51	\$117,388.13	\$136,103.00
AID AND RELIEF:			
Veterans Benefits	\$ 3,232.60	\$ 6,865.50	\$ 5,000.00
SCHOOLS AND LIBRARIES:			
Schools — Town	\$481,405.29	514,641.52	562,982.00
Regional District School	744,643.48	828,827.88	953,127.00
Town Libraries	25,089.53	27,101.92	30,345.00
	<hr/>	<hr/>	<hr/>
	\$1,251,138.30	\$1,370,571.32	\$1,546,454.00

EXPENDITURES — BUDGET

	Expenditures		Proposed
	1970	1971	Budget 1972
HIGHWAYS:			
Selectmen's Highway Fund	\$ 1,717.66	\$ 1,999.03	\$ 2,000.00
Chapter 81 Maintenance	2,800.00	2,920.00	2,920.00
Snow Removal & Sanding	33,850.67	33,347.31	30,000.00
Street Lighting	913.92	1,244.97	1,500.00
Vacation Account	1,790.00	1,942.00	2,200.00
Sick Benefit	115.00	162.00	500.00
Operational Expense	2,658.46	2,898.38	3,000.00
Road Machinery Maintenance	3,500.00	3,750.02	3,500.00
General Highway Department	1,839.65	2,000.00	2,000.00
	<hr/>	<hr/>	<hr/>
	\$ 49,185.36	\$ 50,263.71	\$ 47,620.00
BUILDINGS & GROUNDS:			
Salary		\$ 833.00	\$ 1,000.00
Town Halls & Buildings	\$ 2,386.95	2,583.68	4,675.00
Ballfields & Public Grounds	3,500.00	3,350.55	3,150.00
	<hr/>	<hr/>	<hr/>
	\$ 5,886.95	\$ 6,767.23	\$ 8,825.00
UNCLASSIFIED:			
Town Forest			\$ 100.00
Civil Defense	\$ 97.62	\$ 233.23	200.00
Insurance	3,358.48	3,238.27	3,200.00
Memorial Day	600.00	585.15	600.00
Soldiers Graves	225.00	225.00	225.00
Brookside Cemetery	100.00	100.00	100.00
Mt. Vernon Cemetery	100.00	100.00	100.00
Boxford Village Cemetery	150.00	250.00	300.00
Harmony Cemetery	150.00	200.00	200.00
Town Reports	1,719.00	1,644.48	2,000.00
Clerical	1,754.88	2,940.00	1,500.00
Selectmen's Contingent Fund	1,528.99	968.79	2,000.00
Interest on Maturing Debt and Temporary Loan	13,503.64	10,418.12	11,409.00
School House Notes	34,000.00	34,000.00	34,000.00
Group Hospital & Life Insurance	5,891.83	7,384.98	7,600.00
Water & Drainage Committee			4,500.00
Historic District Comm.			100.00
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	\$ 63,179.44	\$ 62,278.02	\$ 68,134.00
TOTAL PROPOSED BUDGET FOR 1972			\$1,868,189.00

ANNUAL REPORTS

OF THE

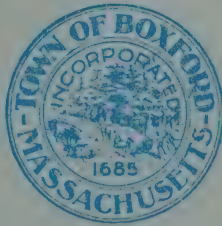
Town of Boxford

MASSACHUSETTS

FOR THE

YEAR ENDING DECEMBER 31

1972



2

BOYD-JAMES PRESS Inc. C-18

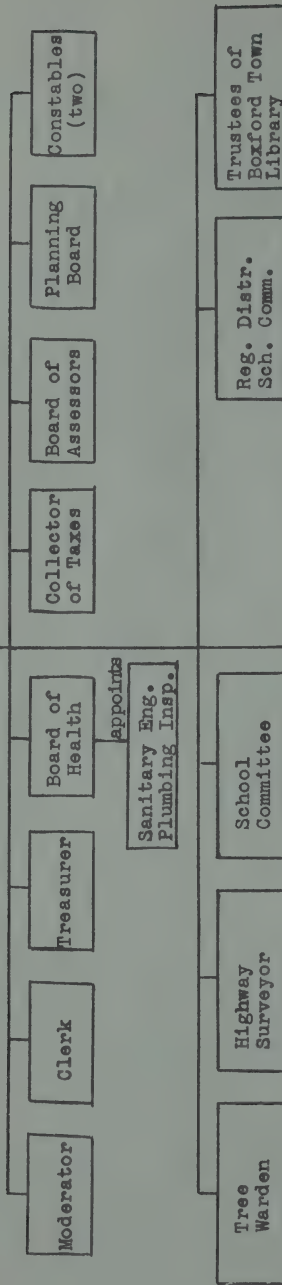


ORGANIZATION PLAN FOR

BOXFORD - MASSACHUSETTS

TOWN MEETING FORM OF GOVERNMENT

VOTERS ELECT



Board of Selectmen

appoint

Town Counsel	Civil Defense Director	Wire Inspector
Town Accountant	Civil Defense Staff	Inspector of Animals
Asst. to Selectmen	Deputy Directors of C.D.	Police Station Bldg. Committee *
Chief of Police	Conservation Commission	Library Renovation Committee *
Police Officers	Dog Officer	Moth Superintendent **
Chief of Fire Dept.	Fence Viewers (Selectmen)	Veterans' Services Director **
Communications Director	Finance Committee	No. Shore Regional Vocational Committee
Bldgs. & Grounds Supt.	Forest Warden (Fire Chief)	School Bldg. Committee
Appeal Board	Historic District Commission	Town Facilities Planning Committee
Appeal Board Alternates	Historic District Commission Alternates	Town Forest Committee
Recreation Committee	Building Inspector	Water Resources & Drainage Comm.
Registrars of Voters	Gas Inspector	
Election Workers		

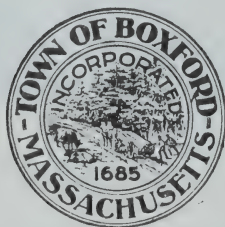
*Special Study Committee

**Appointed by State

ANNUAL REPORTS
OF THE
RECEIPTS AND EXPENDITURES
OF THE
TOWN OF BOXFORD

Together with the
Report of the School Committee, and
the Various Town Officers

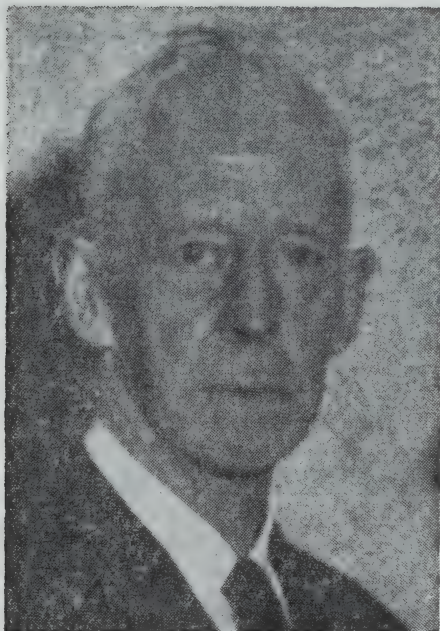
YEAR ENDING DECEMBER 31, 1972



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IN MEMORIAM



Raymond Perley — 1889-1972

Highway Surveyor — 1917-1920-1944

Selectman — 1945-1961

Member of Board of Health — 1946-1964

IN MEMORIAM

Seth Low Kelsey — 1906-1972

School Committee — 1938-1944

Planning Committee — 1945

Planning Board — 1946-1951

Election Officer — 1938-1960

Trustee, Boxford Public Library — 1947-1965

Ella M. Walsh — 1894-1972

Election Officer — 1956-1968

Gardner A. Wheeler — 1916-1972

Assistant Caretaker, Sanitary Landfill — 1972

TOWN OFFICERS

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TOWN OFFICERS — ELECTED

BOARD OF SELECTMEN

(Meeting: Monday, 7:30 P.M., Town Hall)

Carlyle W. Thomas	Term Expires 1975
Earle Blake	Term Expires 1974
Ruth E. Race	Term Expires 1973

MODERATOR

William J. Greenler, Jr.

TOWN CLERK

E. Laurence Colby	Term Expires 1974 (Resigned)
Barbara C. Perley, Assistant	Term Expires 1974
Mary R. Meeker, Assistant	Term Expires 1974

TOWN TREASURER

Francis F. Perry	Term Expires 1973
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COLLECTOR OF TAXES

Francis F. Perry	Term Expires 1973
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BOARD OF ASSESSORS

(2nd and 4th Tuesday, 7-10 P.M.)

J. Warren Chadwick	Term Expires 1975
Chester K. Twiss, Chairman	Term Expires 1974
John R. Benson	Term Expires 1973

BOARD OF HEALTH

(1st Tuesday, 7:30 P.M.)

Una K. Bakewell	Term Expires 1975
Julius J. Sasso	Term Expires 1974
Buell C. Bassette, D.V.M., Chairman	Term Expires 1973

TOWN OFFICERS

SCHOOL COMMITTEE

(2nd and 4th Thursday, Spofford Pond School Library)

Donna H. Dickson	Term Expires 1975
Marjorie Sue Lawson	Term Expires 1975
Robert J. Cavanaugh, Chairman	Term Expires 1974
Webster B. Brockelman, Jr.	Term Expires 1973
Albert D. Wood (resigned)	Term Expires 1973
James C. White (appointed)	Term Expires 1973

COMMITTEE ON SCHOOL FUNDS

Elected for Life

Amy G. Parkhurst 1960	Richard P. Chadwick 1955
Harry E. Trask 1949 (resigned)	

HIGHWAY SURVEYOR

Clinton E. French

TREE WARDEN

Robert E. Hebb

CONSTABLES

Harold C. Sederquest

Walter H. Gamans, Jr.

PLANNING BOARD

(1st Wednesday, 8:00 P.M.)

Phillip Briggs (1977)	William H. Sullivan (1975)
Patricia Bailly (1976)	Robert E. Borden (1974)
Craig E. Falk, Chairman (1976)	Charles P. A. Nelson (1973)
J. Alden Lincoln (1975)	

REGIONAL DISTRICT SCHOOL COMMITTEE

Philip Bogdonoff (1975)	Kenneth E. Littlefield (1973)
Peter K. Race (1974)	

TOWN OFFICERS

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TRUSTEES OF THE BOXFORD TOWN LIBRARY

(4th Wednesday at Libraries)

Rosamond P. Gowen (1975)

Frederick G. Lehmann,

Chairman (1975)

Catherine T. Thomas (1975)

Joyce H. Heeremans (1974)

Milton E. Lord (1974)

Robert A. Shepard (1974)

Ethel M. Houser (1973)

H. Irene Latham (1973)

Donald K. Reiland (1973)

TOWN OFFICERS — APPOINTED

TOWN COUNSEL

Willam J. Greenler, Jr.

TOWN ACCOUNTANT

Barbara C. Perley (retired)

Geraldine B. Eaton

Term Expires 1974

PROFESSIONAL ASSISTANT TO THE SELECTMEN

David M. Burns

CHIEF OF POLICE

Douglas A. Warren

POLICE OFFICERS

Sgt. Louis Dumas, Jr.

Sgt. Fred D. Newell, Jr.

Sgt. Harold O. Sederquest

Paul M. Bates

Clinton E. French

David R. French

Walter H. Gamans, Jr.

Richard A. Gaudet

David L. Ladd

Leland D. Moran

Alerson E. Noyes

Joseph A. Pageau

Gordon A. Russell, Jr.

William F. Stone

James T. Stromberg

Robert M. Woodbury

(resigned)

TOWN OFFICERS

CHIEF OF THE FIRE DEPARTMENT

David E. McGarr

COMMUNICATIONS DIRECTOR

F. Richard Shaw

BUILDINGS AND GROUNDS DEPARTMENT

Clinton E. French, Superintendent

APPEAL BOARD

(Terms expire in December)

Donald J. Scutiere, Chairman (1972) John P. Marsh (1973)
William J. McGrath (1974)

APPEAL BOARD ALTERNATES

Simeon Locke (1973) Peter Bedrosian (1972)
Roland W. Butters (1974)

CIVIL DEFENSE DIRECTOR

E. Preston Gould

CIVIL DEFENSE STAFF

Alerson Noyes

Vernon Young

DEPUTY DIRECTORS OF CIVIL DEFENSE

Henry W. Nason

John M. Moore

CONSERVATION COMMISSION

Charles S. Hatch, Ch. (1975) Jean G. Price (1974) resigned
Earle O. Latham (1975) Richard B. Megley (1974)
Richard O. Palmer (1974) Rosamond P. Gowen (1973)

DOG OFFICER

Robert D. Hughes

FENCE VIEWERS

Selectmen

TOWN OFFICERS

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FINANCE COMMITTEE

Donald C. Behrens (1975)	John G. Bolton (1973)
Philip T. Spinney (1975)	James H. Heeremans (1973)
DeWitt T. Minich, Ch. (1974)	

FOREST WARDEN

David E. McGarr

HISTORIC DISTRICT COMMISSION

Arthur W. Havey (1975)	Natalie Curtis (1973)
Merton S. Barrows (1974)	Theodore R. Parsons, Ch.
Joseph S. Perkins (1974)	(1973)

HISTORIC DISTRICT COMMISSION ALTERNATE MEMBERS

Jane D. Howard (1975)	Richard T. Fenton (1974)
Nancy N. Merrill (1973)	

INSPECTORS

Building Inspector — Henry W. Nason, West Boxford, 352-2323
Gas Inspector — Gardner W. Starrett, Boxford, 887-5058
Plumbing Inspector — Wendell P. Hall, Topsfield, 887-2759
Wire Inspector — Herbert W. Sperry, West Boxford, 352-2470

INSPECTOR OF ANIMALS

Robert D. Hughes

TOWN FOREST COMMITTEE

(Terms Expire in December)

Stanwood R. Morss (1975)	Robert B. Parkhurst (1974)
Paul French (1973)	

LIBRARY RENOVATING COMMITTEE

William J. Eckel	Robert A. Shepard
Louise Gingrande	Enid Theurmer
Joyce Heeremans	

TOWN OFFICERS

MOTH SUPERINTENDENT

(Term expires May 31, 1973)

Robert E. Hebb

NORTH ANDOVER AND BOXFORD DISTRICT
DEPARTMENT OF VETERANS' SERVICES

Bernard E. Bingham, District Director

NORTH SHORE REGIONAL VOCATIONAL SCHOOL
STUDY COMMITTEE

*Kenneth E. Littlefield

A. Gordon Price

Jane S. Langton

* Now member of the North Shore Regional Vocational Committee.

POLICE STATION BUILDING COMMITTEE

(1st and 3rd Monday, 8:00 P.M. Mr. Barrow's office)

Merton S. Barrows

Duward A. Lawson

James D. Brown

Graham J. Nelson, Chairman

James Gentile

RECREATION COMMITTEE

(2nd Tuesday, 8 P.M.)

Barbara Manning (1975)

A. Gordon Price, Ch. (1974)

Robert J. Cavanaugh (1975)

William C. Abbott, Jr. (1975)

Edward McIlvaine (1974)

REGISTRARS OF VOTERS

E. Lawrence Colby (retired)

George A. Gould (1974)

Rachel Holley (1975)

Nancy Buckley (1973)

ELECTION OFFICERS

Precinct I

Joyce A. Chub

Anna Karedes

Mary Edwards

Carol N. Martens

Alice A. Farnsworth

Mary Lou McDevitt

Louise Gingrande

Barbara J. Ross

TOWN OFFICERS

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Precinct II

Barbara Chadwick
Kathryn R. Dineen
Faye Jennings
Audrey J. Ladd

Grace I. McGregor
Helen F. McLaughlin
Beatrice B. Wheeler
Patricia Wheeler

SANITARY ENGINEER

John Romanski, R.S.
Office — Topsfield Town Hall — 887-2116

SCHOOL BUILDING COMMITTEE

Donald E. Denman (1976)
John Stuart Haywood, Ch.
(1975)

Frederick B. Monnell, Jr.
(1974)
Wade T. Elliott (1973)

From the School Committee

Robert J. Cavanaugh

Donna H. Dickson

Marjorie Sue Lawson

TOWN FACILITIES PLANNING COMMITTEE

Merton S. Barrows
William J. Eckel
Charles P. A. Nelson

David L. Pitt, Chairman
Robert A. Shepard

BOXFORD DATA

The Town of Boxford was incorporated in 1685 and its population at the time of the 1970 census was 4,162. The number of registered voters in 1972 was 2447.

Area in square miles, 24.39; miles of Town Road, 72.83.

Boxford is in the Third Essex Senatorial District. The Senator is William L. Saltonstall, 388 Summer St., Manchester.

The Town is in the Twelfth Essex Representative District, and the Representative is Robert C. Buell, Woodcrest Road, Boxford.

JURY LIST — 1972 - 1973

Ackerman, Ruth A., Housewife, Ipswich Rd.
Andersen, William H., Mink Farmer, Andersen Dr., W.B.
Asbjornson, Henry M., Traffic Mgr., Valley Rd.
Baer, Louis, Retired, Silvermine Rd., West Boxford
Brockelman, Webster B., Jr., Ins. Exec., Herrick Rd.
Burnham, Dorothy C., Housewife, Herrick Rd.
Carson, Marie, Housewife, Georgetown Rd.
Eckel, William J., Engineer, Ipswich Rd., W.B.
Faulkner, Leroy M., Engineer, Woodcrest Rd.
Fieldhouse, Ruth, Housewife, Main St., West Boxford
Gamans, Walter H., Self-employed, Lake Shore Rd., W.B.
Gordon, Bruce J., Engineer, King John Dr.
Gowen, Clark H., Agway Rep., Washington St., W.B.
Greenler, Paul J., Accountant, Main St., West Boxford
Gurley, Howard L., Auditor, Adams Rd., West Boxford
Hammond, Ruth S., Housewife, Mill Rd.
Hazelwood, Earle, Indus. Eng., Chapman Rd.
Hoogerzeil, Helen F., Retired, Depot Rd.
Houser, Ethel M., Housewife, Hollow Tree Rd.
Inch, Elizabeth A., Housewife, Maple Ave., W.B.
Jeffrey, David E., Jr., Ins. Exec., Main St., W.B.
Latham, H. Irene, Housewife, Killam Hill Rd.
Little, Kathleen, Housewife, Lake Shore Rd., W.B.
McGregor, Grace I., Housewife, Main St., W.B.
Miller, Frederick M., Insurance Broker, Middleton Rd.
Morin, Ruth E., Retired, Main St., West Boxford
Mortimer, Ernest M., Custodian, Main St.
Moulton, Edwin A., Machinist, Georgetown Rd.
Nelson, Charles P. A., Retired, Middleton Rd.
Nisbett, William F., Programmer, Glendale Rd., W.B.
Patscheider, Arthur C., Retired, Spofford Rd., W.B.
Peterson, Thomas R., Asst. Sales Mgr., King George Dr.
Phillips, Arthur P., Retired, Mill Rd.
Poirier, Marie J., Housewife, Topsfield Rd.
Stephens, Jay A., Engineer, Baldpate Rd.

LIST OF JURORS

13

Stoddard, John, Merchandising Mgr., Woodland Rd.
Strobel, Walter H., Jr., Claims Mgr., Stagecoach Rd.
Trask, David E., Banker, Depot Rd.
Vint, Kenneth C., Retired, Lantern Lane
Walsh, Marjorie, Secretary, Elm St.
Wheeler, Beatrice B., Accounting, Washington St., W.B.

REPORT OF THE TOWN CLERK

ANNUAL TOWN MEETING, MARCH 6, 1972

The voters of Boxford met at the Masconomet Regional District High School on March 6, 1972. After the meeting had been called to order by William J. Greenler, Jr. a moment of silent prayer was observed. The articles of the warrant were disposed of as follows:

Article 1. VOTED to accept the reports of the Town Officers and Committees as printed in the Town Report.

Article 2. VOTED to accept the printed proposed budget with the following changes: Police Department \$81,116.00; Tree Warden \$3,500.00; Regional District School \$911,608.41; Chapter 81 Maintenance \$2,913.00; Snow Removal and Sanding \$35,000.00.

Article 3. VOTED to appropriate \$4,500.00 for the Maintenance of Road Machinery, said amount to be transferred from the Road Machinery Fund.

Article 4. VOTED to appropriate \$25,000.00 for the Reserve Fund, said amount to be transferred from Overlay Reserve.

Article 5. VOTED to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning January 1, 1972 and to issue a note or notes therefor, payable within one year, and renew any note or notes as may be given for a period of less than one year, in accordance with Section 17, Chapter 44 of the General Laws.

Article 6. VOTED to pass over.

Article 7. VOTED to use money refunded from the County on account of dog licenses for libraries of the town.

→ Article 8. VOTED unanimously to amend Section 2 of Article 15 passed by Town Meeting of March 6, 1967, the by-law relative to paid holidays by deleting Section 2 in its entirety and substituting therefor: "Employees of the Town who

have worked 1,000 hours during the six months immediately preceding New Year's Day, Washington's Day, Patriot's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving and Christmas, shall be entitled to leave on such days without loss of pay equivalent to eight hours of work. If such 1,000 hours worked were at different rates of pay, the pay for such holiday shall be apportioned and prorated accordingly. Employees who shall have worked at least 500 hours, but less than 1,000 hours during the six months immediately preceding said holidays shall be entitled to leave with pay on such holidays equivalent to four hours of work similarly apportioned if earned at different rates of pay.

Article 9. VOTED to amend the by-law regarding the Finance Committee to provide for terms of three years.

Article 10. VOTED to raise and appropriate \$15,000.00 for improvement and surfacing of the westerly end of Herrick Road in part, and for any land taking that may be necessary therefor.

Article 11. VOTED to raise and appropriate the sum of \$7,250.00 to be used in conjunction with allotments from the State and County under Chapter 90 Construction, to be used for Construction on Washington Street, Ipswich Road, and Main Street.

Article 12. VOTED to appropriate \$41,778.00 from Surplus Revenue to meet the State and County allotments for highways, said amount when reimbursed to be credited to Surplus Revenue.

Article 13. VOTED to transfer the unexpended balance of the amount voted March 2, 1970 for highway land-taking on Washington Street into an account entitled "Highway Land-taking Account" to be administered by the Selectmen.

Article 14. VOTED to raise and appropriate \$1,000.00 for a second-hand pick-up truck to replace the old fire engine for use of the Highway Department.

Article 15 VOTED to raise and appropriate \$500.00 for repairs to the water system and plumbing at the Community House.

TOWN CLERK

Article 16. VOTED to raise and appropriate \$6,000.00 to purchase cab and chassis for Highway Department.

Article 17. VOTED to pass over.

Article 18. VOTED to raise and appropriate \$485.00 to purchase a generator for the Communications Department.

Article 19. VOTED to raise and appropriate \$2,400.00 for drug education and prevention, such fund to be administered by the Board of Health.

Article 20. VOTED to raise and appropriate \$5,000.00 for the purpose of preparing architectural drawings and cost estimates for a new Police Department building, to be administered by a building committee appointed by the Selectmen as provided in the "Plan for Future Town Facilities" accepted in 1968, and consistent in principle with the general concept and siting therein, said drawings and estimate to be presented to the Town no later than the 1973 Annual Town Meeting.

Article 21. VOTED to pass over.

Article 22. VOTED to authorize the Board of Selectmen to sell one of the present Police cruisers and to raise and appropriate \$3,570.00 to purchase and equip a new cruiser-ambulance for the Police Department.

Article 23. VOTED to raise and appropriate \$1,300.00 for a police cruiser radio.

Article 24. VOTED to pass over.

Articles 25 and 26. VOTED 134 - 69 by hand vote that the West Boxford Library be re-established in the Gardner Morse School building; that the Town raise and appropriate \$30,000.00 to be used for re-modeling and furnishing this building; and that a building committee be appointed by the Selectmen, consisting of five persons including at least two trustees of the Boxford Town Library, and at least one member of the Town Facilities Planning Committee.

Article 27. VOTED to raise and appropriate \$1,500.00 to be added to the Conservation Fund.

Article 28. VOTED to raise and appropriate the sum of \$36,000.00 for the purchase of Highway equipment to be used in conjunction with the Highway Department and the Sanitary Landfill operation.

Article 29. VOTED to pass over.

Article 30. VOTED to rescind the by-law relative to fees of the Plumbing Inspector.

Article 31. VOTED 77 - 45 by hand vote to raise and appropriate the sum of \$11,500.00 for the use of the assessors in completing the assessors' map.

Article 32. VOTED to raise and appropriate \$20,000.00 to be added to the Stabilization Fund.

Article 33. VOTED to adjourn at 12:15 A.M.

Approximately 400 voters attended the meeting.

A true record.

Attest:

E. LAURENCE COLBY,
Town Clerk

BUDGET ADOPTED FOR 1972**General Government:**

Selectmen	\$ 2,850.00
Assessors	3,850.00
Treasurer	5,050.00
Town Clerk	1,000.00
Accountant	9,000.00
Collector of Taxes	2,600.00
Registrars	1,000.00
Elections	1,825.00
Town Counsel	1,400.00
Conservation Commission	65.00
Appeal Board	500.00
Planning Board	800.00
Building Inspector	1,100.00
Electrical Inspector	1,200.00
Gas Inspector	700.00
Plumbing Inspector	1,000.00
Finance Committee	235.00
Board of Health	19,403.00
Inspector of Animals	50.00
Child Guidance Center	1,700.00
Recreation Committee	725.00
	<hr/>
	\$ 56,053.00

Protection of Persons and Property:

Dog Officer	\$ 825.00
Police	81,116.00
Fire Department	21,880.00
Communications	27,068.00
Tree Warden	3,500.00
Moth Suppression	1,400.00
Dutch Elm Disease Control	2,500.00
	<hr/>
	\$138,339.00

Aid and Relief:

Veterans Benefits	\$ 5,000.00
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Schools and Libraries:

Schools — Town	\$562,982.00
Regional District School	911,608.41
Town Libraries	30,345.00
	<hr/>
	\$1,504,935.41

Highways:

Selectmen's Highway Fund	\$ 2,000.00
Chapter 81 Maintenance	2,913.00
Snow Removal & Sanding	35,000.00
Street Lighting	1,500.00
Vacation Account	2,200.00
Sick Benefit	500.00
Operational Expense	3,000.00
Road Machinery Maintenance	3,500.00
General Highway Department	2,000.00
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	\$52,613.00

Buildings and Grounds:

Salary	\$ 1,000.00
Town Halls & Buildings	4,675.00
Ballfields & Public Grounds	3,150.00
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	\$ 8,825.00

Unclassified:

Town Forest	\$ 100.00
Civil Defense	200.00
Insurance	3,200.00
Memorial Day	600.00
Soldiers Graves	225.00

TOWN CLERK

Brookside Cemetery	100.00
Mt. Vernon Cemetery	100.00
Boxford Village Cemetery	300.00
Harmony Cemetery	200.00
Town Reports	2,000.00
Clerical	1,500.00
Selectmen's Contingent Fund	2,000.00
Interest on Maturing Debt and Temporary Loan	11,409.00
School House Notes	34,000.00
Group Hospital & Life Insurance	7,600.00
Water & Drainage Committee	4,500.00
Historic District Comm.	100.00

 \$ 68,134.00

Total Budget

\$1,833,999.41

Additional Items:

Article 10	\$15,000.00
Article 11	7,250.00
Article 14	1,000.00
Article 15	500.00
Article 16	6,000.00
Article 18	485.00
Article 19	2,400.00
Article 20	5,000.00
Article 22	3,570.00
Article 23	1,300.00
Articles 25 - 26	30,000.00
Article 27	1,500.00
Article 28	36,000.00
Article 31	11,500.00
Article 32	20,000.00

 \$ 204,505.00

Total to be Raised and Appropriated

 \$2,038,404.41

TRANSFERS

Article 3	\$ 4,500.00
Article 4	25,000.00
Article 12	41,778.00

Total Transfers	<hr/> \$11,278.00
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A true record

Attest:

E. LAURENCE COLBY,
Town Clerk

SPECIAL TOWN MEETING, DECEMBER 4, 1972

A special Town Meeting of the voters of Boxford was called to order at 7:40 P.M. at the Masconomet Regional High School on December 4, 1972, with 393 voters present. After a moment of silent prayer the Moderator, William J. Greenler, read the notice as published and the return of service. Appointed as counters for the meeting were Mrs. Beatrice Wheeler and Messrs. John Benson, Vernon Hawkins and Donald Scutiere.

The articles of the warrant were disposed of as follows:

Article 1. VOTED to transfer from available funds the sum of \$209.00 to certain employees of the Town libraries, being unpaid vacation and/or sick pay accrued in prior years, from the following accounts: Ch. 616, 1969—\$37.58; Town Garage 1968 \$52.07; Generator 1972 \$1.85; Police cruiser radio 1972 article \$15.45; Community House plumbing \$102.05. Unanimously by voice vote.

Article 2. VOTED to transfer from available funds \$1,607.50 for debt on the School bus contract of Mr. James Price, the transfers to be from the following accounts: Herrick Road, East End, 1971 \$781.98; Community House plumbing 1972 \$90.49; Bulldozer article 1972 \$395.00; Veterans Benefits, budget item 1972 \$340.03. Unanimously by voice vote.

Article 3. VOTED to transfer from budget funds the sum of \$850.00 for a radio for the new Highway truck, transfers to be from the following 1972 accounts: Appeal Board \$250.00; Veterans Benefits \$459.97; Police Department \$140.03. Unanimously by voice vote.

Article 4. VOTED to transfer from 1972 budget funds the sum of \$1,900.00 to be used by the Board of Health for constructing a loading platform and shelter for recycling materials at the Town's sanitary landfill site, transfers to be from the following accounts: Town Accountant \$1,875.00; Police Department \$25.00. By hand count 201 affirmative, 62 opposed.

Article 5. VOTED to direct the Conservation Commission to spend a sum not exceeding \$1,000.00 for the purpose of obtaining an appraisal of the parcel of land known as the

"Wildcat" area, 279 acres located south of Ipswich Road and lying between Stiles Pond and Herrick Road, in order to file a preliminary application for Self-Help Funds with the Department of Natural Resources of the Commonwealth of Massachusetts. By hand count, 186 affirmative, 150 opposed.

Article 6. VOTED to transfer from the Police Department account funds to the following accounts: \$250.00 to Treasurer; \$600.00 to Highway Operational; \$125.00 to Recreation Committee; \$276.72 to Selectmen; \$300.00 to Communications. By voice vote.

Article 7. VOTED to appropriate the sum of \$1,512.00 received as State Aid for Libraries for the use of the Boxford Town Library. By voice vote.

Article 8. VOTED to postpone indefinitely action on a proposed by-law controlling digging or filling on or adjacent to public ways. By voice vote.

Article 9. VOTED to amend the Town by-laws by adding the following:

1. The term "family swimming pool" as used herein shall mean a swimming pool located in the Town and used or intended to be used solely by the owner, operator, lessee, or tenant thereof and his family, and by persons invited or allowed to use it without payment of any fee or charge in the form of money or other consideration for the privilege of using it.

2. Every family swimming pool having a depth of eighteen inches or more shall be enclosed by a fence or wall not less than five feet high constructed, erected and maintained so that no persons, whether children or adults, may pass under or through it except by opening a door or gate therein, which shall be equipped with a self-closing and self-latching device and shall be kept securely closed at all times when not in actual use. A dwelling house or accessory building may be used as part of such an enclosure, and no self-closing and self-latching device shall be required on any door of a dwelling house so used. Every person in possession of land on which a family swimming pool having a depth of eighteen inches or more is situated, either as owner, purchaser, mortgagee, lessee

or tenant, shall cause a fence or wall to be constructed, erected and maintained as herein provided, and shall cause any door or gate therein to be equipped and kept closed in accordance with the provisions hereof. This section shall apply to every family swimming pool having a depth of eighteen inches or more erected or installed at any time, whether before or on or after the effective date of this by-law, except that it shall not apply to any such swimming pool in existence on such effective date until April 15, 1973.

The following amendment was offered on the floor, moved and seconded, and accepted by voice vote:

3. An exception to the requirement that the swimming pool itself be fenced may be granted by the Board of Selectmen with the advice of abutting property owners upon application of the party responsible for the pool for as long as it appears that by the nature of the surroundings, its siting or location, or the premises on which it is located, it does not constitute an appreciable hazard.

The article as amended was passed by hand vote 208 in favor, 132 opposed.

Article 10. VOTED to amend the zoning by-law of the Town by adding after Section VI-E-4 the following:

"Section VI-E-5. The Selectmen may grant permits for signs no larger than 50 square feet, relating to some non-profit, charitable public event, to be erected for not more than thirty days at a location and in a manner approved by the Selectmen."

By hand count 328 affirmative, 3 opposed.

Article 11. Motion to rezone the area bounded by Service Road, Route 95, Ipswich Road and Route 97 from B-2 to R-A failed. The vote by hand count was 174 in favor, 160 opposed, failing of the required two-thirds.

Article 12. VOTED to amend the official Zoning map by lowering the boundary elevation of the conservancy district bordering Pye Brook in the vicinity of Pye Brook Lane from 80 feet to 70 feet. Passed by unanimous voice vote.

Article 13. Motion to direct the Selectmen to pursue C.A.T.V. service for the Town of Boxford, voted down, by voice vote.

Article 14. VOTED to accept Adams Road, Section No. 2, as a public way. Unanimous, by voice vote.

Article 15. VOTED to accept Chaplin Road and Chaplin Circle as shown on a plan Sec. 2, Eagle Nest. Unanimous, by voice vote.

Article 16. VOTED to accept a deed, for no consideration, of Chaplin Circle including a 250 foot square surrounding the turn-around as shown on a plan of Section No. 2 of Eagle Nest Hill (October 1972, Morse & Martin, C.E.). Unanimous, by voice vote.

Article 17. VOTED to appropriate \$2,400.00 for the maintenance of Road Machinery, said amount to be transferred from the Road Machinery Fund. Unanimous, by voice vote.

Article 18. VOTED to include in the March ballot for Town election the question(s): "Shall the Town vote to have its Selectmen act as a board of Public Works, establish a Division of Public Works and appoint a Director of Public Works." By hand count, 88 affirmative, 34 opposed.

There being no further business to come before the meeting under Article 19, it was moved and

VOTED to adjourn.

Adjourned at 10:55 P.M.

E. LAURENCE COLBY,

Town Clerk

Tellers:

Mary Edwards
Helen McLaughlin
Louise Sullivan
Patricia Wheeler

BIRTHS RECORDED IN 1972

Date	Name	Parents
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1971

Dec. 14 —	Michelle Ann Newton	Richard Currier Newton Marylou Wilichoski
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1972

Jan. 7 —	Amy Cole Harvey	Stephen Andrew Harvey Carol Ann Kavanaugh
Jan. 7 —	Rebecca Alison Norris	Richard Randall Norris Karen Michelle Curtis
Jan. 24 —	Kimberly Ann Vildavs	Osvalds Vildavs Gail Kemble Goodhue
Feb. 23 —	Todd David Gregory	David Warren Gregory Carolyn Stephanie Ruchalo
Mar. 4 —	Eric Matthew Throenson	William Theodore Throenson Amy Beth Kelloway
Feb. 21 —	Tracy Marie Donnell	Robert Frederick Donnell Mary Frances Gillick
Feb. 4 —	Timothy Christopher Roche	Thomas F. Roche Barbara J. Blaisdell
Mar. 21 —	Tara Janes McGarr	David Edward McGarr Norma Elizabeth Winslow
Mar. 24 —	Lauren Leigh Blaeser	John Anthony Blaeser Sandra Mae Lock
Apr. 12 —	Adam Patrick Regan	Robert Patrick Regan
Apr. 12 —	John Frederick Regan	Joan Curtis Leekley
Apr. 14 —	Laura Brooke Kozlowski	Ronald Nicholas Kozlowski Heather Jean White
Mar. 31 —	Beth Robertson Murphy	George L. Murphy Linda Robertson
Mar. 23 —	Kristen Lynne Clarke	Harry Robert Clarke, Jr. Phyllis Virginia Homer

Mar. 30 — Henry James Nassar 3rd	Henry James Nassar
	Susan Margaret Bennett
Apr. 2 — Kristin Marie Daly	Richard David Daly
	Mary Christine Wellington
May 15 — Christopher Alden Robinson	Harland Winslow Robinson 3rd
	Arlene Shirley Johnson
May 17 — Shannon Edwin Haskell	William Daniel Haskell
	Joan Frances Savolainen
Feb. 10 — Lauren Elaine Abraham	Robert Edward Abraham
	Sheila Ann Gowell
Apr. 7 — Laura Clark Wood	Loren Morris Wood
	Sally Ann Hall
Apr. 28 — Kathryn Ruth Gilmartin	Bruce James Gilmartin
	Mary Elizabeth Ferris
June 8 — Jennifer Ruth Fullerton	Lawrence Arnold Fullerton
	Susan Elaine Zimmer
July 24 — Thomas Lawrence Bresnahan	William Joseph Bresnahan
	Carol Jean Walker
July 14 — Robert Daniel Moore	William Roland Moore
	Evangeline Antoinette LeBlanc
July 28 — Nicole Marie Pracht	Frederick William Pracht
	Muriel Grace Morton
Sept. 3 — Kevin Winship	Mark Andrew Winship
	Judith Brigid McCarthy
Sept. 29 — Joshua Douglas Molin	Douglas Edward Molin
	Susan Jane Andrew
Oct. 12 — Frederick Hanry Osborn	Frederick H. Osborn
	Anne H de P Todd
Mar. 30 — Rosemary Anne Hieb	Jerry Hieb
	Sharon M. F. Mulligan
June 19 — Scott David Greenler	Paul Joseph Greenler
	Janet McKay McClung
Oct. 18 — Diana Lyn Normand	Eugene Vincent Normand
	Jean Rae Santin

MARRIAGES RECORDED IN 1972

Date 1972	Names	Residence
Mar. 25	— Donald Hoyt Cox, Jr. Jennifer Snider	Topsfield Boxford
Apr. 9	— Robert D. Hazelwood Patricia Kingston	Boxford Peabody
May 5	— Peter F. Sennott Janet McDonald	Boxford Boston
May 6	— Richard C. Becker Carol Elaine Franz	Boxford Hamilton
May 6	— Richard Ingraham Louise Tenno Mead	Topsfield Boxford
May 6	— Hisao Uema Carroll Lefferts	So. Hamilton Beverly
May 27	— Paul F. Phillippi Jean-Louise Haddaway	Topsfield Boxford
May 27	— Ernest M. Demsey, Jr. Maureen S. O'Brien	Danvers Boxford
June 3	— Scott Andrew Mayo Cynthia Perry	Boxford Topsfield
June 10	— Aron P. Larson Valerie A. Bagley	Danvers Boxford
June 10	— Phillip Ray Steer Cathy Ann Bill	Melrose Boxford
June 18	— Carl R. Pillsbury Jacqueline Bergstrom	West Boxford West Boxford
June 17	— Harold R. Moore Colleen D'Agostino	Boxford Topsfield
June 17	— Norman Paul Kossayda Sharen Anne Dunn	Salem Boxford
June 24	— Philip E. Chick Patricia MacDonald	Boxford Lawrence
June 24	— Conrad Bernard Dumas Cynthia Ross	East Hartford, Conn. Boxford
June 25	— Arthur Gunnar Peterson, Jr. Ilona Classen	Boxford Middleton

July	1 —	Juris Krumins	North Andover
		Candance Ann Wager	Boxford
June	18 —	Kerry C. Stickney	Boxford
		Judith A. Pellicelli	Middleton
July	3 —	Francis H. Harrigan	Topsfield
		Eleanor L. Chew	Boxford
July	9 —	Jonathan Dow Rick	Beverly, N.J.
		Judith Anne Hempstead	Boxford
July	29 —	Gary Neil Fernie	Boxford
		Donna June Behrens	Topsfield
Aug.	6 —	Allan E. Hey	Boxford
		Shirley L. Childs	Danvers
July	9 —	Louis S. Ottaviano	Boxford
		Susan R. Divenuti	Boxford
Aug.	19 —	LeBaron R. Barker IV	Topsfield
		Susan Elizabeth Martin	Boxford
Aug.	19 —	Gordon B. Anderson	Marlboro
		Jeanne Radar	Boxford
Aug.	24 —	James M. Gauthier	Boxford
		Kathrin S. Kretschmer	Miami, Fla.
Aug.	19 —	Armand Calderan	Boxford
		Cathy Zambouras	Lynn
Sept.	1 —	Lawrence W. Brown	Boxford
		Andrea M. Gaudet	Topsfield
Sept.	9 —	Donald E. Morley	Methuen
		Susan Linda Schmehl	Boxford
Aug.	26 —	Peter S. Lash	Beverly
		Carolyn A. Gauthier	Boxford
Sept.	23 —	Robert E. Corthell	Beverly
		Mary W. Nason	West Boxford
Oct.	1 —	Rodney P. Chadwick	West Boxford
		Mildred A. Sabatino	Haverhill
Oct.	7 —	Robert Francis Maloney	Hartsdale, N.Y.
		Karen Rosemary Pybus	West Boxford
Nov.	19 —	Wayne L. Standley	Haverhill
		Ann E. Carr	West Boxford
Oct.	29 —	Robert Richards, Jr.	Wilmington
		Debra M. Locke	Boxford

Nov. 25 —	Wayne Nelson	Lynn
	Janet Sandra Calderan	Boxford
Nov. 25 —	Dennis R. Marble	Waterville, Me.
	Barbara Irwin	Boxford
Nov. 25 —	Paul P. Fuhs	West Boxford
	Lael Dietrich	West Boxford
Nov. 25 —	Anthony R. Briggs	Marion
	Joan Recklitis	Boxford
Nov. 24 —	Paul Leonard Passley	Chesterfield, Mo.
	Shirley Fern Canter	Junius, So. Dak.

DEATHS RECORDED IN 1972

Date	Name	Age		
1971				
Dec. 9 —	Gerrit Fort, Jr.	Yrs. 78	Mos. 3	Days 15
Dec. 15 —	Ethel N. Walker	56	11	25
1972				
Feb. 15 —	Ella (Gordon) Ingalls	95	5	27
Jan. 26 —	Robert J. Brown	64	4	8
Feb. 2 —	Phillips H. Roland	73	2	7
Mar. 16 —	Guido Robert Santacross	46		
Mar. 13 —	Ella Walsh	78	6	29
Feb. 25 —	Bertha E. Walker	87	6	7
Apr. 8 —	Joseph Wyner	53	4	22
Jan. 16 —	Amy Harvey			9
Mar. 22 —	Harriet E. Morrison	83	3	25
Mar. 23 —	Katherine MacPhail	89	8	7
May 3 —	Sarah C. Bates	91	10	6
June 3 —	Mary J. Garrity	78	3	23
June 19 —	Tena Belle Thuermer	88	9	27
Aug. 22 —	Louise Marshall Haynes	87	4	26
Aug. 23 —	Horace B. Furbush	81	4	2
June 28 —	Ruby F. Nason	91	11	6
Aug. 28 —	Gregory Marvin Cox	17	8	5
Sept. 24 —	John P. Flynn	70	1	13
Aug. 24 —	Paul J. Folino	47		
Sept. 10 —	Frank W. Leake	93	1	28
Sept. 24 —	Paul J. Anderson	75	8	2
Oct. 29 —	Gardner A. Wheeler	56	9	17

DOG LICENSES — 1972

191	Males	@ \$ 3.00	\$573.00
21	Females	@ 6.00	126.00
208	Spays	@ 3.00	624.00
8	Kennels	@ 10.00	80.00
3	Kennels	@ 25.00	75.00
1	Kennel	@ 50.00	50.00
			<hr/>
			\$1,528.00
Fees, Town Clerk			147.20
			<hr/>
Remitted			\$1,380.80

FISH & GAME LICENSES — 1972

108	Citizen Fishing	@ \$5.25	\$540.00
7	Citizen Hunting	@ 5.25	36.75
6	Citizen Hunting	@ 8.25	49.50
44	Sporting	@ 8.25	363.00
14	Minor Fishing	@ 3.25	45.50
8	Female Fishing	@ 4.25	34.00
2	Citizen Trapping	@ 8.75	17.50
3	Non-Resident Fishing	@ 5.25	15.25
6	Non-Resident Fishing	@ 9.75	58.50
1	Duplicate	@ .50	.50
6	Free	@ .00	.00
			<hr/>
Sales			\$1,160.50
Town Clerk Fees			49.50
			<hr/>
Remitted to Fish & Game Department			\$1,111.00

REPORT OF THE BOARD OF SELECTMEN

Last year's report to the Town noted items in various categories — some completed, others under-way, and others in the "question-mark" area. The year of 1972 has seen some of those in the latter category come to fruition: the vote by the Town to remodel the Gardner Morse School as a library and the decision to plan for a new police station at the future Town Center site. Work has continued on the capital budget by the Finance Committee, and we understand that it is nearly ready for publication. The document should aid town officials and citizens in understanding the needs of the Town and in making decisions on priorities.

The disposal of brush was another item mentioned in the "question-mark" area, and it still remains to be completely solved, although temporary measures were taken in 1972 to provide opportunities for residents to dispose of brush on several occasions. The Board is continuing its efforts to amend the regulation to permit controlled burning of brush and tree remnants, and, once again, has the support of the Massachusetts Selectmen's Association in a bill filed in the Legislature. As we did last year, we urge citizen support of the bill — H 3101. We hope that the climate on Beacon Hill will be more favorable towards the bill this year.

Guidelines for acquisition of open space and recreation sites have been discussed during 1972, but much more must be done to complete this study. Long-range planning by the Conservation Commission, Planning Board, Recreation Committee, and Selectmen is vital. The revision and reprinting of the by-laws of the Town were mentioned in last year's report as "in progress" also, and still remain in this category. Hopefully, this goal can be accomplished in 1973, perhaps with the aid of a special committee.

The final subject listed last year as still to be settled was the possibility of co-ordination of our service departments under one division. The Selectmen have given much attention to this during the year and will propose such a change to the Town on the March ballot. This proposal provides for the

establishment of a Division of Public Works, under the supervision of a director to be appointed by the Selectmen. The responsibilities of the Division would include construction and maintenance of roads, maintenance of grounds and recreation areas, maintenance of town buildings (except fire, police, library and school buildings), snow removal, supervision of the disposal of refuse and the disposal area (under direction of the Board of Health), and supervision of the care, removal, and replacement of trees. Only the latter is a new function to be added to the two departments now handling these responsibilities—the Highway Department and the Department of Buildings and Grounds. By establishing one department to handle these duties, it is to be expected that better co-ordination of manpower and equipment will result as well as more efficient service to the townspeople.

Matters which have arisen during 1972 that will continue to be considered in 1973 are as follows: the widening of Route 95, proposed low-income housing, establishment of a Personnel Board to advise the Selectmen on job classifications, wages, employee benefits and policies, and the future of the position of Administrative Assistant to the Selectmen. This position, now funded by an EEA grant expiring on June 30, 1973, will be discussed and considered by the Town Meeting. During the past year our Assistant has been responsible for co-ordinating the daily activities of the Selectmen's office, administering policies established by the Selectmen, researching information, assisting citizens with problems, contacting other public officials, attending meetings as requested by the Board, and implementing the house-numbering system. In addition he developed a new budgeting system for all departments and designed and supervised a special expense-reporting system for the Police Department.

In regard to Route 95, several meetings were attended by the Board, and a letter was submitted to the Department of Public Works, to express our views on such problems as noise levels, water pollution, preservation of natural resources, and interchange placements. A follow-up to the DPW survey will be prepared in January, 1973. A proposal for guidelines for low-

income housing quotas to be assigned to Merrimack Valley communities was sent to the Board during the summer by the Merrimack Valley Planning Commission. Since that time the Board has submitted its positions to the MVPC and has been represented at many meetings on the issue. Much remains to be resolved concerning these quotas and their application by the region and/or the state within the municipalities.

According to Town by-law, the Selectmen's report must include information on road repairs and construction as well as "repairs made upon public buildings." Since most of this information is well covered in the reports of the Highway Surveyor and Superintendent of Buildings and Grounds, we will make only a few additional comments here. We are pleased to note the major improvement to the westerly end of Herrick Road and the completion of the rebuilding of Washington Street. It is hoped that the middle section of Herrick Road can be reconstructed in 1973, thus eliminating a hazardous road condition. Ipswich Road between Baldpate Road and Georgetown Road is scheduled as our next Chapter 90 road-building project. The Board also hopes to receive state funds for resurfacing several streets on a priority basis.

In the area of highway safety, the Selectmen have ordered surveys of dangerous intersections and requested permits for stop signs from the DPW. This program will be ongoing in 1973. The vicinity of Lake Shore Road and Route 133, a high-accident location, is currently being studied by the DPW for improvements. The school-zone traffic lights at Masconomet, mentioned in the 1971 report, were finally installed during the summer, and full reimbursement has been received from the state.

The Board extends its appreciation to the Boxford Village Garden Club for "Phase Two" of their beautification program around the Town Hall. The plantings and rock gardens are a welcome and attractive addition to the center of Town.

At the end of this section, we note with great regret the retirement of Highway Surveyor and Superintendent of Buildings and Grounds Clinton E. French. "Clint" has served the Town for 28 years as Highway Surveyor and in the past two

years organized our new Department of Buildings and Grounds. His faithful service and deep concern for the Town are hereby gratefully acknowledged by the Board for all the Townspeople.

The Selectmen have also received notice of the retirement of E. Laurence Colby as Town Clerk, a post which he has held for 23 years. We extend our deep appreciation to him for his dedication to these duties during a period when the demands of the office have grown considerably along with the Town. We wish both Mr. Colby and Mr. French well-deserved retirement years ahead.

In last year's report we paid special honor to Barbara Perley, who had announced her retirement effective in June. The Townspeople had an opportunity to extend their appreciation and best wishes to Miss Perley at a dinner in June. We are grateful that she is still willing to assist us at the Town Hall with her fund of knowledge and experience. Mrs. Geraldine Eaton was welcomed in May to become our new Town Accountant and office manager.

In connection with their duties, the Selectmen have attended meetings of the County Commissioners on highway matters, a seminar on collective bargaining, sessions of the Essex County and Massachusetts Selectmen's Associations, hearings on the widening of Interstate 95, a conference on preparation for the 18-month budget (which has been the cause of much extra effort in budget-making this year), the Memorial Day and Fourth of July observances, and sessions of other Town boards as necessary. In addition, the Selectmen Assistant has represented the Board at many of the foregoing meetings plus hearings on air pollution, Cable television, sessions of the Merrimack Valley Planning Commission, conferences on federal grants, co-operative purchasing, revenue sharing and highway funding, and attended several courses on municipal matters.

In December we received with sorrow the news of the passing of a former member of the Board of Selectmen, Raymond Perley. Mr. Perley, who was also a former Highway

Surveyor for the Town, devoted many years of service to Boxford.

As I close this report, I would like to add a personal note of appreciation to the many kind people with whom I've worked as a Selectman for nearly four years. They have been challenging and fulfilling years, ones which I will always remember. I am glad to have had the opportunity to have been part of the daily functioning as well as future planning of the Town. In spite of the moments of frustration and anguish that are felt in the progress of any government or group, I hope that we will never forget that Boxford is a very special place and that by working together, we can help it to remain that way.

For the Board of Selectmen

RUTH E. RACE, Chairman
EARLE BLAKE
CARLYLE W. THOMAS

Postscript:

Elected to fill the unexpired term of Clayton B. Larrabee, Ruth E. Race joined the Board as it commenced a period of change in Town government.

More emphasis was placed on department initiative; more administrative support was given to the Selectmen; the Communications and Buildings and Grounds Departments were born; the frustrating ban on burning brush was attacked with good probability of success. As a result of these changes citizens have benefited through better Town government.

With presentation of the Division of Public Works to the Town for vote, the opportunity for further improvement in the coordination of manpower and equipment is now at hand.

This is not a complete list of the management improvements initiated by the Selectmen with Ruth providing planning guidance and leadership as Chairman during the last three years.

Yes, Boxford is "a very special place" in which to live and because of the dedicated and selfless services of leaders like Ruth we are confident that it will remain that way. "Well done," Ruth and good luck in your next assignment.

Earle Blake

Carlyle W. Thomas

Selectmen

REPORT OF BOARD OF ASSESSORS

Since our last report a number of significant matters have occurred in relation to our work.

On March 7, 1972 the townspeople voted by a heavy majority to continue our senior Board member, Warren Chadwick, in office for another three year term. This response was taken as a "vote of confidence" in our programs and was most gratifying.

In April we signed a two year contract with Arlington Trust Company of Lawrence to convert our manual procedures to automatic data processing as far as valuation listing, billing and status cards are concerned. This worked out extremely well in our judgment allowing earlier billing, faster processing and greater uniformity in much of our paper work.

In May and continuing throughout 1972 we worked to complete our mapping program. We signed a contract with Stewart Mapping Services, Inc. of Princeton, New Jersey, for completion of town wide Assessors maps and land classification. As of January 1, 1973 all field work was complete and most of the detail work was done. Our Board granted the contractor an extension of one month to complete the work as is permitted under the terms of our contract.

The Assessors will have copies of individual lot plans or complete sets of the maps available for sale to individuals after September 1, 1973. We hope to raise enough revenue by these sales to enable us to up date our maps annually without cost to the Town.

Our plans for 1973 include primarily a review of land assessments. No change in our present system of land valuation is anticipated this year.

For the convenience of all taxpayers who have business with the Assessors, we would again like to announce that our regular meetings are held at the Town Hall on the second and

fourth Tuesdays of the month, from 7 P.M. to 10 P.M. No prior appointment is necessary.

The tax rate for 1972 was \$100.00, down from \$102.00 in 1971. We are publishing herewith the 1972 Recapitulation Sheet indicating how the rate was computed.

Respectfully submitted,

CHESTER K. TWISS

J. WARREN CHADWICK

JOHN R. BENSON

ASSESSORS

THE COMMONWEALTH OF MASSACHUSETTS

Town of Boxford

1972 RECAPITULATION

TOWN: Total appropriations to be raised by taxation	\$1,975,404.41	
Total appropriations voted to be taken from available funds:		
In 1972	\$72,358.95	
In 1971 since 1971 rate was fixed	22,070.86	
	<hr/>	
	94,429.81	
	<hr/>	
		\$2,069,834.22
Offsets to Cherry Sheet Estimated Receipts:		
School Lunch Program	\$4,071.20	
Free Public Libraries (include Regional Library)	1,512.00	
	<hr/>	
		5,583.20
Veterans' District		185.37
County Retirement System		20,060.69
		<hr/>
		\$20,246.06
Police Cruiser		3,625.00
		<hr/>
		\$23,871.06

COUNTY TAX AND ASSESSMENTS

	1972	1971
	Estimates	Under-
County Tax	\$29,398.72	estimates
		29,398.72

STATE TAX AND ASSESSMENTS

Mosquito Control			
Projects	10,108.72		
Motor Vehicle Excise			
Tax Bills	488.85		
Air Pollution Control			
District	55.08	\$59.35	
Ipswich River Watershed	563.28		
	<hr/>	<hr/>	
	\$18,835.36	\$59.35	18,894.71
OVERLAY of current year			44,522.73
GROSS AMOUNT TO BE RAISED			\$192,104.64

ESTIMATED RECEIPTS AND AVAILABLE FUNDS

1972 Estimated Receipts as certified by the Commissioner on Cherry Sheet, Item 6	\$575,828.24	
Motor Vehicle and Trailer Excise	146,493.21	
Licenses	6,160.30	
Fines	455.00	
General Government	557.87	
Health and Sanitation	121.00	
Highways	512.00	
School (local receipts of School Committee	98.85	
Libraries (local receipts other than State Aid)	477.49	
Interest: On Taxes and Assessments	\$3,396.90	
On Deposit	13,857.40	
	<hr/>	
	17,254.30	
		<hr/>
Total Estimated Receipts		\$747,958.26
Overestimates		\$3,440.27
Amounts voted to be taken from available funds		
Rd Mchnry Fund 3- 6-72	\$4,500.00	

ASSESSORS

Overlay Reserve	3- 6-72	25,000.00
Free Cash	3- 6-72	41,778.00
Dog Fund	3- 6-72	1,080.95
Available Funds	11-29-71	22,070.86

94,429.81

Total Available Funds	\$97,870.08
Total Estimated Receipts and Available Funds	\$845,828.34

Net Amount to be Raised by

Taxation on Property	\$1,346,276.30
Total Personal Property	\$712,991.00
Valuation: Real Estate	12,749,772.00

Total	\$13,462,763.00
Tax Rate Personal Property Tax	\$71,299.10
\$100.00 Real Estate Tax	1,274,977.20
Total Taxes Levied on Property	\$1,346,276.30

Items not entering into the determination
of the Tax Rate

Classified Forest Land	\$59.32
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Total Amount of 1972 Taxes on Property and of Assessments Added to Taxes as Committed to Collector	\$1,346,335.62
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Tax Rate approved on July 6, 1972.

CHESTER K. TWISS
J. WARREN CHADWICK
JOHN R. BENSON
Board of Assessors of Boxford

REPORT OF THE TOWN TREASURER

The Town Treasurer's report of General Fund and Town Trust Fund Receipts and Disbursements for the year 1972 is respectfully submitted herewith.

Interest income earned in 1972 by the investment of General Fund cash amounted to \$12,157.88. During 1972 the Town Treasurer borrowed in anticipation of revenue as follows:

Date of Note	Due	Rate	Amount
3/6/72	12/15/72	2.55%	\$450,000.00

In 1971 it was necessary to borrow an additional \$150,000 in August to meet our financial commitments; however, this year due to the fact that the Assessors and Tax Collector records were computerized and tax bills were mailed in early August it was unnecessary to borrow a second time in 1972.

On March 31, 1972 the Department of Corporations and Taxation, Bureau of Accounts conducted their periodic examination of the accounts of the Town of Boxford for the period March 18, 1970 to March 31, 1972. A copy of their audit certification is made a part of this report.

Respectfully submitted,

FRANCIS F. PERRY,
Town Treasurer

**REPORT OF GENERAL FUND RECEIPTS
AND DISBURSEMENTS**

January 1, 1972 through December 31, 1972

General Fund Cash Balance — January 1, 1972	\$ 432,601.09
1972 General Fund Receipts	2,760,601.08
	<hr/>
	\$3,193,202.17
1972 Treasury Warrants Approved by the Selectmen	2,767,123.75
	<hr/>
General Fund Cash Balance — December 31, 1972	\$ 426,078.42

TOWN OF BOXFORD
REPORT OF TOWN TRUST FUNDS
January 1, 1972 through December 31, 1972

Name of Fund	Balance Jan. 1, 1972	1972 Income	1972 Additions	1972 Transfers	Balance Dec. 31, 1972
Town Farm Fund	\$1,542.25	\$26.01		(1) \$1,460.15	\$108.11
Post War Rehabilitation Fund	6,567.97	335.52			6,903.49
Sarah P. Perley Fund	2,736.68	154.71			2,891.39
Curtis-Killam Burial Lot Fund	506.23	27.25			533.48
East Parish Library Fund	3,681.75	182.08		(2) 181.75	3,682.08
West Parish Library Fund	3,155.78	156.08		(3) 155.78	3,156.08
Mary Stacy Holmes Library Fund	2,511.14	136.20		(4) 137.93	2,509.41
Cote Library-East Parish Fund	1,900.12	107.43			2,007.55
Boxford Visiting Nurse Fund	1,825.33	103.19			1,928.52
Town School Fund	4,500.00	272.03		(5) 272.03	4,500.00
Stabilization Fund	232,285.98	12,971.83	(6) \$20,000.00		265,257.81
Conservation Fund	13,274.59	715.45			13,990.04
Federal Revenue Sharing Fund	None	16.97	(7) 24,585.00		24,601.97
TOTALS	\$274,487.82	\$15,204.75	\$44,585.00	\$2,207.64	\$332,069.93

- (1) Transfer to General Fund per vote Town Meeting
 (2) Transfer to General Fund — Town Library
 (3) Transfer to General Fund — Town Library
 (4) Transfer to General Fund — Mary Stacy Holmes Library
 (5) Transfer to General Fund — School Fund
 (6) Transfer from General Fund per vote of Town Meeting
 (7) Federal Revenue Sharing Funds — PL92512

Respectfully submitted,
FRANCIS F. PERRY,
 Town Treasurer

**REPORT OF THE DIRECTOR OF ACCOUNTS,
MASS. DEPT. OF CORPORATIONS AND TAXATION**

To the Board of Selectmen
Mrs. Ruth E. Race, Chairman
Boxford, Massachusetts

Gentlemen:

I submit herewith my report of an audit of the books and accounts of the Town of Boxford for the period from March 18, 1970 to March 31, 1972, made in accordance with the provisions of Chapter 44, General Laws. This is in the form of a report made to me by Mr. Walter F. Abel, Assistant Chief of Bureau.

Very truly yours,

GORDON A. MCGILL,
Director of Accounts

GAM:MCC

Mr. Gordon A. McGill
Director of Accounts
Department of Corporations and Taxation
Boston, Massachusetts

Sir:

In accordance with your instructions, I have made an audit of the books and accounts of the Town of Boxford for the period from March 18, 1970, the date of the previous examination, to March 31, 1972, and report thereon as follows:

The records of the financial transactions of the several departments receiving or disbursing money for the town or committing bills for collection were examined and checked with the records of the town treasurer and the town accountant.

The books and accounts in the town accountant's office were examined and checked in detail. The receipts, as recorded, were checked with the treasurer's books, while the

recorded payments were compared with the treasurer's cash book and with the approved treasury warrants. The appropriations and transfers, as entered, were checked with the town clerk's records of town meeting votes and with the finance committee's records of transfers authorized from the reserve fund, while other accounts were checked with the records of the several departments in which the transactions originated.

An analysis was made of the ledger accounts, a trial balance was taken off, the necessary adjusting entries resulting from the audit were made, and a balance sheet, a copy of which is appended to this report, was prepared showing the financial condition of the town as of March 31, 1972.

The books and accounts of the town treasurer were examined and checked. The recorded receipts were analyzed and compared with the accountant's books, with the records of the several departments collecting money for the town, and with other sources from which money is paid into the town treasury. The payments were checked with the selectmen's warrants authorizing the treasurer to disburse town funds and with the accountant's ledger. The cash balance on March 31, 1972 was proved by reconciliation of the bank balances with statements furnished by the banks of deposit, by examination of the savings bank books, and by actual count of the cash in the office.

The payments on account of maturing debt and interest were verified by comparison with the amounts falling due and were checked with the cancelled securities and coupons on file.

The savings bank books and securities representing the investment of the trust and investment funds in the custody of the town treasurer and the trustees of the Jonathan Tyler Barker Free School Fund were examined and listed. The income was proved, and all transactions and balances were verified and checked with the books of the town accountant.

The records of payroll deductions on account of Federal and State taxes, the retirement systems, Blue Cross and Blue Shield, group life insurance, the teachers' annuities and

association dues, and the Pioneer Federal Credit Union were examined. The deductions were footed, the payments to the proper agencies were verified, and the balances on hand were reconciled with the respective controls in the accountant's general ledger.

The tax titles held by the town were listed from the records kept by the town treasurer, and all transactions pertaining thereto were verified and checked with the records at the Registry of Deeds.

The books and accounts of the tax collector were examined and checked. The taxes and excise outstanding at the time of the previous examination, as well as all subsequent commitments, were audited and compared with the assessors' warrants issued for their collection. The reported payments to the treasurer were compared with the treasurer's recorded receipts, the abatements were checked with the assessors' records of abatements granted, and the outstanding accounts were listed and reconciled with the respective controlling ledger accounts.

The outstanding tax and excise accounts were further verified by mailing notices to a number of persons whose names appeared on the books as owing money to the town, the replies received thereto indicating that the accounts, as listed, are correct.

It is recommended that a determined effort be made to secure a prompt settlement of the delinquent tax and excise accounts dating back to 1962.

The financial accounts of the town clerk were examined and checked. The recorded receipts from dog and sporting licenses were checked, and the payments to the town and to the State were verified.

The available records of departmental cash collections by the selectmen, and the building, wire, gas and plumbing inspectors, as well as by the police, health, school, and library departments, and by all other departments in which money

is collected for the town, were examined and checked. The recorded collections were compared with the payments to the treasurer as shown by the treasurer's and the accountant's books, and the cash on hand in the several departments was proved by actual count.

The surety bonds of the several town officials required to file them for the faithful performance of their duties were examined and found to be in proper form.

Appended to this report, in addition to the balance sheet, are tables showing a reconciliation of the town treasurer's cash, summaries of the tax, excise, tax title, and departmental accounts, as well as schedules showing the condition and transactions of the several trust and investment funds.

For the cooperation received from the town officials during the progress of the audit, I wish, on behalf of my assistants and for myself, to express appreciation.

Respectfully submitted,

WFA:MCC

WALTER F. ABEL,
Assistant Chief of Bureau

REPORT OF THE TOWN SCHOOL FUND COMMITTEE

The Town School Fund Report for the year 1972 is submitted as follows:

Balance — January 1, 1972	\$4,500.00
1972 Interest Income	272.03
	<hr/>
	4,772.03
Transfer to General Fund	272.03
	<hr/>
Balance December 31, 1972	\$4,500.00

Respectfully submitted,

HARRY E. TRASK
 RICHARD P. CHADWICK,
 AMY G. PARKHURST
 Town School Fund Committee

REPORT FOR THE BOARD OF HEALTH

1972 was a year of improving projects already begun. Our biggest single responsibility is the maintenance of a sanitary landfill operation. To accomplish this we are extremely grateful for the services of Clint French and the highway department. With a new bulldozer purchased this year, each layer of trash and garbage is covered over. Under Clint's direction the more efficient trenching method replaced our former open face operation. An area has already been used up and graded preparatory to planting. Small trees have been ordered from the state and will be obtained in the spring.

The Garden Club has been operating a small recycling center on a volunteer basis at the landfill site. It is our hope that this will expand to a more monetarily rewarding venture in the future. Meanwhile our hearty thanks to members for their time, energy and enthusiasm.

The problem of brush disposal has been met by setting aside a certain number of "brush days" throughout the year. Townspeople may bring their brush to a designated area. It is later covered over to prevent accidental combustion.

Other activities include making Flu Vaccine available to the teachers of Masconomet, and a Rabies Clinic held for almost 200 pets.

The Board expresses their regrets to the family of Gardner Wheeler.

The Board wishes to acknowledge the continuing efforts of John Romanski, health agent of Boxford, Topsfield and Wenham. Besides being a professional in terms of depth and understanding of problems related to his field, he has that other, rarer quality of being able to understand the human factor. The Board frequently calls upon John for his help and advice, and hopes that this happy association continues for a long time.

And finally, a few words about Clint French on the occasion of his retirement: Clint's forward looking ideas helped us to originate and implement the sanitary landfill. In this, as in all instances, his main concern has always been the town's best interest. One of his finest traits has been his sense of co-operation. So, while we are sorry to see Clint retire, we wish him the happiness he so richly deserves.

Respectfully submitted,

BUELL BASSETTE, Chairman
JULIUS SASSO
UNA BAKEWELL

THE ESSEX COUNTY MOSQUITO CONTROL PROJECT REPORT OF ACTIVITIES IN BOXFORD

The year 1972 was a rather exasperating one for the Essex County Mosquito Control Project. Mother nature in providing abnormal rainfall to the area also provided ideal conditions for almost continuous breeding of mosquitoes. The woodland pools which normally dry up during mid summer produced many consecutive broods of the insect summer long. The cool, cloudy, wet weather extended the longevity of the mosquitoes and species which ordinarily are considered only as night-biters were on the wing during daylight hours because of the everpresent high humidity.

Aside from the natural obstacles, the Project was inadvertently caught up in the austerity program at state level. While the monies expended for mosquito control are assessed in return upon each of the twenty-two municipalities enrolled based on equalized valuation and land area, they are originally incorporated in the overall state budget. By failing to appropriate the full amount for the Essex County Project, the Great and General Court decreased the Fiscal 1973 budget by forty thousand (40,000) dollars or approximately twenty-three (23) percent. The direct result of this action was a reduction in personnel employed by the Project and a corresponding cut back in services rendered during the last six months of 1972. This reduction will also be in effect during the first six months of 1973.

Because of the expense of operation and maintenance of heavy equipment the program of permanent work such as drainage ditching, and water management was severely curtailed and many of the planned activities necessarily postponed.

It is indeed unfortunate that the Essex County Mosquito Control Project, through no fault of its own, should be forced to cut back on its services at a time when the public is demanding a greater effort. It is equally unfortunate that this

cut back should coincide with one of the wettest years ever experienced in the area.

In spite of the above mentioned obstacles the Project is pleased to report the following activity in Boxford during 1972:

Prehatch or winter ice dusting — 39 acres

Application of larvacide to surface of water — 196 acres

Brushing out along brooks and streams — 4,075 feet

Ditching with power equipment — 2,270 feet

Spraying to control the adult mosquitoes on June 6, 7, 13, 20, 21, 27, 28; July 11, 18, 25; August 1, 8, 15, 22.

We wish to thank the residents of Boxford for their continued cooperation and understanding and barring any further interference with our fiscal appropriations we look to 1973 as a year of further progress toward the reduction of the mosquito problem in Essex County.

Respectfully submitted,

ROBERT W. SPENCER,
Superintendent

REPORT OF THE BOXFORD-TOPSFIELD-WENHAM HEALTH DISTRICT

Established under the provisions of Section 27A, Chapter 111 of the General Laws, the towns of Boxford, Topsfield and Wenham members of said district, completed its fifth year of operation. At the annual district meeting the following members were elected as officers and members of the executive committee for the coming year:

Chairman — Gilbert L. Steward, Jr. (Topsfield)

Executive Members — Dr. Buell Bassette (Boxford)
Joseph F. Robbins (Wenham)

Secretary/Treasurer — Francis F. Perry (Boxford)
Ex-officio member

The year 1972 was an eventful year with regards to man and his environment. Some of the highlights included:

1. A nation wide policy was adopted requiring a total ban in the use of DDT as a pesticide.

2. A quirk of nature plagued our Atlantic seaboard with the "red tide." Seawater became discolored by the presence of large numbers of dinoflagellates (marine plankton) which produced toxins in shellfish that are hazardous to man. Local boards of health were required to remove all forms of certain shellfish from retail outlets. Subsequently, only shellfish harvested from certified and approved areas are permitted to be sold. This episode caused a severe economic loss to the local shellfish industry. However, the consumers in this area were protected through an "alert system" employed by the Massachusetts Department of Public Health as part of a Consumer Protection Plan.

3. Nature continued its wrath in our communities by establishing 1972 as the wettest year in history.

4. Nationally, it was projected that two and one-half million new dwelling units would be needed to house our population. Locally, the significant increase in the number of new construction permits issued can be noted in the Board of Health's Report.

A major issue to be considered early in 1973 will be state reorganization. Our communities should be concerned with the impact of such legislation and what effect it will have on local government.

Respectfully submitted,

JOHN R. ROMANSKI, R.S.
Director

Report of Percolation Tests in 1972

78 percolation tests were performed.

6 re-tests were performed.

8 lots were found unsatisfactory for construction on the basis of tests performed:

Lot #58 Andersen Drive

Lots #3, 6, 7, 17, 22 & 23 Burning Bush Drive

Lot A Sunrise Road

53 new construction permits were issued for the year.

Respectfully submitted,

JOHN R. ROMANSKI,
Director

B.T.W. Health District — Treasurer's Report

JANUARY 1, 1972 — DECEMBER 31, 1972

GENERAL FUND

CASH BALANCE, January 1, 1972 \$482.96

RECEIPTS:

Member Town Assessments:

Boxford (40%) \$6,058.00Topsfield (40%) 6,058.00Wenham (20%) 3,029.00

Interest Income on General Fund

Deposits 345.95 15,490.95

\$15,973.91

DISBURSEMENTS:

Salaries \$12,100.00Travel 1,200.00Telephone 117.46Office Expense 123.91Laboratory Analysis 33.00Insurance and Treasurer's Bond 265.00County Retirement 1,686.14Legal 14.00 15,539.51

GENERAL FUND

CASH BALANCE, December 31, 1972 \$434.40

Respectfully submitted,

FRANCIS F. PERRY,
District Treasurer

REPORT OF THE POLICE DEPARTMENT

To the Board of Selectmen and citizens of Boxford:

I hereby submit the annual report.

Alarms checked	123	Motor Vehicle (cont.)	
Ambulance Runs	91	Motorists Disabled/	
Armed Robbery	1	Assisted	170
Arrests	45	Recovered Veh.	18
Bomb Scare Calls	3	Stolen Veh.	3
Complaints and		Suspicious Veh.	
Investigations	1025	and Persons	281
Court Appearances	133	Towed Vehicles	67
Drugs	25	Violations Issued	
Fire Calls	53	Warnings	154
Gun Reg. Applications	33	Complaints	133
Homicide	1	Arrests	8
Housebreaks	41	Persons	
Attempted	7	Intoxicated	12
Camp	3	Lost, Missing,	
School	0	Runaway	21
Larceny	22	Pistol Permits	71
Motor Vehicle		Police Assistance	
Accidents	125	(other depts.)	108
Defective Equip. Tags	110	Property Checks	1945
Fatals	2	Summons Delivered	135

Despite the ever-growing concern about crime in our country, the crime rate during 1972 remained high. Suburban areas are showing a steady rise in crime, more so than the larger cities.

Major roadways leading into "suburbia" make these areas particularly susceptible to law-breakers.

Again in 1972 this community experienced a serious crime when a homicide victim's body was found buried in a wooded area of the town.

Investigations of all kinds continued to be time-consuming, sometimes leaving minor complaints without sufficient attention.

In my 1973 Police Budget I have asked for more officers. I feel this added protection and coverage is necessary to perform our functions adequately and efficiently. We now have 80 miles of road to patrol, a population nearing 4500 and each year our work-load increases. As your Chief of Police I am often buried under the paperwork. Federal and state bureaus and departments require reports, etc. which require my personal attention. These reports are in addition to the daily correspondence, meetings, etc. that I must attend to. I cannot be classified as a "patrol" officer. Additional men would make it possible for an officer to carry out traffic control etc. while still maintaining normal patrols, and a full-time officer would be available during court hours and high crime periods.

Drugs and alcohol are a continuing problem. In 1973, "the drinking age" will be lowered to 18. Young people should be made aware of the lasting effects, both medically and legally, BEFORE they become involved with them. A state law regarding intoxicated persons goes into effect in 1973 requiring that such persons be transported to a detoxification center instead of the usual "four-hour lock-up" or arrest. Use of alcohol, in other words, will become an illness under state law.

This past year the department was fortunate in having a high percentage of housebreaks solved. The contributing factors to our success were 1, responsible neighbor and parental involvement and 2, added patrols in unmarked cars. Cooperation of citizens is a great asset to any police department.

An engraving tool to mark household property for identification is available at the police station for all residents. We urge its use.

In-service training has continued and during 1973 I hope to have special lecturers from fields relating to law enforcement speak to the men. In 1972 Sgt. Dumas and myself continued our law enforcement education at the college level. In early Summer Sgt. Dumas completed the 9 week training course for Local Officers held at the State Police Academy. Effective October, 1972 state law now makes it mandatory that a full-time officer receive this training within 9 months of

appointment. The changes in law enforcement etc. make it necessary for any officer to be trained properly to carry out his duties and responsibilities fairly and legally.

In November Officer Robert Woodbury resigned to take a position with the Department of Natural Resources. David French, a reserve officer for nearly 7 years, was appointed to this full-time position.

In a town the size of Boxford our job is a bit more diversified than in a large city but I would like to remind residents that there are things we CANNOT do. Included among these are: Give out no-school information (the telephone lines must be open for emergencies — the information is available elsewhere); no animals can be transported in the cruisers (we carry sick and injured humans); Boxford has numerous spring-fed ponds and our manpower and facilities cannot allow us to give out ice-skating information; and dog complaints should be referred to the dog officer who will determine if our assistance is needed.

If you witness an accident or crime or see a suspicious vehicle or person, don't take it for granted that the police have been called. Telephone the Emergency Center. No harm has been done if the incident has already been reported or it turns out to be a false alarm. If it was unreported, your action may prevent or help solve a crime, or even save a life. A registration number is extremely helpful. Promptness is important. Your name will be held in strict confidence.

Notify the department when leaving for an extended period of time. Neighbors should also be alerted to absences and asked to check property. Suspicious or obscene telephone calls should be reported immediately.

In late October the Police Department hopes to sponsor a Halloween Party for Boxford's elementary school children. Although we have been lucky in the past not to have had any serious problems at Halloween I feel it is in the best interest of the children to hold this type of party instead of the regular Trick or Treat. It is my hope that parents and children will cooperate and make this a successful event.

On the first Monday of each month I meet with the Board of Selectmen at Town Hall. Residents are welcome to attend.

The Police Department can be reached by calling the Emergency Center. The emergency number is 887-8133. The non-emergency number is 887-8135.

I would like to express my appreciation to the various town departments, the Selectmen, the State Police, the police from surrounding communities and the personnel of my department for their cooperation and assistance during the past year.

Respectfully submitted,

DOUGLAS A. WARREN,
Chief of Police

REPORT OF POLICE STATION BUILDING COMMITTEE

This committee has held about twelve meetings. We have met with the Boxford Fire Chief, Boxford Police Chief, head of the Boxford Communications Department and one of the members of the Boxford Finance Committee. We have visited several nearby police stations — Wenham, North Andover, and Hamilton. Some of our members have visited stations in more remote parts of the state. The Police Chief and the Head of the Communications Department have both provided our committee with their estimated needs in a building. We have projected out 10-20 years in anticipation of town change.

The architect — Brigham, Eldredge, Limon and Hussey — has conferred with our committee several times and has conferred with the Police Chief and the Head of the Communications Department also. Two sketches of the proposed Building and elevation plans have been submitted by the architect. We are currently reviewing the acceptability of the last plan submitted. We anticipate that we will be able to make a presentation at the March 5 town meeting.

Estimated cost of the building is, at this point, indeterminate. We will try to have this established soon.

Sincerely,

GRAHAM J. NELSON,
Chairman

REPORT OF THE FIRE DEPARTMENT

The Boxford Fire Department wishes to submit the following report for the year 1972:

Total Runs Made — 109

Buildings	10	Appliance and Electrical	15
Brush and Grass	18	Bomb Scares	2
Vehicle Fires	19	Mutual Aid (out of town)	4
Chimney	4	Cellar Pumping	2
False Alarms	14	Search for Missing Person	1
Vehicle Accident	5	Miscellaneous	15

There is no better way for me to express the gratitude of the townspeople to the Fire Department personnel than to say "thank you for a job well done." Since we cannot choose the time of day or day of week when we are expected to answer an alarm, suffice it to say that the average number of personnel responding on *every* call this year was greater than ever before. Let's call it a "small step on the budget, a giant leap for firefighting effectiveness in Boxford."

In working closely with the Civil Defense Department we have now added a group of young men (ages 15-17) to our town's emergency services known as the Auxiliary Fire Dept. This group meets regularly for purposes of training as future members of the regular department and is supervised by an officer of the Fire Department, an officer of the Police Department and the head of the Civil Defense. Currently, their knowledge is exceeded only by their enthusiasm, both of which are the most encouraging and exciting things I have seen in a group of teenagers in many years. (Every one of them is after my job!) They have been and will continue to be "special called" as a relief crew when the danger of the emergency is reduced to a level of safety in the opinion of the officer in charge at the scene.

Our training program for 1972 was well received by the men, incorporating films and field practice in such areas as first aid, tanker shuttle and forcible entry to name just a few. We are in the talking stage of including volunteers from the

Police Department in our equipment training to act as "back-up personnel" during daytime shortage possibilities.

The water hole program in 1972 saw a new "long-life" design for our dry hydrant system using large diameter steel tubing much like that which is used in your own domestic water well system. Along with this, a "large area strainer" was incorporated to eliminate plant life and fish entering and restricting the flow of water to our pumps. The program is being expanded in 1973 with new areas being surveyed for development. This is another factor for us to look upon when we feel we are approaching peak firefighting efficiency in Boxford.

Deputy Chief John Mulcahy has finished an original draft of a "critique" concerned with all aspects of fire fighting in Boxford. As a result of much discussion at our regular bi-monthly officers' meetings, the conclusion has been drawn that in line with our 1964 and 1971 capital budget programs requested by the Finance Committee, a new piece of apparatus is essential in 1973. In his critique, John illustrates how 200 gallons of water per minute could be provided for a minimum of one hour at a fire scene (a requirement of the New England Fire Insurance Underwriters Group for a rate change) if the proper apparatus and hose lines were utilized. We are one piece of apparatus away from this at present. This need is based upon conditions where availability of a nearby suitable water hole is non-existent. This new proposed piece is not in addition to our present fleet but is a replacement for our 1946 Chevrolet known as Engine 6. It was rebuilt in 1969 at a cost of \$800. It is my opinion that any more repairs done on this piece in order for it to remain as an "initial response apparatus" would not increase its reliability. This means then, that a warrant article will be on the 1973 March town meeting requesting that the town raise and appropriate a sum necessary to purchase a new fire apparatus.

Respectfully submitted,

DAVID E. McGARR,
Chief of the Fire Department

REPORT OF THE COMMUNICATIONS DEPARTMENT

December 31, 1972 marked the first complete year that the Communications Center has been in operation. We have continued a program of modernizing our center this year. We have added an Automatic tape recorder system to monitor our emergency lines. As of this date we have 15 home burglar alarms wired into the Center. Anyone wishing to have their home system connected to the Communications Center should contact the Center and obtain an application form. The following is a list of department personnel.

Full Time	Part Time	Substitutes
*Harriett Cunningham	James Moore	Alice Farnsworth
Elizabeth Dineen	James Ventre	Joseph Thomas
Paul M. Bates, Jr.	Frances Gamble	Victoria Ladd
*Chief Operator		Debra Cunningham
		Beverly Perkins

The following is a breakdown of business handled by the Center this year.

Incoming Calls

Civil Defense, Highway Dept.	
Communications Center	1,460
Fire Department	447
Police Department	14,929
<hr/>	
Total Incoming Calls	16,836
Total Out Going calls	4,015
Radio Transmissions All Depts.	19,944
Persons Assisted with Information or	
Directions	2,477

This year we expect to improve the reliability of the Center with some special equipment to stop local and distant radio interference which has become a major problem. Hopefully this year we will be able to acquire a site on which to locate our antennas for the emergency transmitters as we still have

a serious problem communicating with the emergency vehicles in some parts of town.

I wish to commend all members of the department for a job well done in our first full year. I also wish to thank the Fire, Police, and Highway Departments for their cooperation during the past year.

Respectfully submitted,

F. RICHARD SHAW,
Director of Communications

REPORT OF CIVIL DEFENSE

Since last year we have started a Fire Auxiliary composed of 8 young men, ages from 14 up. I am very proud of these young fellows as they learn fast and have proven themselves a number of times.

Many thanks to David Ladd, Sr. and Edward Delaney for giving the time to train them.

The Fire Auxiliary members are: David Ladd, Jr., Kenneth May, Leo Verittoes, Peter Delaney, Gregory Cerino, Danny Stickney, Christopher Jones, and Mark Scollard.

We are in good standing with the State and he have a meeting approximately every two months.

Thanking all concerned.

Respectfully,

E. PRESTON GOULD,
Director

REPORT OF THE HIGHWAY DEPARTMENT

The most extensive project in 1972 was the relocation and improvement of a portion of Washington Street from the Groveland line toward Route 133, a distance of half a mile. This work was done with Chapter 90 funds from both 1971 and 1972 allotments. Also a section on Route 133 at Mr. Paisley's and two sections hot topped near high tension line, and drainage connected at all locations.

Drainage was installed on Stagecoach and Main Street.

Supervision was provided for new roads in Olde Farms, Abbott-Forbes and Woodbury's subdivisions.

A new Chevrolet chassis was purchased during the year; said chassis has a sander and snow plow attached.

A new 955 Caterpillar loader was purchased in April, 1972 and has proved to be a rugged piece of equipment for the highway and land fill.

Approximately 1500 feet of Herrick Road was widened, trees cut, stumps removed, a three-foot culvert put in and the base coat of hot-top put down.

Respectfully submitted,

CLINTON E. FRENCH,
Highway Surveyor

**REPORT OF THE BUILDINGS AND GROUNDS
DEPARTMENT**

All ball-fields were raked and fertilized. The Spofford School fields were seeded and loamed where needed. Commons were fertilized, raked and the many road diamonds. Also assisted at Town Hall improvement of shrubs, etc. Skating rink was plowed and swept many times during season.

Community House water system and pump repaired at minimum cost. New porch and steps installed at East Boxford Town Hall and new cement steps at West Boxford Town Hall. New lights installed in offices at Town Hall; upstairs floor sanded and finished.

Ball fields, commons and diamonds were mowed twice a week and at no time could one skip a week due to wet and rainy weather.

Respectfully submitted,

CLINTON E. FRENCH,
Building and Grounds Supt.

REPORT OF THE CONSERVATION COMMISSION

During 1972, two items of legislation had considerable influence in expanding the scope of the Commission's activities. The first item, an amendment to the Hatch Act taking effect in February, transferred from the Board of Selectmen to the Conservation Commission the responsibility of holding public hearings upon Notices of Intent filed by applicants proposing to dredge or fill land coming under the Act, Chapter 131, Section 40 of the General Laws. Under that version of the law the Commission held three hearings, made site inspections, and reported to the Department of Natural Resources which then issued the Order of Conditions (in essence, the conditioned permit) for each. All three proposed projects were for small "wildlife" ponds.

The second item, a major revision of the law consolidating the Hatch and Jones Acts into one comprehensive piece of legislation for protection of wetlands, took effect in October and requires Conservation Commissions not only to hold the public hearings but also to issue the Orders of Conditions as well. Under this form of the act, two Notices of Intent were received in 1972 — the hearings are scheduled in January, 1973.

Early in 1972, a 5½ acre piece of land near Cedar Pond, called "Peabody Meadow," was deeded to the Town from the Chaplin and Perley Estates. This project was initiated in 1968, but did not see fruition until this year when certain estate matters were resolved. The Commission felt that this parcel was worthy of preservation because of the stand of white cedar on it. The property was purchased for a nominal sum using Conservation Fund monies as voted by the Commission.

Another conservation acquisition involving the Commission occurred in Boxford this year in which Essex County purchased a 9.3 acre parcel on the banks of the Parker River lying in both Groveland and Boxford. The Boxford portion is about 3.8 acres in extent. The Conservation Commission had been considering acquiring for the Town that portion in Boxford, but having determined that the Groveland Commission

did not have a similar interest in the Groveland portion, and that Essex County would be interested in the entire parcel, it was unanimously decided to support and approve acquisition by the County. This project became an accomplished fact in December.

During the summer of 1972, the Commission submitted an Interim Open Space Plan to the Department of Natural Resources to obtain for Boxford eligibility for state Self-Help matching funds for the purpose of developing an action plan concerning the potential acquisition of the "Wildcat" Area, 279 acres lying south of Ipswich Road between Stiles Pond and Herrick Road. The D.N.R. approved that plan and granted Self-Help eligibility specifically for the "Wildcat" acquisition. The next step, a Preliminary Application to the D.N.R. for Self-Help funds requiring two appraisals of the property, is presently in preparation. With the submission of the completed Preliminary Application, and presuming its approval by the D.N.R., the Commission will be better able to come before a Town Meeting to provide detailed information on the proposed acquisition. It should be emphasized here that the Town is not committed to any course of action on the "Wildcat" matter by any of the foregoing; that can only come from a Town Meeting vote.

In response to questions raised about a lot in the Ardon Farms subdivision, the Commission devoted two meetings, in November and December, to discussions of the matter. These meetings were attended by representatives of the owners, members of other town boards, the Regional Sanitary Engineer, abutters and residents of the area, and members of the Commission. Information was developed regarding that lot relative to percolation tests and soil leaching qualities, specifications for septic system capacity and location, ground water elevation, foundation height and location with respect to present and proposed grades, extent of grading and filling in proximity to Fish Brook flood plain, and present and proposed drainage characteristics of the lot. In the interim between meetings, a Notice of Intent under the Wetlands Pro-

tective Act was filed with the Commission by the owners. This Notice of Intent is one of the two mentioned in paragraph two, above, having hearings scheduled in January 1973.

Late in 1972 the Commission accepted the resignation of Mrs. Richard Price of Towne Road with great regret and reluctance. The Commission will be meeting jointly with the Selectmen in January to nominate and elect a new member to fill the unexpired portion of Mrs. Price's term.

Respectfully submitted,

CHARLES S. HATCH,
Chairman

Commission Members and Terms

Mrs. Clark Gowen (1973)
Mrs. Richard Price (1974)
(resigned 1972)
Mr. Richard O. Palmer (1974)
Mr. Earle O. Latham (1975)
Mr. Charles S. Hatch (1975)

REPORT OF THE DOG OFFICER

- 123 Dogs were reported lost.
74 of these were located and returned to their owners.
12 Dogs were disposed of that had been killed on town roads.
5 Injured dogs were delivered to a local veterinarian.
1 Deer
3 Sheep
8 Rabbits
4 Chickens were killed by dogs.
14 Dogs were ordered restrained for various reasons.
58 Stray dogs were picked up and impounded, then disposed of as follows:
 19 were claimed by their owners.
 38 were placed in new homes, and
 1 was disposed of as unfit for adoption.

Stray dogs may be adopted by contacting me at: Weloset Kennels, Route 97, Boxford, 887-5760.

It is the opinion of your dog officer that dog owners must take more responsibility and care of the dogs they own. It would be ideal if every dog could be under control at all times. It is the dog that runs free, often unlicensed, that causes lawsuits, or is tragically killed on the highway.

Unlicensed dogs are often needlessly disposed of due to the neglect and thoughtlessness of their owners. I urge the people of Boxford to license their dogs, thereby making it possible for me to locate the owners should the dogs become lost or injured!

Respectfully submitted,

ROBERT D. HUGHES,
Dog Officer

REPORT OF THE INSPECTOR OF ANIMALS

This position was taken over by me in the late fall of 1972. No inspections were made of livestock in 1972 due to the fact that such inspections should be made after the animals are in their permanent winter quarters.. Inspections were made of all horses, ponies, cattle, oxen, goats, and swine in January of 1973, as this was the best time to properly evaluate the conditions in which these animals are being kept.

Inspections other than the single winter inspection required by the State of Massachusetts, will be made all year round to insure humane and proper care of all livestock in the town of Boxford.

During 1972, fourteen (14) dog bites were reported. All of these animals were ordered restrained for a period of ten (10) days, as required by state law in order to guard against contagious disease. One (1) chipmunk bite was reported. The chipmunk was sent to Boston for Rabies tests which proved negative.

Under state law all bites, whether caused by wild or domestic animals, must be reported to the Inspector of Animals. Anyone with questions or complaints about the care of livestock should feel free to contact me at: Weloset Kennels, Route 97, Boxford.

Respectfully submitted,

ROBERT D. HUGHES,
Inspector of Animals

HISTORIC COMMISSION

**REPORT OF THE BOXFORD
HISTORIC DISTRICT COMMISSION**

The Commission was called upon a relatively few times during 1972, as there were few alterations to dwellings in the Historic District.

The following were acted upon:

Approved alteration plans and issued Certificate of Appropriateness for exterior changes to the residence of Mr. and Mrs. Kenneth D. May, Elm Street.

Approved the plans and issued a Certificate of Appropriateness for the addition of a porch to the residence of Mr. and Mrs. H. A. Loebel, Topsfield Road.

Approved the final plans and issued a Certificate of Appropriateness for the addition to the residence of Mr. and Mrs. Donald B. Jelly, Main Street.

During 1972 the Commission spent \$84 for Historic District markers which were placed at entrances to Boxford Village and Howe Village Districts.

Information on the Historic District Commission's powers, functions and duties, together with maps showing boundaries and specific properties included in the Boxford District, are available at the Town Hall.

Respectfully submitted,

THEODORE R. PARSONS,
Chairman

REPORT OF BUILDING INSPECTOR

Month		Houses		Garages		Alt. or Add.		Barns		Pools
Jan.	3	\$ 125,000								
Feb.						3	\$ 13,500			
Mar.	4	160,000	1	\$ 5,000	1	9,000	2	2,000		
Apr.	6	242,000			4	16,000	2	4,000	1	\$ 1,800
May	4	175,000	1	2,000	4	5,000	1	500	1	1,500
June	5	160,000	1	1,200	7	16,380	2	4,500	1	5,000
July	3	120,000			5	14,500	1	2,300	2	11,000
Aug.	12	588,000	2	7,000	2	19,500			1	2,500
Sept.	1	35,000	1	8,000	1	1,800				
Oct.	6	231,000	1	2,300	4	18,800				
Nov.	4	150,000			3	3,750				
Dec.	4	195,000			1	3,500	1	1,500		
Totals	52	\$2,178,000	6	\$17,500	35	\$127,930	10	\$16,600	6	\$21,800
Miscellaneous: Moved Building, \$1,000; Shed, \$100.										

FEES COLLECTED

Building
\$1,104.00

Sewerage
1 month \$25.00

Respectfully submitted,

HENRY W. NASON,
Building Inspector

REPORT OF THE PLUMBING INSPECTOR

There were fifty-four Permits issued as follows:

New Construction	46
Remodeling	8
Total	54

Respectfully submitted,

WENDELL P. HALL,

Plumbing Inspector

REPORT OF WIRE INSPECTOR

204 Permits Issued

408 Inspections

Receipts for Electrical Permits Fees:

Jan. 1, 1972 to Dec. 31, 1972 \$1,618.50

Respectfully submitted,

HERBERT W. SPERRY,

Wire Inspector

REPORT OF GAS INSPECTOR FOR 1972

Appropriation	\$700.00	
Services — (34 Permits)		\$246.50
Office Expense		250.00
Mileage		191.50
North Shore Gas Inspectors' Association		12.00
		<hr/>
		\$700.00

Respectfully submitted,

GARDNER W. STARRETT,

Gas Inspector

REPORT OF THE MOTH SUPERINTENDENT

Two sprays were put on the town last year with (Methoxycylor) a non-toxic material, which has been approved by the State.

Respectfully submitted,

ROBERT E. HEBB

REPORT OF THE TREE WARDEN

The removing of large trees was taken care of last year by the Tree Warden and Valley Tree Service Inc. from Groveland, Mass.

Respectfully submitted,

ROBERT E. HEBB

REPORT OF DUTCH ELM

A medium amount of diseased trees were removed and taken care of. No new trees were planted.

Respectfully submitted,

ROBERT E. HEBB

REPORT OF NORTH ANDOVER-BOXFORD DISTRICT DEPARTMENT OF VETERANS' SERVICES

The following services were performed by this Department during 1972:

Discharge (copy)	74
Discharge (recorded)	22
Photostats	500
Education and Training	34
Loan Guaranty	22
Statement of disability for	
Real Estate Tax Abatement	8
Annual Income Questionnaire	27
Compensation	12
Pension	24
Burial Allowance	13
Headstone	11
Medical and Dental	48
Hospitalization	16
Outpatient Treatment	25
Insurance	14
Power of Attorney	34
Vietnam Bonus Applications	38

Respectfully submitted,

BERNARD W. BINGHAM,
District Director

REPORT OF THE VETERANS' AGENT

The following expenditures were made by the Veterans' Benefits Department during 1972:

Cash Grants	\$1,949.50
Medical	1,870.97
	<hr/>
	\$3,820.47

These expenditures have been approved by the Commissioner of Veterans' Services and the Town will receive one-half of this amount from the Commonwealth as reimbursement.

Respectfully submitted,

BERNARD W. BINGHAM,

Veterans' Agent

NORTH ANDOVER AND BOXFORD DISTRICT DEPARTMENT OF VETERANS' SERVICES

	N. Andover	Boxford	Total
Balance Carried over			
from 1971	\$ 66.60	\$ 12.44	\$ 79.04
Appropriated in 1972, Section 11			
Chapter 660, Acts of 1963	1,174.63	185.37	1,360.00
	<hr/>	<hr/>	<hr/>
	\$1,241.23	\$197.81	\$1,439.04
Expended to December 31, 1972	1,113.08	175.66	1,288.74
	<hr/>	<hr/>	<hr/>
	\$ 128.15	\$ 22.15	\$ 150.30
(A) Basis of Apportionment, Chapter 660, Acts of 1963. An Act establishing the basis of apportionment of State and County Taxes.			
North Andover	\$26,718.000	.8637 per cent	
Boxford	4,216,000	.1363 per cent	

NORTH ANDOVER AND BOXFORD DISTRICT DEPARTMENT OF VETERANS' SERVICE

Bernard W. Bingham — Salaries	\$1,200.00
New England Telephone — Services	72.74
Veterans Information — G. Spilman, Director	10.00
District Treasurer Bond — James J. Maker	6.00
	<hr/>
	\$1,288.74

Respectfully submitted,

BERNARD W. BINGHAM,

Agent

**REPORT OF THE NORTH SHORE
REGIONAL VOCATIONAL-TECHNICAL SCHOOL
PLANNING COMMITTEE**

During the period 1 January 1972 through 7 November 1972, a total of thirty-one meetings and two open houses were held and were represented by the Boxford members of the North Shore Regional Vocational-Technical School Planning Board. During this period, the following was accomplished:

- 1.0 Preparation, finalization, publication and dissemination of the proposed regional agreement to municipal officials.
- 2.0 Preparation, publication and dissemination of a fact sheet to all registered voters in the proposed region.
- 3.0 Preparation and dissemination of many press releases relative to the proposed region.
- 4.0 Various and sundry presentations to municipal officials and interested citizens relative to the proposed region.
- 5.0 Preparation of tentative budget for fiscal 18 month period 1 January 1973 through 30 June 1974 presuming formation of region.
- 6.0 Preparation and implementation of Referendum #10 on 7 November 1972 ballot in sixteen effected municipalities.

On 7 November 1972, the voters in each of the municipalities of the proposed region voted by a large margin to form the region. This action not only authorized the North Shore Regional Vocational-Technical School District, but it also dissolved the North Shore Regional Vocational-Technical School Planning Board and Committee. Thus this is the final report of the now defunct committee.

Respectfully submitted,

MS. JANE LANGTON
K. E. LITTLEFIELD

P.S. Pursuant to the regional agreement, the Boxford Town Moderator appointed K. E. Littlefield to represent the Town of Boxford on the North Shore Regional Vocational School Committee. Since the formation of this school committee, six meetings have been held and the following has been accomplished:

- 1.0 Appointment and certification of sixteen members
- 2.0 Appointment and election of officers
- 3.0 Formation of twelve sub-committees
- 4.0 Preparation and certification of final 18 month budget
- 5.0 Selection and acquisition of regional headquarters
- 6.0 Initiated search for District Treasurer, Superintendent-Director, and Secretary

Future District Reports will be made as a separate report as is the Masconomet District Annual Report.

K. E. LITTLEFIELD

REPORT OF THE PLANNING BOARD

Despite considerable construction in Boxford during 1972, there was little new sub-division activity. However, an unusually large number of other matters occupied the Planning Board.

Its regular monthly meetings were supplemented by nearly as many mid-monthly meetings devoted to longer-range considerations and special meetings addressed to specific issues.

The Board continued its studies of Open Space, Planned Unit Development, and alternative forms of housing. Joint meetings were held with other town agencies and other public groups. The experiences of other communities with these differing modes of zoning was reviewed for its application to Boxford.

Numerous recommendations were provided to the Board of Appeals on applications which had been made to them.

After several inspections of the area, thorough investigation, and consultation with the original cartographer of the Official Zoning Map, the Board recommended to the Town a modification of the Map to remedy an original error in the setting of the Conservancy District bounds near Pye Brook Lane. This recommendation was voted unanimously by the Town at its December 4th meeting.

An extensive re-study of the B-2 General and Highway Business District between Service Road and Route 95 was made at the request of an interested group of citizens. This study, after much investigation and discussion, reached the ultimate conclusions that 1) the B-2 zoning was both appropriate to the area and advantageous to the Town, but that 2) further development restrictions were desirable. These are planned to be offered to the Town for approval at a later date.

During the Spring, the Board moved its headquarters from the space it had occupied on the first floor of the Town Hall to a new office on the second floor.

MRS. RICHARD L. BAILLY
ROBERT E. BORDEN
J. ALDEN LINCOLN

CHARLES P. A. NELSON
WILLIAM H. SULLIVAN
PHILLIP M. BRIGGS, Clerk
CRAIG E. FALK, Chairman

REPORT OF THE RECREATION COMMITTEE

This year the Recreation Committee took an active interest in considering the future swimming potential for Boxford residents. It is our feeling that a natural pond offers the best long range solution to the problem. Three pond sites are being considered: Baldpate Pond, Styles Pond, and Hovey's Pond. In addition to swimming our future capital expenditures will be tennis courts and land acquisition in anticipation of future needs.

In 1972 the Committee's budget was offered at a minimum in an effort to reduce overall town spending. Our primary expenditures in 1972 included the 4th of July Celebration and electricity used for the skating area at Boy Scout Park and for the outdoor basketball court at the Gardner Morse School. The general maintenance to existing Recreational areas was again accomplished very satisfactorily by the Buildings and Grounds Department.

We are again grateful to the Boxford and West Boxford Couples' Clubs, the American Legion, and Firemen's Association whose contribution of time and effort made the 4th of July Celebration a success.

We would also like to recognize the Boxford Athletic Association through which a great many people give unselfishly of their time and effort to provide athletic programs for the children of Boxford. The following information is provided to illustrate the extent of this program. The figures used are approximate for 1972 and should be interpreted as such. It should also be noted that these programs are supported only by registration fees and an occasional fund raising project.

Program	Participation	Cost
Hockey	265	\$5700.00
Girls' Ice Skating	50	750.00
Boys Baseball	220	2200.00
Girls' Softball	73	510.00

Swimming	241	845.00
Tennis	90	100.00
Football	70	300.00
Boys' Basketball	23	69.00

GORDON PRICE, Chairman
 MRS. ROBERT MANNING, Secretary
 WILLIAM ABBOTT, JR.
 ROBERT CAVANAUGH
 EDWARD McILVAINE

REPORT OF TOWN FOREST COMMITTEE

The Town Forest is in good condition with only a few spots needing minor work.

There was a little damage done to young trees during the winter of 1971-72 by snowmobiles that did not stay on the trails. Hopefully the new regulations will take care of this.

The forest is being used more each year by the horse owners in the area and they have caused no damage. A rapid increase in number of trail bikes during 1972 was noted, with no problems from them. Both of these groups have stayed on the trails.

STANWOOD F. MORSS,
 Chairman

BOXFORD TOWN LIBRARY**REPORT OF THE TRUSTEES****Term Expires 1973:**

Mrs. Donald E. Houser

Mrs. Earle O. Latham

Donald K. Reiland

Term Expires 1974:

Mrs. James H. Heeremans

Milton E. Lord

Robert A. Shepard

Term Expires 1975:

Mrs. Clark H. Gowen

Frederick G. Lehmann

Mrs. Carlyle W. Thomas

Chairman Frederick G. Lehmann

Vice Chairman Robert A. Shepard

Secretary Mrs. Carlyle W. Thomas

Boxford Town Librarian Mrs. John R. Benson

The number of books borrowed for home use in 1972 was 43,001, making this the sixth consecutive year that total circulation has shown an increase.

As of December 31, 1972, there were 1,731 active current card holders all of whom registered since the installation this fall of the new charge machines described below. Twelve hundred fifty-four of these were registered at Boxford Village and four hundred seventy-seven (477) in West Boxford. Of the 1,731 card holders, 570 were juniors and 1,161 were adults.

Total operating costs in 1972 were \$30,482 as compared to \$27,303 in 1971. However, income from the state aid grant and dog tax refund increased nearly \$1,600 so that the net cost to the town for library services increased only slightly.

The regular program of new acquisitions was continued this year, and the collection was again weeded for old volumes no longer required. The total collection now stands at 25,534. The number of books in the West Boxford facility is now in excess of reasonable capacity.

The audio-visual program inaugurated in 1971 featuring the regular scheduling of 16mm sound films has continued to be a huge success. It has been one of our most effective innovations.

Late in 1972, Boxford's two original library associations (the West Boxford Library Association and the Boxford Public Library Trustees) cooperated to underwrite the initial expense of installing automatic charge machines at both libraries. These machines are generating considerable savings in cost.

The Friends of the Boxford Library, with Mrs. Robert L. Salmon as President, continued to sponsor successful library oriented programs during the year. Continuing ventures include the monthly book discussion group, regular story hours with up to seventy-five people in attendance, a film program, varied art exhibits, book sales, and Christmas sales at both libraries. This year the Friends purchased a record player for the library continuing their policy to help with the acquisition of appropriate new equipment. Two new events this year were the sponsorship of a Boston Children's Theatre program and a Christmas decorating workshop. Finally, the Friends, in cooperation with the Boxford Historical Society, completed a second reprinting of a limited edition of the two early books *History of Boxford* and *Dwellings of Boxford*.

The record collection now consists of about five hundred records. With the growth of the collection, there has been a steady increase in its use, and additional activity in record borrowing points up the need for continued expansion. Our periodicals now number over one hundred and cover a wide range of interests. Significant additions made this year were *Fortune*, *Boston*, *The New Yorker*, and *Vogue*. Periodicals continue to show heavy use and suggestions for additions to our list are welcome.

The library continues to give special attention to all requests. Any book requested is first considered for purchase, but if it has limited use or is needed quickly it is obtained through the Eastern Massachusetts Regional Library System

by means of The Bookmobile, Boston Public Library, the sub-regional library in Andover or any one of its twenty-seven member libraries.

Numerous memorial books were added to the collection during the year, among them the outstanding Richard Merryman's *Andrew Wyeth* from the Ella Ingalls Memorial Fund, and the five-volume Praeger *Encyclopedia of Art* from the Lucy Parkhurst Fund. Additional book funds were made available from the private library associations in the amount of \$200.00. These funds continue to make it possible to acquire important reference books or other items valuable for the collection and to Boxford residents, but not available within Town budget allotments. All such gifts are marked with the name of the donor or fund. In this connection, legacies and memorial gifts make an important contribution to the library and are always welcome. They should be addressed to the Trustees of the Boxford Town Library.

Again, this year the major library project continued to be the planned expansion of physical facilities. The following report on these activities was prepared by the Chairman of the Facilities Committee, Robert A. Shepard:

SPECIAL COMMITTEE ON LIBRARY RENOVATIONS

A library renovation committee was appointed by the Selectmen in May, 1972, as directed by the town meeting of March, 1972. This committee, charged with the conversion of Gardner Morse School into new quarters for the West Boxford Library, was voted funds in the amount of \$30,000 for that conversion. The committee has retained an architect, Mr. Brett Donham of Boston, who has prepared plans and specifications for renovation. The new facility will accommodate about ten thousand volumes, will provide increased work area for staff, and will allow future expansion at modest additional cost by using the basement level. At the year's end, a contractor's estimate was in preparation to serve as a guide for final refinement of the specifications in anticipation of advertising for bids in early 1973.

The members of the library renovation committee are: Mrs. Arthur Gingrande, William J. Eckel, Mrs. James H. Heere-mans, Mrs. John F. Thuermer and Robert A. Shepard, Chair-man.

In concluding this report, again this year it is my privilege on behalf of the Trustees and the library staff to extend thanks to the scores of citizens who have helped the libraries during the current year. It is a pleasure for us to be part of this exciting and growing enterprise of continuing service to the town.

For the Town Library Trustees

FREDERICK G. LEHMANN,
Chairman

REPORT OF THE TOWN ACCOUNTANT**RECEIPTS FOR 1972**

Frederick A. Smallman and
Francis F. Perry, Collectors

Taxes 1973:

Real Estate		\$680.00
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Taxes Current year

Real Estate	\$1,161,128.66	
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Personal Property	67,717.68	
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\$1,228,846.34

Taxes Previous years:

Real Estate	\$85,176.89	
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Personal Property	2,471.92	
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\$87,648.81

Motor Vehicle Excise:

Levy 1970	\$235.57	
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Levy 1971	29,849.20	
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Levy 1972	90,669.51	
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\$120,754.28

Classified Forest Land:

Levy 1971	\$60.50	
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Levy 1972	59.32	
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\$119.82

Farm Animal Excise:

Levy 1972		\$149.24
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Commonwealth of Massachusetts

For Highways:

Chapter 90 Construction	\$22,830.07	
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Chapter 81 Maintenance	20,075.00	
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Chapter 497	43,425.41
Masconomet Traffic Lights	3,278.00

\$89,608.48

For Education:

Chapter 70, School Aid	\$392,762.71
Regional School	41,787.49
Chapter 69 and 71, Special Education	6,644.00
Federal Grants P.L. 874	5,211.00
Federal Grants — Title I	3,858.00
Federal Grants — Title II	969.15
Federal Grants — Title III	693.87
Vocational Education	498.00
School Building Assistance	2,845.47
Transportation	33,804.50
State Aid to Libraries	1,512.00
Tuitions	1,525.07

\$492,111.26

For Taxes, etc.:

State Tax Basis	\$5,079.76
Loss of Taxes	2,168.48
School Lunch Program	10,203.18
Chapter 813 — Lottery	10,798.29

\$28,249.71

For Aid and Relief:

Veterans' Services	\$2,605.75
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County of Essex:

Dog License Refund	\$1,080.95
Dog Board Refund	1,771.02
Chapter 90 Construction	10,463.96

\$13,315.93

Trust and Investment Funds:

Interest on School Funds	\$272.03
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East Parish Library	181.75
West Parish Library	155.78
Holmes Library Fund	137.93

\$747.49

Departmental Accounts:

Board of Appeals	\$60.00
Communications	34.40
Conservation Commission	50.00
Fire	71.44
Highway	460.30
Library	424.19
Planning Board	25.00
Police	592.50
School	337.36
School Lunch Program	24,654.94
Elections	20.00

\$26,730.13

Licenses and Permits:

Dog	\$1,359.25
Building and Sewerage	2,228.00
Electrical	1,641.50
Plumbing	713.50
Gas	246.50
Septic System Installers	100.00
Junk	2.00
Auctioneer	5.00
Milk	2.00
Ice Cream	5.00
Camp	30.00
Oleo	.50
Catering	1.00
Sunday License	.50

\$6,334.75

Unclassified:

Interest on Deposits	\$12,158.48
Interest on Taxes	3,342.83
Rent of Town Halls	286.00
Community House Rent	36.00
Police Garage Rent	150.00
Court Fines	342.00
Sale of Dogs	120.00
Street Lists, Maps, Telephone, etc.	105.97
Tax Collector, Miscellaneous	15.65
Pay Station Commission	61.30
Garden Club Town Hall Landscaping	249.44
Sale of Surplus Property	25.00
Insurance Claims	2,196.35
Insurance Refunds	100.00
Blue Cross - Blue Shield Refund	23.70
Revenue Loan	450,000.00
False Alarm Reimbursement	60.00
Motor Vehicle Excise Tax 1971	51.42
Police Cruiser Refunds	402.44
Town Farm Fund	1,460.15

\$471,186.73

Agency Accounts:

Federal Withholding	\$97,056.42
Massachusetts Withholding	26,086.41
Essex County Retirement	7,497.20
Blue Cross - Blue Shield	8,245.49
Life Insurance	235.90
Credit Union	28,757.50
Teachers' Retirement	18,836.38
Tax Sheltered Annuities	2,850.00
B.T.A. Dues	1,947.06

\$191,512.36

TOTAL RECEIPTS

\$2,760,601.08

EXPENDITURES FOR 1972**GENERAL GOVERNMENT**

Selectmen	\$2,916.82
Assessors	4,714.81
Assessors Maps — 1964 Acct.	8,553.87
Assessors Land Maps — 1972 Acct.	2,246.13
Treasurer	5,418.85
Town Clerk	1,090.63
Accountant	7,007.88
Collector of Taxes	2,752.62
Panning Board	30.00
Appeal Board	251.69
Historic District Commission	84.00
Registrars	796.48
Elections	2,283.23
Building Inspector	1,100.00
Electrical Inspector	1,200.00
Gas Inspector	700.00
Plumbing Inspector	735.31
Town Counsel	1,250.00
Finance Committee	30.00
Conservation Commission	57.10
Recreation Committee — 1971 Account	3.50
Recreation Committee — 1972 Account	756.89
Water Source Survey — 1971 Account	1,000.00
Board of Health	13,433.84
Inspector of Animals	50.00
Child Guidance Center	1,700.00
Drug Education & Prevention — 1971 Account	400.00
Drug Education & Prevention — 1972 Account	2,400.00
Buildings & Grounds — Salary Director	1,000.00
Buildings & Grounds	3,072.89
Town Halls & Buildings	5,172.27

Town Hall — Landscaping (Garden Club)	249.44
Community House — Water and Plumbing	307.46

\$72,765.71

Protection of Persons and Property

Dog Officer	\$654.26
Police	74,854.47
Police Cruiser — 1972	3,625.44
Police Cruiser Repairs (Insurance Claim Portion)	142.15
Police Cruiser #2 — 1972	3,570.00
Police Cruiser Radio	1,284.55
Communications Department Generator	483.15
Police Dept. — Building Planning Fund	1,076.00
Communications Department	27,409.80
Fire Department	21,938.55
West Boxford Fire Station Repairs — 1971 Account	1,776.40
Tree Warden	3,283.50
Moth Suppression	1,396.50
Dutch Elm Disease Control	2,494.00

\$143,988.77

Aid and Relief

Veterans' Benefits	\$3,820.47
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Schools and Libraries

School Department — 1971 Account	\$4,624.16
School Department — 1972 Account	555,520.86
School Account — Title I	4,127.54
School Account — ESEA Title II	969.15
School Lunch Program	36,875.32
Regional School District	911,608.41
School Bus Contract — 1971 Account	1,607.50
Town Libraries	30,482.82
West Boxford Library — Remodel and Furnish Morse School	3,248.61

Library — Unpaid Vacaton/Sick Leave	
Prior 1972	209.00
East Parish Library Fund	181.75
West Parish Library Fund	155.78
	<hr/>
	\$1,549,610.90

Highways

Selectmen's Highway Fund	\$2,000.00
General Highway Fund	1,284.24
Chapter 81 Maintenance	22,050.56
Chapter 90 Construction — 1970 Account	1,321.70
Chapter 90 Constructon — 1971 account	24,957.00
Chapter 90 Construction — 1972 Account	11,043.22
Herrick Road — West End	8,150.68
Traffic Control Signs — 1971 Account	90.90
School Zone Signs at Masconomet —	
1971 Account	3,278.00
Road Machinery Maintenance	10,625.21
Highway Operational Expense	3,406.26
Snow Removal and Sanding	34,845.97
Street Lighting	1,410.86
Vacation	2,982.00
Sick Benefit	242.00
Second-Hand Pickup Truck	1,000.00
Cab & Chassis	6,000.00
Bulldozer	35,605.00
Equipment Repairs —	
(Insurance Claim Portion)	35.00
Highway Landtaking — 1970 Account	425.04
	<hr/>
	\$170,753.64

Unclassified

Insurance	\$5,132.83
Memorial Day	600.00
Town Forest	45.12
Civil Defense	299.88
Town Reports	2,088.00

Boxford Village Cemetery	300.00
Brookside Cemetery	100.00
Harmony Cemetery	200.00
Mount Vernon Cemetery	100.00
Soldiers' Graves	225.00
Clerical	1,472.34
Selectmen's Contingent Fund	1,133.01
Interest on Loans	9,350.14
Principal on Maturing Debt	34,000.00
Temporary Loans	450,000.00
Stabilization Fund	20,000.00
Conservation Fund	514.14
Perley Land Purchase	10,329.45
Real Estate Tax Refunds	16,432.42
Personal Property Tax Refunds	5.10
Motor Vehicle Excise Tax Refunds	4,212.26
County Tax	30,838.76
Essex County Retirement System	20,060.69
Essex County Mosquito Control — 1972	10,396.40
Merrimack Valley Air Pollution Control District — 1972	54.47
North Andover-Boxford Veterans' Service District	185.37
State Parks and Reservations	6,438.55
Excise Tax Bills	488.85
Ipswich River Watershed District — 1972	26.54
Group Hospital and Life Insurance	8,390.15
Dog Licenses	1,372.50
Sale of Dogs	117.00

\$634,908.97

Agency Accounts

Federal Withholding	\$97,056.42
Massachusetts Withholding	26,086.41
Essex County Retirement	7,497.20
Blue Cross-Blue Shield	8,245.49
Life Insurance	235.90

TOWN ACCOUNTANT

Credit Union	28,757.50	
Teachers' Retirement	20,258.37	
Tax Sheltered Annuities	2,800.00	
BTA Dues	338.00	
	<hr/>	\$191,275.29
TOTAL CASH PAYMENTS		\$2,767,123.75

BALANCE SHEET

December 31, 1972

GENERAL ACCOUNTS

ASSETS

Cash: General		\$426,078.42
Town Hall and Library Petty Cash Advance		100.00
Accounts Receivable:		
Taxes:		
Levy of 1962		
Personal Property		303.00
Levy of 1963		
Personal Property		30.30
Levy of 1964		
Real Estate	\$315.00	
Personal Property	11.25	
	<hr/>	326.25
Levy of 1965		
Real Estate	\$103.20	
Personal Property	158.88	
	<hr/>	262.08
Levy of 1966		
Real Estate	\$1,067.12	
Personal Property	49.35	
	<hr/>	1,116.47

TOWN ACCOUNTANT

.95

Levy of 1967		
Real Estate	\$2,094.98	
Personal Property	373.65	
	<hr/>	2,468.63
Levy of 1968		
Real Estate	\$3,141.85	
Personal Property	408.80	
	<hr/>	3,550.65
Levy of 1969		
Real Estate	\$3,398.82	
Personal Property	129.00	
	<hr/>	3,527.82
Levy of 1970		
Real Estate	\$9,476.09	
Personal Property	629.52	
	<hr/>	10,105.61
Levy of 1971		
Real Estate	\$15,312.30	
Personal Property	573.56	
	<hr/>	15,885.86
Levy of 1972		
Real Estate	\$98,735.93	
Personal Property	3,581.42	
	<hr/>	102,317.35

Motor Vehicle and Trailer Excise Tax:

Levy of 1965	\$13.20
Levy of 1966	2,853.69
Levy of 1967	1,766.07
Levy of 1968	2,357.66
Levy of 1969	1,591.80
Levy of 1970	3,289.31

TOWN ACCOUNTANT

Levy of 1971	14,962.79
Levy of 1972	27,702.61

 54,537.13

Departmental:

School Tuition	135.40
Tax Titles	106.29
State and County Aid to Highways	34,372.41

Underestimates:

County Tax	\$1,440.04
Essex County Mosquito Control	287.68

 1,727.72

Overdrawn:

School Lunch Program	911.69
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 \$657,863.08

DEBT ACCOUNT

Net Funded Fixed Debt	\$34,000.00
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TRUST FUNDS — CASH ON DEPOSIT

Trust Funds — Cash and Securities	\$332,069.93
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LIABILITIES

Reserve until Collected:

Tax Title Revenue	\$106.29
State and County Aid to Highways Revenue	34,372.41
Departmental Revenue	135.40
Motor Vehicle and Trailer Excise Revenue	54,537.13

 \$89,151.23

Reserve for Petty Cash Advance	100.00
Reserve for Real Estate Tax — Levy 1973	680.00

Overlay Reserve for Abatement of Taxes:

Levy of 1962	\$303.00
Levy of 1963	30.30
Levy of 1964	326.25
Levy of 1965	262.08
Levy of 1966	1,116.47
Levy of 1967	2,468.63
Levy of 1968	3,550.65
Levy of 1969	3,527.82
Levy of 1970	10,105.61
Levy of 1971	15,885.86
Levy of 1972	23,765.66

61,342.33

Overlay Surplus Reserve

90,441.10

Excess and Deficiency

252,428.33

Appropriation Accounts:

Goodwin Plans — 1964 Account	\$100.00
Assessors' Land Maps — 1972 Account	9,253.87
Board of Health — Loading Platform	1,900.00
Land Purchase for Municipal Well	
Protection	4,000.00
Dog Officer	100.00
Police Department	1,017.29
Police Department —	
Building Planning Fund	3,924.00
Fire Department	140.28
West Boxford Fire Station Repairs —	
1971 Account	771.82
Chapter 81 Maintenance	.44
Chapter 90 Construction	17,857.78
Herrick Road — West End	5,228.32
Repairs and Improvement of	
Towne Road — 1969 Account	470.74
Traffic Control Signs	33.94
Road Machinery Maintenance	485.00
Highway Department Operational	
Expense	376.69

TOWN ACCOUNTANT

Radio — Highway Truck —

1972 Account	850.00
School Department	7,481.30
Spofford Pond School Addition	13,606.51
Town Library	140.28
Town Library Planning Fund —	
1969 Account	\$1,029.15
West Boxford Library — Remodel and	
Furnish Morse School	26,751.39
Library Gifts	1.08
Civil Defense	115.35
Morse House — 1964 Account	44.77

 95,680.39

U. S. Grants:

Disability Assistance	\$150.00
Medical Assistance	5,330.19
School Aid — Title I	2,622.84
School ESEA Title II	21.47
School PL #864 Title III	5,138.36
School PL #874	8,892.31

 22,155.17

Sale of Dogs

3.00

Road Machinery Fund

23,546.04

Landtaking for Middleton Road —

Owners Unknown

1,061.50

Highway Landtaking Account —

Selectmen — 1972

1,574.96

J. T. Barker Fund

15,490.00

Agency Accounts:

Massachusetts Teachers' Retirement	\$738.00
Tax Sheltered Annuities	125.00
BTA Dues	1,627.80

 2,490.80

TOWN ACCOUNTANT

99

Overestimates:

Merrimack Valley Air Pollution

Control District — 1972 \$0.61

State Parks and Reservations 1,180.88

Ipswich River Watershed District 536.74

 1,718.23

 \$657,863.08

DEBT ACCOUNT

School Loans

\$34,000.00

TRUST AND INVESTMENT ACCOUNTS

Town Farm Fund \$108.11

Post War Rehabilitation Fund 6,903.49

Sarah P. Perley Fund 2,891.39

Curtis-Killam Burial Lot Fund 533.48

East Parish Library Fund 3,682.08

West Parish Library Fund 3,156.08

Mary Stacy Holmes Library Fund 2,509.41

East Parish Library Cote Fund 2,007.55

Boxford Visiting Nurse Fund 1,928.52

Town School Fund 4,500.00

Stabilization Fund 265,257.81

Conservation Fund 13,990.04

Federal Revenue Sharing PL92512 24,601.97

 \$332,069.93

DETAILS OF EXPENDITURES FOR 1972
GENERAL GOVERNMENT

Selectmen

Appropriation		\$2,850.00
Transfer from Police Dept.		276.72
Salaries, Selectmen	\$1,650.00	
Clerical	664.19	
Office Expense	452.63	
Dues and Meetings	150.00	
	<hr/>	
Total Expenditures	\$2,916.82	
Balance to Revenue	209.90	
	<hr/>	
	\$3,126.72	\$3,126.72

Board of Assessors

Appropriation		\$3,850.00
Transfers from Reserve		864.81
Salaries, Board of Assessors	\$2,900.00	
Abstracts	157.00	
Office Expense	125.19	
Dues and Subscriptions	102.00	
Clerical	948.50	
Data Processing	482.12	
	<hr/>	
Total Expenditures	\$4,714.81	\$4,714.81

Assessors Maps — 1964 Account

Balance from 1971		\$8,553.87
Mapping	\$8,553.87	
	<hr/>	
	\$8,553.87	\$8,553.47

Assessors Maps

Appropriation		\$11,500.00
Mapping	\$2,246.13	
Total Expenditures	\$2,246.13	
Balance to 1973	9,253.87	
	<hr/>	
	\$11,500.00	\$11,500.00

Treasurer

Appropriation		\$5,050.00
Transfer from Police Dept.		250.00
Transfer from Reserve		118.85
Salary, Treasurer	\$3,360.00	
Bond	128.00	
Office Expense	127.65	
Postage	208.00	
Clerical	1,587.20	
Dues	8.00	
Total Expenditures	\$5,418.85	\$5,418.85

Town Clerk

Appropriation		\$1,000.00
Transfer from Reserve		90.63
Services, Town Clerk	\$750.00	
Bond	10.00	
Office Expense	217.33	
Dues	10.00	
Clerical	58.30	
Repair Seal	45.00	
Total Expenditures	\$1,090.63	\$1,090.63

Collector of Taxes

Appropriation		\$2,600.00
Transfer from Reserve		200.00
Salary, Collector	\$1,400.00	
Bonds	297.00	
Office Expense	663.96	
Clerical	105.50	
Tax Bills	286.16	
Total Expenditures	\$2,752.62	
Balance to Reserve	47.38	
	\$2,800.00	\$2,800.00

Accountant

Appropriation		\$9,000.00
Salary, Accountant	\$5,625.00	
Office Expense	269.53	
Clerical	1,113.35	
	<hr/>	
Total Expenditures	\$7,007.88	
Transfer to Bd. of H. Loading Platform	1,875.00	
Balance to Revenue	117.12	
	<hr/>	
	\$9,000.00	\$9,000.00

Town Counsel

Appropriation		\$1,400.00
Salary, Town Counsel	\$1,250.00	
Balance to Revenue	150.00	
	<hr/>	
	\$1,400.00	\$1,400.00

Finance Committee

Appropriation		\$235.00
Association Dues	\$30.00	
Balance to Revenue	205.00	
	<hr/>	
	\$235.00	\$235.00

Registrars

Appropriation		\$1,000.00
Services of Registrars	\$338.75	
Printing	191.85	
Supplies and Postage	7.18	
Street List	258.70	
	<hr/>	
Total Expenditures	\$796.48	
Balance to Revenue	203.52	
	<hr/>	
	\$1,000.00	\$1,000.00

Elections

Appropriation		\$1,825.00
Transfer from Reserve		438.23
Election Officers	\$1,194.73	
Printing	757.00	
Voting Booths	311.50	
	<hr/>	<hr/>
	\$2,263.23	\$2,263.23

Appeal Board

Appropriation		\$500.00
Transfer from Reserve		1.69
Advertising	\$60.00	
Office Expense	60.00	
Clerical	104.69	
Hearing	27.00	
	<hr/>	
Total Expenditures	\$251.69	
Transfer to Highway Truck Radio	250.00	
	<hr/>	<hr/>
	\$501.69	\$501.69

Planning Board

Appropriation		\$800.00
Dues	\$30.00	
	<hr/>	
Total Expenditures	\$30.00	
Balance to Revenue	770.00	
	<hr/>	<hr/>
	\$800.00	\$800.00

Conservation Commission

Appropriation		\$65.00
Association Dues	\$25.00	
Clerical	2.10	
File Cabinet	30.00	
	<hr/>	
Total Expenditures	\$57.10	
Balance to Revenue	7.90	
	<hr/>	<hr/>
	\$65.00	\$65.00

Recreation Committee — 1971

Balance from 1971		\$3.50
Electricity	\$3.50	
	<hr/>	<hr/>
	\$3.50	\$3.50

Recreation Committee

Appropriation		\$725.00
Transfer from Police Dept.		125.00
July 4 Parade	\$650.80	
Electricity:		
Morse School	23.28	
Boy Scout Park	55.08	
Fence Posts	27.73	
	<hr/>	
Total Expenditures	\$756.89	
Balance to Revenue	93.11	
	<hr/>	<hr/>
	\$850.00	\$850.00

Building Inspector

Appropriation		\$1,100.00
Services, Building Inspector	\$750.00	
Office Expense and Mileage	350.00	
	<hr/>	<hr/>
	\$1,100.00	\$1,100.00

Electrical Inspector

Appropriation		\$1,200.00
Services, Electrical Inspector	\$542.78	
Office Expense	314.50	
Mileage	342.72	
	<hr/>	<hr/>
	\$1,200.00	\$1,200.00

Plumbing Inspector

Appropriation		\$1,000.00
Services, Plumbing Inspector	\$722.50	

Office Expense	12.81	
	<hr/>	
Total Expenses	\$735.31	
Balance to Revenue	264.69	
	<hr/>	<hr/>
	\$1,000.00	\$1,000.00
Gas Inspector		
Appropriation		\$700.00
Services, Gas Inspector	\$246.50	
Office Expense	250.00	
Mileage	191.50	
Association Dues	12.00	
	<hr/>	<hr/>
	\$700.00	\$700.00

BUILDINGS AND GROUNDS

Director

Appropriation		\$1,000.00
Salary, Director	\$1,000.00	
	<hr/>	<hr/>
	\$1,000.00	\$1,000.00

Town Halls and Buildings

Appropriation		\$4,675.00
Transfer from Reserve		497.27
Town Halls:		
Janitors	\$494.25	
Telephone	423.36	
Gas	316.43	
Oil	411.35	
Electricity	397.48	
Supplies	44.87	
Repairs	2,282.83	
Rugs	21.98	
Keys	1.75	
Equipment	112.01	
	<hr/>	
	\$4,506.31	

Community House:

Electricity	\$43.92
Keys	1.40
Fuel	161.35

 \$206.67

Morse School:

Electricity	\$38.25
Oil	411.34
Furnace Repair	9.70

 \$459.29

 \$5,172.27

 \$5,172.27
Community House Repairs

Appropriation

\$500.00

Repairs — Water and Plumbing	\$307.46
Transfer to Library Vacations	102.05
Transfer to School Bus Contract	90.49

 \$500.00

 \$500.00
Ball Fields and Public Grounds

Appropriation

\$3,150.00

Transfer from Soldiers Graves

25.00

Ball Fields; Maintenance:

Labor	\$1,693.00
Truck	12.00
Loader	15.00
Supplies	372.49

Public Grounds:

Labor	\$855.00
Loader	50.00
Truck	39.00
Supplies	61.40

Total Expenditures

 \$3,097.89

Balance to Revenue

77.11

 \$3,175.00

 \$3,175.00

HEALTH AND SANITATION

Board of Health

Appropriation		\$19,403.00
Salaries, Board of Health	\$300.00	
Services, Dump Caretaker	3,052.80	
Maintenance of Dump	3,782.25	
Supplies	221.29	
Nurse	7.50	
Association Dues	12.00	
BTW Health District	6,058.00	
Use of Town Tools	3,050.00	
	<hr/>	
Total Expenditures	\$16,483.84	
Balance to Revenue	2,919.16	
	<hr/>	
	\$19,403.00	\$19,403.00

Child Guidance Center

Appropriation		\$1,700.00
Mental Health Association	\$1,700.00	
	<hr/>	
	\$1,700.00	\$1,700.00

Inspector of Animals

Appropriation		\$50.00
Salary, Inspector of Animals	\$50.00	
	<hr/>	
	\$50.00	\$50.00

Drug Education and Prevention

Appropriation		\$2,400.00
Services of Co-ordinator	\$2,400.00	
	<hr/>	
	\$2,400.00	\$2,400.00

Drug Education and Prevention — 1971 Account

Balance from 1971		\$400.00
Services of Co-ordinator	\$400.00	
	<hr/>	
	\$400.00	\$400.00

PROTECTION OF PERSONS AND PROPERTY

Dog Officer		
Appropriation		\$825.00
Board and Disposal of Stray Dogs	\$602.00	
Supplies	14.48	
Equipment	37.78	
	<hr/>	
Total Expenditures	\$654.26	
Balance to 1973	100.00	
Balance to Revenue	70.74	
	<hr/>	<hr/>
	\$825.00	\$825.00
Police Cruiser #1		
Appropriation		\$3,625.00
Refund		.44
Cruiser	\$3,625.44	
	<hr/>	<hr/>
	\$3,625.44	\$3,625.44
Police Cruiser #2		
Appropriation		\$3,570.00
Cruiser	\$3,570.00	
	<hr/>	<hr/>
	\$3,570.00	\$3,570.00
Police Cruiser Radio		
Appropriation		\$1,300.00
Cruiser Radio	\$1,284.55	
Transfer to Library Vacations	15.45	
	<hr/>	<hr/>
	\$1,300.00	\$1,300.00
Police Dept. — Building Planning Fund		
Appropriation		\$5,000.00
Planning	\$1,076.00	
Balance to 1973	3,924.00	
	<hr/>	<hr/>
	\$5,000.00	\$5,000.00

West Boxford Fire Station Repairs

Balance from 1971		\$2,548.22
Repairs	\$1,776.40	
Balance to 1973	771.82	
	<hr/>	<hr/>
	\$2,548.22	\$2,548.22

Communications Dept. Generator

Appropriation		\$485.00
Generator	\$483.15	
Balance to Library Vacations	1.85	
	<hr/>	<hr/>
	\$485.00	\$485.00

Police Department

Appropriation		\$81,166.00
Refunds		209.41
Salaries	\$36,395.50	
Labor	21,799.31	
Maintenance, Cruisers	1,651.55	
Gasoline	3,563.42	
Lube and Oil	277.19	
Tires	1,106.46	
Mileage	642.95	
Rent	1,200.00	
Heat	353.13	
Electricity	528.31	
Maintenance, Station	330.97	
Lockup	200.00	
Uniforms	1,616.75	
Weapons	10.00	
Office Supplies	478.83	
Office Equipment and Maintenance	613.45	
Expendables	828.84	
Cruiser Lettering	40.00	
Training and Education	666.72	
New Stretcher	246.00	
Insurance	2,372.00	
	<hr/>	
Total Expenditures	\$74,921.38	

(over)

Transfers	1,716.75	
Balance to 1973	1,017.29	
Balance to Revenue	3,719.99	
	<hr/>	<hr/>
	\$81,375.41	\$81,375.41

Fire Department

Appropriation		\$21,880.00
Transfer from Reserve		127.39
Wages, Call Men	\$6,585.73	
Salary, Chief	1,470.00	
Salary, Captains, etc.	1,850.00	
Gas and Oil	531.59	
Heat and Light	1,446.74	
Repairs	1,075.91	
Supplies	825.93	
Station Maintenance	713.23	
Water Hole and Hydrant Maintenance	637.15	
Training	105.00	
Dues and Publications	54.25	
Insurance	2,435.14	
Coats, Boots, Helmets, etc.	552.55	
Hose	1,824.00	
Survivair Tanks	174.80	
Trickle Charge System	671.80	
Finish Offices	450.20	
Back-up Bells	112.50	
Telephone	350.59	
	<hr/>	
Total Expenditures	\$21,867.11	
Balance to 1973	140.28	
	<hr/>	<hr/>
	\$22,007.39	\$22,007.39

Communications Department

Appropriation		\$27,068.00
Transfer from Police		300.00
Transfer from Reserve		41.80
Salary, Director	\$1,055.00	

TOWN ACCOUNTANT

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Communications Operators	19,446.65	
Repair and Maintenance	858.75	
Equipment	1,474.45	
Telephones and Remotes	3,555.77	
Office Supplies and Equipment	680.78	
Holiday Payroll	338.40	

Total Expenditures	\$27,409.80	\$27,409.80
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Tree Warden

Appropriation		\$3,000.00
Appropriation for Brush Days		500.00
Trucks and Equipment	\$681.00	
Contract	1,556.00	
Dues and Publications	25.00	
Remove Stump	60.00	
Brush Days	399.50	
Labor	662.00	

Total Expenditures	\$3,383.50	
Balance to Revenue	116.50	
	\$3,500.00	\$3,500.00

Moth Suppression

Appropriation		\$1,400.00
Contract	\$1,322.50	
Truck	32.00	
Saw	16.00	
Labor	26.00	

Total Expenditures	\$1,396.50	
Balance to Revenue	3.50	
	\$1,400.00	\$1,400.00

Dutch Elm Disease Control

Appropriation		\$2,500.00
Power Saw	\$152.00	
Trucks	368.00	

Contract Work	1,252.00	
Labor	722.00	
Total Expenditures	\$2,494.00	
Balance to Revenue	6.00	
	\$2,500.00	\$2,500.00
Veterans' Benefits		
Appropriation		\$5,000.00
Cash	\$3,820.47	
Transfer to Highway Truck Radio	459.97	
Transfer to School Bus Contract	340.03	
Total Expenditures	\$4,620.47	
Balance to Revenue	379.53	
	\$5,000.00	\$5,000.00

HIGHWAYS

Highways and Bridges — Selectmen's Fund

Appropriation		\$2,000.00
Labor	\$984.50	
Salt	625.75	
Signs	112.96	
Loader	6.04	
Intersection Plans	140.00	
Clean-up Day	130.75	
Total Expenditures	\$2,000.00	\$2,000.00

General Highway Fund

Appropriation		\$2,000.00
Signs	\$131.70	
Lines Painted	474.00	
Labor	245.00	
Salt	131.24	
Truck — Snow	302.30	
Use of Town Tools	715.76	
	\$2,000.00	\$2,000.00

Bulldozer

Appropriation		\$36,000.00
Bulldozer	\$35,605.00	
Transfer to School Bus Contract 1971	395.00	

	\$36,000.00	\$36,000.00
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Chassis and Cab

Appropriation		\$6,000.00
Chassis and Cab	\$6,000.00	

	\$6,000.00	\$6,000.00
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Used Pick-up Truck

Appropriation		\$1,000.00
Used Pick-up Truck	\$1,000.00	

	\$1,000.00	\$1,000.00
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Operational Expense

Appropriation		\$3,000.00
Transfer from Reserve		400.00
Transfer from Police		600.00
Supplies	\$318.63	
Heat and Light	1,354.32	
Insurance	1,062.00	
Telephone	278.64	
Dues	5.00	
Maintenance	217.71	
Furnishings	57.96	
Labor	112.00	

Total Expenditures	\$3,406.26	
Balance to 1973	376.69	
Balance to Reserve	217.05	

	\$4,000.00	\$4,000.00
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Chapter 616 Highway Fund — 1969 Account

Balance from 1971		\$37.58
Transfer to Library Vacations	\$37.58	

	\$37.58	\$37.58
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Chapter 81 — Maintenance

Appropriation		\$2,913.00
State Allotment		20,028.00
Labor	\$11,915.44	
Trucks	1,380.00	
Loader	245.00	
Grader	216.00	
Sand & Gravel	1,300.11	
Oil	3,121.20	
Patch	3,328.85	
Hot Top	166.09	
Tractor	35.00	
Backhoe	182.00	
Draining & Culverts	160.81	
Use of Town Tools	890.00	
Total Expenditures	\$22,940.66	
Balance to 1973	.44	
	<hr/>	<hr/>
	\$22,941.00	\$22,941.00

Chapter 90 Construction**Washington Street — 1970 Account**

Balance from 1971		\$1,793.70
Labor	\$1,263.00	
Trucks	176.00	
Loader	55.00	
Use of Town Tools	299.70	
Total Expenditures	<hr/>	<hr/>
	\$1,793.70	\$1,793.70

Chapter 90 Construction**Washington Street — 1971 Account**

Balance from 1971		\$29,000.00
Labor	\$8,732.00	
Trucks	3,008.00	
Loader	245.00	
Grader	957.00	

Backhoe	208.00	
Seed	43.80	
Stone	808.20	
Police Duty	36.00	
Blasting	75.00	
Stone Bounds	95.50	
Hot Top & Binder	9,819.22	
Culverts	756.98	
Use of Town Tools	4,215.30	
Total Expenditures	\$29,000.00	\$29,000.00

Chapter 90 Construction — 1972**Washington Street, Ipswich Road, Main Street**

Appropriation		\$7,250.00
State Allotment		21,750.00
Truck	56.00	
Labor	523.50	
Hot Top	9,063.22	
Guard Rail	1,160.00	
Loader	240.50	
Use of Town Tools	99.00	
Total Expenditures	\$11,142.22	
Balance to 1973	17,857.78	

	\$29,000.00	\$29,000.00
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Snow Removal and Sanding

Appropriation		\$35,000.00
Transfer from Reserve		6,863.21
Labor	\$10,420.50	
Trucks and Plows	6,913.75	
Loader	1,025.66	
Sand	7,026.18	
Salt	9,311.88	
Tractor	148.00	
Use of Town Tools	7,017.24	
Total Expenditures	\$41,863.21	\$41,863.21

Road Machinery Maintenance

Appropriation		\$3,500.00
Transfer from Road Machinery Fund		6,900.00
Transfer from Reserve		675.91
Repairs	\$4,658.93	
Gas and Oil	2,941.57	
Tires	293.27	
Supplies	2,051.80	
Labor	358.00	
Equipment	245.64	
Fence	34.20	
Bid Ad	7.50	
	<hr/>	
Total Expenditures	\$10,590.91	
Balance to 1973	485.00	
	<hr/>	
	\$11,075.91	\$11,075.91

Herrick Road Improvement — East End

Balance from 1971		\$781.98
Transfer to School Bus Contract	\$781.98	
	<hr/>	
	\$781.98	\$781.98

Herrick Road Improvement — West End

Appropriation		\$15,000.00
Hot Top and Binder	\$3,830.97	
Grader	455.00	
Culverts	381.71	
Loader	20.00	
Truck	324.00	
Blast and Drill	85.00	
Labor	3,054.00	
Use of Town Tools	1,621.00	
	<hr/>	
Total Expenditures	\$9,771.68	
Balance to 1973	5,228.32	
	<hr/>	
	\$15,000.00	\$15,000.00

Street Lighting

Appropriation		\$1,500.00
Street Lights	\$1,410.86	
Balance to Revenue	89.14	
	<hr/>	<hr/>
	\$1,500.00	\$1,500.00

Sick Benefit

Appropriation		\$500.00
Pay Rolls	\$242.00	
Balance to Revenue	258.00	
	<hr/>	<hr/>
	\$500.00	\$500.00

Vacation Account

Appropriation		\$2,200.00
Transfer from Reserve		800.00
Vacation Payrolls	\$2,982.00	
Balance to Reserve	18.00	
	<hr/>	<hr/>
	\$3,000.00	\$3,000.00

Traffic Control Signs

Balance from 1971		\$124.84
Install Signs	\$90.90	
Balance to 1973	33.94	
	<hr/>	<hr/>
	\$124.84	\$124.84

Highway Landtaking — Selectmen 1972

Appropriation		\$2,000.00
Landtaking	\$425.04	
Balance to 1973	1,574.96	
	<hr/>	<hr/>
	\$2,000.00	\$2,000.00

School Zone Signs — Masconomet

Balance from 1971		\$3,278.00
School Zone Signs — Flashing Signals	\$3,278.00	
	<hr/>	<hr/>
	\$3,278.00	\$3,278.00

Water and Drainage Committee

Appropriation		\$4,500.00
Balance to Revenue	\$4,500.00	
	<hr/>	<hr/>
	\$4,500.00	\$4,500.00

SCHOOLS AND LIBRARIES**Elementary Schools**

Appropriation		\$562,982.00
Refunds		128.25
Administration	\$16,893.97	
Instruction	389,296.55	
Other School Services	70,363.81	
Operation and Maintenance of Plants	63,862.36	
Fixed Charges	7,324.74	
Community Services	100.20	
Acquisition of Fixed Assets	6,703.33	
Programs with Other Districts	965.74	
	<hr/>	<hr/>
Total Expenditures	\$555,500.70	
Refunds	128.25	
Balance to 1973	7,481.30	
	<hr/>	<hr/>
	\$563,110.25	\$563,110.25

School Lunch Program

Cash		\$24,654.94
State Grants		10,203.18
Transfer from P. L. #874		1,000.00
Balance from 1971		105.51
Salaries	\$15,067.28	
Food and Supplies	20,860.54	
Equipment	19.90	
Mileage	171.40	
Other Expenses	756.20	
	<hr/>	<hr/>
Total Expenditures	\$36,875.32	
Debit to 1973		911.69
	<hr/>	<hr/>
	\$36,875.32	\$36,875.32

Elementary School — 1971 Account

Balance from 1971		\$4,624.16
Expenses	\$4,624.16	
	<hr/>	<hr/>
	\$4,624.16	\$4,624.16

School Aid — Title I

Balance from 1971		\$2,890.38
Transfer from Title III		2.00
Commonwealth of Mass. — Federal Grants		3,858.00
Teacher Coaches	\$4,127.54	
Balance to 1973	2,622.84	
	<hr/>	<hr/>
	\$6,750.38	\$6,750.38

School Aid — Title II

Balance from 1971		\$21.47
Commonwealth of Massachusetts		969.15
Books	\$969.15	
Balance to 1973	21.47	
	<hr/>	<hr/>
	\$990.62	\$990.62

School Aid — Title III

Balance from 1971		\$4,446.49
Commonwealth of Mass. — Federal Grant		693.87
Transfer to Title I	\$2.00	
Balance to 1973	5,138.36	
	<hr/>	<hr/>
	\$5,140.36	\$5,140.36

Regional District School

Appropriation		\$911,608.41
Masconomet Regional District School	\$911,608.41	
	<hr/>	<hr/>
	\$911,608.41	\$911,608.41

School Bus Contract — 1971 Unpaid Balance

Transfers		\$1,607.50
School Bus Contract — 1971	\$1,607.50	
	<hr/>	<hr/>
	\$1,607.50	\$1,607.50

**Library — Unpaid Vacation/Sick Leave
Prior to 1972**

Transfers		\$209.00
Vacations Payroll	\$209.00	
	<hr/>	<hr/>
	\$209.00	\$209.00

**West Boxford Library
Remodel and Furnish Morse School**

Appropriation		\$30,000.00
Expenditures	\$3,248.61	
Balance to 1973	26,751.39	
	<hr/>	<hr/>
	\$30,000.00	\$30,000.00

Town Libraries

Appropriation		\$30,345.00
Dog Refund		1,080.95
State Aid		1,512.00
Payrolls	\$19,262.77	
Janitor	696.90	
Books	5,750.59	
Periodicals	541.12	
Recordings	103.68	
Light	421.61	
Heat	757.72	
Telephone	419.37	
Supplies	700.96	
Equipment	307.07	
Repair and Maintenance of Buildings	712.17	
Repair and Maintenance of Grounds	48.30	
Insurance	441.00	
Miscellaneous	319.56	
	<hr/>	
Total Expenditures	\$30,482.82	
Balance to 1973	140.28	
Balance to Revenue	2,314.85	
	<hr/>	<hr/>
	\$32,937.95	\$32,937.95

UNCLASSIFIED

Town Hall Landscaping

Gift from Garden Club		\$249.44
Landscaping	\$249.44	

	\$249.44	\$249.44
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Memorial Day

Appropriation		\$600.00
Memorial Day Observance	\$600.00	

	\$600.00	\$600.00
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Clerical

Appropriation		\$1,500.00
Clerical	\$1,472.34	
Balance to Revenue	27.66	

	\$1,500.00	\$1,500.00
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Town Forest

Appropriation		\$100.00
New Plans	\$45.12	
Balance to Revenue	54.88	

	\$100.00	\$100.00
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Water Source Survey — 1971 Account

Appropriation		\$1,000.00
Survey	\$1,000.00	

	\$1,000.00	\$1,000.00
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Town Reports

Appropriation		\$2,000.00
Transfer from Reserve		88.00
Printing	\$1,988.00	
Delivery	100.00	

	\$2,088.00	\$2,088.00
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TOWN ACCOUNTANT

Brookside Cemetery

Appropriation		\$100.00
Maintenance	\$100.00	
	<hr/>	<hr/>
	\$100.00	\$100.00

Soldiers Graves

Appropriation		\$225.00
East Parish Cemeteries	\$100.00	
West Parish Cemeteries	100.00	
Transfer to Buildings and Grounds for "Old" Cemetery	25.00	
	<hr/>	<hr/>
	\$225.00	\$225.00

Harmony Cemetery

Appropriation		\$200.00
Maintenance	\$200.00	
	<hr/>	<hr/>
	\$200.00	\$200.00

Boxford Village Cemetery

Appropriation		\$300.00
Maintenance	\$300.00	
	<hr/>	<hr/>
	\$300.00	\$300.00

Mt. Vernon Cemetery

Appropriation		\$100.00
Maintenance	\$100.00	
	<hr/>	<hr/>
	\$100.00	\$100.00

Historic District Commission

Appropriation		\$100.00
Signs	\$84.00	
Balance to Revenue	16.00	
	<hr/>	<hr/>
	\$100.00	\$100.00

Civil Defense

Appropriation		\$200.00
Balance from 1971		225.22
Director's Salary	\$100.00	

Helmets	43.62	
Emblems	85.00	
Supplies and Miscellaneous	71.26	
	<hr/>	
Total Expenditures	\$299.88	
Balance to 1973	125.34	
	<hr/>	<hr/>
	\$425.22	\$425.22

Selectmen's Contingency Fund

Appropriation		\$2,000.00
Town Meeting Expense	\$94.00	
Law Books	218.50	
Advertising	34.58	
Note and Recording Fee, etc.	99.82	
Printing and Office Expense	21.16	
Microfilm File	25.00	
Light	35.76	
Desks and Chairs (Used)	80.00	
Planning Board Office	497.94	
Hearings	26.25	
	<hr/>	
Total Expenditures	\$1,133.01	
Balance to Revenue	866.99	
	<hr/>	<hr/>
	\$2,000.00	\$2,000.00

Insurance

Appropriation		\$3,200.00
Transfer from Reserve		2,700.00
Refund		91.57
Workman's Compensation	\$1,792.38	
Auto	326.13	
Multi Peril	1,862.89	
Morse School	1,243.00	
	<hr/>	
Total Expenditures	\$5,224.40	
Balance to Reserve	767.17	
	<hr/>	<hr/>
	\$5,991.57	\$5,991.57

Interest on Loans

Appropriation		\$11,409.00
School Loans	\$2,433.26	
Temporary Loans	6,916.88	
	<hr/>	
Total Expenditures	\$9,350.14	
Balance to Revenue	2,058.86	
	<hr/>	
	\$11,409.00	\$11,409.00

Amortization of School and Temporary Loans

Appropriation		\$34,000.00
Anticipation of Revenue Loan		450,000.00
School Loans	\$34,000.00	
Temporary Loan	450,000.00	
	<hr/>	
	\$484,000.00	\$484,000.00

Reserve Fund

Appropriation from Overlay Fund		\$25,000.00
Total Transfers	\$13,624.64	
Balance to Overlay Reserve	11,375.36	
	<hr/>	
	\$25,000.00	\$25,000.00

Perley Land Purchase — 1971 Account

Balance from 1971		\$8,869.30
Transfer from Town Farm Fund		1,460.15
Land Purchase	\$10,329.45	
	<hr/>	
	\$10,329.45	\$10,329.45

Respectfully submitted,

GERALDINE B. EATON,
Town Accountant

REPORT OF THE TOWN TAX COLLECTOR

In the Spring of 1972, I was elected to fill the position of Tax Collector of the Town of Boxford.

During the year 1972 the Tax Collector and the Board of Assessors agreed to put the statistical records of the Assessors as they relate to Real Estate Taxes on computer and also to have our tax bills prepared by computer. I should like to report that the implementation of this was accomplished through the fine efforts of Miss Barbara Perley and Mrs. Mary Meeker and that the system is working fine. As a matter of fact because we were able to get the bills out so soon after the tax rate for 1972 was set, it helped the Treasurer's cash position to the point that anticipation borrowing was unnecessary in the Fall — thus a saving to the Town on debt service.

During the coming year, stricter rules will be enforced on the collection of taxes and it is hoped that a more current position on unpaid taxes will result.

Respectfully submitted,

FRANCIS F. PERRY,
Tax Collector

ANNUAL REPORTS
OF THE
SCHOOL COMMITTEE
OF THE
TOWN OF BOXFORD
FOR THE
YEAR ENDING DECEMBER 31, 1972

BOXFORD ELEMENTARY SCHOOL REPORT**SCHOOL COMMITTEE**

Robert Cavanaugh, Chairman	Term Expires 1974
Webster Brockeman, Jr., Vice-Chairman	Term Expires 1973
Donna Dickson	Term Expires 1975
Marjorie Lawson	Term Expires 1975
James White	Term Expires 1973

SCHOOL SUPERINTENDENT

Herbert A. Rouisse

School Committee Operation

The Boxford School Committee meets regularly on the second and fourth Thursdays of each month throughout the year. Meetings are held at 7:45 P.M. at the Spofford Pond School Library and are open to the public. Town officials and interested citizens are encouraged to attend meetings. Individuals or groups may have an item placed on the agenda by forwarding a written request to the Superintendent. Executive sessions are seldom held and then only for matters requiring privacy and consistent with the open meeting statute. A notice is posted in the Town Hall in the event of special meetings or change in the dates of regular meetings. During 1972 the Committee held 20 regular meetings.

Every effort is made to coordinate with other groups having related interests in the schools. Boxford School Committee members serve on other committees as follows:

Boxford-Topsfield School Union Committee — W. Brockelman, R. Cavanaugh, D. Dickson.

School Building Committee — D. Dickson, M. Lawson, J. White.

Collective Bargaining Team — W. Brockelman, R. Cavanaugh, J. White.

Also R. Cavanaugh is participating with a group of school committee chairmen in the discussion of a model agreement for a K-12 regional school district and of eventual steps on the part of the Masconomet Regional School District Committee to implement such an agreement.

Financial

The General Court of Massachusetts has legislated a change from the traditional fiscal cycle, which coincided with the calendar year, to a new fiscal year cycle to begin on July first of each year. This new fiscal year cycle will begin in July, 1973 and thus requires the preparation of an 18-month transitional budget to provide for the period from January 1, 1973 through June 30, 1974. Included in the objectives of this change were:

- a. To bring the municipal fiscal year into phase with the state and federal fiscal year.
- b. To provide voters an opportunity to act upon budgets prior to the effective date of the budgets.
- c. To reduce the costs to cities and towns brought about by the need for borrowing in anticipation of tax revenue.

This transitional budget has brought about an abnormally large increase in the school budget for two major reasons. First the 18-month period includes two January-June segments, which are more expensive than the six month period from July through December. School is in session six months from January through June as compared with four months in the fall. Expenditures for fuel, power, and annual spring purchases of general supplies and custodial supplies create a disproportionately expensive six month period. Second, and even more significant, is the need to include within the budget ending June 30, 1974 the full amount of salaries earned in a ten-month year ending in June but traditionally paid throughout the summer period. Essentially, the 18-month transition budget must provide for 17/26 of the 1972-73 school year salaries and 26/26 of the 1973-1974 school year salaries or 165% of one year's salaries in 150% of the calendar year.

The changes in the major accounts are noted below. Attention is brought to the fact that the listing below includes only an 18-month total in each account. Working budgets were prepared in an expanded form, which provided for each of the three six-month segments of the total budget. This expanded working budget prepared in five drafts over a 3-month period, served only management purposes, i.e., for development, interpretation, and comparison, and was considered at length by school committee members, with the assistance of finance committee representation, and was available at public discussion. However, only the 18-month totals represent a legal budget and are the figures here presented.

Account	1972 Approp.	1973-1974 Budget	Increase	Change Percent
Administration	\$ 16,761	\$ 26,731	\$ 9,970	59.5%
Instruction	394,358	689,699	295,341	74.9%
Other School Services	70,303	127,345	57,042	81.1%
Oper. & Maintenance				
of Plant	59,583	98,053	38,470	64.5%
Fixed Charges	8,600	15,165	6,565	76.3%
Community Services	300	450	150	50.0%
Acquisition of				
Fixed Assets	6,487	7,029	542	8.4%
Programs with				
Other Districts	1,590	3,265	1,675	105.3%
Contingency	5,000	7,500	2,500	50.0%
TOTALS	\$562,982	\$975,237	\$412,255	73.2%

It should be noted that increases and percentages represent provision for an 18-month period of time and are compared with a narrower base unit of one year. The large increase reflects the disproportion of the "summer pay" of 10-month employees, the disproportion of providing for two of the more expensive 6-month segments in the eighteen month period and the cost of certain new services, salary raises

granted, and the costs of inflation. The more significant factors contributing to the increases in addition to inflation and certain needs demonstrated by experience are these:

- | | |
|--|----------|
| a. The provision of the "summer pays" | \$71,465 |
| b. The disproportionate expenditure brought about by the transition budget in non-salary accounts | 15,427 |
| c. The impact of collective bargaining: | |
| (1) The annual cost of a new teachers' salary schedule 1972-1973 | 22,500 |
| (2) The annual cost of a new teachers' salary schedule 1973-1974 | 29,600 |
| 4. The cost of new or additional services: | |
| (1) An additional day per week for the art specialist, an additional day per week for the speech therapist, and two additional days per week for the perceptually handicapped instructor all effective September, 1972 | 10,800 |
| (2) A new position of Director of Curriculum & Instruction, shared jointly with Topsfield, will be established in September, 1973 | 5,757 |
| (3) The provision, as required, of two-way transportation for kindergarten pupils, effective September, 1973 | 10,800 |

A comparison of this budget with the 1972 budget in terms of percentage of annual increase is difficult to make. The amount provided for the 12-month period of 1973 represents a 7.1% increase over 1972. The amount provided for the period from January-June, 1974 is 31.4% higher than the comparable six-month segment for 1973. However, if the \$71,465 provided for the deferred "summer pays" is excluded the appropriate comparison shows a 6.2% increase. It is hoped that corrective legislation will be enacted early in 1973 and make possible the deferral of a major portion of the \$71,465 to a subsequent budget.

	Budget 1972	Expenditure 1972	Budget 1973-1974
ADMINISTRATION			
School Committee			
Salary of Clerk	\$ 300.00	\$ 259.00	\$ 450.00
Other Expense	450.00	613.36	690.00
Superintendent's Office			
Salary	8,934.00	9,029.93	14,627.00
Salaries, Secretarial	5,710.00	5,722.99	8,932.00
Census	200.00	200.00	200.00
Supplies and Materials	617.00	683.76	972.00
Other	150.00	86.90	198.00
Travel-in-state	275.00	226.63	412.00
Travel-out-of-state	125.00	71.40	250.00
	<hr/>	<hr/>	<hr/>
	\$ 16,761.00	\$ 16,893.97	\$ 26,731.00
INSTRUCTION			
Supervision			
Director,			
Curr. & Instr.			\$ 5,757.00
Rinehart Handwriting	\$ 550.00	\$ 500.00	800.00
Principals			
Salaries	28,446.00	28,443.84	45,745.00
Salaries, Secretarial	7,596.00	7,570.66	13,508.00
Supplies	500.00	992.56	1,066.00
Other Expense	400.00	418.84	675.00
Teaching			
Salaries — Regular	298,498.00	293,911.69	516,766.00
Salaries — Special	16,761.00	16,178.94	32,814.00
Salaries — Substitutes	5,500.00	5,532.00	10,200.00
Salaries — SPED Tutor	8,166.00	8,106.88	18,669.00
Teacher Coaches	2,339.00	1,186.23	4,178.00
Supplies and Materials			
General	5,100.00	6,127.16	11,370.00
Consumable Instruc-			
tional Materials	3,440.00	3,668.79	5,466.00

SCHOOL REPORT

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Physical Education	300.00	633.18	626.00
Music	280.00	242.45	418.00
Remedial Reading	200.00	204.56	200.00
Perceptually Handi- capped	200.00	222.20	200.00
Workshop & Conference	2,600.00	2,411.37	3,401.00
Reading-Perc.-Travel	160.00	179.68	339.00
Textbook Program			
Basic and Supplemental	4,529.00	4,434.01	3,913.00
Remedial Reading	100.00	126.41	100.00
Music Texts	100.00	72.41	100.00
Library Services			
Consultant/Clerical	4,647.00	5,115.90	7,666.00
Supplies and Materials	200.00	120.58	502.00
Audio Visual Program			
A.V. Aide			1,008.00
Supplies and Materials	1,500.00	938.58	1,200.00
Guidance Services			
Supplies and Materials	795.00	585.88	755.00
Psychological Services			
Salary — Tester	975.00	855.00	1,464.00
Educational Television			
Supplies and Materials	476.00	516.75	793.00
	<hr/>	<hr/>	<hr/>
	\$394,358.00	\$389,296.55	\$689,699.00

OTHER SCHOOL SERVICES

Attendance Officer	\$ 10.00		
School Adjustment			
Counselor	4,905.00	\$ 4,892.46	\$ 8,818.00
Other Expense —			
SAC Travel	50.00	47.20	75.00
Health Services			
Nurse	5,631.00	5,832.72	10,457.00
Physician	500.00	500.00	800.00
Supplies and Materials	90.00	124.63	135.00
Nurse Travel	126.00	115.30	202.00

Pupils Transportation			
Contracted Services			
Regular	47,800.00	47,860.00	87,280.00
Special Glass	2,420.00	3,292.00	5,588.00
Educational Trips	1,300.00	1,105.50	1,950.00
Vocational	200.00		600.00
Food Services	7,271.00	6,594.00	11,440.00
	<hr/>	<hr/>	<hr/>
	\$ 70,303.00	\$ 70,363.81	\$127,345.00
OPERATION AND MAINTENANCE OF PLANT			
Operation of Plant			
Custodial Services	\$ 28,401.00	\$ 30,764.88	\$ 43,390.00
Supplies and Materials	3,100.00	2,883.65	7,896.00
Heating Buildings			
Oil	9,400.00	9,837.85	15,600.00
Gas — Cafeteria	1,100.00	888.01	1,664.00
Utility Services			
Light and Power	6,270.00	7,700.93	11,232.00
Telephone — Schools	1,255.00	1,387.75	2,028.00
Telephone — Adminis.	200.00	204.03	345.00
Maintenance of Plant			
Maintenance of Grounds			
Care of Grounds	1,000.00	4,222.35	2,900.00
Waste Removal	875.00	825.00	1,125.00
Other (repair-equip.)	100.00	19.95	150.00
Maintenance of Buildings			
Specific	6,000.00	4,629.26	8,750.00
Emergency	1,500.00		2,250.00
Maintenance of Equipment			
Schools — Specific	240.00	454.15	495.00
Schools — Emergency	100.00	19.74	150.00
Administrative Office	42.00	24.81	78.00
	<hr/>	<hr/>	<hr/>
	\$ 59,583.00	\$ 63,862.36	\$ 98,053.00
FIXED CHARGES			
Insurance Program	\$ 8,600.00	\$ 7,324.74	\$ 15,165.00

COMMUNITY SERVICES

Civic Activities

Reimbursable Janitor

Salary	\$ 300.00	\$ 100.20	\$ 450.00
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ACQUISITION OF FIXED ASSETS

Acquisition of Equipment

Schools	4,927.00	5,291.87	4,689.00
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Library (new/add.)	1,430.00	1,199.02	2,145.00
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Replacement of Equipment

Schools — Emergency	80.00	13.15	120.00
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Administrative Office	50.00	199.29	75.00
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	\$ 6,487.00	\$ 6,703.33	\$ 7,029.00
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PROGRAMS WITH OTHER DISTRICTS

Tuition — Elementary	\$ 1,040.00	\$ 793.24	\$ 1,560.00
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Tuition — Vocational	400.00	45.00	1,480.00
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Adult Education	150.00	127.50	225.00
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	\$ 1,590.00	\$ 965.74	\$ 3,265.00
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GENERAL CONTINGENCY	5,000.00		7,500.00
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GRAND TOTALS	\$562,982.00	\$555,510.70	\$975,237.00
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The following reimbursement estimates are submitted:
 Budget \$975,237

State Reimbursements (Estimated)***Chapter 70 (General Aid**

for Education)

\$592,393

Elementary	\$296,196
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Secondary	296,197
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	\$592,383
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***Chapter 71 (Regional School**

District Aid)

\$ 41,769

Elementary	\$ 20,885
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Secondary	20,884
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	\$ 41,769
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For Elementary Purposes

Chapter 70	\$296,196
Chapter 71	20,885
School Transportation	38,600
Special Education	9,065

 \$364,746

 Net cost to Town for Elementary Education \$610,491

*Chapter 70 and Chapter 71 estimates based on 1972 Cherry Sheet.

Collective Bargaining

Under the provisions of Chapter 763 of the Acts of 1965, the Boxford School Committee entered into collective bargaining procedures with the representatives of the Boxford Teachers' Association in September. The bargaining was carried on for the Boxford Teachers' Association by three representatives of the association's professional status committee. Bargaining for the school committee were members Brockelman, Cavanaugh, and White. Negotiations were concluded in three sessions.

The agreement reached provides for the two year period beginning September, 1973 and continuing through August, 1975. The major provision under the new agreement calls for new salary schedules for the 1973-1974 school year and for the 1974-1975 school year. The only other provision calls for the institution of a long-term disability insurance plan for teachers in which the school committee will assume half the cost of premiums with a total limit of \$4000 for the plan, up to \$2000 of which will be paid by the school committee. Full details are yet to be worked out.

The new salary schedules follow:

1973-1974							
Step	B	B+15	B+30	M	M+15	M+30	P.C.
1.	7650	7850	8050	8250	8450	8650	8850
2.	8025	8225	8425	8625	8825	9025	9225
3.	8400	8600	8800	9000	9200	9400	9600

Step	B	B+15	B+30	M	M+15	M+30	P.C.
4.	8774	8974	9174	9374	9574	9774	9974
5.	9148	9348	9548	9748	9948	10148	10348
6.	9523	9723	9923	10123	10323	10523	10723
7.	9897	10097	10297	10497	10697	10897	11097
8.	10272	10472	10672	10872	11072	11272	11472
9.	10646	10846	11046	11246	11446	11646	11846
10.	11021	11221	11421	11621	11821	12021	12221
11.	11395	11595	11795	11995	12195	12395	12595
12.	11770	11990	12190	12390	12590	12790	12990
13.				12840	13094	13268	13375

1974-1975

1.	8185	8385	8585	8785	8985	9185	9385
2.	8586	8786	8986	9186	9386	9586	9786
3.	8988	9188	9388	9588	9788	9988	10188
4.	9378	9578	9978	10178	10378	10578	10778
5.	9788	9988	10188	10388	10588	10788	10988
6.	10189	10389	10589	10789	10989	11189	11389
7.	10589	10789	10989	11189	11389	11589	11789
8.	10991	11101	11301	11501	11701	11901	12101
9.	11391	11591	11791	11991	12191	12391	12591
10.	11791	11991	12191	12391	12591	12791	12991
11.	12191	12392	12592	12792	12992	13192	13392
12.	12593	12793	12993	13193	13393	13593	13793
13.				13738	14010	14196	14311

For comparison purposes, the current salary schedule appears on page 134 of the 1971 Annual Report.

Curriculum and Instruction

Somewhat hidden from the public view by discussion of such exigent problems as budget, facilities, collective bargaining, and legislation, much consideration has been given to further development of the instructional program, the most vital element of all in public education. There has been a continuing ferment locally, as well as nationally with reference to the

kind of instructional program which should be offered and to the methods and materials by which the learning can best be effected. The basic directions seem clearly defined as greater concern for how the individual learns, greater concern for the individual child as a person, and greater concern with the child's feelings toward himself and what he is doing in school. Strides in this direction are being made in varying degrees, from miniscule in some instances to major in other instances.

An attempt to verbalize in simple terms some of these changes in attitudes resulted in the acceptance of the following statements, indicating some priority of values for consideration in planning and carrying on the instructional program.

1. Learning how to learn is of higher priority than the acquisition of methods, skills, and information.
2. The structure of subject matter must include consideration of pupil interests and abilities.
3. Encouragement of interpersonal relationships and social and emotional growth is more important than documenting status and academic achievement.
4. Behaviorally stated outcomes expected of learners place the focus on learners and learning rather than on teachers and teaching.
5. Sharing expected outcomes in advance with learners increases the will to learn and increases the efficiency of the learning process.
6. Planning provisions for learning activities should include not only objectives but means for evaluating the attainment of those objectives.
7. Realistic goals, expected of the learner by the teacher, are a very significant factor in determining the achievements of the learner.
8. The home, school, and society beyond the school system share a joint responsibility for the development of the learner.
9. Teaching should be "facilitating learning" as well as transferring knowledge.

10. Both the school system and the staff within the system will improve the quality of learning by exercising a spirit and habit of seeking alternatives for growth and change.

These statements further supported by some sixteen additional statements amplifying and specifying these attitudes in greater detail. The complete statement was sent to all parents at the time of development.

The teachers, specialists, and administrators, in efforts to implement more fully this stated point of view have initiated several pilot projects with the beginning of the 1972-1973 school year. These projects were designed to try out new materials and alternative approaches. If successful, these projects will become springboards to wider application and further development.

The most widespread project was the institution of an individually-guided reading/instruction program in five classrooms at the intermediate grade levels. The basic component of this plan, which is found in both schools, is a skills-centered approach following the structure of specifically-stated, behavioral objectives as found in the recently revised reading curriculum guide. Following an assessment of reading skills, instructional programs are set up for students, with the emphasis on individualized learning activities combined with temporary regrouping based on instructional needs. Another new program, which is in early stages of implementation at the fourth grade level in each school is the partial supplanting of the basic science text with the use of EIS science kits. Through the use of this experience-centered, process goals program, it is hoped that each child will have a much greater opportunity for personal experimentation and for acting upon his natural curiosity. This more active participation hopefully will give the pupil a deeper understanding of scientific methods and facts than is possible through reliance upon text books.

Several other attempts at greater individualization of instruction are found in each school. These occur in both reading and mathematics, are found at levels from the first through the sixth grade, vary from minor activities supplemental to

the usual basic instruction to a range of activities forming a major part of the instructional program, and are in various degrees of implementation ranging from introductory stages to well-developed programs. Such reading projects include a limited interest center to supplement the basic instructional program and supplementary individualized programs. These supplementary programs call for individualized activities to be carried on during two days of the week and requires considerable volunteer assistance from parents to be successful.

Mathematics projects include:

An interest center approach which forms the basis for individualized instruction one day each week and serves as an enrichment to the basic instructional program at other times.

An interest center approach which supplements the basic program to a large extent and provides at the same time alternative activities for developing the skills of the basic program.

An individualized instruction program which is geared to specific objectives, relies heavily on teacher-developed materials, and involves the active assistance of many parents.

An individualized instruction program which is based upon comprehensive diagnosis testing, with small group and individual work related to needs in specified skills.

Very preliminary signs are encouraging in several instances. However, these encouraging signs are accompanied by indications of demands or difficulties not fully foreseen. The present pupil progress reports do not lend themselves to many of these programs: in fact, their use can well be counter-productive. The support level for classroom teachers may have to be raised in terms of materials, in terms of classroom assistance, and in terms of supervisory assistance. However, all will be evaluated to determine their contributions to the total program and their value as a foundation upon which to build a dynamic, multi-faceted program.

To aid in the further development and expansion of these promising new approaches, provisions have been made to establish a position of Director of Curriculum and Instruction

for the Topsfield-Boxford School Union. This new position was established by vote of the Joint Union Committee and will be staffed for the beginning of the 1973-1974 school year. Major responsibilities for this new position will include revision and development of curriculum programs, continuing assessment of instructional programs and materials, the employment and supervision of the instructional staff, and the coordination of the curriculum activities of the schools within the school union and with Masconomet and the Middleton schools.

In other curriculum developments, new guides were developed in art and physical education. The art guide replaced an earlier guide and was prepared by the special art teachers in Boxford, Middleton, and Topsfield. Similarly, the physical education guide also replaced an earlier guide. It was prepared by the physical education specialists in Boxford and Topsfield. Both guides present a clear statement as to the objectives and operation of the respective programs, valuable both to the specialists in their instruction and to the classroom teachers for their correlated instruction.

A somewhat curriculum-related development was the adoption by the school committee of an open enrollment policy. This policy provides a means by which a parent may apply for a child to be enrolled in outside the usual school district. It is hoped that this will present an option for some parents to have their child, within necessary limitations, attend the other school in the community. This might occur in cases where the program offered in one school was seemingly more consistent with the parents' attitudes or where negative feelings toward one school were detracting significantly from suitable academic progress. This policy became effective for the first time with the 1972-1973 school year and will be carefully evaluated.

Entering Age Policy

The established policy reads as follows:

Age of Admission — Children entering Kindergarten must

reach their fifth birthday by October 31st of the year in which they enroll.

Children who reach their fifth birthday in the three-month period immediately following (November 1 through January 31) will be enrolled upon successful completion of screening procedures administered by the school system. The decision of the school administration will be final and binding.

Children entering Grade One without previous successful public school kindergarten experience must reach their sixth birthday by October 31st of the year in which they enroll.

Children who reach their sixth birthday in the three-month period immediately following (November 1 through January 31) will be enrolled upon successful completion of screening procedures administered by the school system. The decision of the school administration will be final and binding.

Underage first grade pupils transferring from other school systems may be admitted under the following conditions:

1. the school must be a part of a recognized school system.
2. in every case, the admission of underage children shall be dependent upon the fitness of the child to profit by the appropriate grade program of the Boxford Public Schools, such fitness to be determined by the Superintendent of Schools.
3. all admissions are subject to a probationary period of one term.

The above policy has now been in effect for three entering classes of pupils. The objective of this flexible entering age policy is to admit some children earlier than might have been the case in view of their academic aptitude and level of maturation; and conversely, to delay school entrance for one year for those children whose lack of maturity or readiness for a formal school program would make highly questionable their chance of success. Some 12 pupils born in the three-month period from November 1 through January 31 were

screened for admission to kindergarten this spring, according to the procedures which were established by the administration.

It is felt that the implementation of this policy has been helpful in several instances to parents and administrators in making the best determination possible of the appropriate year of entrance of these children to school.

School Lunch Program

Approximately 61% of the elementary pupils purchase the Class A school lunch and have the benefits of a balanced nourishing meal at noontime. A significant change during the year was the establishment of a daily purchasing plan to replace the previous weekly purchase plan. This change was made in the hopes of increasing participation, reducing food waste, and improving pupils' attitude toward the lunch program. It is felt that some small progress has been made in the accomplishment of these objectives.

The continual battle against inflation has been a difficult one. Rising costs for food and for services resulted in a deficit of nearly \$1200 for the 1971-1972 school year and required the increasing of the cost of the school lunch program from \$.30 to \$.35 for pupils with the beginning of the 1972-1973 school year. The added income has proved very helpful and contributed to maintaining the cafeteria revolving account with a small balance for the first three months of the current school year.

Free lunches are provided to several pupils under the terms of the comprehensive free lunch policy adopted by the school committee. Copies of the policy are forwarded to all parents, who then can make application to the building principal. The anonymity of the child receiving a free lunch is protected. Questions concerning this policy may be directed to principals at any time.

The financial statement for the 1971-1972 school year follows:

SCHOOL REPORT

1971-1972 School Year

Receipts:

Sales	\$22,736.00	
U.S.D.A.	9,892.60	
		<hr/>
		\$32,628.60

Expenditures:

Food	\$18,611.00	
Labor	13,182.80	
Equipment	232.00	
Other	1,790.29	
		<hr/>
		33,816.09

Deficit

\$1,187.49

Consideration of the above financial statement can best be viewed from the point of view that it represents the serving of nearly 70,000 meals to pupils at an average cost of \$.490 per meal. A further breakdown shows a per meal cost for food, including milk, of \$.267, for labor of \$.194 and for equipment and other expenses \$.029. Conversely, the total receipts per meal, including federal subsidies, total \$.473, with the resulting deficit for the year.

Health Services

The school health program continues to be an essential part of the school program. In addition to classroom instruction by teachers in many health topics, Mrs. Mary Hunter, School Nurse, and Doctor Brackbill, School Physician, provide many health services. The height and weight of each child is recorded annually. Care is provided ill or injured children until their parents can assume responsibility for them. Other services include:

Physical Examinations	44 pupils — 9 referrals
Audiometer Tests	All pupils — 9 referrals
Vision Tests	All pupils — 26 referrals
Tuberculosis Tine Tests	30 pupils — 14 staff
Rubella Vaccine	25 pupils
Lazy Eye Clinic	50 preschoolers

Regional Cooperation

The four school districts within the three-town areas of Boxford, Middleton and Topsfield continue to maintain efforts to bring about coordination and cooperation. A regionalization planning committee, consisting of representatives from the four school committees and from the three finance committees, completed a two-year task of drawing up a model amendment to the Masconomet Regional Agreement, which would expand that agreement to include responsibility for all grades K-12. The report of this committee has been submitted to the Masconomet Regional School Committee for its consideration and any subsequent action.

The administrators of the four districts serve as a coordinating council, meeting monthly to consider methods by which programs and procedures can be better correlated. Under the direction of this council and reporting to it are staff committees in each of the curriculum areas. These staff committees include representation from each school in the four districts and meet with a purpose of identifying those aspects of a curriculum area at greatest variance and recommending actions to coalesce approaches among the districts.

In a further attempt to foster a feeling of oneness on the part of staff members within the unique relationship existing in these four districts, all teachers have come together for a luncheon and a presentation on a preschool orientation day.

New Legislation on Education

Several pieces of pertinent legislation were enacted by the General Court of Massachusetts. Among them were:

CHAPTER 66 — Authorizes a school committee to maintain and operate public schools on a continuous twelve-month basis. Plans for an extended school year are not currently under contemplation.

CHAPTER 107 — Prohibits corporal punishment in the public schools and in the county training schools. The school

committee policy has been revised in accordance with this statute. However, corporal punishment has not been used in the local schools for many years.

CHAPTER 136 — Requires the holding by a school committee of a public hearing relative to its proposed annual budgets. The school committee did hold such a legally-advised hearing for the first time on December 4th. It has been customary practice for several years to have a Finance Committee representative participate in all budget discussions during the period of budget work from October through December. All budget deliberations are carried on in open session of regular meetings and the public is invited to attend.

CHAPTER 464 — Authorizes a school committee to contract with a superintendent for period not exceeding six years and makes it no longer necessary to elect a superintendent to tenure after a stated period of service.

CHAPTER 467 — Requires the publication of school rules and regulations relative to the conduct of students or teachers. Such school committee rules and regulations have been compiled, a copy filed with the Department of Education, and copies made available upon request at the office of each school principal.

CHAPTER 766 — Regulates program for children requiring special education and providing reimbursement therefor. This ten-page statute calls for a comprehensive overhaul of all special education programs. It will go into effect in September, 1974 with expectations of substantially full implementation by 1976. The statute provides for the development of guidelines by the Department of Education to spell out the full meaning and implementation of this broad statute, which guidelines will not become available until some time in 1973. It is difficult at this time to assess the impact of this reorganized program of providing services and receiving reimbursements. However, it would appear that there will be an increased cost to the towns, which will have to assume costs for "institutionalized"

children now borne by the state or will have to provide programs locally for children with special problems who are now serviced by the state.

Chapter 849, Acts of 1969

A final piece of legislation with major impact this year was Chapter 849 of the Acts of 1969, as subsequently amended by action of the Legislature. This provided for the previously-discussed change from a calendar year fiscal cycle to a fiscal cycle beginning on July 1st. The major impact of this legislation, plus other major legislative acts in recent years, demonstrates dramatically the fact that the final control and determination of public education rest with the state and not the local community. The school committee attempts to stay abreast of pending legislation, to take a position on bills of importance, and to make its position known to local legislators and the appropriate legislative committees. The school committee urges all citizens to take a similar interest and course of action to make their views known before the passage of legislation. Too often, as in the case of this fiscal cycle legislation, local officials find their responsibilities limited almost entirely to coping with unforeseen ramifications.

ENROLLMENT, OCTOBER 1, 1972

HARRY LEE COLE

Grade	K	1	2	3	4	5	6	Totals
Boys	24	16	22	19	26	29	26	162
Girls	18	20	23	30	24	24	27	166
	—	—	—	—	—	—	—	—
	42	36	45	49	50	53	53	328

SPOFFORD POND

Grade	K	1	2	3	4	5	6	Totals
Boys	22	27	32	26	36	23	31	197
Girls	16	25	12	25	31	27	33	169
	—	—	—	—	—	—	—	—
	38	52	44	51	67	50	64	366

SCHOOL CENSUS

Ages	5-7	7-16	16-21	Totals
Boys	86	441	126	123
Girls	82	370	139	119
	<hr/>	<hr/>	<hr/>	<hr/>
	168	822	265	242

No-School Signal

No-school announcements will be broadcast over WBZ, WMEX, WEEL, WHDH, WESX, and WMLO between 7:00 and 7:30 A.M. if there is no school for the day. Announcements regarding "No School" are made by the Boxford Superintendent for the Boxford Elementary Schools only. Announcements for the Masconomet Regional High School will be made by the Regional Superintendent and will be designated "Masconomet Regional High School."

In addition three long blasts will be given on the local fire alarm at 7:15 A.M. to designate no school for the elementary classes (grades Kindergarten through six) for the day. A similar signal at 10:45 A.M. will indicate no afternoon Kindergarten session.

During stormy or extremely cold weather, parents are urged to exercise their own judgement in sending their children to school.

Immunization

The law now requires immunization against diphtheria, pertussis, tetanus, measles and poliomyelitis as a condition of school attendance. A child may be admitted upon certification by a physician that the health of the child would be endangered by such immunizations, or by certification by the parent that immunization conflicts with his sincere religious beliefs. Parents are requested to attend to this matter prior to the spring registration for Kindergarten if possible.

SCHOOL CALENDAR

1973

Jan.	2 (Monday)	School Reopens
Feb.	16 (Friday)	Close for Winter Recess at regular hour
Feb.	26 (Monday)	School Reopens
Apr.	13 (Friday)	Close for Spring Recess at regular hour
Apr.	23 (Monday)	School Reopens
May	28 (Monday)	Memorial Day — No School
June	22* (Friday)	Close for Summer Recess at Noon
* If statutory requirement has been met.			
Aug.	30 (Thursday)	New Teacher Orientation
Sept.	4 (Tuesday)	Teacher Orientation
Sept.	5 (Wednesday)	School Opening — Regular Sessions
Oct.	8 (Monday)	Columbus Day — No School
Oct.	22 (Monday)	Veteran's Day — No School
Nov.	21 (Wednesday)	Thanksgiving Recess — Dismissal at 12:15 P.M.
Nov.	26 (Monday)	School Reopens
Dec.	21 (Friday)	..	Close for Christmas Recess at regular hour

TEACHERS' DIRECTORY

As of January 1, 1973

Name	Grade or Subject	Appointment	College or University
SPOFFORD POND SCHOOL			
Joseph P. Ritchie	Principal	1956	Boston College
Ruth A. Curtis	Grade 6	1967	Gorham State College
Howard Kenney, III	Grade 6	1972	University of Massachusetts
Agnes Schmitt	Grade 6	1966	Northwestern University
Aleda Collins	Grade 5	1968	Castleton State College
James D. Platt	Grade 5	1969	Boston State College
Sandra Bernard	Grade 4	1972	Merrimack College
Leslie Hamilton	Grade 4	1969	Merrimack College
Mary Oberti	Grade 4	1969	Plymouth Teacher's College
Anne M. Howard	Grade 3	1967	Bates College
Betsy Smith	Grade 3	1969	Lake Erie College
Dorothy M. Carver	Grade 2	1939	Salem State College
Marion Caulfield	Grade 2	1970	San Francisco State College
Enid Davis	Grade 1	1961	So. Connecticut State College
Barbara A. Horn	Grade 1	1963	Lesley College
Joan Leighton	Kindergarten	1969	Wheelock College
COLE SCHOOL			
Isabelle A. Griffin	Principal	1961	Regis College

Sara Freedman	Grade 6	1972	Brandeis University
Kenneth Keaney	Grade 6	1968	Northeastern University
Richard Bateman	Grade 5	1970	Salem State College
Ann Trull	Grade 5	1972	Wheaton College
Barbara Benson	Grade 4	1964	University of Illinois
Marilyn S. Guptil	Grade 4	1968	University of New Hampshire
Sheila O'Keefe	Grade 3	1971	Emmanuel College
Phyllis Wallace	Grade 3	1970	Salem State College
Harriet Ernst	Grade 2	1967	University of Massachusetts
Nancy Reid	Grade 2	1968	Bridgewater State College
Margaret Cox	Grade 1	1971	U.C.L.A.
Virginia Douglass	Grade 1	1964	Salem State College
Ann Millett	Kindergarten	1969	Lesley College
SPECIALISTS			
Eleanor Schmakel	Art	1967	Columbia University
Alice F. Boffetti	Music	1964	N. E. Conservatory of Music
Jill MacDonald	Physical Education	1967	Iowa State University
Helen Vautin	Physical Education	1965	Douglas College
Dorothea D'Agostino	Reading	1960	Salem State College
Rita Wade	Reading	1970	Boston Teachers' College
Dona McDuff	Perc. Handicapped	1970	Salem State College
Lois R. Crane	School Adjustment		
	Counselor	1962	Boston University
Rosalind Blair	Speech	1972	Northeastern University

The Committee wishes to make special note of the retirement of two staff members after long service in the system. Mrs. Ruth Morin completed her twenty-third year of teaching in Boxford at the end of the 1971-1972 school year. Her faithful and valued service to hundreds of Boxford children over these many years is richly deserving of public recognition. Noteworthy is her attempt to give her charges a fuller appreciation of their American heritage. Retiring at the end of her twenty-two years of service as senior custodian was Mr. Archer French. Noteworthy is his attitude of full personal responsibility for the operation of his school building and the care he exercised in supervising the loading and unloading of hundreds of bus students every day.

Respectfully submitted,

ROBERT CAVANAUGH,

Chairman

REPORT OF THE SCHOOL BUILDING COMMITTEE

	Term Expires
J. Stuart Haywood, Chairman	1975
Wade T. Elliott, Secretary	1973
Frederick B. Monell	1974
Donald Denman	1973
Mrs. D. Dickson	Annual, from School Committee
Mrs. M. Lawson	Annual, from School Committee
James White	Annual, from School Committee

We are happy to report that our activities were few. It again appears that, due to declining enrollment, our present facilities will continue to be adequate for some time.

For the benefit of new members a review of the status of building needs was covered along with emphasizing that if and when any future school buildings become a necessity that additions be made at the Cole-Wood location.

Respectfully submitted,

J. STUART HAYWOOD,

Chairman

REPORT OF THE FINANCE COMMITTEE

This year at our Town Meeting the budgets for the Town departments will be for an eighteen month period. The monies will be appropriated for the period January 1st, 1973 to June 30th, 1974. This change in the fiscal year was necessitated by the passage of a state law which changes the fiscal year of the Town to coincide with the fiscal year of the State. It will also mean that from now on Town Meetings will occur before any funds are expended on any budget voted on at the meeting. This is an important and desirable change. However, this transition year will be difficult and expensive because in some cases the bulk of certain departmental expenses fall in the first six months on each year, ie. snowplowing. The Town will have to appropriate more than 150% of normal costs for an eighteen month period. Certain state reimbursements will be made only in the second six months of the year. This means that the Town will only receive one of these reimbursements for an eighteen month period.

The Finance Committee has made the following transfers from the Reserve Fund this year:

Vacation Account — Highway	\$782.00
General Insurance	1,932.83
Tax Collector	152.63
Town Halls and Buildings	497.27
Group Hospital and Life	766.45
Town Report	88.00
Assessors	864.00
Highway Operational Expenses	182.95
Treasurer	118.85
Town Clerk	90.63
Appeal Board	1.69
Communications	41.80
Road Machinery Maintenance	675.91
Snow Removal and Sanding	6,863.21
Fire Department	127.39
Elections	438.23
Total	\$13,624.64

By now you all should have received the Phase II Report on Capital Budgeting. The figures on both the items and their costs were given to the Finance Committee by the different departments and committees who wished to have their future capital expenses reported. The Finance Committee has made no recommendation as to these projects. We have not recommended as to the necessity, the costs, the timing of these future expenses, or the method of payment. We wish to thank Robert Cole and Paul Greenler for their invaluable assistance in the preparation of the Phase II Report.

The Finance Committee wishes to thank Mr. Clint French who is retiring this year. He has done a fine job in his position as the Highway Surveyor. Mr. French ran his department well and the Finance Committee was always sure that the Town funds were well spent under his control. We are sorry to see such a fine man leave the Town's employment.

Boxford Finance Committee
DeWITT T. MINICH
DONALD BEHRENS
GAINES BOLTON
JAMES HEEREMANS
PHILIP SPINNEY

EXPENDITURES AND PROPOSED BUDGET

	Expenditures	BUDGET	
	1972	1973	Total 18 Months
GENERAL GOVERNMENT			
Selectmen	\$2,917.00	\$4,529.00	\$6,813.00
Assessors	4,715.00	5,087.00	8,457.00
Treasurer	5,419.00	5,630.00	8,660.00
Town Clerk	1,091.00	1,960.00	2,920.00
Accountant	7,008.00	9,581.00	13,994.00
Collector of Taxes	2,753.00	5,810.00	9,035.00
Planning Board	30.00	800.00	1,200.00
Appeal Board	252.00	1,500.00	1,750.00
Historic District Commission	84.00	100.00	150.00
Registrars	796.00	805.00	1,550.00
Elections	2,263.00	610.00	1,210.00
Building Inspector	1,100.00	1,100.00	1,650.00
Electrical Inspector	1,200.00	1,200.00	1,800.00
Gas Inspector	700.00	700.00	1,050.00
Plumbing Inspector	735.00	1,000.00	1,500.00
Town Counsel	1,250.00	1,400.00	2,100.00
Finance Committee	30.00	550.00	1,100.00
Conservation Commission	57.00	160.00	250.00
Recreation Committee	757.00	1,150.00	1,925.00
Water and Drainage Committee	None	50.00	75.00
Board of Health	16,484.00	19,098.00	29,268.00
Child Guidance Center	1,700.00	1,277.00	1,915.00
	<hr/> \$51,341.00	<hr/> \$64,097.00	<hr/> \$98,372.00
BUILDINGS AND GROUNDS:			
Salary, Director	\$1,000.00	\$1,000.00	\$1,500.00
Ball Fields and Public Grounds	3,073.00	3,280.00	5,365.00
Town Halls and Buildings	5,172.00	4,595.00	6,525.00
Equipment	None	250.00	250.00
	<hr/> \$9,245.00	<hr/> \$9,125.00	<hr/> \$13,640.00
PROTECTION OF PERSONS AND PROPERTY			
Inspector of Animals	50.00	400.00	600.00
Dog Officer	654.00	1,100.00	1,650.00
Police	74,712.00	89,331.00	145,595.00
Communications	27,410.00	32,984.00	47,588.00
Fire Department	21,867.00	27,717.00	40,527.00
Tree Warden	3,384.00	3,000.00	4,500.00

FINANCE COMMITTEE

Moth Suppression	1,397.00	1,400.00	2,500.00
Dutch Elm Disease Control	2,494.00	2,500.00	3,500.00
	<hr/>	<hr/>	<hr/>
	\$131,968.00	\$158,432.00	\$246,460.00
AID AND RELIEF			
Veterans' Benefits	\$3,820.00	\$5,000.00	\$7,500.00
SCHOOLS AND LIBRARIES			
Schools — Town	\$555,501.00	\$602,804.00	\$975,237.00
Regional School District	911,608.00	1,077,199.00	1,710,272.00
North Shore Regional			
Vocational School	(None)	4,000.00	6,069.00
Town Libraries	30,483.00	36,000.00	54,507.00
	<hr/>	<hr/>	<hr/>
	\$1,497,592.00	\$1,720,003.00	\$2,746,085.00
HIGHWAYS			
Selectmen's Highway Fund	\$2,000.00	\$2,000.00	\$3,000.00
General Highway Department	1,284.00	2,100.00	3,200.00
Chapter 81 Maintenance	22,941.00	2,930.00	5,860.00
Road Machinery Maintenance	10,591.00	10,000.00	15,500.00
Highway Operational Expense	3,406.00	3,920.00	6,710.00
Snow Removal and Sanding	41,863.00	35,800.00	61,400.00
Street Lighting	1,411.00	2,052.00	3,078.00
Vacation	2,982.00	3,000.00	4,000.00
Sick Benefit	242.00	300.00	500.00
	<hr/>	<hr/>	<hr/>
	\$87,436.00	\$62,102.00	\$103,248.00
UNCLASSIFIED			
Insurance	\$5,133.00	\$4,256.00	\$6,431.00
Memorial Day	600.00	600.00	1,200.00
Town Forest	45.00	100.00	150.00
Civil Defense	300.00	600.00	750.00
Town Reports	2,088.00	2,150.00	4,300.00
Boxford Village Cemetery	300.00	300.00	450.00
Brookside Cemetery	100.00	100.00	150.00
Harmony Cemetery	200.00	200.00	300.00
Mount Vernon Cemetery	100.00	100.00	150.00
Soldiers Graves	225.00	225.00	450.00
Selectmen's Contingent Fund	1,133.00	2,000.00	3,000.00
Interest on Loans	9,350.00	7,181.00	10,181.00
School House Notes	34,000.00	34,000.00	34,000.00
Group Hospital & Life Insurance	8,390.00	9,000.00	13,750.00
	<hr/>	<hr/>	<hr/>
	\$61,964.00	\$60,812.00	\$75,262.00
GRAND TOTALS	<hr/>	<hr/>	<hr/>
	\$1,839,546.00	\$2,079,571.00	\$3,290,567.00

WARRANT FOR TOWN MEETING

Commonwealth of Massachusetts:

Essex, ss.

To either of the Constables of the Town of Boxford in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of Boxford qualified to vote in elections and in town affairs to meet at the Masconomet Regional School, Boxford, on Monday, the fifth day of March next at 7:30 in the evening then and there to act on the following articles, viz:

ARTICLE 1. To hear and act on the reports of the Town Officers and Committees.

ARTICLE 2. To act on the proposed budget and to see what sums of money the Town will vote to raise and appropriate for the use of the several departments for the current fiscal year, to wit: General Government, Protection of Persons and Property, Aid and Relief, Schools and Libraries, Highways and all other necessary and proper expenses arising during said fiscal year.

ARTICLE 3. To see if the Town will vote to authorize the Treasurer, with the approval of the Selectmen, to borrow in anticipation of the revenue for the eighteen month period beginning January 1, 1973 in accordance with General Laws, Chapter 44, Section 4, and acts in amendment thereof, and including in addition thereto, Chapter 849 of the Acts of 1969, as amended, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

ARTICLE 4. To see what action the Town will take relative to the retroactive pay which may be due to the Police Chief and to raise and appropriate any necessary funds therefor.

(Submitted by the Selectmen at the request of the Police Chief)

ARTICLE 5. To allow bills of charge and to raise and appropriate money for paying the same.

ARTICLE 6. To appropriate the sum of money refunded from the County on account of dog licenses for libraries or schools.

ARTICLE 7. To see if the Town will vote to appropriate \$60,000 or other suitable sum for the Reserve Fund, said amount to be transferred from Overlay Reserve.

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$7,250 to be used in conjunction with allotments from the State and county under Chapter 90 Construction, to be used for construction on Ipswich Road, Middleton Road and Main Street for 1973.

ARTICLE 9. To see if the Town will vote to appropriate the sum of \$62,042 from Surplus Revenue to meet the State and County allotments for highways, said money when reimbursed to be credited to Surplus Revenue.

ARTICLE 10. To see if the Town will vote to raise and appropriate \$10,000 or other suitable amount for the maintenance of Road Machinery, said amount to be transferred from the Road Machinery Fund.

ARTICLE 11. To see if the Town will vote to raise and appropriate \$20,000 or other suitable amount to be used for completion of Herrick Road in part.

(Sponsored by the Board of Selectmen)

ARTICLE 12. To see if the Town will vote to authorize the trade of the present pick-up truck and the purchase of its replacement — a 4 wheel, $\frac{3}{4}$ ton pick up truck with 8' plow for the Highway Department, at a net cost to Town of \$3,500.

(Sponsored by the Highway Surveyor)

ARTICLE 13. To see if the Town will vote to raise and appropriate \$2,100 for a dump body and double power-take-off for Highway Department.

(Sponsored by the Highway Surveyor)

ARTICLE 14. To see if the Town will vote to raise and appropriate \$3,000 to add to the Highway land-taking account.

(Sponsored by the Board of Selectmen)

ARTICLE 15. To see if the Town will vote to establish "Fund for Resurfacing Roads" on a priority basis and to raise and appropriate or transfer from available funds the sum of \$5,000 for this purpose.

(Sponsored by the Finance Committee)

ARTICLE 16. To see if the Town will vote to raise and appropriate \$7,500 to be used for 1974 highway expenditures, heretofore paid for under Chapter 81 and Chapter 90, to include the Town's share of any payments to be added by state, county or other funds.

(Sponsored by the Board of Selectmen)

ARTICLE 17. To see if the Town will vote to appropriate its revenue sharing money for capital expenditures.

(Sponsored by the Finance Committee)

ARTICLE 18. To see if the Town will vote to raise and appropriate a sum of money necessary to purchase a new piece of fire apparatus.

(Sponsored by the Fire Chief)

ARTICLE 19. To see if the Town will vote to raise and appropriate \$1,940 for the purchase of Porta Mobils for Fire Chief's and Deputy Chief's cars.

(Sponsored by the Communications Director)

ARTICLE 20. To see if the Town will vote to raise and appropriate the sum of \$1,500 for a base station transmitter for the Fire Department.

(Sponsored by the Communications Director)

ARTICLE 21. To see if the Town will vote to raise and appropriate the sum of \$800 for a portable transceiver for Police Department.

(Sponsored by the Communications Director)

ARTICLE 22. To see if the Town will vote to raise and appropriate the sum of \$7,000 for the purchase or rental of land and construction or rental of transmission facilities or take any action relative thereto.

(Sponsored by the Communications Director)

ARTICLE 23. To see if the Town will vote to raise and appropriate \$4,500 or lesser amount for the use by the Water

Resources and Drainage Committee for engineering, consulting and exploration.

(Sponsored by the Water Resources and Drainage Committee)

ARTICLE 24. To see if the Town will vote to raise and appropriate or transfer from available funds, or funds to become available, a sum of money for the purpose of construction, provision of original equipment, and transfer and installation of present equipment to a new combination Police Station and Emergency Communications Center to be located on property presently owned by the Town at the northeast corner of the junction of Ipswich and Spofford Roads.

(Sponsored by the Police Station Building Committee)

ARTICLE 25. To see if the Town will vote to raise and appropriate \$1,000 or other suitable sum for the use of Town Equipment by the Highway Department to provide improved drainage and grading in connection with preparation of sites for buildings at the Town Center or take any other action on the matter.

(Sponsored by the Police Station Building Committee)

ARTICLE 26. To see if the Town will vote to raise and appropriate an additional sum of money for the renovation of the Gardner Morse School building as the branch library for West Boxford.

(Sponsored by the Library Renovation Committee)

ARTICLE 27. To see what sum of money the Town will vote to raise and appropriate under Chapter 40 sub Section 40C for Tri-Town Council on Youth and Family Services, Inc.

(Submitted by the Selectmen at the request of Tri-Town Council on Youth and Family Services, Inc.)

ARTICLE 28. To see if the Town will vote to appropriate to the Conservation Fund monies received by the Town as filing fees under the Wetlands Protective Act.

(Sponsored by the Conservation Commission)

ARTICLE 29. To see if the Town will vote to authorize expanding the Conservation Commission from five to seven members, the maximum allowable under law.

(Sponsored by the Conservation Commission)

ARTICLE 30. To see if the Town will vote to raise and appropriate the sum of \$1,500 the same to be added to the Conservation Fund.

(Sponsored by the Conservation Commission)

ARTICLE 31. To see if the Town will vote to become a member of the Merrimack Valley Planning Commission under the provisions of Chapter 40B of the General Laws and to raise and appropriate or transfer the sum of \$554.94 for membership in said Commission for the next eighteen months.

(Sponsored by the Board of Selectmen)

ARTICLE 32. To see if the Town will authorize the Selectmen to sell a present Police cruiser and to raise and appropriate a sum of money to purchase and equip for the Police department a new cruiser-ambulance.

(Sponsored by the Board of Selectmen)

ARTICLE 33. To see if the Town will authorize the Selectmen to sell a current Police cruiser and to raise and appropriate a sum of money to purchase and equip for the Police department a new cruiser-ambulance in 1974.

(Sponsored by the Board of Selectmen)

ARTICLE 34. To see if the Town will vote to raise and appropriate a sum of money to be added to the Stabilization Fund, or take any action thereon.

(Sponsored by the Finance Committee)

ARTICLE 35. To see if the Town will vote to permit the Selectmen to appoint an Administrative Assistant to the Selectmen and to appropriate \$6,950 to fund said position for the last twelve months of the fiscal year.

(Sponsored by the Board of Selectmen)

ARTICLE 36. To see if the Town will vote to authorize the Selectmen to convey the Town's interest in a certain parcel of land on Ipswich Road such parcel to be sold for a sum to be negotiated and upon sale or transfer to abandon section of old Ipswich Road.

(Sponsored by the Board of Selectmen)

ARTICLE 37. To see if the Town will vote to adopt a by-law: "There shall be a Capital Budgeting Committee consisting of five members — one member appointed by the Finance

Committee; one member appointed by the Planning Board; one member appointed by the Town Facilities Planning Committee; and two citizens at large appointed by the Selectmen — each with a three-year term and no more than two terms expiring in the same year. The Capital Budgeting Committee so constituted will be responsible for updating the Town's capital budget each year and reporting future anticipated capital needs to the Town at each Annual Town Meeting."

(Sponsored by the Finance Committee)

ARTICLE 38. To see if the Town will vote to enact the following by-law or take any action thereon: "The Boxford Sanitary Landfill shall be open according to the posted hours for the deposit of solid refuse. This excludes automobile bodies, large household appliances or tree and brush refuse which may be accepted only at specified times in designated areas. Biodegradable liquid wastes (septic tank pumpage, etc.) may be deposited in a separate area provided for this and no other purpose during regular hours. By arrangement with the landfill supervisory agency, disposal of this and other refuse may also be permitted at other agreed times. Deposit of any unauthorized refuse or dumping at unauthorized times or in any unapproved area in or adjacent to the landfill site on Town Property shall be punishable by a fine of up to \$50."

(Sponsored by the Board of Selectmen)

ARTICLE 39. To see if the Town will vote to enact the following by-law or take any action thereon: "Door-to-door solicitors shall be required to have in their possession, and upon request to show official personal identification such as a driver's license, draft registration or social security card or equivalent or suitable identification to be provided by the Police Department."

(Sponsored by the Board of Selectmen)

ARTICLE 40. To see if the Town will vote to enact the following by-law: "There shall be no digging, filling, or alteration of grades or drainage on any property owed by the Town on or adjacent to public ways, or over which the Town has a

right-of-way except by permission of the Board of Selectmen or their authorized agent. Violation of this by-law shall be punishable by a fine of \$50."

(Sponsored by the Board of Selectmen)

ARTICLE 41. To see if the Town will vote to amend Town By-laws by deleting the section under Gas Inspector passed by Town Meeting November 23, 1962 and substituting the following: "There shall be a gas inspector to be appointed by the Selectmen for such term as they shall deem proper. He shall perform his duties under the direction of the Selectmen, as prescribed by the General Laws. He shall collect fees from applicants for permits in accordance with a schedule to be approved by the Selectmen, and shall be paid a salary to be determined by the Selectmen."

(Sponsored by the Board of Selectmen)

ARTICLE 42. To see if the Town will vote to move the date of the Annual Town Meeting to the second Tuesday in May and the Election of Officers to the following Monday in May, commencing in 1974 and to extend the terms of office and attendant authority and duties of elected and appointed officials (whose terms would otherwise expire in March 1974) to May 1974 or take any action thereon.

(Sponsored by the Board of Selectmen)

ARTICLE 43. To transact any other business that may legally come before said meeting.

You are hereby ordered to notify and warn said qualified voters to meet in the Spofford Pond School, Boxford, on Tuesday the sixth day of March next, for the following purposes, viz: To choose by ballot the following Town Officers, for the ensuing year: Moderator for one year; Selectman for three years; Town Clerk for one year; Member of the Board of Assessors for three years; Treasurer for three years; Collector of Taxes for one year; Highway Surveyor for one year; Member of the Board of Health for three years; Constable East Parish for one year; Constable of West Parish for one year; Tree Warden for one year; Member of the Planning Board for

five years; Two members of the School Committee for three years; Three Library Trustees for three years; and to vote upon the following questions:

Shall the Town vote to have its Selectmen act as a Board of Public Works?

Shall the Town vote to accept the provisions of Section 6C of Chapter 40 of the General Laws which authorize cities and towns to appropriate money for the removal of snow and ice from private ways therein open to public use?

THE POLLS WILL BE OPEN AT 12 NOON
AND WILL CLOSE AT 8:00 P.M.

And you are directed to serve this warrant by posting attested copies thereof at each of the public meeting houses in said Town seven days at least, before the time of holding said meeting.

Hereof fail not and make due return of this warrant with your doing thereon to the Town Clerk at the time and place of holding said meeting.

Given under our hands this fifteenth day of February in the year of our Lord one thousand nine hundred and seventy-three.

EARLE BLAKE
RUTH E. RACE
CARLYLE W. THOMAS
Board of Selectmen

ANNUAL REPORTS

OF THE

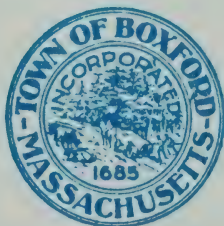
Town of Boxford

MASSACHUSETTS

FOR THE

YEAR ENDING DECEMBER 31

1973



BOXFORD DATA

The Town of Boxford was incorporated in 1685 and its population at the time of the 1970 census was 4,162.

The number of registered voters as of Nov. 30, 1973 was 2,664.

There were 1,086 residences in Boxford as of January 1, 1973.

The area in square miles is 24.39; there were 73.26 miles of Town Roads as of December 31, 1973. No change from previous year.

There are now 94 named streets.

Representation State Legislature

Third Essex Senatorial District:

Senator William L. Saltonstall
388 Summer Street, Manchester
Tel. Office: 727-4318
Res: 526-7111
Bus. Office: 482-5820

Twelfth Essex Representative District:

Representative Robert C. Buell
Woodcrest Road, Boxford
Tel. Office: 727-2095
Res: 887-5374

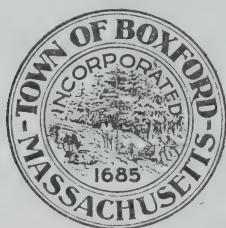
The Governor's Office

The Honorable Francis W. Sargent, Governor
Commonwealth of Massachusetts
State House
Boston

ANNUAL REPORTS
OF THE
RECEIPTS AND EXPENDITURES
OF THE
TOWN OF BOXFORD

Together with the
Report of the School Committee, and
the Various Town Officers

YEAR ENDING DECEMBER 31, 1973



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IN MEMORIAM



Edward Laurence Colby — 1909 - 1973

Town Clerk — 1950 - 1973

Charles Oscar Meeker — 1902 - 1973

Assistant Caretaker, Sanitary Landfill — 1973

TOWN OFFICERS

TOWN OFFICERS — ELECTED

BOARD OF SELECTMEN

(Meeting: Monday, 7:30 P.M., Town Hall)

Charles E. Killam (1976)

Carlyle W. Thomas, Chairman (1975)

Earle Blake (1974)

MODERATOR

William J. Greenler, Jr.

TOWN CLERK

Audrey J. Ladd (1974)

Barbara C. Perley, Assistant (1974)

Mary R. Meeker, Assistant (1974)

TOWN TREASURER

Francis F. Perry (1976)

COLLECTOR OF TAXES

Francis F. Perry (1974)

BOARD OF ASSESSORS

(2nd and 4th Tuesday, 7-10 P.M.)

John R. Benson, Chairman (1976)

J. Warren Chadwick (1975)

Chester K. Twiss (1974)

BOARD OF HEALTH

(1st Tuesday, 7:00 P.M.)

Buell C. Bassette, D.V.M. (1976)

Una K. Bakewell (1975)

Julius J. Sasso, Chairman (1974)

SCHOOL COMMITTEE

(2nd and 4th Thursday, Spofford Pond School Library)

Gerard A. Papin (1976)

Marjorie Sue Lawson (resigned) (1975)

James C. White (1976)

Robert J. Cavanaugh, Chairman (1974)

Donna H. Dickson (1975)

Judith S. Lawrence (appointed) 1974)

TOWN OFFICERS

5

COMMITTEE ON SCHOOL FUNDS

Elected for Life

Amy G. Parkhurst 1960

Richard P. Chadwick 1955

HIGHWAY SURVEYOR

TREE WARDEN

C. Richard Cunningham

Charles E. Killam

CONSTABLES

Harold C. Sederquest

Walter H. Gamans, Jr.

PLANNING BOARD

(1st Wednesday, 8:00 P.M.)

Charles P. A. Nelson (1978)

J. Alden Lincoln (1975)

Phillip M. Briggs (1977)

William H. Sullivan (1975)

Patricia A. Bailly (1976)

Robert E. Borden (1974)

Craig E. Falk, Chairman (1976)

REGIONAL DISTRICT SCHOOL COMMITTEE

Kenneth E. Littlefield (1976)

Philip D. Bogdonoff (1975)

Peter K. Race (1974)

TRUSTEES OF THE BOXFORD TOWN LIBRARY

(4th Wednesday at Libraries)

Ruth P. Faulkner (1976)

Frederick G. Lehmann, Chairman (1975)

Ethel M. Houser (1976)

Catherine T. Thomas (1975)

Donald K. Reiland (1976)

Joyce H. Heeremans (1974)

Rosamond P. Gowen

(resigned) (1975)

Milton E. Lord (resigned) (1974) Robert C. Cole, Jr. (appointed) (1974)

Robert A. Shepard (1974)

Anne B. Townsend (appointed) (1974)

(resigned)

David Blumenfeld (1975)

(appointed)

TOWN OFFICERS — APPOINTED

TOWN COUNSEL

William J. Greenler, Jr.

TOWN OFFICERS

TOWN ACCOUNTANT

Geraldine B. Eaton (1974)

ADMINISTRATIVE ASSISTANT TO THE SELECTMEN

David M. Burns (1974)

CHIEF OF POLICE

Douglas A. Warren

POLICE OFFICERS

REGULAR

Sgt. Louis Dumas, Jr. (resigned)

David R. French

Sgt. William H. Howard, Jr.

Gordon A. Russell, Jr.

RESERVE

Paul M. Bates

Richard A. Gaudet

David L. Ladd

Leland D. Moran

Sgt. Fred D. Newell, Jr.

Joseph A. Pageau

Sgt. Harold O. Sederquest

Robert M. Woodbury

James W. Ventre

SPECIAL

Paul M. Bates, Jr.

John S. Demars

Clinton E. French

Walter H. Gamans, Jr.

John W. Harris

Alerson E. Noyes

Frederick P. Randall

Eric A. Sederquest

Davis Simpson

William F. Stone

James T. Stromberg

CHIEF OF THE FIRE DEPARTMENT

David E. McGarr

COMMUNICATIONS DIRECTOR

F. Richard Shaw

BUILDINGS AND GROUNDS SUPERINTENDENT

C. Richard Cunningham

Peter Bedrosian (1975)

William J. McGrath, Chairman (1974)

John P. Marsh (1973)

APPEAL BOARD

(Terms expire in December)

TOWN OFFICERS

7

APPEAL BOARD ALTERNATES

Donald J. Scutiere (resigned) (1975)	N. Janet Hancock (1974)
Robert J. Halloran (1975)	Simeon Locke (1973)
Roland W. Butters (resigned) (1974)	

CAPITAL BUDGETING COMMITTEE

Robert W. Conroy, Chairman	James H. Heeremans
Craig E. Falk	David L. Pitt
Frederick C. Hartman	

CIVIL DEFENSE DIRECTOR

Edward F. Delaney

CIVIL DEFENSE STAFF

Alerson Noyes	Vernon Young
E. Preston Gould	

DEPUTY DIRECTORS OF CIVIL DEFENSE

John M. Moore	Henry W. Nason
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CONSERVATION COMMISSION

Dorothy G. DeMark (1976)	Earle O. Latham (1975)
Rosamond P. Gowen (1976)	Richard B. Megley (1974)
Philip M. Briggs (1975)	Richard O. Palmer (1974)
Charles S. Hatch, Chairman (1975)	

DOG OFFICER

Robert D. Hughes

FENCE VIEWERS

Selectmen

FINANCE COMMITTEE

John G. Bolton (1976)	Philip T. Spinney (resigned) (1975)
James H. Heeremans (1976)	Paul J. Greenler (appointed) (1975)
Donald C. Behrens (1975)	DeWitt T. Minich, Chairman (1974)

FOREST WARDEN

David E. McGarr

TOWN OFFICERS

HISTORIC DISTRICT COMMISSION

Theodore R. Parsons, Chairman (1976)	Merton S. Barrows (1974)
Susan T. Peterson (1976) (appointed)	Joseph S. Perkins (1974)
Arthur W. Havey (1975)	Natalie Curtis (resigned)

HISTORIC DISTRICT COMMISSION ALTERNATE MEMBERS

Nancy N. Merrill (1976)	Jane D. Howard (1975)
Richard T. Fenton (1974)	

INSPECTORS

Building Inspector — Donald B. Banks, Main St., Boxford, 887-5990
 Gas Inspector — Gardner W. Starrett, Boxford, 887-5058
 Plumbing Inspector — Wendell P. Hall, Topsfield, 887-2759
 Wire Inspector — Herbert W. Sperry, West Boxford, 352-2470

INSPECTOR OF ANIMALS

Robert D. Hughes

LIBRARY RENOVATING COMMITTEE

William J. Eckel	Robert A. Shepard, Chairman
Louise Gingrande	Enid Thuermer
Joyce Heeremans	

MOTH SUPERINTENDENT

(Term Expires May 31, 1974)

Robert E. Hebb

NORTH ANDOVER AND BOXFORD DISTRICT
DEPARTMENT OF VETERANS' SERVICES

Bernard E. Bingham, District Director

NORTH SHORE REGIONAL VOCATIONAL SCHOOL COMMITTEE

(1st and 3rd Thursday, 7:45 P.M., 283 Cabot Street, Beverly)

Kenneth E. Littlefield (1975)

POLICE/COMMUNICATIONS BUILDING COMMITTEE

Merton S. Barrows	James Gentile
James D. Brown	Duward A. Lawson (resigned)
Donald E. Denman (appointed)	Graham J. Nelson, Chairman

RECREATION COMMITTEE

(2nd Tuesday, 8 P.M.)

Roger C. Townsend (appointed) (1976)	Barbara Manning (1975)
William C. Abbott, Jr. (1975)	Ed McIlvaine (1974)
(resigned)	A. Gordon Price (1974)
Robert J. Cavanaugh (1975)	

REGISTRARS OF VOTERS

Audrey J. Ladd (1974)	Helen Benulis (1975)
Nancy Buckley (1976)	George A. Gould (1974)

ELECTION OFFICERS

Precinct I

Joyce A. Chub	Anna Karedes
Mary Edwards	Carol N. Martens
Alice A. Farnsworth	Mary Lou McDevitt
Louise Gingrande	Barbara J. Ross

Precinct II

Barbara Chadwick	Helen F. McLaughlin
Kathryn R. Dineen	Susan Price
Faye Jennings	Beatrice B. Wheeler
Grace I. McGregor	Patricia Wheeler

SANITARY ENGINEER

John Romanski, R.S., Topsfield Town Hall — 887-8841

SCHOOL BUILDING COMMITTEE

Charles S. Hatch (1976)	J. Stuart Haywood (1975)
Donald E. Denman (1976)	Frederick B. Monnell, Jr. Chairman (1974)

From the School Committee

Robert J. Cavanaugh	Donna H. Dickson
Judith S. Lawrence	

TOWN OFFICERS

TOWN FACILITIES PLANNING COMMITTEE

Merton S. Barrows
William J. Eckel
Charles P. A. Nelson

David L. Pitt, Chairman
Robert A. Shepard

TOWN FOREST COMMITTEE

(Terms Expire in December)

Paul R. French (1976)

Stanwood R. Morss (1975)

Robert B. Parkhurst (1974)

WATER RESOURCES AND DRAINAGE COMMITTEE

Donald J. Scutiére (1978)
E. Brewster Wayland (1977)
Patricia Bailly (1975)

Richard B. Alm (1974)
Buell L. Bassette (1974)

U. S. Congressional Delegation

Hon. Michael J. Harrington

Washington Office: 435 Cannon Office Bldg., Washington, D.C.
20515 — Tel: (202) 224-3121.

Salem Office: Post Office Bldg., Salem, Mass. — Tel: 745-5800.
Home: Bayview Ave., Beverly Mass. 01915.

Hon. Edward M. Kennedy

Washington Office: U.S. Senate, Washington, D.C. 20510 —
Tel: (202) 224-3121.

Boston Office: 2400A JFK Federal Bldg., Boston, Mass. 02203 —
Tel: 223-2826.

Home: 3 Charles River Sq., Boston, Mass. 02114.

Hon. Edward W. Brooke

Washington Office: U. S. Senate, Washington, D.C. 20510 —
Tel: (202) 224-3121.

Boston Office: 2003H JFK Federal Bldg., Boston, Mass. 02203 —
Tel: 223-7240.

Home: 535 Beacon St., Newton Center, Mass. 02159.

Hon. Thomas P. O'Neill, Jr.

House Majority Leader, Washington Office: 2231 Rayburn Bldg.,
Washington, D.C. 20515 — Tel: (202) 224-3121.

Boston Office: 2200 JFK Federal Bldg., Boston, Mass. 02203 —
Tel: 223-2784.

Home: 26 Russell St., Cambridge, Mass. 02140.

TOWN OF BOXFORD — JURY LIST 1973 - 74

Ackerman, Ruth A., Housewife, Ipswich Rd.
April, Leo M., Salesman, Silverbrook Rd.
Auger, Louise E., Retired, Brook Rd., West Boxford
Baer, Louis, Retired, Silvermine Rd., West Boxford
Blair, Geraldine, Housewife, Olde Farm Rd.
Boardman, Charles, Consultant, Killam Hill Rd.
Brockelman, Webster B., Jr., Ins. Exec., Herrick Rd.
Burnham, Dorothy C., Housewife, Herrick Rd.
Carson, Marie, Housewife, Georgetown Rd.
Chick, Grace L., Housewife, Hemlock Rd.
Cunningham, Edward R., Draftsman, Main St., West Boxford
Cyr, Joseph S., Retired, Main St., West Boxford
Drabek, Stephen, Engineer, Sunrise Rd.
Durkee, Roy C., Retired, Depot Rd.
Fieldhouse, Ruth, Housewife, Main St., West Boxford
Foshage, William F., Jr., Sales Mgr., Pinehurst Dr.
Gamans, Walter H., Self-employed, Lake Shore Rd., West Boxford
Gowen, Clark H., Agway Rep., Washington St., West Boxford
Greenler, Paul J., Accountant, Main St., West Boxford
Gurley, Howard L., Auditor, Adams Rd., West Boxford
Hammond, Ruth S., Housewife, Mill Rd.
Houser, Ethel M., Housewife, Hollow Tree Rd.
Inch, Elizabeth A., Housewife, Maple Ave., West Boxford
Kimball, Virginia D., Housewife, Elm St.
Kokernak, Charles S., Sales Mgr., Silverbrook Rd.
Latham, Irene, Housewife, Killam Hill Rd.
Marston, William F., Sprinkler Eng., Glendale Rd., West Boxford
McCraine, Barbara L., Housewife, Camp Ground Rd.
McGregor, Arthur T., Laborer, Main St., West Boxford
Miller, Frederick M., Ins. Broker, Middleton Rd.
Morin, Ruth E., Retired, Main St., West Boxford
Mortimer, Ernest M., Custodian, Main St.

LIST OF JURORS

13

Nelson, Charles P. A., Retired, Middleton Rd.
Owen, Orden E., Self-employed, Lockwood Lane
Partridge, Arthur M., Engineer, Stagecoach Rd.
Ridpath, Betty E., Housewife, Depot Rd.
Scollard, Cornelius E., Sales Mgr., Glen Forest Drive
Smallman, Frederick A., Bank Super., Lake Shore Rd., West Boxford
Van Sickler, Edward P., Engineer, Ipswich Rd., West Boxford
Vint, Kenneth C., Retired, Lantern Lane
Wheeler, Beatrice B., Accounting, Washington St., West Boxford

REPORT OF THE TOWN CLERK

ANNUAL TOWN MEETING — MARCH 5, 1973

Voters of the Town of Boxford met at the Masconomet Regional High School on March 5, 1973. Moderator William J. Greenler called the meeting to order at 7:30 P.M. and, in the absence of a clergyman, a moment of silent prayer was observed. Cadette Scout Troop Three led a flag ceremony with pledge of allegiance. The articles of the warrant were disposed of as follows:

Article 1. VOTED to accept the reports of the Town Officers and Committees as printed in the Town Report.

Article 2. VOTED to accept the proposed 18-month budget as presented with Finance Committee recommendations and the following changes were made on the floor, to a total 18-month budget of \$3,143,371.00.

Eighteen Months Budget

	Proposed	Accepted
Police	\$ 147,995.00	\$ 145,079.00
Fire Department	39,431.00	39,331.00
Schools — Town	975,237.00	927,237.00
Regional School District	1,710,272.00	1,612,678.00
Brush Days	new item	750.00
Soldiers Graves	450.00	225.00

Article 3. VOTED to authorize the Treasurer, with the approval of the Selectmen, to borrow in anticipation of the revenue for the eighteen month period beginning January 1, 1973 in accordance with General Laws, Chapter 44, Section 4, and acts in amendment thereof, and including in addition thereto, Chapter 849 of the Acts of 1969, as amended and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

Article 4. VOTED to pass over.

Article 5. VOTED to allow the following bills of charge: Planning Board \$68.76; Board of Appeals \$32.50, and to raise and appropriate \$101.26 for payment. By unanimous voice vote.

Article 6. VOTED to appropriate money refunded from the County on account of dog licenses for libraries.

Article 7. VOTED to transfer \$60,000.00 from Overlay Reserve to the Reserve Fund.

Article 8. VOTED to raise and appropriate \$7,250.00 to be used in conjunction with allotments from the State and County under Chapter 90 Construction, for road construction on Ipswich Road, Middleton Road and Main Street for 1973.

Article 9. VOTED to appropriate and transfer the sum of \$62,042.00 from Surplus Revenue to meet the State and County allotments for highways, said money when reimbursed to be credited to Surplus Revenue.

Article 10. VOTED to appropriate \$10,000.00 for the maintenance of Road Machinery, said amount to be transferred from the Road Machinery Fund.

Article 11. VOTED to raise and appropriate \$20,000.00 to be used for completion of Herrick Road in part.

Article 12. Voted to raise and appropriate \$3,500.00 for the purchase of a 4-wheel drive, $\frac{3}{4}$ ton pick-up truck with a 8 foot plow, for the Highway Department, and to authorize the trade-in of the present truck towards its purchase.

Article 13. VOTED to raise and appropriate \$2,100.00 for a dump body and double power-take-off for the Highway Department.

Article 14. VOTED to raise and appropriate \$3,000.00 to add to the Highway land-taking account.

Article 15. VOTED to establish a "Fund for Resurfacing Roads," and to raise and appropriate \$5,000.00 for this purpose.

Article 16. VOTED to raise and appropriate \$7,500.00 to be used for 1974 highway expenditures heretofore paid under Chapter 81 and Chapter 90, to include the Town's share of any payments to be added by State, county or other funds.

Article 17. VOTED to appropriate revenue sharing money, \$24,601.97, for capital expenditures.

Article 18. VOTED to raise and appropriate or transfer \$31,000.00 for the purchase of a new piece of fire apparatus, \$6,398.03 to be raised and appropriated and \$24,601.97 to be transferred from revenue sharing money; and to authorize the Selectmen to dispose of the old truck.

Article 19. VOTED to raise and appropriate \$1,940.00 for the purchase of Porta Mobils for Fire Chief's and Deputy Chief's cars.

Article 20. VOTED to raise and appropriate \$1,500.00 for a base station transmitter for the Fire Department.

Article 21. VOTED to raise and appropriate the sum of \$800.00 for a portable transceiver for the Police Department.

Article 22. VOTED to raise and appropriate \$2,500.00 for the purchase or rental of land and construction or rental of transmission facilities. (Unanimous voice vote)

Article 23. VOTED to raise and appropriate \$4,500.00 for the use of the Water Resources and Drainage Committee for engineering, consulting and exploration in connection with planning the development and protection of water resources for the Town.

Article 24. VOTED to pass over.

Article 25. VOTED to raise and appropriate \$1,000.00 for the use of Town equipment by the Highway Department to provide improved drainage and grading in connection with preparation of sites for buildings at the Town Center.

Article 26. VOTED to pass over.

Article 27. VOTED to raise and appropriate \$2,400.00 to be administered by the Board of Health to be used for counselling services rendered to Boxford residents. By hand count, 149 affirmative; 145 opposed.

Article 28. Article was voted down.

Article 29. VOTED to expand the Conservation Commission membership from five to seven members. By unanimous voice vote.

Article 30. Article voted down.

Article 31. Article voted down.

Article 32. VOTED to authorize the selectmen to sell a present Police cruiser and to raise and appropriate \$3,570.00 to purchase and equip for the Police Department a new cruiser-ambulance.

Article 33. VOTED to authorize the Selectmen to sell a current Police cruiser and to raise and appropriate \$4,000.00 to purchase and equip for the Police Department a new cruiser-ambulance in 1974.

Article 34. VOTED to pass over.

Article 35. VOTED to authorize the Selectmen to appoint an Administrative Assistant to the Selectmen and to raise and appropriate \$6,950.00 to fund said position for the last twelve months of the fiscal year.

Article 36. VOTED to authorize the Selectmen to convey the Town's interest in a certain parcel of land on Ipswich Road, such parcel to be sold for a sum to be negotiated with the approval of the

Finance Committee, and upon such sale or transfer to abandon a section of old Ipswich Road.

Article 37. VOTED to enact the following by-law:

There shall be a Capital Budgeting Committee consisting of five members — one member appointed by and from the Finance Committee; one member appointed by and from the Planning Board; one member appointed by and from the Town Facilities Planning Committee, each with a one-year term; and two citizens at large appointed by the Selectmen, each with a three-year term but their terms not to expire in the same year. The Capital Budgeting Committee so constituted will be responsible for updating the Town's capital budget each year and reporting anticipated capital needs to the Town at each annual Town Meeting. (By hand count, 99 in favor; 58 opposed.)

Article 38. VOTED to enact the following by-law:

The Boxford Sanitary Landfill shall be open according to the posted hours for the deposit of solid refuse. This excludes automobile bodies, large household appliances or tree and brush refuse, which may be accepted only at specified times in designated areas. Biodegradable liquid wastes (septic tank pumpage, etc.) may be deposited in a separate area provided for this and no other purpose during regular hours. By arrangement with the landfill supervisory agency, disposal of this and other refuse may also be permitted at other agreed times. Deposit of any unauthorized refuse or dumping at unauthorized times or in any unapproved area in or adjacent to the landfill site on Town property shall be punishable by a fine of up to \$50.00. (By voice vote.)

Article 39. VOTED to enact the following by-law:

Door-to-door solicitors shall be required to have in their possession, and upon request to show, official personal identification such as a driver's license, draft registration or social security card or equivalent or suitable identification to be provided by the Police Department. (By voice vote.)

Article 40. VOTED to enact the following by-law:

There shall be no digging, filling, or alteration of grades or drainage on any property owned by the Town on or adjacent to public ways, or over which the Town has a right of way except by permission of the Board of Selectmen or their authorized agent. Violation of this by-law shall be punishable by a fine of \$50.00. (By voice vote.)

Article 41. VOTED to amend the Town by-laws by deleting the section under "Gas Inspector" passed by Town Meeting on November 23, 1962 and substituting the following:

There shall be a gas inspector to be appointed by the Selectmen for such term as they shall deem proper. He shall perform his duties under the direction of the Selectmen, as prescribed by the General Laws. He shall collect fees from applicants for permits in accordance with a schedule to be approved by the Selectmen, and shall be paid a salary to be determined by the Selectmen. (By voice vote.)

Article 42. VOTED to move the date of the Annual Town Meeting to the second Tuesday in May and the Election of Officers to the following Monday in May, commencing in 1974, and to extend the terms of office and attendant authority and duties of elected and appointed officials (whose terms would otherwise expire in March 1974) to May 1974. (By voice vote.)

Article 43. VOTED to adjourn at 10:35 P.M.

Registered voters attending the meeting were 333; non-voters approximately 30. Counters for the meeting were appointed by the Moderator, Mr. Greenler, and checkers by Assistant Town Clerk Mrs. Meeker.

A true record.

Attest:

MARY R. MEEKER,
Assistant Town Clerk

**BUDGET ADOPTED FOR PERIOD JANUARY 1, 1973
TO JUNE 30, 1974**

	Budget	Total
	1973	18 Months
General Government		
Selectmen	\$4,529.00	\$6,813.00
Assessors	5,087.00	8,457.00
Treasurer	5,630.00	8,560.00
Town Clerk	1,960.00	2,920.00
Accountant	9,581.00	13,994.00
Collector of Taxes	4,335.00	7,175.00
Planning Board	800.00	1,200.00
Appeal Board	1,500.00	1,750.00
Historic District Commission	100.00	150.00
Registrars	805.00	1,550.00
Elections	610.00	1,210.00
Building Inspector	1,100.00	1,650.00
Electrical Inspector	1,200.00	1,800.00
Gas Inspector	700.00	1,050.00
Plumbing Inspector	1,000.00	1,500.00
Town Counsel	1,400.00	2,100.00
Finance Committee	550.00	1,100.00
Conservation Commission	160.00	250.00
Recreation Committee	1,150.00	1,925.00
Water and Drainage Committee	50.00	75.00
Board of Health	19,098.00	29,268.00
Child Guidance Center	1,277.00	1,915.00
	<hr/>	<hr/>
	\$62,622.00	\$96,412.00
Buildings and Grounds:		
Salary, Director	\$1,000.00	\$1,500.00
Ball Fields and Public Grounds	3,280.00	5,365.00
Town Halls and Buildings	4,595.00	6,525.00
Equipment	250.00	250.00
	<hr/>	<hr/>
	\$9,125.00	\$13,640.00
Protection of Persons and Property		
Inspector of Animals	\$400.00	\$600.00
Dog Officer	1,100.00	1,650.00
Police	94,958.00	145,079.00
Communications	32,167.00	46,771.00
Fire Department	27,717.00	39,331.00
Tree Warden	3,000.00	4,500.00
Moth Suppression	1,400.00	2,500.00
Dutch Elm Disease Control	2,500.00	3,500.00
	<hr/>	<hr/>
	\$163,242.00	\$243,931.00

Aid and Relief

Veterans' Benefits	\$5,000.00	\$7,500.00
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Schools and Libraries

Schools — Town	\$602,804.00	\$927,237.00
Regional School District	1,077,199.00	1,612,678.00
North Shore Regional		
Vocational School	4,000.00	6,069.00
Town Libraries	36,526.00	56,089.00
	<hr/>	<hr/>
	\$1,720,529.00	\$2,602,073.00

Highways

Selectmen's Highway Fund	\$2,000.00	\$3,000.00
General Highway Department	2,100.00	3,200.00
Chapter 81 Maintenance	2,930.00	5,860.00
Road Machinery Maintenance	10,000.00	15,500.00
Highway Operational Expense	3,920.00	6,710.00
Snow Removal and Sanding	36,320.00	62,180.00
Street Lighting	2,052.00	3,078.00
Vacation	3,000.00	4,000.00
Sick Benefit	300.00	500.00
Brush Days		750.00
	<hr/>	<hr/>
	\$62,622.00	\$104,778.00

Unclassified

Insurance	\$4,256.00	\$6,431.00
Memorial Day	600.00	1,200.00
Town Forest	100.00	150.00
Civil Defense	600.00	750.00
Town Reports	2,150.00	4,300.00
Boxford Village Cemetery	300.00	450.00
Brookside Cemetery	100.00	150.00
Harmony Cemetery	200.00	300.00
Mount Vernon Cemetery	100.00	150.00
Soldiers Graves	225.00	225.00
Selectmen's Contingent Fund	2,000.00	3,000.00
Interest on Loans	7,181.00	10,181.00
School House Notes	34,000.00	34,000.00
Group Hospital & Life Insurance	9,000.00	13,750.00
	<hr/>	<hr/>
	\$60,812.00	\$75,037.00

BUDGET TOTALS:

\$2,083,952.00	\$3,143,371.00
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Additional Items:

Article 5 Bills of Charge	\$ 101.26
Article 8 Chapter 90	7,250.00

TOWN CLERK

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Article 11	Herrick Road	20,000.00
Article 12	Highway Department — Pickup Truck	3,500.00
Article 13	Highway Department — Dump body	2,100.00
Article 14	S/M Highway Landtaking	3,000.00
Article 15	Fund for Resurfacing Road	5,000.00
Article 16	Chapter 81 and 90 1974	7,500.00
Article 18	Fire Department — New Apparatus	6,398.03
Article 19	Communication — Porta-Mobiles (Fire Department)	1,940.00
Article 20	Communication — Base Station Transmitter — (Fire Department)	1,500.00
Article 21	Communication — Portable Transceiver — (Police)	800.00
Article 22	Communication — Land purchase or rental — Transmission facility	2,500.00
Article 23	Water Resource and Drainage Fund	4,500.00
Article 25	Drainage & Grading Fund — Town Center	1,000.00
Article 27	Tri-Town Council on Youth & Family Service	2,400.00
Article 32	Police Department — Cruiser/Ambulance — 1973	3,570.00
Article 33	Police Department — Cruiser/Ambulance — 1974	4,000.00
Article 35	Selectmen's Adminis- trative Assistant	6,950.00

\$ 84,009.29

Total to be Raised and Appropriated

\$3,227,380.29

SPECIAL TOWN MEETING, MAY 22, 1973

Voters of the Town of Boxford met at the Masconomet Regional High School on May 22, 1973. Moderator William J. Greenler called the meeting to order at 7:45 P.M. and, in the absence of a clergyman, a moment of silent prayer was observed.

Article 1. VOTED to transfer the sum of \$169.31 from the West Boxford Fire Station Repair Fund for the payment of the balance of December fuel bills for the Boxford Fire Department. By unanimous voice vote.

Article 2. VOTED to transfer \$602.51 from the West Boxford Fire Station Repair Fund and \$354.99 from the Board of Health Loading Dock Fund for a total of \$957.50 for contribution to the North Shore Guidance Center covering the town's share of expense from January 1, 1974 to July 1, 1974. By voice vote.

Article 3. VOTED to transfer from available funds the sum of \$3,400.00 to permit an increase in the salary of the Chief of Police to 1½ times that of the highest paid patrolman for the period January 11, 1973 to July 1, 1974, such funds to be transferred as follows: \$1,545.01 from the Board of Health Loading Dock Fund and \$1,854.99 from the Spofford Pond Building Addition Fund. By voice vote.

Article 4. VOTED to raise the sum of \$1,500.00 to be added to the Highway Department funds for sick leave during the period to July 1, 1974 by transferring the sum of \$1,400.00 from the Spofford Pond Building Addition Fund and \$100.00 from the Goodwin Plans (1954). By voice vote.

Article 5. VOTED to transfer the sum of \$500.00 from the Spofford Pond School Fund for additional brush days. By voice vote.

Article 6. VOTED to appropriate the sum of \$1,512.00 received as State Aid for Libraries for the use of the Boxford Town Libraries. By voice vote.

Article 7. VOTED to raise \$8,500.00 to provide for resurfacing or reconstruction of town roads by transfer of \$2,301.10 from the Spofford Pond Building Addition Fund and \$6,198.90 to be raised and appropriated on this year's taxes. By voice vote.

Article 8. VOTED to rescind Town action on Article 32 of the March 7, 1960 Town Meeting authorizing the Selectmen to lease certain Town property located on Ipswich Road to the American Legion. By voice vote.

Article 9. VOTED to accept the following designated precinct line to run from North Andover line between Hall's and Tuchen's across Maple Avenue and Main Street, between Walter's and Manuel's, along the south line of Wildcat tract coming out between Wood's and Hatch's and then down the middle of Ipswich Road and Spofford Road, then through the Town land and Spofford Pond School and directly back to the Georgetown line along the back of the properties of Donovan, Alm, A. Schneiderman and Briggs. By voice vote.

Article 10. Passed over by Moderator.

Article 11. VOTED down.

Article 12. VOTED to pass over.

Article 13. VOTED to transfer \$.28 from the Spofford Pond Building Addition Fund to the Masconomet School District Account. By voice vote.

Article 14. VOTED to transfer from available funds \$11,000.00 to prepare and modify working drawings and all necessary documents for bidding on construction of a Police-Communications building at the Town Center, such transfer to be made from the Morse House Account (1964) \$44.77, the Town Farm Fund \$108.11, the Post War Rehabilitation Fund \$6,903.49, and from the Spofford Pond Building Addition Fund \$3,943.63. By voice vote.

Article 15. VOTED down.

Article 16. VOTED to adjourn at 10:45 P.M.

Registered voters attending the meeting were 399; non-voters approximately 10.

AUDREY J. LADD,
Town Clerk

Tellers:

Joyce Chub

Alice Farnsworth

Faye Jennings

Barbara Ross

SPECIAL TOWN MEETING, NOVEMBER 19, 1973

A special Town Meeting of the voters of Boxford was called to order at 7:55 P.M. at the Masconomet Regional High School on November 19, 1973, with 391 voters present. After a moment of silent prayer the Moderator, William J. Greenler, read the notice as published and the return of service. Appointed as counters for the meeting were Mrs. Marcia Brockelman and Messrs. George Gould, Richard LeBel and Norman Turner.

The articles of the warrant were disposed of as follows:

Article 1. VOTED: to transfer \$1,000 from the Board of Appeals: \$500 to Selectmen Contingent Fund, \$500 to Brush Day.

The following amendment was offered on the floor, moved and seconded, and accepted by voice vote:

To transfer \$1,854.99 from the Police Department 1973, \$1,400 from Highway Department Sick Leave, \$500 from Brush Days, \$2,301.10 from the Fund for Resurfacing Roads, \$.28 from the Masconomet Regional School Committee, a total of \$6,056.37 to the Spofford Pond School Building Addition Fund.

The article as amended was passed unanimously by voice vote.

Article 2. VOTED: to transfer from the Overlay Reserve \$6,000 to the Selectmen Highways and Bridges Account. Unanimously by voice vote.

Article 3. VOTED: to amend the Building Code section dealing with fees, Article 17 adopted at March 1, 1948 Town Meeting, deleting Section 1 of III and substituting the following: "The inspection fees shall be established by the Board of Selectmen." Unanimously by voice vote.

Article 4. VOTED: to adopt the following by-law: "No overnight parking shall be permitted on the streets of Boxford from December 1st to April 1st." Unanimously by voice vote.

Article 5. VOTED: to amend the by-law dealing with door to door solicitation, Article 39 adopted at March 5, 1973 Town Meeting by adding the following Section 2: "No person or persons shall solicit to sell or distribute merchandise on a house to house basis within the limits of the Town of Boxford without first obtaining a permit from the Boxford Police Department. Whoever violates this Town by-law shall be subject to arrest without a warrant and shall be subject to a fine of not more than fifty dollars (\$50)." Unanimously by voice vote.

Article 6. VOTED: to adopt the following by-law: "No person shall drink any alcoholic beverages as defined in Chapter 138, Section 1 of the Massachusetts General Laws, while on, in, or upon any public way or upon any way to which the public has a right of access as invitees or licensees, park or playground, school grounds, or private or public land or place, without consent of the owner, or person in control thereof. All alcoholic beverages being used in violation of this Town by-law shall be seized and safely held for trial before the court, at which time they shall be returned to the person entitled to lawful possession. Whoever violates this Town by-law shall be subject to arrest without a warrant and shall be subject to a fine of not more than fifty dollars (\$50)." Unanimously by voice vote.

Article 7. VOTED: to authorize the Selectmen to adopt the policy that, all brush generated within the Town by the various Town departments be disposed of by chipping, and that the policy of burying brush on Town property be abandoned. Unanimously by voice vote.

Article 8. VOTED: to rezone to R-A the following areas as defined in the current Zoning Map of the Town of Boxford: 1. the B-2 area east of Service Road, and 2. the portion of the B-1 area abutting Baldpate Pond outside of a distance of 150 feet in all directions from the foundation of the existing Shopping Center buildings. By hand count, 269 affirmative, 79 opposed.

Article 9. VOTED: to appropriate \$163,000 to construct a new Police/Communications Center at the northeast corner of Ipswich and Spofford Roads, on land now owned by the Town and that it be appropriated therefor the sum of \$28,500 as follows: \$6,000 to be transferred from the Spofford Pond School Building Fund, \$22,500 to be transferred from Federal Revenue Sharing Funds; and the further sum of \$134,500 to be provided by borrowing under the provisions of General Laws Chapter 44, and the Treasurer, with the approval of the Selectmen, be and hereby is authorized and directed to issue bonds or notes therefor, payable in accordance with said General Laws Chapter 44, so that the whole amount shall be paid in not more than five (5) years from the date of said bonds or notes. By hand count, 239 affirmative, 57 opposed.

Article 10. VOTED: to approve the filing of a petition in the General Court under the provisions of Section 8 of Article 89 of the Amendments to the Constitution for an Act: "authorizing the Town of Boxford to issue an All Alcoholic License to Far Corner Farm Golf Course, Inc." By hand count, 175 affirmative, 30 opposed.

Article 11. VOTED: that the citizens of the Town of Boxford confirm the vote of the Public Library Trustees and the Board of Selectmen to terminate the lease on which payment of \$1 per year has been made each year since 1966 for the use of the Catherine Ingalls Memorial Library in West Boxford;

that these properties be returned to the Trustees of the Catherine Ingalls Memorial Library; that we hereby express the gratitude of the people of the Town for the many benefits enjoyed by them for some forty (40) years as a result of the effort of Rosamond Ingalls Gowen, the Private Library Trustees, and the many people who assisted in this general effort. Unanimously by voice vote.

There being no further business to come before the meeting under Article 12, it was moved and

VOTED: to adjourn.

Adjourned at 11:05 P.M.

AUDREY J. LADD,
Town Clerk
Town of Boxford

Election Officers
Kathryn Dineen
Mary Edwards
Susan Price
Barbara Ross

BIRTHS RECORDED IN 1973

Date	Name	Parents
Jan. 12 —	Herbert Brandt Foster	Bradbury H. Foster Sandra Ann Tardiff
Jan. 17 —	Keith Andrew Hemeon	Gordon Raymond Hemeon Joanne Lorraine Knight
Jan. 17 —	Daryl Gordon Hemeon	Gordon Raymond Hemeon Joanne Lorraine Knight
Jan. 17 —	David Rittenhouse Smyth	William Russell Smyth, Jr. Eleanor Newhall Churchman
Feb. 9 —	Melissa Rollins	Arthur Melvin Rollins Ruth Eleanor Gamble
Jan. 30 —	Peter Gregory Ford	Peter Anthony Ford Jane Hart Tormey
Jan. 31 —	Geoffrey Barnes Georgi	Howard Mason Georgi Anne Rutledge Blake
Mar. 9 —	Anita Muriel Sweeney	Edward Francis Sweeney Anita Vesta McDonald
Mar. 7 —	David Garabrant Stone 3rd	David Garabrant Stone, Jr. Linnette Gail Kelsey
Feb. 27 —	Matthew Bernard McCarey	Thomas Joseph McCarey Mary Judith Robrecht
Feb. 23 —	Christen Powers	Michael Joseph Powers Carrie Jane Adams
Feb. 3 —	Holly Ann Helfrich	Thomas Charles Helfrich Susan Louise Myers
Mar. 1 —	Molly Elizabeth Taber	Bruce Dean Taber Nancy Lavaune Greaves
Feb. 4 —	Douglas Alten Prouty	Kenneth Alten Prouty Carol Ann Donovan
Mar. 15 —	Valarie Clair Hickok	Richard Clair Hickok Sandra Ruth Pelton
Mar. 15 —	Craig Rossi	William Joseph Rossi Sandra Ann Skranda
Mar. 14 —	Amy Elizabeth Jelly	Donald Babeon Jelly Sharon Ann Brackett
Mar. 25 —	Tricia Rene Zelin	William Howard Zelin Patricia Agnes Kassnel
April 14 —	Scott Paul Stickney	Kerry Christopher Stickney Judith Ann Pellicelli
April 6 —	Joshue Ames Nichols	Peter Ames Nichols Frances Elaine Archon
April 9 —	Jill Ann Gregory	David Warren Gregory Carolyn Stephanie Ruchola
May 13 —	Alison Teresa Denno	Joseph Charles Denno Susan Marie Pecreault
May 28 —	Matthew Todd Sullivan	James Francis Sullivan Rita Ann Topelewski

April 21	—	Laurel Ann Denman	Donald Edward Denman
June 8	—	Timothy Peter French	Judith Ann Conlin
June 14	—	Brooke Macatee Snyder	David Richard French
July 8	—	Melanie Alexis Hatch	Mary Ann Blaisdell
July 20	—	Aimee Elizabeth Deans	Joseph Sumner Snyder
July 10	—	Jennifer Amy Kamps	Elizabeth Earl Snyder
Aug. 5	—	Richard Euclid LeBel	Christopher Tukey Hatch
Aug. 12	—	George Lane Murphy	Denise Katherine Byrne
Aug. 17	—	Carrie Elizabeth Stanbaugh	Robert Alba Deans
Aug. 2	—	Holly Elizabeth Puff	Catherine Elizabeth Sullivan
Sept. 26	—	Karen Jane Huyffer	Bruce Kirk Kamps
Oct. 6	—	Todd Christian Johnson	Judy Dianne Hopping
Oct. 4	—	Juleen Ann Chiaradonna	Richard Leo LeBel
Oct. 4	—	Ryan Francis Herlihy	Lorraine Louise Jack
Oct. 4	—	Nicholas Gregory Rigopolus	George L. Murphy
Oct. 6	—	Michael Robert Hawkes	Linda E. Robertson
Oct. 20	—	Ronald Nicholas Kozlowski 3rd	Phillip Francis Stanbaugh
Nov. 17	—	Colin Dougher	Beverly Ann Timbers
Oct. 17	—	Timothy George Couillard	Robert Charles Puff
Nov. 26	—	Christopher Lawrence Fullerton	Nancy Margaret Larzelere
Dec. 9	—	Eric Mularz	Paul Stuart Huyffer
			Helen Hutchinson Lytle
			Paul Russell Johnson
			Christine Winant Johnson
			Vincent Albert Chiaradonna
			Kathleen Mary Taddeo
			Joseph Francis Herlihy
			Nancy Ellen Davis
			Peter Nicholas Rigopolus
			Gloria Jean Whiteman
			Robert Arnold Hawkes
			Mary Ann Long
			Ronald Nicholas Kozlowski, Jr.
			Heather Jean White
			Thomas August Dougher
			Ruth Zeile Ayer
			John Andre Couillard
			Jodell George
			Lawrence Arnold Fullerton
			Susan Elaine Zimmer
			Walter Leon Mularz
			Joan Mary Wrigh

MARRIAGES RECORDED IN 1973

Date	Names	Residence
Jan. 13 —	Winston Eaton	Boxford
	Susan Anne Davis	Wexford, Pa.
Jan. 13 —	Dennis Ray Carrithers	Anchorage, Ky.
	Patricia Carol Bridgett	Boxford
Feb. 17 —	Robert Alan Bristol	Milford, N. H.
	Cheryl Ann Widen	Boxford
Feb. 23 —	Kevin Robert Fernie	Boxford
	Carol Louise Smith	Edina, Minn.
Feb. 17 —	Robert Palmer Trask III	Boxford
	Margaret Dorothea Schoenherr	Boxford
Mar. 11 —	Peter V. Abruseze	Boxford
	Paula Caruso	Boxford
Mar. 16 —	Julius Sasso	Boxford
	Dorothy A. Chadwick	Boxford
Mar. 31 —	Arthur Scotti	Boxford
	Jacqueline A. Gallant	Saugus
Mar. 31 —	Thomas John Lucas	Danvers
	Valerie Jean Kling	Boxford
April 7 —	Robert Edward Thibeau	Peabody
	Nancy Lynn Schulte	Boxford
April 21 —	Robert G. Fuller	Easthampton
	Alyson H. Howard	Boxford
May 19 —	Phillip E. Crotty	Saugus
	Debra J. M. Hudson	Boxford
May 19 —	Richard Reid DeMark, Jr.	Boxford
	Harriet Follansbee Barr	Boxford
May 26 —	James P. Dolan	North Andover
	Deborah A. Spencer	Boxford
May 27 —	John Graydon Kidd, Jr.	Durham, N. C.
	Mary Joan O'Brien	Boxford
June 9 —	Mark Richard Rice	Fitchburg
	Devon Dayton Smith	Boxford
June 16 —	Donald H. A. Brooks	Boxford
	Arlene M. Boyer	Tewksbury
June 18 —	Daniel L. McCraine	Boxford
	Susan A. Young	Middleton
June 16 —	Thomas J. Ianuzzi	Vestal, N.Y.
	Joanne M. Whittemore	Boxford
June 17 —	David M. Burke	Middleton
	Laurie Dole	Boxford
June 28 —	Robert Dello Russo	Boxford
	Diane Del Mastro	Boxford
June 28 —	John Melvin	Boxford
	Elaine Del Mastro	Boxford
July 2 —	Roland David Van Kavelaar, Jr.	Boxford
	Janice C. Willett	Stoneham

July	5	—	Andrew Moffat Shepard	Boxford
			Judith Louise Humphrey	Topsfield
July	21	—	David Hammond	Boxford
			Diane E. Swindell	Middleton
Aug.	8	—	Spencer A. Joyner, Jr.	Oradell, N.Y.
			Susan M. Lane	Boxford
Aug.	11	—	Lawrence Rogone	Lynnfield
			Barbara Gallagher	Boxford
Aug.	18	—	Stephen Charles Limone	Boxford
			Viola Luetta Reed	Melrose
Aug.	25	—	John Sandeman Talmage	Pittsboro, N.C.
			Donna Elizabeth Waters	Boxford
Sept.	14	—	Thomas Michael Vitale	Topsfield
			Susan Brown	Boxford
Oct.	17	—	Thomas H. Corriveau	Lawrence
			Susan Caruso	Boxford
Oct.	27	—	Robert Douglas Kortegast	Bronx, N.Y.
			Patsy Clark Peterson	Boxford
Oct.	31	—	Leo Michael Mezzapelle	Lawrence
			Deborah Ann Evans	North Andover
Nov.	9	—	Roger P. Friend	Boxford
			Chris Eve Earle	Topsfield
Nov.	3	—	Richard Arnold Spofford	Georgetown
			Helen J. Whitcomb Provencher	Lynn
Nov.	3	—	Daniel J. Shaw	Boxford
			Shirley A. Sedler Marston	Boxford
Nov.	10	—	William C. Cusack, Jr.	Boxford
			Carol H. Vincent	Winchester
Dec.	1	—	Nicholas Austin McGarry	Marblehead
			Marcia Chew	Boxford
Dec.	1	—	Richard A. Jones	Lowell
			Patricia White	Boxford
Dec.	29	—	George B. Thomson	Danvers
			Elizabeth W. Storer	Boxford
Dec.	29	—	Edward McDevitt	Boxford
			Frances Elizabeth Reith Bryant	Boxford

DEATHS RECORDED IN 1973

Date	Name	Age		
		Yrs.	Mos.	Days
Jan. 16	— Rebecca A. Howell	1	10	4
Feb. 22	— Alice Durkee	86	3	15
April 7	— Louis Godin	72		
April 12	— Everett S. Ross	84		
May 9	— Horace Hebb	45	7	1
Mar. 11	— Daniel F. Guiney	75		

TOWN CLERK

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May	5	—	Amilia Catalano	79	7	5
June	5	—	Robert T. DesRosiers	55	11	6
June	13	—	Shelly Matton	13	9	5
May	20	—	Marion L. Page	57	5	16
July	9	—	Esther Robinson	87	2	17
July	30	—	John Brailey Seabrook	52	4	1
Aug.	21	—	Edward Laurence Colby	63	8	21
Aug.	26	—	Ernest Ammon	65	10	29
July	24	—	Maurice H. Shulman	66		
Aug.	9	—	Phylis B. Culbert	70	10	2
Sept.	6	—	A. Marie Fahey	73	6	3
Nov.	11	—	Leonard F. Johnson	83		
Nov.	5	—	Charles Oscar Meeker	71		

DOG LICENSES — 1973

292	Males	@ \$ 3.00	\$876.00
55	Females	@ 6.00	330.00
311	Spays	@ 3.00	933.00
8	Kennels	@ 10.00	80.00
3	Kennels	@ 25.00	75.00
1	Kennel	@ 50.00	50.00

 \$2,344.00

Fees, Town Clerk 235.20

 Remitted \$2,108.80

FISH & GAME LICENSES — 1973

75	Citizen Fishing	@ \$ 8.25	\$618.75
16	Citizen Hunting	@ 8.25	132.00
12	Citizen Sporting	@ 13.50	270.00
8	Minor Fishing	@ 6.25	62.50
1	Alien Fishing	@ 11.25	11.25
1	Non-Resident Alien Fishing	@ 14.25	14.25
1	Minor Trapping	@ 6.25	6.25
1	Duplicate	@ 1.00	1.00
7	Free		

 \$1,132.50

Fees, Town Clerk 31.50

 Remitted \$1,101.00

REPORT OF THE BOARD OF SELECTMEN

This year got off to a busy start with the complications of budgeting for an eighteen months year added to the usual problems of compiling the Annual Town Report and preparing for the March Town Meeting. Mr. David Burns, our Administrative Assistant, relieved us of many of the details of this work.

The election of Mr. Charles Killam in March left the Board with only one member who had served more than one year. We were much aided by the records of proper procedures developed by former Boards and regularly brought to our attention by our able secretary Mrs. "Lou" Sullivan.

Our new Town Clerk, Audrey Ladd, undertook her new task faced with the necessity for the first vote recount in some 20 years, with only limited aid from our late Town Clerk, "Larry" Colby. We were all fortunate that his assistant, Miss Barbara Perley, was not completely retired and has been willing to help in maintaining the continuity of the Town's business.

The relocation of the line dividing Precincts 1 and 2 to run through the Spofford School will permit all voting in future elections to take place at one spot; running the line through the new Town Center may assist in solving the problems of Emergency Communications and alarm systems originating in the two different exchanges.

Although it was Richard Cunningham's first year as Highway Surveyor, taking over following "Clint" French's retirement, his 20 years in the Highway Department kept it from being a completely new undertaking. In looking ahead to next year's Public Works Department, to be overseen by us as a Board, we have become increasingly involved in such matters as the collapse of the Fuller Lane Bridge, securing rights of way for Herrick Road, the straightening and widening of Ipswich Road, and other arrangements with the County and the State Department of Public Works.

We are concerned with improvement of Town roads in general and have been looking into the comparative cost and durability of different repair and reconstruction methods. Based upon approximations of the life of the different surfaces used under varying traffic conditions, we estimate that this year's 6.7 miles of work represents only 77% of the annual requirement; if the work done was appropriate and the roads typical, this would lead to resurfacing of all 73 miles

of roads every 10.9 years. Because we already have 2 years of Chapter 90 funds available and expect a windfall under the Governor's Transportation Bill, 1974 will see increased highway work to catch up on the needs which could not be met out of inadequate funds of earlier years.

Our responsibility for the enforcement of the Zoning Bylaws has made us particularly appreciative of the diligence of our new Building Inspector, "Don" Banks, who has been watchful of construction matters from the issuing of proper permits to the initiation of legal action when required as a last recourse. He has been especially careful to see that modular or off-site construction — which we expect to see increasingly — met our Town's building standards, regardless of where it originated.

Residents will shortly be informed of their house numbers for use with emergency telephone stickers to be distributed by the Fire Department; although convenient for the Police and Fire Departments there is no requirement that they be displayed outside. By use of the new Assessor's maps new numbers will be routinely assigned in conjunction with the issuance of building permits.

We are closely following the development of a state wide building code (under Chapter 802) which will replace all local codes January 1, 1975; we are seeking amendments which will protect the rights and needs of towns of the size and character of ours.

In order to develop long range financial plans for the Town we appointed a Capital Budgeting Committee which includes three present or former Finance Committee members, two of whom bring us the benefit of experience in other towns.

Although our Dog Officer, "Bob" Hughes, dealt with more than 50 dog problems without our assistance, there were four cases in which we had to act in quasi-judicial capacity in matters of restraining orders, and on two occasions we participated in the viewing and appraisal of livestock killed by dogs. There is a very real and immediate need for better control by owners of dogs presently allowed to run at large.

As Commissioners of Police we have continued to attempt to improve the protection of our citizens, their rights, and their property by the Police Department, and to achieve maximum benefits from their resources — budget, equipment, and personnel. We hope to be able to match the efficiency of the Department to the potential of its

new quarters by a study of organizations, operations and procedures by professional consultants. Sergeant William Howard, appointed by us in April is already helping in the administration of the department through work scheduling, and the development of records to permit more effective management. He is also working on proposed departmental regulations.

An Act passed by the Legislature two years ago imposed a requirement upon towns of our size that the Chief of Police be paid $1\frac{1}{2}$ times the salary of the highest paid Patrolman; it did not provide for funding or local acceptance. We are opposed to giving the present Police Chief an additional 20% raise above those already given him and his men, while he is also under tenure.

During the course of the year we have represented the Town at literally dozens of meetings: State House Hearings, various association gatherings and seminars, and conferences on regional and local committee matters. Mr. Burns has relieved us of part of this load by maintaining close liaison with the Merrimack Valley Planning Commission (of which we are one of three non-member towns) with an assist from the League of Women Voters on transportation problems.

We have been in touch with the Governor's office, Senators and Representatives, and various other State and County officers in regard to proposed or newly passed Legislation, and with them and officials of other towns in connection with many local problems.

In June we attended a hearing of the Massachusetts Cable Television Commission which subsequently sustained our position in declining to issue a license on the basis of an inadequate application.

Your Chairman has continued his earlier work with the Masconomet Regional School Committee aimed toward the development of an acceptable and workable amendment to the agreement forming the present Region to extend it to include grades K-6 for a K-12 Region.

We have been involved in continuing negotiations to dispose of small parcels of property cut off by road relocations in the past, and to provide protection of Town water sources. We welcome opportunities to add to Town Forests, recreation areas, Green Belt, and Conservancy or Wetland areas by deed or easement.

At year's end we were attempting to cope with heating fuel and gasoline shortages, and the transportation problems of our residents.

A number of events during the year affecting us and several other Town agencies move us to urge that voters exercise enough care and thought in the selection of the officials whom they elect, and help in the choice of appointees — including willingness to participate — that the advice and judgement of Town officials can be accepted, and their decisions respected.

It has been a busy year.

We are most grateful for the assistance, patience, and helpful understanding of the many people with whom we deal and particularly those whom — to the best of our ability — we serve.

For the Board of Selectmen,

CARLYLE W. THOMAS, Chairman
EARLE BLAKE
CHARLES E. KILLAM

REPORT OF THE BOARD OF ASSESSORS

The Board of Assessor's maps have been received and they are on file at the Town Hall. Ownership and parcel location can be easily determined with the recently completed cross reference system now in our files. During November, owners of record were notified of acreage as it appeared on the maps and hearings were held so that discrepancies could be noted and examined. The hearings were well attended and resulted in a minimum of necessary corrections.

The work load for the Board has shown a marked growth in the 1970's and 1974 indicates a continued increase with an estimated 53 new homes to be photographed, measured and computed. The Assessors have also been notified that there were 73 applications issued for additions and alterations on existing property in the past year.

In 1973, we granted 919 Motor Vehicle Excise Abatements. This figure is far above average for our town. The State of Massachusetts computes and issues the Motor Vehicle Tax Commitment. Since the change from January 1 registration to a staggered registration went into effect, there have been hundreds of duplicate bills issued. Commitments are received throughout the year and it is almost impossible for a part-time Board with a limited staff to detect duplication. The Assessors urge each individual to examine his Excise Tax bill carefully and if there is a duplication, fill out the required abatement form, return to the Board and it will be processed as promptly as possible.

Arlington Trust Company of Lawrence now has approximately 2000 Boxford real estate listings in its automatic data processing computer. This confirms our previous judgment that conversion from manual procedures to automation will allow for more efficient and uniform billing.

For the convenience of all taxpayers who have business with the Assessors, we would again like to announce that our regular meetings are held at the Town Hall on the second and fourth Tuesdays of the month from 7 P.M. to 10 P.M. No prior appointment is necessary.

We are publishing herewith the Recapitulation Sheet of the previous year. This shows the details of the computation of the 1973 tax rate of \$110.00.

Respectfully submitted,

JOHN R. BENSON, Chairman
J. WARREN CHADWICK
CHESTER K. TWISS

THE COMMONWEALTH OF MASSACHUSETTS

Town of Boxford

18 Month Fiscal Year

RECAPITULATION 1973 1974

TOWN: Total appropriations to be raised by taxation		\$3,233,579.19	
Total appropriations voted to be taken from available funds:			
In 1973	\$177,984.16		
In 1972 since 1972 tax rate was fixed	11,030.22		
		189,014.38	
			\$3,422,593.57
Essex County Retirement System		\$27,453.00	
Veteran's District		278.05	
			\$27,731.05
Offsets to Cherry Sheet Estimated Receipts:			
School Lunch Program			
(include Elderly Lunch)		\$6,456.24	
Free Public Libraries		3,024.00	
			9,480.24
COUNTY TAX AND ASSESSMENTS:			
		1972	
	1973	Under-	
	Estimates	Estimates	
County Tax	\$43,901.84	\$1,440.04	
			\$45,341.88
STATE TAX AND ASSESSMENTS:			
State Recreation Areas	\$12,037.80		
Audit of Municipal Accounts	1,724.84		
Mosquito Control Projects	10,958.08	287.68	
Motor Vehicle Excise Tax Bills	442.50		

ASSESSORS

Air Pollution Control District	123.20
Ipswich River Watershed	285.00

	<u>\$25,571.42</u>	<u>\$287.68</u>	25,859.10
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OVERLAY of current year			53,715.87
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GROSS AMOUNT TO BE RAISED			<u>\$3,584,721.71</u>
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ESTIMATED RECEIPTS AND AVAILABLE FUNDS

1973 Estimated Receipts as certified by the		
Commissioner on Cherry Sheet, Item 6	\$835,462.88	
Motor Vehicle and Trailer Excise	180,000.00	
Licenses	9,502.12	
Fines	513.00	
General Government	3,122.00	
Interest on Taxes and Assessments	\$4,962.00	
On Deposit	\$18,237.00	23,199.00
Miscellaneous		1,163.00
Total Estimated Receipts	<u>\$1,052,962.00</u>	

Overestimates:

State Recreation Areas	\$1,180.88
Air Pollution Control District	.61
Ipswich River Watershed Dist.	536.74

	<u>\$1,718.23</u>
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Amounts voted to be taken from available funds

Overlay Reserve	3- 5-73	\$60,000.00
Surplus Reserve	3- 5-73	62,042.00
Road Machinery Fund	3- 5-73	10,000.00
Revenue Sharing	3- 5-73	24,601.97
Available Funds	5-22-73	21,340.19
Available Funds	12- 4-72	11,030.22

	<u>189,014.38</u>
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Total Available Funds	<u>\$190,732.61</u>
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	<u>\$1,243,694.61</u>
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Net Amount to be Raised by Taxation on Property	<u>\$2,341,027.10</u>
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Total Personal Property	\$ 739,888.00	
Valuation: Real Estate	13,448,155.00	
Total	\$14,188,043.00	
1973 Tax Rate Personal Property Tax	\$ 81,387.68	
\$110.00 Real Estate Tax	1,479,297.05	
Gain or Loss to avoid fractional divisions of tax rate (adjust overlay)	780,342.37*	
Total Taxes Levied on Property		\$2,341,027.10
Items not entering into the determination of the Tax Rate		
Classified Forest Land	\$59.32	
Total of all Other Commitments		59.32
Total Amount of 1973 Taxes on Property and of Assessments Added to Taxes as Committed to Collector		\$2,341,086.42

Note: 18 month Recapitulation based on 18 month transitional year budget. Take $\frac{2}{3}$ for 12 months of 1973 and $\frac{1}{3}$ for 6 months of 1974 based on value of January 1, 1974.

*For 6 months of 1974

Tax Rate approved on July 3, 1973.

DEBORAH ECKER

JOHN R. BENSON, Chairman

J. WARREN CHADWICK

CHESTER K.. TWISS

Board of Assessors

REPORT OF THE TOWN TREASURER

The Town Treasurer's Report of General Fund and Town Trust Fund Receipts and Disbursements for the year ending December 31, 1973 is submitted herewith. Interest income earned during 1973 as a result of investment of General Fund Cash amounted to \$18,816.42. In 1973 the Town of Boxford borrowed \$450,000 in anticipation of Revenue at 3.64% per annum and in December of 1973 borrowed \$134,500 at 4.9% per annum for five years for the construction of our new police station. Present indications seem to indicate that rates for borrowing will continue to rise.

Respectfully submitted,

FRANCIS F. PERRY,
Town Treasurer

REPORT OF GENERAL FUND RECEIPTS
AND DISBURSEMENTS

January 1, 1973 through December 31, 1973

General Fund Cash Balance — January 1, 1973	\$ 426,078.42
1973 General Fund Receipts	3,141,282.01
1973 Treasury Warrants approved by Selectmen	3,567,360.43
	<hr/>
	2,923,154.75
	<hr/>
General Fund Cash Balance — December 31, 1973	\$ 644,205.68

REPORT OF TOWN TRUST FUNDS

January 1, 1973 through December 31, 1973

Name of Fund	Balance	1973	1973	1973	Balance
	Jan. 1, 1973	Income	Additions	Transfers	Dec. 31, 1973
Town Farm Fund	\$108.11	\$4.10		(1) \$108.11	\$4.10
Post War Rehabilitation	6,903.49	381.99		(2) 6,903.49	381.99
Sarah P. Perley Fund	2,891.39	169.02			3,060.41
Curtis-Killam Burial Lot	533.48	29.33	(3) \$50.00		612.81
East Parish Library	3,682.08	188.94		(4) 182.08	3,688.94
West Parish Library	3,156.08	161.95		(5) 156.08	3,161.95
Cote Library — East Parish	2,007.55	117.37			2,124.92
Boxford Visiting Nurse	1,928.52	112.71			2,041.23
Town School Fund	4,500.00	306.63		(6) 306.63	4,500.00
Stabilization Fund	265,257.81	16,087.61			281,345.42
Conservation Fund	13,990.04	755.91		(7) 1,000.00	13,745.95
Federal Revenue Sharing	24,601.97	1,667.73	(8) 28,686.00	(9) 22,500.00	32,455.70
Mary Stacy Holmes Library Fund	2,509.41	146.68			2,656.09
TOTALS	\$332,069.93	\$20,129.97	\$28,736.00	\$30,849.76	\$349,779.51

- (1) Transfer per vote Town Meeting
- (2) Transfer per vote Town Meeting
- (3) Gift by Ethel L. Freeman
- (4) Transfer to East Parish Library
- (5) Transfer to West Parish Library
- (6) Transfer to General Fund
- (7) Disbursement — Conservation Committee
- (8) Revenue Sharing Received
- (9) Transfer per vote Town Meeting

Respectfully submitted

FRANCIS F. PERRY,
Town Treasurer

TOWN TREASURER

REPORT OF THE BOARD OF HEALTH

The Board of Health operates the Sanitary Landfill on Friday, Saturday and Sunday 8:00 A.M. to 3:30 P.M. with the cooperation of the Highway Department and our custodian Alerson Noyes.

Small trees were planted in a completed area last spring and most seem to be taking well to the location.

Detailed maps are being prepared illustrating used and unused areas which will facilitate long range planning and more efficient utilization of the Town owned land.

We strongly support recycling efforts of local volunteers. Unfortunately the shed which housed the enterprise was vandalized and this has temporarily halted all but newspaper salvage. Residents are asked to separate clean newspapers from the rest of their trash. After a fire resistant shed is erected we will announce the resumption of can and bottle recycling.

As a result of passage of the Boxford Burning Bill we will be permitted to burn brush during the period from March 15 to April 15 — subject to favorable weather conditions.

We regretfully accepted the resignation of Jane Dustin who was our Public Health nurse for the past 4 years. In addition to handling home visits, she made herself available to local youth troops as a health teacher. While we miss her enthusiastic cooperation we wish her well in her present position.

Following Jane's resignation, we negotiated a contract with the Boxford-Topsfield Community Club to handle matters requiring a Public Health nurse. Dorothy Dodd, newly appointed Community Club nurse, has met with the Board to plan various programs. She assisted in the administration of flu vaccines to Town employees. Measures in the area of preventative medicine are planned for spring and will be announced when they become more definite.

Our Annual Rabies Clinic will be held in May.

The Board extends sympathy to the family of Charles Meeker.

Respectfully submitted,

JULIUS J. SASSO, Chairman

UNA K. BAKEWELL

BUELL C. BASSETTE, D.V.M.

THE ESSEX COUNTY, REVERE AND WINTHROP MOSQUITO CONTROL PROJECT REPORT OF ACTIVITIES FOR 1973

The year 1973 at the outset promised to be exceptionally productive of mosquitoes because of the above normal precipitation of late 1972. A period of abnormally warm weather from April 15 to April 24 brought about the premature activation of some of the *Anopheles* mosquitoes that over-winter in the adult stage. Many persons reported being bitten by the insects on April 15, unbelievably early for northern Massachusetts. The weather then cooled until the last week in May when the bulk of the spring brood of mosquitoes emerged at the usual time. While the spring brood was heavy and particularly bothersome through early July, the mosquito population dropped off noticeably during late July and early August due to below normal precipitation.

The coastal marshes which usually produce several consecutive broods of salt marsh mosquitoes beginning about July 1, did not become active until the first week in August. The heaviest concentration of salt marsh mosquitoes occurred during the first week in September.

During the month of August an outbreak of Eastern Equine Encephalitis began to show in wild birds and mosquitoes and subsequently horses in southern New Hampshire, eastern Massachusetts, Rhode Island, and Connecticut. The encephalitis virus was isolated from mosquitoes and birds in many areas of Essex County with alarming frequency. The number of horse and bird deaths in southern New Hampshire was the cause of great concern in northeastern Massachusetts but fortunately none were reported in Essex County. However many horses died in Bristol, Plymouth, and Middlesex Counties, while two animals succumbed on Nantucket Island. Large numbers of pheasants at the state game farm in Wilbraham, Massachusetts fell victim to the disease as did many wild birds in the eastern half of the State.

The State Department of Health through its Encephalitis Field Station in Lakeville, Massachusetts worked round the clock in trying to determine the seriousness of the disease and its potential threat to humans. In 1955 and 1956 a serious epidemic of Eastern Encephalitis occurred in southeastern Massachusetts. At that time humans were involved. The positive isolations of viral activity in mosquitoes, birds, and horses in 1973 were far more numerous and widespread than in the fifties. Also for the first time, the virus of Western Encephalitis was located in several areas. Though summers' end was near, there

was enough mosquito activity to constitute a definite threat to human health, and based on the facts before them the state public health officials ordered a large scale aerial spray which ultimately covered all of Essex and Bristol Counties, most of Plymouth County, and a large segment of Middlesex County. The objective was to break the viral cycle and to prevent to as great degree as possible the overwintering of both encephalitis viruses in certain host animals. We must wait until mid-summer of 1974 to determine the results.

As Superintendent of the Essex County Project I feel it my duty to inform the general public that the encephalitis threat of 1973 was far more serious than information released by public health officials indicated. I was encouraged that at long last, the Commonwealth acted to prevent a serious situation from developing, rather than responding after the fact.

The chemical used in the emergency aerial spray was Malathion 95% Technical at the rate of three fluid ounces per acre. Because this Project has been accused many times during recent years of seriously damaging fish and wildlife and domestic animals with a much lesser dosage, I felt it imperative that we observe very closely the results of such a large scale operation employing Malathion. We conducted very comprehensive inspections of both salt marsh and upland areas prior to, and during, and for many days after the massive aerial spraying. We were delighted to find and are pleased to report no visible damage whatsoever to any creatures other than those in the insect world. Even the loss to beekeepers which was expected to be considerable, was very spotty and amounted to but a small percentage of the total population of the colonies.

The Essex County Project continues to emphasize strongly the permanent aspects of a year-round program; that is the larviciding, the drainage, and the water management directed toward the reduction of the breeding potential by elimination of the breeding source. This type of program is rather low key as compared to large scale fogging and spraying operations designed to exterminate the mosquito on the wing, and the results are not so readily noticeable. However the permanent reduction of the mosquito population is our objective and this can be achieved by continuing year after year the methods now employed by this Project. This of course requires a considerable amount of patience and understanding on the part of the general public.

What effect the energy crisis will have on our program for 1974 is hard to predict, as much of our equipment is powered by gasoline. Another tractor-backhoe has recently been added to the fleet that we may expand our work in the field. The thermal-aerosol fogging machines employed in our summer spraying dispense many thousands of gallons of #2 fuel oil and consume a considerable amount of gasoline. With both of these materials not only in short supply, but prohibitive in price as well, it is safe to assume that we will be forced to cut back in the use of power equipment and rely more on manual labor in several phases of our operation. This would mean an expansion of the larviciding program and the clearing of brooks and streams by hand rather than with machinery. Under the circumstances we are all faced with a change in life style and mosquito control will be no exception.

The staff of the Essex County, Winthrop and Revere Mosquito Control Project wishes to thank the residents of the district for their continued cooperation.

Respectfully submitted,

ROBERT W. SPENCER,
Superintendent

A summary of work accomplished by the Essex County Mosquito Control Project in Boxford during 1973:

Brushing Out — 100 Feet

Pre-Hatch or Winter Ice Dusting — 76 Acres

Larviciding — 231 Acres

Ditching with Power Equipment — 400 Feet

(Off Stonecleave Road)

Spraying or Fogging on: June 11, 18; July 2, 3, 16; August 27, 30;
September 6.

REPORT OF THE BOXFORD-TOPSFIELD-WENHAM HEALTH DISTRICT

Established under the provisions of Section 27A, Chapter 111 of the General Laws, the towns of Boxford, Topsfield and Wenham members of said district, organized and adopted by-laws on August 20, 1968. At the last annual district meeting the following members were elected as officers and members of the executive committee:

Chairman — Gilbert L. Steward, Jr. (Topsfield)

Executive Members — Dr. Buell L. Bassetts (Boxford)
Joseph F. Robbins (Wenham)

Secretary/Treasurer — Francis F. Perry (Boxford)
Ex-officio member

The year 1973 continued the concern of protecting man's environment and consumer protection at all levels. This was highlighted by the implementation and enforcement of the Inland Wetland Bill as it related to construction in our communities. New legislation and adoption of regulations for the protection of our environment is anticipated in the coming year.

Equine Encephalitis reached epidemic proportions throughout the North Shore Area. A large number of birds, especially pheasants and sparrows, became infected and fell victims to this disease. Although there are many horses within our district bounds, no contacts were reported and fortunately, no "human cases" of encephalitis were confirmed. A state of emergency was declared by the Commissioner of Public Health, in response to an appeal of local health officials, which resulted in the use of 95% ultra-low residual Malathion Pesticides by means of aerial application. The aircraft spraying method had a dramatic effect on the mosquito population and the threat of encephalitis infections immediately subsided. The final results will not be known until mid-summer of 1974, at that time an evaluation of the winter-kill of the viruses will be made. This epidemic should serve as a warning to horse owners, consult a veterinarian and schedule routine immunizations for the protection of your animals. Effective

immunization programs have led to the control and in some instances, the eradication of several communicable diseases which were readily prevalent only a few decades ago. Preventive Medicine can not be over-emphasized.

Respectfully submitted,

JOHN R. ROMANSKI,
Director

Report of Percolation Tests 1973

88 percolation tests were performed.

2 re-tests were performed.

2 lots were found unsatisfactory for construction on the basis of tests performed:

Lot #14 Silvermine Road

Lot #15 Silvermine Road

59 new construction permits were issued for the year.

Respectfully submitted,

JOHN R. ROMANSKI,

BTW Health District — Treasurer's Report

JANUARY 1, 1973 — DECEMBER 31, 1973

GENERAL FUND

CASH BALANCE — January 1, 1973 \$434.40

RECEIPTS:

Member Town Assessments:

Boxford (40%) \$10,503.20Topsfield (40%) 10,503.20Wenham (20%) 5,251.60Interest Earned on General Fund Deposits 898.86 27,156.86

\$27,591.26

DISBURSEMENTS:

Salaries \$13,104.00Travel 1,200.00Telephone 221.13Office Expense 166.30Postage 16.00Laboratory Fees 33.00Insurance 264.00County Retirement 2,309.00 17,313.43

GENERAL FUND

CASH BALANCE — December 31, 1973 \$10,277.83

Submitted by:

FRANCIS F. PERRY,
District Treasurer

REPORT OF THE POLICE DEPARTMENT

To the Board of Selectmen and Citizens of Boxford:

I hereby submit the annual report.

Alarms Checked	247	Motor Vehicle (Cont.)	
Ambulance Runs	78	Recovered Vehicles	25
Arrests	35	Stolen Vehicles	5
Bomb Scare Calls	2	Suspicious Vehicles	
Complaints and		and Persons	678
Investigations	1145	Towed Vehicles	114
Court Appearances	116	Violations Issued	406
Drugs	7	Warnings	254
Fire Calls	71	Complaints	148
Gun Reg. Applications	43	Arrests	4
Housebreaks	37	Persons	
Attempted	10	Intoxicated	7
Camp	4	Lost, Missing,	
School/Post Office	7	Runaway	24
Larceny	49	Pistol Permits	71
Motor Vehicle		Police Assistance	
Accidents	113	(other depts.)	107
Def. Equipment Tags	88	Property Checks	4,677
Fatals	2	Shooting	1
Motorists Disabled/		Summons Delivered	117
Assisted	227		

Crimes of all types have remained a problem throughout the United States. Suburbia saw a continued increase in the crime rate during 1973. The energy crisis may cause increased law enforcement problems in 1974.

During 1973 the law allowing 18 year olds to drink became effective. Although this department has not seen a marked increase in "drinking problems," I feel that each year it seems more young people become involved with alcohol. Alcoholism is a very great problem in this country and it seems a shame that such young people feel the necessity to drink excessively. I would like to note that there is an Alcoholics Anonymous group in the local area for any age and if contacted I will give out the necessary information on a confidential and/or anonymous basis.

At Town Meeting, during the past year, the Town voted in a new by-law which prohibits drinking on public property and private property without permission. Violation will mean a fine.

Drug use continues to be a problem in the Tri-Town area and again I stress that young people should be made aware of the lasting effects of using drugs, both medically and legally.

During 1973 Sgt. Louis Dumas resigned to take a position with a publishing firm. Officer William Howard, formerly of the Topsfield Police Department, was appointed to fill that position. Sgt. Howard has previously attended the State Police Local Officers Training School. Officers David French and Gordon Russell completed the intensive training courses, as required by law, in 1973. Five new part-time officers were appointed; P. M. Bates, Jr., John Harris, Frederick Randall, Eric Sederquist and James Ventre. Officers Bates, Jr. and Randall attended a course at Bradley Palmer State Park, Topsfield regarding police procedures and emergency first aid.

This department wishes Walter "Herbie" Gamans and Clint French a pleasant retirement and many thanks for the long years of service as law officers for the Town.

At this time next year we expect to be located in our new police building. The new building will help the department tremendously in bringing about more up to date police services in professional surroundings. Many thanks to the Building Committee and the townspeople who supported them.

If you witness an accident or crime or see a suspicious vehicle or person, don't take it for granted that the police have been called. Telephone the Emergency Center. Your action may prevent or solve a crime, or even save a life. A registration number is extremely helpful. Promptness is important. Your name will be held in strict confidence if so desired.

Notify the department when leaving for an extended period. Neighbors should also be alerted to absences and asked to check property. Suspicious or obscene telephone calls should be reported immediately.

For the information of new residents an engraving tool to mark household property for identification is available at the police station. We urge its use.

The Police Department can be reached by calling the Emergency Center. The emergency number is 887-8133. The non-emergency number is 887-8135.

My appreciation goes to the various Town departments, the Selectmen, the State Police, the police from surrounding communities and the personnel of my department for their cooperation and assistance during the past year.

Respectfully submitted,

DOUGLAS A. WARREN,
Chief of Police

REPORT OF POLICE STATION BUILDING COMMITTEE

The committee held weekly meetings from May 16, 1972 to November 20, 1973. We met and consulted with all interested department heads in town. Agreement was reached on needs and priorities with each department prior to completing final design of the building. The final design was put out to bid the week of November 4, 1973. Low bidder was Fletcher Construction Company, Inc., of Salem, Mass., at \$142,824. Total cost for project including roads, landscaping and well is \$163,000. The town approved project by vote of 239-57 at the special town meeting of November 19, 1973. 80% of the architect's fees was paid using \$5,000 appropriated at March 6, 1972 town meeting and \$11,000 voted at special town meeting May 22, 1973.

Since the contract was awarded, one of the sub-bidders refused to honor the bid and withdrew. By law, he was replaced with the next lowest bidder who was \$5,616 higher. Since this was an increase in the cost of the total contract, the architect's fee was also increased by \$525.66. These additional costs are covered by our contingency fund, and the committee with the concurrence of the Finance Committee and the Board of Selectmen have agreed to proceed with the project.

Expected completion of the building is spring of 1974.

GRAHAM J. NELSON, Chairman
MERTON BARROWS
JAMES BROWN
DONALD DENMAN
JAMES GENTILE

REPORT OF THE FIRE DEPARTMENT

The Fire Department submits the following report for 1973:

Buildings	6	False	15
Brush and Grass	18	Car Accidents	9
Car Fires	24	Electrical and Appliance	8
Chimney	3	Mutual Aid (out of town)	6
Cellar Pumping	2	Miscellaneous	12
Total — 103 Runs Made			

The emphasis placed on aesthetics by Boxford residents over the past several years has resulted in a significant victory. Now, Commonwealth of Massachusetts residents, during the period March 15 through April 15, may apply for and (conditions permitting) be granted a burning permit which allows the outside burning of brush!

The Fire Department training sessions were once again well received by the men. Nine separate courses were conducted by the officers of the Department and a record number of completion certificates will be awarded. One of the courses concerned itself with the familiarization by all personnel of the ever increasing number of water hole sites being developed by the Department. This program of water hole sites and pumping sites being developed by the Department. This program of water hole development has been most successful and is becoming quite involved and is now a major part of the Department's developing internal response procedure list of the entire Town's physical water availability.

A planned program report compiled by Boxford Fire Department officers entitled "Fire Defenses of the Town of Boxford," was submitted to the Selectmen late in the year for their guidance concerning future projections which will be submitted to them and to the people by the Fire Department with relation to personnel requirements, equipment and physical facility needs, as well as general recommendations covering every aspect of the essential functioning of the Fire Department. Acceptance of this planned program is being delayed until we hear from the National Fire Protection Association. This organization asked for an "outside the community" opinion as to its viability.

We have ordered our new piece of fire apparatus and expect delivery sometime late in 1974. This apparatus is to serve as a combination unit being a "part time" pumper, forest fire truck as well as

a utility vehicle. It is, by design, part of our planned program previously discussed in that sometime in the future would enable Boxford to submit an application for rate review from the insurance industry rating bureau, which agency now classifies Boxford as Class "E." By having planned our apparatus requirements over a period of years we will soon be in a position where we can challenge that class rating and be able to move up and improve our insurance status.

My thanks to all the members of this Department for their total cooperation and devotion and for giving so generously of their time. I know the townspeople feel the same way and appreciate the men's interest.

Respectfully,

DAVID E. McGARR,
Fire Chief

REPORT OF THE COMMUNICATIONS CENTER

During the year 1973 many improvements have been made in the reliability of our communications system. The new antenna site is operational including its fully automatic emergency power capability for the base stations. The emergency generator also supplies emergency power for the Highway Garage. The cost of the antenna site was more than we expected, due to last minute changes in remote telephone line installation, increased size of the generator to handle Highway Garage circuits and general increases in cost of parts and labor.

Telephone line rentals have been reduced by the installation of special decoders at the East and West Fire Stations which blow the fire horns with specially tone coded radio signals. Private line equipment has been installed on the Police and Highway radios to improve our reception during high noise periods. The installation of Porta-mobile transceivers in the cars of the Fire Chief and Deputy has worked very well. These units have greatly improved the operation of the Fire Department at such fire sites as the Chelsea fire and recent woods fires.

I have continued my fight with the Telephone Company this year concerning excessive rates for cross exchange runs and poor telephone service in general. I believe in the near future we will be able to eliminate some of the injustice caused by the dual exchange system.

We now have 21 home burglar alarms wired into the Center. Anyone wishing to have their home alarm system connected to the Emergency Center should contact the Center and obtain an application form. Also anyone installing a home dialer system should contact the Center when the system is installed because response to this type of system is especially coded. The Police and Communications Departments strongly urge homeowners installing alarm systems to properly instruct all persons in the household as to the operation and resetting of the system. Since the first alarms were wired into the Center in 1971 we have had 245 false alarms with as many as 8 in one day from one home. Each false alarm the Police have to respond to may take them away from an area where a real emergency may be about to happen.

The following is a list of Department Personnel:

Full Time	Part Time	Substitutes
*Harriett R. Cunningham	James Moore	Barbara Walsh
Elizabeth Dineen	Frances Gamble	Melanie Meeker
Paul M. Bates, Jr.	Victoria Ladd	Vaughn Minasion
*Chief Operator		

The following is a breakdown of business handled by the Center this year:

Civil Defense, Highway Department and Communications Center	1,645
Fire Department	636
Police Department	13,686
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TOTAL INCOMING CALLS	15,967
TOTAL OUTGOING CALLS	3,875
Radio Transmissions — all Departments	21,144
Persons assisted with information or directions	3,140

In 1974 we will continue to update our communications system and simplify where possible. I expect to continue to improve the training program for new operators and present personnel. This year we will be moving into a new Police/Communications Center located on Spofford Road.

I wish to thank all other departments and Town officials for their cooperation during the past year.

Respectfully submitted,

F. RICHARD SHAW,
Director of Communications

REPORT OF CIVIL DEFENSE

1973 marked the second year of the establishment of an Auxiliary Fire Department under Civil Defense. The number of members has increased to approximately 13 young men. They are extremely eager and have been most helpful when the occasion arises. I especially wish to thank both Fire Chief Dave McGarr and Deputy Fire Chief John Mulcahy for their fine cooperation and assistance with the training of these young men.

This year has been particularly active for Civil Defense because of the current energy crisis. We have been working closely with the Sector 1E Director in Lawrence and the Area Director in Tewksbury keeping abreast of any requirements and regulations in the event of a serious home heating fuel shortage.

Respectfully submitted,

EDWARD F. DELANEY,
Director

REPORT OF THE HIGHWAY DEPARTMENT

I took over as head of this department in March. It was a very busy year for me and the department.

The last section of Herrick Road was completed this year, with the exception of the finish coat of hot-top and the guardrails.

The resurfacing fund financed sections of hot-top on King George, King Richard, Georgetown, Woodcrest and Pinehurst Roads.

This Department also cleared the site for the new Police/Communications building.

A new Chevrolet 4-wheel drive pick-up and plow were purchased during the year.

The usual maintenance work was done under Chapter 81. This included oiling, brush cutting and painting of guardrails.

Respectfully submitted,

C. RICHARD CUNNINGHAM

REPORT OF THE BUILDINGS AND GROUNDS DEPARTMENT

The mowing and fertilizing was done again this year on all ball fields and commons in Town.

Maintenance work was done on the Town Hall, Lincoln Hall, and the Little Red School House.

Respectfully submitted,

C. RICHARD CUNNINGHAM

REPORT OF THE CONSERVATION COMMISSION FOR 1973

Amendments to the Wetlands Protective Act (also known as the "Hatch Act"), taking effect late in 1972, assigned to local Conservation Commissions the responsibilities of holding public hearings and issuing Orders of Conditions concerning matters under the purview of the Act. Accordingly, early in 1973 the Commission held two public hearings regarding excavating and filling in wetland areas and issued Orders of Conditions in both cases. One case dealt with grading and filling around a foundation on a lot on Tanglewood Road, adjoining Fish Brook; the other concerned a small pond project on Herrick Road.

As a consequence of Town Meeting action in March authorizing expansion of the Commission from five to seven members, two new members were appointed: Mrs. Richard DeMark, King George Drive, and Mr. Phillip Briggs of Spofford Road. The rationale behind this action was that the Commission felt it could benefit from increased membership, particularly so if one new member were a member of the Planning Board as well. Dorothy DeMark is a past president of the Boxford Garden Club, and Phillip Briggs is a member of the Planning Board. We have already seen the benefits of increased membership, and we appreciate the willingness to serve of these two new members.

Two informal sub-committees were formed—Trails and Open Space. These sub-committees are comprised of representatives from the Commission and other Town agencies as well as interested residents of the Town.

The Trails sub-committee is inventorying the (private) trails system in Town, and, in cooperation with similar groups in some adjoining towns, is attempting to identify continuity of trails between towns. It should be pointed out that, except for public lands such as the State Forest and Wildlife Sanctuary off Middleton Road, trails exist and their use is permitted solely by the generosity of private landowners. The Commission and the Trails sub-committee are very much aware of this and urge trail users to use consideration and cooperation so that this unofficial arrangement can continue. Ultimately, this sub-committee would be expected to provide recommendations for the eventual establishment of an "official" trail system, along with regulations appropriate for their usage.

The Open Space sub-committee is reviewing present open space and land use, population and growth trends, and present and planned

developments for the purpose of preparing draft materials for use in planning for better land utilization as the Town grows.

The information provided by both sub-committees would be presented to the Commission and the Planning Board to aid in developing a long-term Open Space Plan for Boxford.

In the fall of 1973, the Commission submitted a Preliminary Application for Self-Help Funds to the Department of Natural Resources relative to the possible acquisition of the 279 acre "Wildcat" area located between Stiles Pond and Herrick Road south of Ipswich Road. Presuming DNR approval of the Preliminary Application, the Commission would then be in a position to present the matter at a Town Meeting and provide definitive information on the project, including the prospects for reimbursement. Despite the fact that a private developer holds an option on the property, the Commission felt that the matter should be pursued to a conclusion, one way or the other, and proceeded with the Application.

Also in the fall of 1973 the Commission met with Mr. Donald Banks, Building Inspector, to acquaint him with the specifics of the Wetlands Act and to lay the groundwork for effective liaison on matters of joint concern.

In the continuing run of business, the Commission has provided consultation on wetlands matters, and has sent representatives to seminars on wetlands protection and to regional meetings on open space planning.

It seems clear that wetlands and open space will continue to be the chief areas of activity for the Commission for the near future. Both are fragile resources — once gone, they cannot be regained — and must be tended with care, both for our own immediate benefit, and for those who follow us.

Respectfully submitted,

For the Commission

CHARLES S. HATCH,
Chairman

Members of the Conservation Commission:

Mr. Phillip M. Briggs	(1975)	Mr. Earle O. Latham	(1975)
Mrs. Richard DeMark	(1976)	Mr. Richard B. Megley	(1974)
Mrs. Clark Gowen	(1976)	Mr. Richard O. Palmer	(1974)
Mr. Charles S. Hatch	(1975)		

REPORT OF BOARD OF APPEALS

During the year two members resigned, R. W. Butters moving out of town and D. Scutiére for business reasons. Their depth of experience will be missed. The two new members are Janet Hancock and Robert Halloran.

Ten hearings represented a very busy year and with legal requirements for broader notification of interested parties the paper work and costs of the Board increased significantly. Reflecting this, the fee has been increased to \$25.00 on filing with the applicant agreeing to pay all costs.

The Board shares the interest of all townspeople in maintaining the unique character of the Town and will continue to work towards that goal within the limitations imposed by the Zoning By-law and General Laws of the Commonwealth.

Respectfully submitted,

WM. J. McGRATH,
Chairman

REPORT OF THE DOG OFFICER

- 192 Dogs were reported lost.
101 of these were located and returned to their owners.
13 Dogs were buried, that had been killed on Town roads.
2 Dogs were buried, that had fallen through ice and drowned.
7 Injured dogs were delivered to a local veterinarian.
8 Dogs were shot and buried for being a danger to persons and property, while living in a wild state.
1 Goat
5 Sheep
2 Rabbits
6 Chickens
} were killed by dogs.
59 Stray dogs were picked up and impounded, then disposed of as follows:
31 were claimed by their owners.
22 were placed in new homes, and
6 were disposed of as unfit or unwanted for adoption.

Stray dogs may be adopted by contacting me at: Weloset Kennels, Route 97, Boxford, 887-5760.

It is the opinion of your dog officer that dog owners must take more responsibility and care of the dogs they own. It would be ideal if every dog could be under control at all times. It is the dog that runs free, often unlicensed, that causes lawsuits, or is tragically killed on the highway.

Unlicensed dogs are often needlessly disposed of due to the neglect and thoughtlessness of their owners. I urge the people of Boxford to license their dogs, thereby making it possible for me to locate the owners should the dogs become lost or injured!!

Respectfully submitted,

ROBERT D. HUGHES,
Dog Officer

REPORT OF THE INSPECTOR OF ANIMALS

Inspections of all horses, ponies, cattle, oxen, goats, sheep, and swine are required yearly by the State of Massachusetts. Such inspections are done year round to insure humane and proper care of all livestock and to guard against contagious diseases. If your livestock was not inspected by September 1, 1973, then please contact my office so that you may be covered in the 1974 inspections.

During 1973, twenty seven (27) dog bites and one (1) raccoon bite were reported. All of these animals were inspected and ordered restrained for a period of ten (10) days, as required by state law in order to guard against contagious disease.

Under state law **all** bites, whether caused by wild or domestic animals, must be reported to the Inspector of Animals. Anyone with questions or complaints about the care of livestock should feel free to contact me at: Weloset Kennels, Route 97, Boxford.

Respectfully submitted,

ROBERT D. HUGHES,
Inspector of Animals

**REPORT OF THE BOXFORD
HISTORIC DISTRICT COMMISSION**

The Commission was called upon only a few times during 1973 and the following was acted upon:

Issued certificate of non-applicability for barn addition to Mr. and Mrs. A. C. Waters, Elm Street.

Issued certificate of appropriateness to Selectmen for shelter built at front door of Town Hall.

Issued certificate of non-applicability for addition to residence of Dr. Josephine L. Murray, Salem Road.

A copy of the Historic District Commission's By-Laws, together with a map of the two districts, is on file for the public at the Town Hall. Any of the Commission members may also be contacted for answers to questions.

Respectfully submitted,

THEODORE R. PARSONS,
Chairman

COMMISSION MEMBERS:

Mr. Merton Barrows
Mr. Arthur Harvey
Mrs. Jane Howard (aternate)
Mr. Richard Fenton (alternate)
Mrs. Nancy Merrill
Mrs. Susan Peterson
Mr. Theodore R. Parsons

REPORT OF BUILDING INSPECTOR

Month	No.	Dwellings	No.	Garages	No.	Alt. or Add.	No.	Barns	No.	Pools
		\$		\$		\$		\$		\$
Jan.	3	\$ 155,000								
Feb.	2	68,000			3	13,200				
Mar.	6	266,500			2	29,400				
Apr.	5	233,000	4	15,400	7	18,000	1	1,500		
May	6	309,000			5	18,200			3	9,745
June	11	570,000			9	44,000	1	2,000	1	3,500
July	5	212,700			4	24,800	1	2,000		
Aug.	5	260,000			4	18,800	1	2,000		
Sept.	5	220,000			5	15,700	2	4,000	2	8,600
Oct.	4	190,000			4	44,000	1	2,250	2	10,000
Nov.	1	50,000	1	3,000	2	4,000	1	2,000	2	7,000
Dec.	4	226,900					1	4,000		
Totals:	57	\$2,761,100	5	\$18,400	45	\$230,100	9	\$19,750	10	\$38,845

Miscellaneous: 2 buildings moved \$25,000

Repairs 7,400

Total **estimated** cost of building activity \$3,100,595

Fees collected \$1,262.00

Respectfully submitted,

DONALD B. BANKS,
Building Inspector

REPORT OF PLUMBING INSPECTOR

New Construction 69

Remodeling and Water Heaters 25

—
94 Permits

Respectfully submitted,

WENDELL P. HALL,
Plumbing Inspector

REPORT OF WIRE INSPECTOR

175 Permits Issued

595 Inspections

Receipts for Electrical Permit Fees:

January 1, 1973 to December 31, 1973 \$2,332.00

Respectfully submitted,

HERBERT W. SPERRY,
Wire Inspector**REPORT OF GAS INSPECTOR**

Appropriation	\$700.00	
Services, Gas Inspector		\$426.00
Office Expense		250.00
Mileage		150.00
North Shore Gas Inspectors' Association		12.00
		<hr/>
		\$838.00

Respectfully submitted,

GARDNER W. STARRETT,
Gas Inspector**REPORT OF THE MOTH SUPERINTENDENT**

A Foliar spray was applied to the Elm, Oak, Cherry and Willow trees in town during the months of May and June. The Web Worms were not treated; fogging is ineffective on them and although they were unsightly they are relatively harmless.

Respectfully submitted,

ROBERT E. HEBB

REPORT OF THE TREE WARDEN

There were ten Maple trees removed from the Boxford Center area and trees removed or dead wood pruned on Middleton Road, Washington Street, Main Street, Mill Road and Topsfield Road. The ice storm in December necessitated the cutting of many small Birches throughout town.

Respectfully submitted,

CHARLES E. KILLAM

REPORT OF DUTCH ELM

Elm trees were removed on Georgetown Road, Middleton Road, Ipswich Road, Elm Street and Maple Avenue.

There are many more trees that will require removal in 1974 even though two town center areas are now almost devoid of Elm trees. Investigatory work has been done on chemically treating for Elm disease, but at the moment it appears to be unreasonably expensive to accomplish with competent people.

Respectfully submitted,

CHARLES E. KILLAM

REPORT OF NORTH ANDOVER - BOXFORD DISTRICT DEPARTMENT OF VETERANS' SERVICES

The following services were performed by this department during 1973:

Discharge	72
Discharge (recorded)	25
Photostats	450
Education and Training	41
Loan Guaranty	19
Statement of disability for real estate tax abatement	4
Annual income questionnaire	24
Compensation	13
Pension	29
Burial Allowance	14
Headstone	9
Medical and Dental	52
Hospitalization	18
Outpatient treatment	15
Insurance	16
Power of Attorney	33
Vietnam Bonus Applications	35

Respectfully submitted,

BERNARD W. BINGHAM,
District Director

REPORT OF VETERANS' BENEFITS DEPARTMENT

The following expenditures were made by the Veterans' Benefits Department during 1973.

Cash Grants	\$830.75
Medical	140.00
	<hr/>
	\$970.75

One half of this amount will be reimbursed by the Commonwealth.

Respectfully submitted,

BERNARD W. BINGHAM,
Veterans' Agent

VETERANS' SERVICES

**NORTH ANDOVER AND BOXFORD DISTRICT
DEPARTMENT OF VETERANS' SERVICES**

	N. Andover	Boxford	Total
Balance carried from 1972	\$ 128.15	\$ 22.15	\$ 150.30
Appropriated 1973	1,761.95	278.05	2,040.00
	<hr/>	<hr/>	<hr/>
	\$1,890.10	\$300.20	\$2,190.30
Expended to December 31, 1973	1,108.69	174.96	1,283.65
	<hr/>	<hr/>	<hr/>
	\$ 781.41	\$125.24	\$ 906.65
Basis of Apportionment, Chapter 660, Acts of 1963.			
North Andover	\$26,718.00	.8637 per cent	
Boxford	4,216.00	.1363 per cent	
Details of expenditures			
Bernard W. Bingham — Salary			\$1,200.00
New England Telephone			73.65
Veterans' Information Service — G. Spilman, Director			10.00
			<hr/>
			\$1,283.65

Respectfully submitted,

BERNARD W. BINGHAM,
District Director

REPORT OF THE NORTH SHORE REGIONAL VOCATIONAL SCHOOL COMMITTEE

The North Shore Regional Vocational School Committee has completed its second-half year of operation. This first year has been an extremely productive one, despite the fact that the accomplishments have not been spectacularly newsworthy. A firm administrative foundation, however, has been constructed upon which the Committee can now proceed to develop the facilities and curricula to meet the particular needs of the young people of the district's 16-member cities and towns. Since the creation of the district a year ago the Committee has accomplished the following tasks:

1. opened Committee offices in Beverly and retained permanent full-time personnel to carry out initial administrative requirements;
2. established financial procedures with member cities and towns to provide for the operation of the Committee through June 1974 and beyond;

3. conducted seminars with school administrators, school counselors, local labor union representatives, business leaders and town and city officials. The purpose of these meetings, conducted over a period of several months, was to gain input from as many different and knowledgeable sources about the current and future vocational needs of the region in order to determine how future programs might meet the needs of industry and our young people. These meetings were productive and the information received will greatly assist in the preparation of our curricula and the construction of a general education profile for our new vocational school;

4. Committee members have visited other regional school districts and personnel to view first-hand the actual operation of vocational schools to better understand the problems they have encountered in the setup and operation of their programs so that we may avoid them here;

5. after a country-wide search, the Committee hired a superintendent-director who assumed his duties in September 1973. He is Michael J. Anthony, formerly superintendent of a regional vocational school in Watertown, New York. In addition to extensive vocational educational administrative and teaching experience, he has been directly responsible for establishing several vocational school districts. This involved construction of the appropriate plant, preparation of the

educational profile for the district, site selection, design of the educational plant in detail, hiring staff and curricula development — all prime requirements necessary for the director of the North Shore program;

6. concurrently, with the aforementioned activities, work has been conducted in three other major areas:

A. The Architect Selection Committee has reviewed countless architectural proposals and listened to 13 formal proposals by architectural firms. On December 20, 1973 the full Committee gave tentative approval to the recommendation that the firm of Alderman and MacNeish, architects and engineers, of Springfield, be retained to assist in the site selection and to design the new school.

B. The Site Selection Committee has viewed a number of locations for the new school. The ultimate choice will most likely be submitted to the full 16-member School Committee for possible acceptance in January 1974.

C. The School Committee has set as its target date for the opening of the school September 1976. Between now and then the Committee will attempt to establish and maintain interest in the type of student training which will be available to the member cities and towns. One of the major efforts in this determination is the establishment, by the North Shore Regional Vocational School Committee, of vocational programs to begin in September 1974 (or possibly before) under the administration of the Committee. These courses will be conducted in the morning and afternoon. They will allow the students to receive academic and other training in their home schools and vocational training in temporary facilities at a location which will soon be announced by the Committee.

Following surveys of the region's school departments, students, discussions with State educational department representatives, other vocational school administrators, teachers, guidance counselors and local and national labor representatives, the Curriculum Subcommittee presented its recommendations for vocational programs to the full 16-member committee in December 1973. They include:

Machine Accounting
Welding/Metal Fabrication
Diesel Engine Mechanics
Auto Mechanics
Cosmetology

Textile Design and
Fabrication
Building Construction
Technology
(Student may major in
Carpentry or Masonry)

Building Maintenance	Commercial Foods
Occupations	Plumbing, Heating and
Industrial Electricity	Air Conditioning
Resort Service Occupations	Hospital Aides of
Machine Technology	Health Services
Auto Body Repair	Child Care Services

The information and experience derived from these initial programs will be invaluable in the determination of a school building design, interior layout and eventual production of education specifications.

FINANCIAL

The Committee established a \$232,500 budget for the 18 months beginning January 1, 1973 and extending to June 30, 1974. At this time, the Committee is pleased to report that expenditures to date and the anticipated expenditures between now and June 30, 1974 will total about \$77,000 or about \$145,000 less than anticipated. The balance remaining will be returned to the cities and towns in proportion to their contributions.

While actual expenditures in a variety of areas were far below what was anticipated, the reasons can generally be traced to two factors: (a) the prudent expenditures of the Committee and its awareness of the economic concerns of member communities; (b) high initial estimates on projects where prior experience or information was not available.

The budget for the 12-month period from July 1, 1974 to June 30, 1975 has been approved by the Committee. It amounts to a total of \$499,615.

Major areas of expenditure include:

A. Administration	\$128,800.00
B. Site acquisition and development	
(debt retirement based upon a \$1 million	
purchase price)	(\$100,000.00)
(debt service)	(50,000.00)
Total	\$150,000.00
C. Interim Vocational Education	220,815.00
Grand Total	\$499,615.00

CONCLUSION

The accomplishments of our Committee to date demonstrate the ability of its 16 members to work together and to work with the administrative staff in close harmony without relinquishing individuality or by sacrificing the basic requirements and wishes of individual communities.

Concern for the most economical use of the funds entrusted to us and a desire to create a quality vocational educational system for our district have been and will continue to be our guiding principles.

In the months to come and as our programs begin to take form, we will be seeking your opinions and interest so that the system that is eventually developed will be one which will benefit our young people, our towns and cities and the economic viability of the region as a whole.

KENNETH E. LITTLEFIELD,
Boxford Representative

REPORT OF THE PLANNING BOARD

Although home building continued at a normal pace in Boxford during 1973, sub-division activity was quite restricted. Only two sub-division plans were presented to the Board for approval and one of these was a modification of a previously approved plan.

The major issue to face the Board during the year was a proposal by a group of citizens to effectively eliminate commercial zoning from Boxford.

The Town, on the recommendations of the Planning Board, had defeated in December of 1972 a warrant article to re-zone the B-2, General and Highway Business District to Residential-Agricultural. Recognizing the concerns which had prompted this article, the Board proposed a series of zoning amendments to the Town in March of 1973 which would have imposed additional restrictions to prevent unsuitable development. Unfortunately, these were rejected by the Town.

In November, at the petition of a group of citizens, the Town considered a broadened proposal to re-zone both the B-2 District and virtually all of the B-1 Retail Business District adjacent to Baldpate Pond to Residential-Agricultural. The Planning Board, fearful of the hazards of the random commercial development that might occur in the absence of these two well-defined and well-suited areas, and concerned that the Town was forfeiting the future convenience of local commercial services, recommended rejection. The Town elected, however, to approve the change.

To enhance communication between Town agencies, Planning Board members were appointed by the Selectmen to both the Conservation Commission and the newly formed Capital Budget Committee.

A preliminary plan was presented to the Board in the Fall by a developer interested in the sub-division of the Wildcat Area. The Board pointed out the difficulties encountered by others who had investigated the area as well as the fact that the Town's Conservation Commission was studying it. No further submission has been made, although the Developer has indicated a continuing interest.

The Board with great reluctance accepted at year's end the resignations of Charles P. A. Nelson and William H. Sullivan. Charlie

served on the Board for more than twenty years and was instrumental in the formulation of the Zoning By-Law which has largely shaped the Boxford we know today. Bill's service during the past four years, albeit briefer, was no less dedicated. Both served the Board and the Town well and their counsel will be sorely missed.

MRS. RICHARD BAILLY
ROBERT BORDEN

J. ALDEN LINCOLN
PHILLIP BRIGGS, Clerk
CRAIG FALK, Chairman

REPORT OF THE BOXFORD RECREATION COMMITTEE

In 1960 the Recreation Committee was established to recommend development of Recreational Areas and be responsible for the care, maintenance and operation of any such areas. Over the years our duties have expanded to include the coordination of the 4th of July Celebration and conversely we have lost the responsibility of being directly involved in the maintenance of the Recreation Facilities. The new Buildings and Grounds Department has very satisfactorily picked up the day to day care of these areas for which we are very grateful. The 4th of July Celebration runs with the cooperation and participation of the following groups — The Fireman's Association, The American Legion and the two Couples Clubs from Boxford.

After many years of service, Bill Abbott chose not to be a candidate for re-appointment to the Recreation Committee. We are very appreciative of his participation in the Committee over the years.

Up to this point minimum interest has been expressed by the Town for Capital Investment in future Recreation Facilities. We feel that a more active interest should be taken in order to provide those Recreational areas which might become unavailable as the Town grows.

GORDON PRICE, Chairman
BARBARA MANNING, Secretary
ROBERT CAVANAUGH
EDWARD McILLVAINE
ROGER TOWNSEND

REPORT OF THE FOREST COMMITTEE

Again in 1973 Town Forest use by horseback riders, mini-bikes and bicycles has increased — with no problems.

We had several inquiries about downed trees, for use as fire wood, by town residents, and quite a number were cleaned up at no cost to the town.

In opening up all main paths through the Forest, boundaries were pointed out to these people to help eliminate any error. All main paths are now passable (by pick-up truck); some of the spur paths still are in need of work.

All persons making use of the Town Forest land are reminded of the necessity to use extreme care so as not to harm the natural and delicate balance of the Forest.

It is the hope of the Forest Committee that in the future it will become possible to purchase additional land so as to increase the Town Forest and insure the ultimate survival of the many and varied ecosystems within the Forest.

STANWOOD R. MORSS, Chairman

REPORT OF THE LIBRARY RENOVATIONS COMMITTEE

By vote of the Town on March 6, 1972, this committee was authorized and charged with the renovation and furnishing of the Gardner Morse school building as the new location of the West Boxford branch of the Boxford Town Library. The committee's work is essentially complete, the library having opened to the public in its new location early in September, 1973. There remains only the resolution of a dispute over responsibility for some peeling of paint before final payment to the contractor. This question should be settled very soon, whereupon I shall report to the Selectmen and request that the committee be formally dismissed.

The following chronology will serve to summarize the activities of the committee. It fails, however, to convey the splendid spirit of cooperation and dedication shown by the other members of the committee, by other interested citizens who gave freely of their time and expertise, and especially by the architect, Mr. Brett Donham, who has contributed far in excess of his contracted obligations to the project and who has maintained a consistently friendly, cheerful and constructive interest in seeing the job done both well and economically. He has our warm appreciation and our enthusiastic endorsement as a highly competent and public-spirited architect.

CHRONOLOGY

- May 8, 1972 — Committee consisting of Joyce Heeremans, Louise Ginguande, Enid Thuermer, William Eckel, and Robert Shepard, appointed by Board of Selectmen.
- May 23, 1972 — Organizational meeting, election of officers.
- June, July, 1972 — Interviews with six architects.
- July 25, 1972 — Selection of Mr. Brett Donham as architect.
- Aug. 8, 1972 — Meeting with Mr. Donham and Mr. McNiff, Director of Boston Public Library, serving as consultant on voluntary basis.
- Aug. 23, 1972 — Contract with architect signed after inspection by Town Counsel.
- Sept., Oct. 1972 — Preparation of preliminary plans and specifications.
- Nov. 14, 1972 — Meeting with Mr. Donald Denman, voluntary consultant on specifications, from contractor's viewpoint.
- Dec. 18, 1972 — Hearing at Dept. of Public Safety, Boston, on petition for modification of State requirements for the handicapped.
- Jan. 31, 1973 — Publication of Invitation for Bids.

Feb. 14, 1973 — Granting of waiver by Dept. of Public Safety.
 Feb. 20, 1973 — Opening of Sub Bids.
 Feb. 27, 1973 — Opening of General Bids.
 March 15, 1973 — Award of contract to low bidder, James McGoldrick
 Co. of Lynn, Mass.
 April 3, 1973 — Start of demolition and renovation.
 July 31, 1973 — Contract work essentially complete, pending only
 some electrical refinements and driveway surfacing.
 Sept. 12, 1973 — State Safety Requirements met; Occupancy Permit
 issued.
 Sept. 20, 1973 — Architect's Certificate of Substantial Completion.
 Sept. 30, 1973 — Open House.

EXPENDITURES

Architect's Fee	\$ 3,700.00
General Contractor	19,588.50
Tests on Plumbing	100.00
Bids, advertising and mailing	34.90
Furnishings	1,455.00
Desk and Catalog Units	910.00
Driveway	1,040.00
Architect added expenses outside of agreement	401.70
Legal fees	150.00
Office carpeting	45.36
Miscellaneous Committee expenses	3.50
<hr/>	
Total paid to date	\$27,428.96
Contractor's retainage (10%)	2,176.50
Additional equipment, furnishings, miscellaneous Committee expenses	(est.) 350.00
<hr/>	
Estimated final total expenditures	\$29,955.46

ROBERT A. SHEPARD,
 Chairman

BOXFORD TOWN LIBRARY**REPORT OF THE TRUSTEES****Term Expires 1974:**

David I. Blumenfeld
 (appointed November 1973)
 Robert C. Cole, Jr.
 (appointed October, 1973)
 Mrs. James H. Heeremans
 Milton E. Lord
 (resigned September 1973)
 Robert A. Shepard
 (resigned October, 1973)

Term Expires 1975:

Mrs. Clark H. Gowen
 (resigned March, 1973)
 Frederick G. Lehmann
 Mrs. Carlyle W. Thomas
 Mrs. Roger C. Townsend
 (appointed April, 1973)

Term Expires 1976:

Mrs. Donald E. Houser
 Mrs. Leroy M. Faulkner
 Donald K. Reiland

Chairman	Frederick G. Lehmann
Vice Chairman	Robert A. Shepard (resigned October, 1973)
Secretary	Mrs. Carlyle W. Thomas
Boxford Town Librarian	Mrs. John R. Benson

The number of books borrowed for home use in 1973 was 42,174, essentially the same as the previous year in spite of the fact that the West Boxford Library was closed for one month while being moved to new quarters.

As of December 31, 1973, there were 2,293 active current card holders. Of these, 1,614 are registered at Boxford Village and 679 in West Boxford. Of the 2,293 cardholders, 736 are juniors and 1,557 are adult.

Total operating costs in calendar year 1973 were \$32,487.97. This was partly offset by the dog tax refund and income from the state aid grant of \$2,316.00 so that the net cost to the Town for library services was \$30,171.97.

The regular program of new acquisitions was continued (1,800 volumes in 1973) and the collection was again weeded, especially in connection with the move of the West Boxford Library to new quarters. The total collection now stands at 27,051; 9,501 in West Boxford and 17,550 in Boxford Village. The Trustees, in reviewing our book

selection policies, continued them unmodified and reaffirmed the "right to read" policies that have been promulgated by the Boxford Town Library since its inception.

I am pleased to report again this year that the audio-visual program enjoyed another very successful year. The program features regular scheduling of 16mm sound films for which a projector is available on loan from the library. This year a record number of organizations and individuals borrowed 148 films and 32 film strips which in aggregate were viewed by over 8,900 persons.

The major project for 1973 was the renovation of the Gardner Morse Building for use as the West Boxford Library. The project was undertaken by a committee appointed by the Selectmen with trustee Robert A. Shepard as Chairman. Committee members were Mrs. Arthur Gingrande, William J. Eckel, Mrs. James H. Heeremans, and Mrs. John F. Thuermer. A contract was awarded in March, construction was completed during the spring and early summer and the move to the renovated quarters was completed during August within the \$30,000 budget authorized by the Town.

Through the combined efforts of members of The Friends of The Boxford Library, Boxford Village Garden Club, Girl Scout Troop 312, and Trustees and staff, a well attended open-house at the new quarters was held on Sunday, September 30, 1973. The Boxford Village Garden Club provided the foundation planting for the new building.

Mrs. John R. Benson, Town Librarian, continues to participate in meetings with representatives of the other twenty-six libraries in the eastern region. Boxford shares with them several ongoing activities including a union list which promptly locates library material within the region which can be borrowed. A joint purchasing program for library supplies has also been initiated and has significantly reduced our costs. Together with the towns of Ipswich, Middleton and Topsfield, Boxford received a LSCA Title I grant for equipment to launch an Oral History program which will produce cassette tapes of interviews with Boxford residents about historical events or conditions of which they have personal knowledge. These tapes will be available for general circulation. The project is being undertaken by a committee with Mrs. Earle O. Latham, Chairman assisted by Mrs. Leroy Curtis, Mrs. Thomas McCraine and Mrs. Graham Nelson.

During 1973 the trustees accepted with great regret the resignations of two persons, both of whom were trustees since the inception of the Boxford Town Library as a town board in 1965. Mrs. Rosamond Gowen's interest in libraries has served the town for decades. Mr.

Milton E. Lord's initiative, knowledge, and thoughtful guidance have been chiefly responsible for the rapid growth and new directions of the Boxford Town Library beginning with its transition in 1965 from the two privately funded libraries to the present major town facility. Both of these individuals have set high standards of efficiency, adherence to sound library principles, and have been dedicated to the continuing expansion of library services for the town. Two more of the trustees, Mrs. Earle O. Latham and Robert A. Shepard also found it necessary to leave the Board this year due to the press of other affairs. We are much indebted to them for the extensive time that they have spent on library affairs and the effectiveness of their work. Dr. Shepard was Chairman of the Renovations Committee and Mrs. Latham continues as Chairman of the Oral History project.

For the Town Library Trustees

FREDERICK G. LEHMANN,
Chairman

REPORT OF TOWN ACCOUNTANT

RECEIPTS FOR 12 MONTHS

January 1, 1973 through December 31, 1973

Francis F. Perry, Collector

Taxes Current Year		
Real Estate	\$1,388,897.60	
Personal Property	78,127.83	
	<hr/>	\$1,467,025.43
Taxes Previous Years		
Real Estate	\$104,375.87	
Personal Property	1,637.35	
	<hr/>	\$106,013.22
Motor Vehicle Excise		
Levy 1971	\$288.51	
Levy 1972	59,329.33	
Levy 1973	119,683.76	
	<hr/>	\$179,241.60
Classified Forest Land		
Levy 1973		\$59.32
Farm Animal Excise		
Levy 1973		\$181.18
COMMONWEALTH OF MASSACHUSETTS		
For Highways		
Chapter 81 Maintenance — 1972		\$20,027.11
COMMONWEALTH OF MASSACHUSETTS		
For Education		
Chapter 70 School Aid — 1972	\$10,844.47	
Chapter 70 School Aid — 1973	360,804.38	
Chapter 71 Regional School	17,451.94	
Chapter 58 — Special Education	12,037.00	
Chapter 69 & 71 Special Education —		
Deaf and Blind	977.50	
Chapter 71 Educational TV	258.37	
Vocational Education	598.00	
School Building Assistance	2,845.47	
Transportation	22,647.52	
State Aid to Libraries	1,512.00	
Federal Grants — PL874 - 1972/3	2,762.00	
Federal Grants — Title I	5,192.00	
Federal Grants — Title II	969.15	
Federal Grants — Title III	726.60	
	<hr/>	\$439,626.40

For Taxes

Reimbursement 1971 Census	\$1,040.50
Loss of Taxes 1972	21,260.23
School Lunch Program	12,223.82

 \$34,524.55

For Aid and Relief

Veterans' Benefits

\$1,810.48

County of Essex

Dog License Refund	\$804.44
Dog Board Refund	200.00
Dog Damage	100.00

 \$1,104.44

TRUST AND INVESTMENT FUNDS

Interest on School Funds	\$160.77
East Parish Library	182.08
West Parish Library	156.08

 \$498.93

DEPARTMENTAL ACCOUNTS

Board of Appeals	\$165.00
Planning Board	225.00
Police Department	36.50
Police Special Detail	2,621.00
Highway Department	845.66
Insurance	1,503.00
Library	375.78
Special Library Program	200.00
Special Library Gifts	200.00
School Department	1,501.20
School Lunch Program	26,895.53

 \$34,568.67

LICENSES AND PERMITS

Dog Licenses	\$2,136.35
Building Permits	1,174.00
Sewerage Disposal Permits	1,475.00
Electrical Permits	2,130.00
Gas Permits	396.00
Plumbing Permits	1,226.50
Septic System Installers	120.00
Auctioneer Licenses	12.00
Catering Permit	1.00
Camp Licenses	70.00
Junk Dealer License	2.00
Milk License	5.00

Ice Cream License	5.00
Pistol Permits	440.00

\$9,192.85

UNCLASSIFIED

Interest on Deposits	\$18,816.42
Interest on Taxes	8,099.02
Rental of Town Halls	463.00
Rental of Cole School	240.00
Court Fines	170.00
Sale of Dogs	63.00
Street Lists, Maps, Copier, Telephone, etc.	214.70
Pay Station Commissions	62.58
Insurance Dividend	95.47
Insurance Claims — 1972	195.71
Insurance Claims — 1973	80.00
Group Hospital and Life Insurance	18.91
U. S. District Court	83.09
Land Rental	15.00
Miscellaneous Receipts from Treasurer	5.00
Anticipation of Revenue Loan	450,000.00
Sale of Wood	225.00
Police Station Notes	134,500.00
Accrued Interest on Police Station Notes	164.76
Checks Redeposited	9,034.88
Federal Revenue Sharing	22,500.00
Post-War Rehabilitation Fund	6,903.49
Conservation Fund	1,000.00
Town Farm Fund	108.11

\$653,058.14

AGENCY ACCOUNTS

Federal Withholding	\$90,718.53
Massachusetts Withholding	26,748.97
Essex County Retirement	7,786.85
Blue Cross-Blue Shield	9,250.20
Life Insurance	236.16
Credit Union	32,315.00
Teachers' Retirement	19,765.85
Tax Sheltered Annuities	4,795.54
Long-Term Disability	632.99
BTA Dues	2,099.60

\$194,349.69

TOTAL RECEIPTS

\$3,141,282.01

EXPENDITURES FOR 12 MONTHS

January 1, 1973 through December 31, 1973

GENERAL GOVERNMENT

Selectmen	\$3,966.82
Selectmen's Administrative Assistant	3,375.00
Assessors	5,373.92
Assessors' Maps — 1972 Account	1,430.00
Treasurer	5,935.04
Town Clerk	2,212.95
Accountant	9,238.31
Collector of Taxes	3,112.12
Planning Board	121.35
Appeal Board	402.07
Registrars	647.87
Elections	459.88
Building Inspector	330.69
Electrical Inspector	23.25
Plumbing Inspector	576.03
Town Counsel	1,400.00
Finance Committee	551.06
Conservation Commission	35.00
Recreation Committee	1,121.50
Inspector of Animals	226.66
Child Guidance Center	1,915.00
Drug Education and Prevention	500.00
Buildings and Grounds — Salary, Director	1,000.00
Buildings and Grounds	2,983.85
Town Halls and Buildings	4,036.85
Drainage and Grading Town Center	614.25
Board of Health	16,546.86

 \$68,136.33

PROTECTION OF PERSONS AND PROPERTY

Dog Officer — 1972 Account	\$100.00
Dog Officer	712.73
Police Department — 1972 Account	1,017.29
Police Department	76,936.70
Police Department — Special Detail Account	2,621.00
Police Department — Cruiser/Ambulance	3,570.00
Police Department —	
Building Planning Fund — 1972 Account	3,924.00
Police/Communications Building	
Planning Fund	10,264.22
Communications Department	30,486.35
Communications Department —	
Porta Mobiles — Article 19	1,884.50

Communications Department —	
Portable Transceiver — Article 21	755.85
Communications Department — Land	
Purchase/Rental Transmission Facilities	2,495.76
Fire Department — 1972 Account	309.59
Fire Department	23,061.28
Tree Warden	1,452.95
Moth Suppression	862.00
Dutch Elm Disease Control	934.00

\$161,388.22

AID AND RELIEF

Veterans' Benefits	\$970.75
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SCHOOLS AND LIBRARIES

School Department — 1972 Account	\$7,471.30
School Department	588,164.03
School Account — Title I	4,311.35
Title II	848.39
Title III	215.90
School Lunch Program	39,055.33
Regional District School	1,064,367.66
North Shore Regional Vocational School	4,551.19
Town Library — 1972 Account	106.66
Town Library	33,740.23
Town Library Special Program	86.95
West Boxford Library — Remodel	
and Refurnish Morse School	24,332.13
East Parish Library Fund	182.08
West Parish Library Fund	156.08

\$1,767,589.28

Highways

General Highway Fund	\$1,991.47
Selectmen's Highway Fund	3,764.84
Chapter 81 Maintenance — 1972 Account	.44
Chapter 81 Maintenance — 1973 Account	20,549.00
Chapter 90 Construction — 1972 Account	529.63
Herrick Road — 1972 Account	9,484.84
Herrick Road — 1973 Account	18,313.42
Repairs and Improvements	
of Towne Road — 1969 Account	228.00
Road Machinery Maintenance — 1972 Account	485.00
Road Machinery Maintenance	12,675.74
Highway Department —	
Operational Expense — 1972 Account	312.95
Highway Department Operational Expense	4,403.64
Snow Removal and Sanding	19,793.09

TOWN ACCOUNTANT

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Street Lighting	1,623.72
Brush Days	238.18
Vacation/Holiday	3,619.00
Sick Leave	1,250.00
Radio — Highway Truck — 1972 Account	786.15
Pick-Up Truck	3,297.00
Dump Body — Double Power Takeoff	1,925.00
Highway Landtaking Account	517.00
Fund for Resurfacing Roads	13,441.27

 \$119,229.38

Miscellaneous

Bills of Charge — 1972	\$93.76
Insurance	5,625.08
Memorial Day	600.00
Civil Defense	375.23
Town Reports	2,084.00
Selectmen's Contingency Fund	536.10
Interest on Loans	12,730.06
Principal on Maturing Debt	34,000.00
Anticipation of Revenue Loan	450,000.00
Conservation Fund	1,000.00
Boxford Village Cemetery	300.00
Brookside Cemetery	100.00
Mt. Vernon Cemetery	100.00
Soldiers' Graves	150.00
Real Estate Tax Refunds	8,094.27
Personal Property Tax Refunds	42.35
Motor Vehicle Excise Tax Refunds	6,047.46
Dog Licenses	2,103.85
Sale of Dogs	60.00
County Tax	29,462.63
Essex County Retirement System	27,453.00
Essex County Mosquito Control	9,248.81
Merrimack Valley Air Pollution Control District	108.85
State Parks and Reservations	10,502.51
Audit Municipal Accounts	1,724.84
Excise Tax Bills	442.50
Ipswich River Watershed District	124.44
Group Hospital and Life Insurance	9,351.50
School Tuition Refunds	942.00

 \$613,403.24

Agency Accounts

Federal Withholding	\$90,622.93
Massachusetts Withholding	26,724.29
Essex County Retirement	7,774.99

Blue Cross-Blue Shield	9,223.19
Life Insurance	236.16
Credit Union	32,315.00
Massachusetts Teachers' Retirement	18,123.55
Tax Sheltered Annuities	4,697.88
Long-Term Disability	563.56
BTA Dues	2,156.00

 \$192,437.55

TOTAL EXPENDITURES

 \$2,923,154.75

DETAILS OF EXPENDITURES FOR 1973

GENERAL GOVERNMENT

Selectmen

Appropriation		\$6,813.00
Salaries — Selectmen	\$1,650.00	
Clerical	1,826.43	
Office Expense	296.65	
Dues and Meetings	179.80	
Books	13.94	

Total Cash Expenditures	\$3,966.82
Unexpended Balance	2,846.18

 \$6,813.00

 \$6,813.00

Selectmen's Administrative Assistant

Appropriation		\$6,950.00
Salary	\$3,375.00	
Unexpended Balance	3,575.00	

 \$6,950.00

 \$6,950.00

Assessors

Appropriation		\$8,457.00
Transfer from Reserve		400.00
Salaries — Board	\$2,900.00	
Clerical	1,728.43	
Printed Forms	118.11	
Office Expense	139.24	
Abstracts	157.82	
Dues and Subscriptions	112.00	
Data Processing	193.52	
Film	24.80	

Total Cash Expenditures	\$5,373.92
Unexpended Balance	3,483.08

 \$8,857.00

 \$8,857.00

TOWN ACCOUNTANT

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Treasurer

Appropriation		\$8,560.00
Salary	\$3,600.00	
Bond	130.00	
Office Expense	260.46	
Postage	258.33	
Clerical	1,674.25	
Travel	12.00	
Total Cash Expenditures	\$5,935.04	
Unexpended Balance	2,624.96	
	<hr/>	<hr/>
	\$8,560.00	\$8,560.00

Town Clerk

Appropriation		\$2,920.00
Transfer from Reserve		354.42
Services — Town Clerk	\$625.00	
Bond	10.00	
Office Expense	105.46	
Dues	10.00	
Clerical	846.35	
Notary	50.00	
Postage	176.97	
Moving Safe	34.75	
Advertising	354.42	
Total Cash Expenditures	\$2,212.95	
Unexpended Balance	1,061.47	
	<hr/>	<hr/>
	\$3,274.42	\$3,274.42

Accountant

Appropriation		\$13,994.00
Salary	\$6,662.50	
Clerical	1,122.61	
Office Supplies	420.70	
Vacation	532.50	
Calulator	500.00	
Total Cash Expenditures	\$9,238.31	
Unexpended Balance	4,755.69	
	<hr/>	<hr/>
	\$13,994.00	\$13,994.00

Collector of Taxes

Appropriation		\$7,175.00
Salary	\$1,900.00	
Bond	210.00	
Office Expense	116.81	
Clerical	151.00	
Tax Bills	193.52	
Dues	4.00	

TOWN ACCOUNTANT

Postage	523.66	
Legal	13.13	
Total Cash Expenditures	\$3,112.12	
Unexpended Balance	\$4,062.88	
	<hr/>	
	\$7,175.00	\$7,175.00
	Registrars	
Appropriation		\$1,550.00
Services — Registrars	\$251.55	
Street List	392.50	
Supplies	3.82	
Total Cash Expenditures	\$647.87	
Unexpected Balance	902.13	
	<hr/>	
	\$1,550.00	\$1,550.00
	Elections	
Appropriation		\$1,210.00
Officers	\$314.88	
Ballot Printing	145.00	
Total Cash Expenditures	\$459.88	
Unexpended Balance	750.12	
	<hr/>	
	\$1,210.00	\$1,210.00
	Planning Board	
Appropriation		\$1,200.00
Equipment and Supplies	\$1.50	
Hearing and Filing Fees	119.85	
Total Cash Expenditures	\$121.35	
Unexpended Balance	\$1,078.65	
	<hr/>	
	\$1,200.00	\$1,200.00
	Appeal Board	
Appropriation		\$1,750.00
Office and Other Expense	\$210.47	
Clerical	116.60	
Consultant	75.00	
Total Cash Expenditures	\$402.07	
Transfer to Selectmen's Contingency Fund	500.00	
Transfer to Brush Days	500.00	
	<hr/>	
	\$1,402.07	
Unexpended Balance	347.93	
	<hr/>	
	\$1,750.00	\$1,750.00

TOWN ACCOUNTANT

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Gas Inspector

Appropriation		\$1,050.00	\$1,050.00
Unexpended Balance	\$1,050.00		
	<hr/>	<hr/>	
	\$1,050.00		\$1,050.00

Plumbing Inspector

Appropriation			\$1,500.00
Expenses	\$49.53		
Postage	8.00		
Fees	518.50		
	<hr/>		
Total Cash Expenditures	\$576.03		
Unexpended Balance	923.97		
	<hr/>	<hr/>	
	\$1,500.00		\$1,500.00

Building Inspector

Appropriation			\$1,650.00
Expenses	\$80.69		
Services	250.00		
	<hr/>		
Total Cash Expenditures	\$330.69		
Unexpended Balance	1,319.31		
	<hr/>	<hr/>	
	\$1,650.00		\$1,650.00

Electrical Inspector

Appropriation			\$1,800.00
Expenses	\$23.25		
Unexpended Balance	\$1,776.75		
	<hr/>	<hr/>	
	\$1,800.00		\$1,800.00

Town Counsel

Appropriation			\$2,100.00
Salary	\$1,400.00		
Unexpended Balance	700.00		
	<hr/>	<hr/>	
	\$2,100.00		\$2,100.00

Finance Committee

Appropriation			\$1,100.00
Association Dues	\$30.00		
Printing	436.50		
Postage	84.56		
	<hr/>		
Total Cash Expenditures	\$551.06		
Unexpended Balance	548.94		
	<hr/>	<hr/>	
	\$1,100.00		\$1,100.00

Conservation Commission

Appropriation		\$250.00
Association Dues	\$35.00	
Unexpended Balance	215.00	
	<hr/>	<hr/>
	\$250.00	\$250.00

Recreation Committee

Appropriation		\$1,925.00
Backstop Boy Scout Park	\$425.00	
July 4	675.00	
Miscellaneous Expense	21.50	
	<hr/>	
Total Cash Expenditures	\$1,121.50	
Unexpended Balance	803.50	
	<hr/>	<hr/>
	\$1,925.00	\$1,925.00

Child Guidance Center

Appropriation		\$1,915.00
Transfer from West Boxford Fire Station Repairs		602.51
Transfer from Board of Health Loading Platform		354.99
Expenditures	\$1,915.00	
Unexpended Balance	957.50	
	<hr/>	<hr/>
	\$2,872.50	\$2,872.50

Drug Education and Prevention

Appropriation		\$2,400.00
Expenditures	\$500.00	
Unexpended Balance	1,900.00	
	<hr/>	<hr/>
	\$2,400.00	\$2,400.00

Water and Drainage Committee

Appropriation		\$75.00
Unexpended	\$75.00	
	<hr/>	<hr/>
	\$75.00	\$75.00

Drainage and Grading — Town Center

Appropriation		\$1,000.00
Salaries and Wages	\$614.25	
Use of Town Tools	212.00	
	<hr/>	
Total Charges	\$826.25	
Unexpended Balance	173.75	
	<hr/>	<hr/>
	\$1,000.00	\$1,000.00

Board of Health

Appropriation		\$29,268.00
Salaries — Board	\$300.00	
Services — Caretaker	3,222.80	

Maintenance of Dump:

Labor	1,110.00	
Use of Town Tools		\$2,491.00
Supplies	229.66	
Nurse	25.00	
Association Dues	12.00	
BTW Health District	10,503.20	
Prepare New Sites:		
Labor	492.25	
Use of Town Tools		1,146.00
Rat Control	240.00	
Clerical, Telephone, Bids, etc.	123.00	
Preparation and Caare of Used Landfill		
Areas and Soil Erosion	288.95	

Total	<u>\$16,546.86</u>	<u>\$3,637.00</u>
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Total Cash Expenditures	\$16,546.86
Use of Town Tools	<u>3,637.00</u>

Total Charges	\$20,183.86
Unexpended Balance	<u>9,084.14</u>

<u>\$29,268.00</u>

<u>\$29,268.00</u>

BUILDINGS AND GROUNDS

Salary, Director

Appropriation		\$1,500.00
Salary	\$1,000.00	
Unexpended Balance	500.00	
	<u>\$1,500.00</u>	<u>\$1,500.00</u>

Ball Fields and Public Grounds

Appropriation		\$5,365.00
Equipment		250.00
Ballfields:		
Labor	\$1,462.00	
Supplies	291.69	
	<u>\$1,753.69</u>	
Public Grounds:		
Labor	\$714.00	
Supplies	104.55	
Tractor	20.00	
	<u>\$838.55</u>	
Skating Rink:		
Electricity	\$45.51	

TOWN ACCOUNTANT

Morse School:		
Electricity	\$25.60	
Equipment		
Mower Attachment (New)	\$224.20	
Power Mower (New)	96.30	
	<u>\$320.50</u>	
Total Cash Expenditures	\$2,983.85	
Unexpended Balance	2,631.15	
	<u>\$5,615.00</u>	<u>\$5,615.00</u>

Town Halls and Buildings

Appropriation		\$6,525.00
Town Halls:		
Janitors	\$498.30	
Telephones	828.89	
Gas — Heat	243.69	
Oil — Heat	327.18	
Electricity	524.10	
Supplies	92.89	
Repairs	485.91	
Equipment	26.95	
Total	<u>\$3,027.91</u>	
Lincoln Hall Septic System	\$442.69	
Use of Town Tools		\$56.00
Community House:		
Fuel	121.47	
Electricity	57.46	
Supplies	39.57	
Total	<u>\$218.50</u>	
Morse School:		
Electricity	48.22	
Fuel	299.53	
	<u>\$347.75</u>	
Totals	<u>\$4,036.85</u>	<u>\$56.00</u>
Total Cash Expenditures	\$4,036.85	
Use of Town Tools	56.00	
Total Charges	<u>\$4,092.85</u>	
Unexpended Balance	2,432.15	
	<u>\$6,525.00</u>	<u>\$6,525.00</u>

Police Department

Appropriation		\$145,079.00
Transfer from Board of Health Loading Platform		1,545.01
Salaries	\$38,783.19	
Wages	22,458.14	
Cruiser Maintenance	1,676.99	
Gasoline	3,219.13	
Oil and Lube	342.00	
Tires	943.10	
Mileage	475.00	
Rent	1,200.00	
Heat	314.96	
Electricity	587.69	
Station Maintenance	143.55	
Lock-up	200.00	
Uniforms	1,407.74	
Weapons	163.10	
Office Supplies	699.27	
Office Equipment and Maintenance	15.75	
Expendables	885.39	
Training and Education	965.72	
Insurance	2,201.08	
Miscellaneous	29.00	
Total Cash Expenditures	\$76,710.80	
Unexpended Balance	69,913.21	
	<hr/>	
	\$146,624.01	\$146,624.01

Communications Department

Appropriation		\$46,771.00
Salary — Director	\$1,055.00	
Communications Operators	19,773.74	
Emergency	29.02	
Training	194.15	
Holiday	577.60	
Vacation	682.40	
Sick Leave	606.25	
Telephones and Remotes	3,193.17	
Office Supplies	497.01	
Maintenance	1,465.56	
Miscellaneous	14.47	
Insurance	104.46	
Clerical	10.40	
Capital Expenditures	2,283.12	
Total Cash Expenditures	\$30,486.35	
Unexpended Balance	16,284.65	
	<hr/>	
	\$46,771.00	\$46,771.00

Fire Department

Appropriation		\$39,331.00
Call Men	\$6,751.07	
Chief's Salary	1,470.00	
Deputy Chief's Salary	600.00	
Captains' Salary	400.00	
Lieutenants' Salary	300.00	
Training Director's Salary	150.00	
Maintenance Director's Salary	300.00	
Water Supply Director's Salary	150.00	
Gasoline and Oil	457.51	
Fuel	735.73	
Telephone	356.93	
Electricity	535.44	
Repairs	1,169.41	
Supplies	873.06	
Station Maintenance	797.35	
Water Hole and Hydrant Maintenance	811.68	
Office Expense	28.80	
Insurance	3,247.02	
Helmets	819.87	
Capital Equipment	3,045.81	
Clerical	54.60	
Total Cash Expenditures	\$23,054.28	
Unexpended Balance	16,276.72	
	<hr/>	
	\$39,331.00	\$39,331.00

Selectmen's Highway Fund

Appropriation		\$3,000.00
Transfer from Overlay Reserve		6,000.00
Clean-up Day		
Bags	\$79.00	
Luncheon	65.00	
Labor	27.00	
Town Tools		\$28.00
	<hr/>	
	\$171.00	
Road Inspection	48.00	
Salary and Wages	1,383.50	
Patch	264.35	
Stone	38.27	
Cutting Steel Guard Rails	15.00	
Backhoe	256.00	
Tractor	75.00	
Concrete	1,278.77	
Welding	145.55	
Barricades and Flashers	51.00	

Lumber	38.40	
Town Tools		196.00
Total Cash Expenditures	\$3,764.84	
Use of Town Tools	224.00	\$224.00
Total Charges	\$3,988.84	
Unexpended Balance	5,011.16	
	<u>\$9,000.00</u>	<u>\$9,000.00</u>

General Highway Fund

Appropriation		\$3,200.00
Salaries and Wages	\$869.74	
Patch	326.25	
Supplies	30.20	
Oil	589.68	
Signs and Lines	175.60	
Total Cash Expenditures	<u>\$1,991.47</u>	
Use of Town Tools	98.00	
Total Charges	\$2,089.47	
Unexpended Balance	1,110.53	
	<u>\$3,200.00</u>	<u>\$3,200.00</u>

Chapter 81 Maintenance

Appropriation		\$5,860.00
State Allotment		20,146.00
Salaries and Wages	\$9,417.80	
Police Detail	15.00	
Materials and Supplies:		
Sand and Gravel	1,966.00	
Oil	3,009.96	
Patch	1,796.30	
Hot Top	575.63	
Draining and Culverts	1,412.33	
Sakrete	4.12	
Paint	165.36	
Equipment Hire:		
Trucks	138.00	
Loader	45.00	
Grader	868.00	
Tractor	310.00	
Backhoe	435.50	
Sweeper	360.00	
Compressor	30.00	
Total Cash Expenditures	<u>\$20,549.00</u>	

Use of Town Tools	2,527.00	
Total Charges	\$23,076.00	
Unexpended Balance	2,930.00	
	\$26,006.00	\$26,006.00

Chapter 90 Construction**1972 Account****Washington Street, Ipswich Road or Main Street**

Appropriation		\$7,250.00
State Allotment		21,750.00
		\$29,000.00
Expended 1972		11,142.22
Balance January 1, 1973		\$17,857.78
Wages	\$76.50	
Repairs to Stone Wall	375.00	
Deputy Sheriff	78.13	
Total Cash Expenditures	\$529.63	
Use of Town Tools	117.00	
Total Charges	\$646.63	
Unexpended Balance	\$17,211.15	
	\$17,857.78	\$17,857.78

Fund for Resurfacing Roads

Appropriation — March 5, 1973		\$5,000.00
Appropriation — May 22, 1973		6,198.90
Transfer from Reserve		2,301.10
Salaries and Wages	\$1,607.70	
Hot Top	9,872.79	
Tractor	30.00	
Oil	1,226.61	
Sand	686.29	
Signs	17.88	
Total Cash Expenditures	\$13,441.27	
Use of Town Tools	56.00	
Total Charges	\$13,497.27	
Unexpended Balance	2.73	
	\$13,500.00	\$13,500.00

Herrick Road — 1972 Account

Balance January 1, 1973		\$5,228.32
Salaries and Wages	\$325.00	

TOWN ACCOUNTANT

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Tractor	80.00	
Grader	135.00	
Chain Saw Rental	24.00	
Guard Posts	120.00	
Hot Top	4,279.32	
Granite Bounds	95.00	
	<hr/>	
Total Cash Expenditures	\$5,058.32	
Use of Town Tools	170.00	
	<hr/>	
	\$5,228.32	\$5,228.32

Herrick Road — 1973 Account

Appropriation		\$20,000.00
Salaries and Wages	\$7,859.50	
Tractor	830.00	
Truck	48.00	
Grader	1,050.00	
Guard Rails	187.14	
Hot Top	3,865.51	
Barricades, Flashers, Batteries	121.70	
Calcium Chloride	21.90	
Lawn Seed	42.25	
Collars, Drain Pipes	18.11	
Cold Patch	428.40	
	<hr/>	
Total Cash Expenditures	\$14,472.51	
Use of Town Tools	4,538.00	
	<hr/>	
Total Charges	\$19,010.51	
Unexpended Balance	989.49	
	<hr/>	
	\$20,000.00	\$20,000.00

Snow Removal and Sanding

Appropriation		\$62,180.00
Salaries and Wages	\$7,872.75	
Sand	3,938.30	
Salt	5,904.04	
Trucks and Plows Hire	2,078.00	
	<hr/>	
Total Cash Expenditures	\$19,793.09	
Use of Town Tools	3,271.00	
	<hr/>	
Total Charges	\$23,064.09	
Unexpended Balance	39,115.91	
	<hr/>	
	\$62,180.00	\$62,180.00

Brush Days

Appropriation	\$750.00
Transfer from Appeal Board	500.00

Labor	\$73.18	
Chipper	165.00	
Total Cash Expenditures	\$238.18	
Use of Town Tools	90.00	
Total Charges	\$328.18	
Unexpended Balance	921.82	
	<hr/>	
	\$1,250.00	\$1,250.00

Road Machinery Maintenance

Appropriation		\$25,500.00
Insurance Claim		512.80
Wages	\$1,567.50	
Truck Lettering	131.00	
Materials and Supplies:		
Gas and Oil	3,325.17	
Tires	750.88	
Supplies	2,783.88	
Equipment	811.19	
Repairs	3,021.84	
Lights for Sander	193.58	
Tools	20.34	
Total Cash Expenditures	\$2,605.38	
Unexpended Balance	13,407.42	
	<hr/>	
	\$26,012.80	\$26,012.80

Highway Operational Expense

Appropriation		\$6,710.00
Transfer from Reserve		500.00
Dues	\$15.00	
Heat and Light	1,085.80	
Insurance	1,580.05	
Telephone	292.93	
Maintenance	206.55	
Door Canopy	34.95	
Supplies	584.95	
Labor	26.00	
Tools	577.41	
Total Cash Expenditures	\$4,403.64	
Unexpended Balance	2,806.36	
	<hr/>	
	\$7,210.00	\$7,210.00

Elementary Schools — 1972 Account

Balance January 1, 1973	\$7,481.30
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TOWN ACCOUNTANT

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Expenses	\$7,471.30	
Total Cash Expenditures	\$7,471.30	
Unexpended Balance	10.00	
	<hr/>	
	\$7,481.30	\$7,481.30

School Aid — Title I

Balance from 1972		\$2,622.84
Commonwealth of Massachusetts — Federal Grants		5,192.00
Teacher Coaches	\$4,311.35	
Unexpended Balance	3,503.49	
	<hr/>	
	\$7,814.84	\$7,814.84

School Aid — Title II

Balance from 1972		\$21.47
Commonwealth of Massachusetts		969.15
Books	\$848.39	
	<hr/>	
Total Cash Expenditures	\$848.39	
Transfer to School Department	21.47	
	<hr/>	
Total Charges	\$869.86	
Unexpended Balance	120.76	
	<hr/>	
	\$990.62	\$990.62

School Aid — Title III

Balance from 1972		\$5,138.36
Commonwealth of Massachusetts — Federal Grant		726.60
Expenses	\$215.90	
Unexpended Balance	\$5,649.06	
	<hr/>	
	\$5,864.96	\$5,864.96

Regional District School

Appropriation		\$1,612,678.28
Masconomet Regional District School	\$1,064,367.66	
Unexpended Balance	548,310.62	
	<hr/>	
	\$1,612,678.28	\$1,612,678.28

Regional Vocational School

Appropriation		\$6,069.00
North Shore Regional Vocational School	\$4,551.19	
Unexpended Balance	1,517.81	
	<hr/>	
	\$6,069.00	\$6,069.00

Spofford Pond School Addition

Balance January 1, 1973		\$13,606.51
Transfer to Police/Communications		
Building Planning Fund	\$3,943.63	

Transfer Police/Communications Center	6,000.00	
Total Transfers	\$9,943.63	
Balance December 31, 1973	3,662.88	
	<hr/>	
	\$13,606.51	\$13,606.51
Town Library — 1972 Account		
Balance January 1, 1973		\$140.28
Labor	\$70.69	
Materials	35.97	
	<hr/>	
Total Cash Expenditures	\$106.66	
Unexpended Balance	33.62	
	<hr/>	
	\$140.28	\$140.28
Town Library		
Appropriation		\$56,089.00
Dog License Refunds		804.44
State Aid to Libraries		1,512.00
Payrolls	\$23,047.55	
Janitorial	647.60	
Books	5,327.31	
Periodicals	311.09	
Recordings	129.58	
Light	544.42	
Heat	692.20	
Telephone	399.90	
Supplies	553.06	
Equipment	280.25	
Repairs and Maintenance — Buildings	134.20	
Repairs and Maintenance — Grounds	141.31	
Miscellaneous	279.50	
	<hr/>	
	\$32,487.97	
Gardner Morse Moving Account	1,252.26	
	<hr/>	
Total Cash Expenditures	\$33,740.23	
Unexpended Balance	24,665.21	
	<hr/>	
	\$58,405.44	\$58,405.44
Special Library Program		
From Masconomet Regional District School		\$200.00
Wages	\$86.95	
Unexpended Balance	113.05	
	<hr/>	
	\$200.00	\$200.00
West Boxford Library		
Remodel and Refurnish Morse School		
Balance January 1, 1973		\$26,751.39

TOWN ACCOUNTANT

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Architect	\$1,003.09	
Postage	9.27	
Tests and Inspections	100.00	
Advertising	25.63	
Contract	19,588.50	
Furnishings and Equipment	2,413.86	
Driveway	1,020.00	
Electricity	93.78	
Screens	78.00	
Total Cash Expenditures	\$24,332.13	
Unexpended Balance	2,419.26	
	<hr/>	
	\$26,751.39	\$26,751.39

UNCLASSIFIED

Memorial Day

Appropriation		\$1,200.00
Memorial Day Observance	\$600.00	
Unexpended Balance	600.00	
	<hr/>	
	\$1,200.00	\$1,200.00

Civil Defense

Balance January 1, 1973		\$115.34
Appropriation		750.00
Salary — Director	\$100.00	
Supplies and Miscellaneous	56.37	
Coats, Boots, Helmets and Liners	148.86	
Total Cash Expenditures	\$305.23	
Unexpended Balance	560.11	
	<hr/>	
	\$865.34	\$865.34

Morse House — 1964 Account

Balance January 1, 1973		\$44.77
Transfer to Police/Communications Building Fund	\$44.77	
	<hr/>	
	\$44.77	\$44.77

Town Reports

Appropriation		\$4,300.00
Printing	\$1,959.00	
Delivery	125.00	
Total Cash Expenditures	\$2,084.00	
Unexpended Balance	2,216.00	
	<hr/>	
	\$4,300.00	\$4,300.00

Selectmen's Contingency Fund

Appropriation		\$3,000.00
Transfer from Appeal Board		500.00
Town Meeting Expense	\$104.25	
Law Books	57.50	
Advertising	113.77	
Note and Recording Fees, Etc.	93.00	
Printing and Office Expense	108.33	
Equipment	50.00	
Miscellaneous	9.25	
Total Cash Expenditures	\$536.10	
Unexpended Balance	\$2,963.90	
	\$3,500.00	\$3,500.00

Interest on Loans

Appropriation		\$10,181.00
Transfer from Reserve		2,549.06
School House Notes	\$1,173.06	
Temporary Loans	11,557.00	
	\$12,730.06	\$12,730.06

Amortization of School and Temporary Loans

Appropriation — School House Notes		\$34,000.00
Anticipation of Revenue Loan		450,000.00
School Loans	\$34,000.00	
Temporary Loans	450,000.00	
	\$484,000.00	\$484,000.00

Reserve Fund

Appropriation from Overlay Fund		\$60,000.00
Total Transfers	\$8,951.94	
Balance December 31, 1973	51,048.06	
	\$60,000.00	\$60,000.00

Boxford Village Cemetery

Appropriation		\$450.00
Maintenance	\$300.00	
Unexpended Balance	150.00	
	\$450.00	\$450.00

Brookside Cemetery

Appropriation		\$450.00
Maintenance	\$100.00	
Unexpended Balance	50.00	
	\$150.00	\$150.00

Mt. Vernon Cemetery

Appropriation		\$150.00
Maintenance	\$100.00	
Unexpended Balance	50.00	

	\$150.00	\$150.00
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Soldiers' Graves

Appropriation		\$225.00
East Parish Cemeteries	\$50.00	
West Parish Cemeteries	100.00	

	\$150.00	
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Unexpended Balance	75.00	
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	\$225.00	\$225.00
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Insurance

Appropriation		\$6,431.00
Return Premiums		1,503.00
Transfer from Reserve		714.08

Multi-Peril	\$3,949.70	
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Workmen's Compensation	1,341.00	
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Auto — General Town	334.38	
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Total Expenditures	\$5,625.08	
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Unexpended Balance	3,023.00	
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	\$8,648.08	\$8,648.08
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Group Hospital and Life Insurance

Appropriation		\$13,750.00
Blue Cross-Blue Shield	\$9,106.83	
Salem Five Cents Savings Bank	225.76	

Total Cash Expenditures	\$9,332.59	
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Unexpended Balance	4,417.41	
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	\$13,750.00	\$13,750.00
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Goodwin Plans — 1954 Account

Balance January 1, 1973		\$100.00
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Transfer to Sick Leave	\$100.00	
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	\$100.00	\$100.00
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Assessor's Land Maps — 1972 Account

Balance January 1, 1973		\$9,253.87
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Contract	\$1,350.00	
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Clerical	80.00	
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Total Cash Expenditures	\$1,430.00	
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Unexpended Balance	7,823.87	
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	\$9,253.87	\$9,253.87
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Bills of Charge — 1972 Account

Balance January 1, 1973		\$101.26
Expenditures	\$93.76	
Unexpended Balance	7.50	
	<hr/>	<hr/>
	\$101.26	\$101.26

Inspector of Animals

Appropriation		\$600.00
Salary	\$200.00	
Expenses	26.66	
	<hr/>	
Total Cash Expenditures	\$226.66	
Unexpended Balance	373.34	
	<hr/>	<hr/>
	\$600.00	\$600.00

Dog Officer — 1972 Account

Appropriation		\$100.00
Salary	\$100.00	
	<hr/>	<hr/>
	\$100.00	\$100.00

Dog Officer

Appropriation		\$1,650.00
Salary	\$200.00	
Board and Disposal of Dogs	368.00	
Equipment	75.24	
Phone and Mileage	69.49	
	<hr/>	
Total Cash Expenditures	\$712.73	
Unexpended Balance	937.27	
	<hr/>	<hr/>
	\$1,650.00	\$1,650.00

Police Department — 1972 Account

Balance January 1, 1973		\$1,017.29
Gasoline and Oil	\$740.21	
Cruiser Maintenance	226.89	
Office Equipment Maintenance	22.25	
Expendables	27.94	
	<hr/>	
Total Cash	\$1,017.29	\$1,017.29

**Police Department
Special Detail Account**

Receipts		\$2,621.00
Expenditures	\$2,621.00	
	<hr/>	<hr/>
	\$2,621.00	\$2,621.00

Police Department — Cruiser/Ambulance

Appropriation		\$3,570.00
Cruiser/Ambulance	\$3,570.00	
	<hr/>	<hr/>
	\$3,570.00	\$3,570.00

Police Department**Building Planning Fund — 1972 Account**

Balance January 1, 1973		\$3,924.00
Architect	\$3,790.84	
Test Holes	30.00	
Postage	92.16	
Office Expense	11.00	
	<hr/>	<hr/>
	\$3,924.00	\$3,924.00

Police Department**Building Planning Fund — 1973/74 Account**

Appropriation		\$11,000.00
Architect	\$9,820.42	
Test Holes	30.00	
Surveyor	212.00	
Advertising	200.36	
Postage	1.44	
	<hr/>	
Total Cash Expenditures	\$10,264.22	
Unexpended Balance	735.78	
	<hr/>	<hr/>
	\$11,000.00	\$11,000.00

Communications Department**Article 19**

Appropriation		\$1,940.00
Porta Mobiles — Fire Department	\$1,884.50	
Unexpended Balance	55.50	
	<hr/>	<hr/>
	\$1,940.00	\$1,940.00

Communications Department**Article 21**

Appropriation		\$800.00
Portable Transceiver — Police	\$755.85	
Unexpended Balance	44.15	
	<hr/>	<hr/>
	\$800.00	\$800.00

Communications Department**Article 22 — Transmission Facilities**

Appropriation		\$2,500.00
Equipment	\$2,223.56	
Supplies	112.20	
Welding	46.50	

TOWN ACCOUNTANT

Backhoe	96.00	
Labor	17.50	
Total Cash Expenditures	<u>\$2,495.76</u>	
Unexpended Balance	4.24	
	<u>\$2,500.00</u>	<u>\$2,500.00</u>
Fire Department — 1972 Account		
Balance January 1, 1973		\$140.28
Transfer from West Boxford Fire Station Repairs		169.31
Heat	<u>\$309.59</u>	
	<u>\$309.59</u>	<u>\$309.59</u>
West Boxford Fire Station Repairs — 1971 Account		
Balance January 1, 1973		\$771.82
Transfer to Fire Department 1972 Account	<u>\$169.31</u>	
Transfer to Child Guidance Center	602.51	
	<u>\$771.82</u>	<u>\$771.82</u>
Tree Warden		
Appropriation		\$4,500.00
Contract	<u>\$994.00</u>	
Labor	85.00	
Trucks and Equipment Hire	244.00	
Power Saw Purchase	129.95	
Total Cash Expenditures	<u>\$1,452.95</u>	
Use of Town Tools	14.00	
Total Charges	<u>\$1,466.95</u>	
Unexpended Balance	3,033.05	
	<u>\$4,500.00</u>	<u>\$4,500.00</u>
Moth Suppression		
Appropriation		\$2,500.00
Contract	<u>\$862.00</u>	
Unexpended Balance	<u>\$1,638.00</u>	
	<u>\$2,500.00</u>	<u>\$2,500.00</u>
Dutch Elm Disease Control		
Appropriation		\$3,500.00
Contract	<u>\$595.00</u>	
Labor	127.00	
Truck and Saw	152.00	
Backhoe	60.00	
Total Cash Expenditures	<u>\$934.00</u>	
Unexpended Balance	<u>\$2,566.00</u>	
	<u>\$3,500.00</u>	<u>\$3,500.00</u>

Road Machinery Maintenance — 1972 Account

Balance January 1, 1973		\$485.00
Maintainance	\$485.00	

Total Cash Expenditures	\$312.95	
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Highway Department Operational Expense — 1972 Account

Balance January 1, 1973		\$376.69
Heat	\$312.95	

	\$312.95	\$376.69
	63.74	

Unexpended Balance

\$376.69	\$376.69
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Road Machinery Fund

Balance January 1, 1973		\$23,546.04
Use of Town Tools		15,020.00
Reimbursement from Comm. of Mass.		252.50

\$38,818.54

Transfer to Road Machinery Maintenance

10,000.00

Balance December 31, 1973

\$28,818.54

Street Lighting

Appropriation		\$3,078.00
Street Lighting	\$1,623.72	
Unexpended Balance	1,454.28	

\$3,078.00	\$3,078.00
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Brush Days

Appropriation		\$750.00
Transfer from Appeal Board		500.00
Labor	\$73.18	
Chipper	165.00	

Total Cash Expenditures

\$238.18

Use of Town Tools

90.00

Total Charges

\$328.18

Unexpended Balance

921.82

\$1,250.00	\$1,250.00
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Vacation/Holiday — Highway Department

Appropriation		\$4,000.00
Transfer from Reserve Account		733.00
Expenditures	\$3,619.00	
Unexpended Balance	1,114.00	

\$4,733.00	\$4,733.00
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Sick Benefit — Highway Department

Appropriation		\$500.00
Transfer from Goodwin Plans — 1954 Account		100.00
Transfer from Reserve		1,400.00
Expenditures	\$1,250.00	
Unexpended Balance	750.00	
	<hr/>	<hr/>
	\$2,000.00	\$2,000.00

Radio — Highway Truck — 1972 Account

Balance January 1, 1973		\$850.00
Radio	\$850.00	
	<hr/>	<hr/>
	\$850.00	\$850.00

Highway Department — Pick-Up Truck

Appropriation		\$3,500.00
Pick-Up Truck	\$3,297.00	
Unexpended Balance	203.00	
	<hr/>	<hr/>
	\$3,500.00	\$3,500.00

Highway Department — Dump Body/Double Power Takeoff

Appropriation		\$2,100.00
Dump Body	\$1,925.00	
Unexpended Balance	175.00	
	<hr/>	<hr/>
	\$2,100.00	\$2,100.00

Selectmen's Highway Landtaking Account

Balance January 1, 1973		\$1,574.96
Appropriation		3,000.00
Payments	\$517.00	
Unexpended Balance	\$4,057.96	
	<hr/>	<hr/>
	\$4,574.96	\$4,574.96

Veterans' Benefits

Appropriation		\$7,500.00
Payments	\$970.75	
Unexpended Balance	\$6,529.25	
	<hr/>	<hr/>
	\$7,500.00	\$7,500.00

Library Gifts

Balance January 1, 1973		\$1.08
Receipts 1973		200.00
	<hr/>	<hr/>
Balance December 31, 1973		\$201.08

STATE AND COUNTY ASSESSMENTS

Essex County Tax		
County Tax Assessments — 18 Months		\$43,901.84
Expenditures 12 Months	\$29,462.63	
Balance	14,439.21	
	<hr/>	<hr/>
	\$43,901.84	\$43,901.84
Essex County Retirement System		
Assessment		\$27,453.00
Expenditure	\$27,453.00	
	<hr/>	<hr/>
	\$27,453.00	\$27,453.00
Essex County Mosquito Control		
Estimate		\$10,958.08
Expenditure	\$9,248.81	
Over-Estimate	1,709.27	
	<hr/>	<hr/>
	\$10,958.08	\$10,958.08
Merrimack Valley Air Pollution Control District		
Estimate		\$123.20
Expenditure	\$108.85	
Over-Estimate	14.35	
	<hr/>	<hr/>
	\$123.20	\$123.20
State Parks and Reservations		
Estimate		\$12,037.80
Expenditure	\$10,502.51	
Over-Estimate	1,535.29	
	<hr/>	<hr/>
	\$12,037.80	\$12,037.80
Audit Municipal Accounts		
Estimate		\$1,724.84
Expenditure	\$1,724.84	
	<hr/>	<hr/>
	\$1,724.84	\$1,724.84
Excise Tax Bills		
Estimate		\$442.50
Expenditure	\$442.50	
	<hr/>	<hr/>
	\$442.50	\$442.50
Ipswich River Watershed District		
Estimate		\$285.00
Expenditure	\$124.44	
Over-Estimate	160.56	
	<hr/>	<hr/>
	\$285.00	\$285.00

TOWN ACCOUNTANT

SCHOOL DEPARTMENT

Elementary Schools

Appropriation		\$927,237.00
Administration	\$18,235.46	
Instruction	416,214.28	
Other School Services	75,347.70	
Operation and Maintenance of Plants	59,591.43	
Fixed Charges	12,978.17	
Community Services	15.15	
Acquisition of Fixed Assets	4,564.22	
Programs with Other Districts	536.43	
Total Cash Expenditures	\$587,482.84	
Unexpended Balance	339,754.16	
	\$927,237.00	\$927,237.00

School Lunch Program

Cash		\$26,895.53
State Grants		12,223.82
Debit Balance from 1972	\$911.69	
Salaries	16,289.66	
Food and Supplies	22,117.46	
Mileage	183.70	
Miscellaneous	464.51	
Total Cash Expenditures	\$39,967.02	
Debit to 1974		847.67
	\$39,967.02	\$39,967.02

Respectfully submitted,

GERALDINE B. EATON,
Town Accountant

ANNUAL REPORTS
OF THE
SCHOOL COMMITTEE
OF THE
TOWN OF BOXFORD
FOR THE
YEAR ENDING DECEMBER 31, 1973

SCHOOL COMMITTEE

Robert J. Cavanaugh, Chairman	Term Expires 1974
James C. White, Vice Chairman	Term Expires 1976
Donna H. Dickson	Term Expires 1975
Judith S. Lawrence	Term Expires 1975
Gerard S. Papin	Term Expires 1976

School Superintendent

Herbert A. Rouisse

School Committee Operation

During 1973, the committee held 24 regular meetings and three special meetings. Regular meetings are held at 7:45 P.M. on the second and fourth Thursdays of each month throughout the year. The meetings are held in the Spofford Pond School Library and are open to the public. Individuals or groups may have an item placed on the agenda by forwarding a written request to the superintendent. Town officials and interested citizens are encouraged to attend meetings. Executive sessions are seldom held and then only for matters requiring privacy and consistent with the open meeting statute. A notice is posted in the Town Hall in the event of special meetings or changes in the date of regular meetings.

The committee maintains a liaison with other groups having related interests in the schools. Its members serve on other committees as follows:

Topsfield-Boxford School Union Committee — R. Cavanaugh, D. Dickson, J. White.

School Building Committee — J. Lawrence, C. Papin, J. White.

A major activity of the committee has been an attempt to bring about a broader program of two-way communication between the school committee and the public. Activities to this end have included efforts to have fuller press coverage at meetings, the issuing of press releases with background information, the inclusion of a school committee report with the biweekly issues of the school newsletters, the preparation of a handbook for the public on the operation of the school committee, the scheduling of periodic reports on curriculum and instructional programs by the Director of Curriculum and Instruction, and the setting up of a series of informal discussions with

parents in each school district. Four such meetings have been held, resulting in helpful discussions about the school program among representative parents, committee members, and school administrators.

A second major action by the committee was the establishment, in conjunction with the Topsfield School Committee, of a new position of Director of Curriculum and Instruction for the Boxford-Topsfield School Union in an attempt to give strong impetus and direction to curriculum development and implementation. Major objectives to be accomplished by the establishment of this new position were:

1. To bring about more frequent development and/or revision of curriculum programs.
2. To provide a substantially increased program of classroom supervision, with emphasis on constructive professional growth.
3. To effect a better coordination of programs within the two towns and with Middleton and Masconomet.
4. To bring about a broader, continuing in-service training program.
5. To provide a more systematic approach to the acquisition of instructional materials.
6. To stimulate, help develop, and evaluate innovative instructional practices.

Following a long and thorough search, the School Union Committee elected Dr. Samuel Maroon to fill this new position. Dr. Maroon began his duties in September and has added a new dimension to the evaluation and development of curriculum and instructional practices.

The impact of the legislated change in the Massachusetts fiscal year cycle has continued to dominate the fiscal planning of the school system. Still in the middle of the 18-month transitional budget expenditure period, it was necessary to begin developing in September, 1973, a budget for the fiscal year for the period from July 1, 1974 through June 30, 1975. However, after an intensive period of development, discussion, and action, to meet the statutory submittal date of December 21st, it became known only in mid-December that a late-filed bill had been approved to permit the budget submittal to be delayed until a date 90 days prior to the Annual Town Meeting, now scheduled for the second Tuesday in May. Therefore, the budget detailed in subsequent pages is the most recent draft as reviewed by the School Committee and is still subject to change prior to submittal to the Town Accountant and the Finance Committee. Still under consideration is the provision of a sum in excess of \$25,000 to meet the new requirements of Chapter 766. Final Guidelines from the Department of Education on this are still being awaited.

Other confusions arise from this fiscal cycle transition. The provision of the so-called "summer pays" of 10-month personnel who are paid on a 12-month basis remains an issue. The draft detailed includes nearly \$48,000 in various salary accounts to make the summer payment in 1975 of salaries earned during the school year ending June 30, 1975. The budget for 1973-1974 as presented in the 1972 Annual Report included \$71,465 for this purpose. However, with the passage of permissive legislation in early March, 1973, that budget was reduced by the \$48,000 noted above to spread the impact over a greater number of years. A bill has been filed in behalf of the Committee which would permit the deferral of a portion of the above sum into another budget year.

Another confusion arises from preparing an Annual Report for the calendar year 1973, which coincides with only the first two-thirds of the 18-month budget year. Thus, the record shows expenditures to cover the period from January through December 31, 1973 and the 18-month listing of expenditures is a projection only.

Changes in the major accounts are shown below:

Account	1973/74 Budget	1974/75 Budget	Percent of Increase Change	
Administration	\$ 18,853	\$ 20,978	\$ 2,125	11.3%
Instruction	457,181	547,178	89,997	19.7%
Other School Services	84,633	100,025	15,392	18.2%
Operation and Maintenance of Plant	65,163	76,474	11,311	17.3%
Fixed Charges	11,160	14,037	2,877	25.8%
Community Services	300	300	0	—
Acquisition of Fixed Assets	6,249	7,087	838	13.4%
Programs with Other Districts	2,430	3,850	1,420	58.4%
Contingency	5,000	5,000	0	—
TOTALS	\$650,969	\$774,929	\$123,960	19.0%

It should be noted that the 1973/1974 budget shown in the first column above, represents only an arbitrary segment of the 18-month budget, and thus has no legal significance. The large increase reflects the impact of the "summer pays," inflationary pressures, the addition of three teaching positions, the establishment of new salary schedules,

and the provision of instructional materials at a higher level of support. Some of the factors contributing to the increase are these:

a)	The provision of "summer pays"	\$24,000
b)	The cost of the bargained teacher salary schedule for 1974/1975	32,775
c)	The establishment of three additional teaching positions	25,758
d)	The cost of 50% of long term disability insurance protection for staff members	1,750
e)	Various Inflationary Increases	21,041
	(1) Fuel Oil	\$ 8,642
	(2) Gas	343
	(3) Power	929
	(4) Telephone	579
	(5) Transportation	10,548
		<hr/>
		\$21,041
f)	Required special education increases over previous level	5,480
g)	Recommended increases in instructional supplies and equipment	8,375

SCHOOL REPORT

Expenditures and Budgets are detailed below:

ADMINISTRATION

	18 Month Budget 1973/74	Expendi- ture- 1973	Proj. Exp. Jan. 1974 June 1974	Proj. Exp. Jan. 1973 June 1974	12 Month Budget July 1973 June 1974	12 Month Budget July 1973 June 1975
School Committee						
Salary of Clerk	\$ 450	\$ 317	\$ 133	\$ 450	\$ 300	\$ 350
Other Expenses	690	576	50	626	640	625
Superintendent's Office						
Salary	14,627	9,386	5,096	14,482	10,304	11,251
Salaries, Secretarial	8,932	5,881	3,226	9,107	6,214	7,224
Supplies and Materials	972	943	29	972	642	697
Census	200	200	—	200	200	200
Other	198	148	44	192	153	198
Travel-in-state	412	225	187	412	275	298
Travel-out-of-state	250	109	119	228	125	135
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	\$ 26,731	\$ 17,785	\$ 8,884	\$ 26,669	\$ 18,853	\$ 20,978

INSTRUCTION

Supervision						
Dir. of Curriculum and Instruction	5,757	2,382	3,870	6,252	5,757	8,545
Rinehart Handwriting	800	500	300	800	500	500
Principals						
Salaries	45,745	29,301	16,101	45,402	32,053	33,971
Salaries, Secretarial	13,508	7,771	4,661	12,432	8,796	9,820
Supplies and Materials	1,066	375	691	1,066	532	532
Other Expense	675	249	317	566	450	450
Teaching						
Salaries — Regular	468,766	293,363	178,857	472,220	353,032	428,333
— Special, SPED Tutors	32,814	18,510	11,497	30,007	17,611	21,696
— Substitutes	10,200	5,028	3,230	8,258	6,200	5,604

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— SPED Tutors	18,699	10,873	7,578	18,451	0	0
— Teacher Coach	4,178	2,813	2,431	5,244	2,507	2,654
Supplies and Materials						
General	11,370	8,215	3,155	11,370	6,574	5,469
Consumable Instruction Materials	5,466	3,917	1,949	5,866	5,387	6,643
Physical Education	626	620	6	626	626	592
Music	418	88	330	418	328	323
Remedial Reading	200	372	—	372	200	225
Perceptually Handicapped	200	184	16	200	200	644
Speech	0	—	—	—	0	100
Art	0	—	—	—	0	2,879
Workshop and Conference	3,401	3,510	892	4,402	2,667	3,230
Travel — Special Education	0	—	—	—	0	110
Travel — Instruction	339	278	408	686	212	297
TEXTBOOK PROGRAM						
Basic and Supplemental	3,913	4,762	—	4,762	3,816	5,552
Remedial Reading	100	28	—	28	100	100
Music	100	41	59	100	100	100
Library Services						
Salary	7,666	4,823	2,915	7,738	4,921	5,312
Supplies and Materials	502	593	42	635	388	275
Audio-Visual Program						
Salary — Audio-Visual Aide	1,008	439	418	857	645	680
Supplies and Materials	1,200	1,995	—	1,995	1,116	741
Guidance						
Supplies and Materials	775	666	264	930	695	821
Psychological Services						
Salary — Tester	1,464	1,140	324	1,464	975	975
Educational Television						
Supplies and Materials	793	775	—	775	793	0
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	\$641,699	\$403,611	\$240,311	\$643,922	\$457,181	\$547,178

	18 Month Budget 1973/74	Expendi- ture- 1973	Proj. Exp. Jan. 1974 June 1974	Proj. Exp. Jan. 1973 June 1974	12 Month Budget July 1973 June 1974	12 Month Budget July 1974 June 1975
OTHER SCHOOL SERVICES						
School Adjustment Counselor	8,818	5,030	3,083	8,113	5,754	6,539
Other Expense — Travel SAC	75	45	29	75	50	50
Health Services						
Salary — Nurse	10,457	6,179	3,927	10,106	6,733	8,282
Salary — Physician	800	500	300	800	500	500
Supplies and Materials	135	76	14	90	90	90
Other — Nurse Travel	202	119	83	202	126	126
Pupil Transportation						
Contracted Services						
Regular	87,280	51,280	36,000	87,280	58,600	69,148
Educational Trips	1,950	1,415	535	1,950	1,300	1,440
Vocational	600	—	—	—	600	450
Special Education	5,588	4,100	3,194	7,294	3,680	6,200
Food Services						
Salary — Lunchroom	11,440	6,592	3,916	10,508	7,200	7,200
	<u>\$127,345</u>	<u>\$ 75,337</u>	<u>\$ 51,081</u>	<u>\$126,418</u>	<u>\$ 84,633</u>	<u>\$100,025</u>
OPERATION AND MAINTENANCE OF PLANT						
Operation of Plant						
Custodial Services	43,390	27,602	15,191	42,793	30,130	32,250
Supplies and Materials	7,896	3,526	4,370	7,896	3,788	3,788
Heating Buildings						
Oil	15,600	6,357	13,891	20,248	9,776	18,488
Gas — Cafeteria	1,664	971	461	1,432	1,144	1,487

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Utilities					
Light and Power	11,232	6,695	4,238	10,933	7,176
Telephones — Schools	2,028	1,418	848	2,266	1,352
Telephones — Administration	345	197	448	645	230
Maintenance of Plant					
Maintenance of Grounds					
Care of Grounds	2,900	1,888	1,012	2,900	1,700
Waste Removal	1,125	798	327	1,125	875
Other (repair-equipment)	150	5	145	150	100
Maintenance of Buildings					
Repair and Upkeep					
Specific	8,750	8,156	594	8,750	6,910
Emergency	2,250	580	7,850	8,430	1,500
Maintenance of Equipment					
Schools — Specific	495	633	100	733	330
— Emergency	150	55	95	150	100
Administrative Office	78	—	78	78	80
	<u>\$ 98,053</u>	<u>\$ 58,881</u>	<u>\$ 49,648</u>	<u>\$ 108,529</u>	<u>\$ 65,163</u>
FIXED CHARGES					<u>\$ 76,474</u>
Insurance Program	15,165	13,383	2,435	15,818	11,160
COMMUNITY SERVICES					
Civic Activities					
Reimbursable Janitor Salary	450	15	100	115	300
ACQUISITION OF FIXED ASSETS					
Acquisition of Equipment					
Schools	4,689	3,865	824	4,689	5,517
Library (new/addition)	2,145	539	1,606	2,145	1,430
Replacement of Equipment					
Schools — Emergency	120	160	50	210	80
Administrative Office	75	—	—	—	50
	<u>\$ 7,029</u>	<u>\$ 4,564</u>	<u>\$ 2,480</u>	<u>\$ 7,044</u>	<u>\$ 6,249</u>
					<u>\$ 7,087</u>

PROGRAMS WITH OTHER DISTRICTS

	18 Month Budget 1973/74	Expendi- ture- 1973	Proj. Exp. Jan. 1974 June 1974	Proj. Exp. Jan. 1973 June 1974	12 Month Budget July 1973 June 1974	12 Month Budget July 1974 June 1975
Tuition — Elementary	1,560	478	2,000	2,478	1,040	3,000
— Vocational	1,480	38	50	88	1,240	700
Adult Education	225	99	50	149	150	150
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	\$ 3,265	\$ 615	\$ 2,100	\$ 2,715	\$ 2,430	\$ 3,850
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	7,500	—	7,500	7,500	5,000	5,000
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
GENERAL CONTINGENCY	\$927,237	\$574,191	\$364,539	\$938,730	\$650,969	\$774,929
GRAND TOTALS						

School Facilities

Two major maintenance problems were of utmost concern during 1973. At the outset of the year, it was deemed necessary to drill a second well for the Spofford Pond School. This decision followed expensive repair and cleaning operations on the original well, which was producing at that time an inadequate supply of water as well as water with an extremely high iron content. Additionally, the filtration system was in need of a costly overhaul. The second well was a very deep well, one producing an adequate supply of water of fine quality, which eliminated the need for the filtration system. During the several months of operations, the new water supply has performed very well.

The second major problem was the deterioration of the original Cole School boiler. With the onset of the fall heating season, it was found that the 20-year old steel boiler had developed steam leaks. Repair would have been expensive, questionable as to effectiveness, and not acceptable to the insurance company providing boiler insurance. Therefore, bids were received and a contract awarded to the Byors Company of Marblehead in October. The new cast iron sectional boiler and burner were finally installed and put into operation in early January.

During the interim period, the building was heated by the second, smaller boiler. The generally mild fall resulted in minor heating problems only in a limited number of classrooms on a few occasions. With the availability of the new boiler, of capacity adequate to heat the entire building, the heating plant of the Cole School is much improved over past years.

A third problem dealing with school facilities relates to pupil enrollment and plant utilization. The present Cole and Spofford Pond districts were essentially established in 1969 with the availability of the new wing at the Spofford Pond School. In that year, the total enrollment was 712; 313 at the Cole School and 399 at the Spofford Pond School. All thirteen classrooms at the Cole School were in full use and seventeen of the Spofford Pond classrooms were in full use. During the past three years, there has been a decrease of three teaching positions, at the Spofford Pond School, one per year, as a result of the replacement of outgoing sixth grades of three sections with incoming grades of two sections. The 1973 enrollment stood at 722 students on October 1st, with 344 pupils at Cole School and 378 at the

Spofford Pond. Certain classes at Cole School have become larger than desired; however, there are no additional classrooms available at that school. Certain classes at the Spofford Pond School have also become larger than desired and there are available classrooms. Thus tentative plans for the 1974/1975 school year call for the transfer of certain neighborhoods from the Cole School district to the Spofford Pond School District to reduce the class size at the Cole School. Three new classes will be established at the Spofford Pond School, also reducing class size there, even with the influx of pupils from Cole School. Essentially, this transfer will bring a return to class sizes and plant utilization which existed in 1969. While a definite decision will not be made until the spring of 1974 as to which students will be transferred, consideration is now being given to areas along Killam Hill Road, Chapman Road area, and the Towne Road area.

Collective Bargaining

The Boxford School Committee and the Boxford Teachers' Association signed a two-year agreement in January 1973, to cover the 1973-1974 and 1974-1975 school year. The major elements of the agreement included the salary schedule listed below and the provision of a long term disability insurance coverage, the cost of which is shared equally by the committee and the participants.

1974 - 1975

Step	B	B+15	B+30	M	M+15	M+30	P.C.
1.	8185	8385	8585	8785	8985	9185	9395
2.	8586	8786	8986	9186	9386	9586	9786
3.	8988	9188	9388	9588	9788	9988	10188
4.	9378	9578	9978	10178	10378	10578	10778
5.	9788	9988	10188	10388	10588	10788	10988
6.	10189	10389	10589	10789	10989	11189	11389
7.	10589	10789	10989	11189	11389	11589	11789
8.	10991	11101	11301	11501	11701	11901	12101
9.	11391	11591	11791	11991	12191	12391	12591
10.	11791	11991	12191	12391	12591	12791	12991
11.	12191	12392	12592	12792	12992	13192	13392
12.	12593	12793	12993	13193	13393	13593	13793
13.				13738	14010	14196	14311

Curriculum and Instruction

In order to keep abreast of changing curriculum needs in science-health and mathematics, the School Committee initiated major curriculum revision projects in these areas. A joint committee of staff members from Boxford and Topsfield was organized to accomplish the necessary revision work in science-health. During the fall of 1973, the completed curriculum guide was submitted to and accepted by the School Committee. The new curriculum directions outlined in the guide will be closely scrutinized and evaluated during the first year of implementation.

The science-health guide clearly defines two areas of emphasis. The first is on science as a participatory activity. Greater emphasis will be placed on observing, comparing, categorizing, using critical thinking skills, experimenting, investigating, and communicating findings. Children will be asked to take an active part in all of these processes. The second change relates to the nature of the materials used in the classroom. The new curriculum places a priority on experimentation and discovery. To this end, materials have been recommended at each grade level which will increase first hand investigation of scientific concepts. Some of these new materials had been used on a trial basis in certain classrooms during the previous school year. The science-health committee used the results of this classroom experience in making determinations regarding their incorporation into the curriculum.

It should also be noted that the social and emotional growth portion of the health curriculum has been given more emphasis in the new guide. Through the purchase of additional materials and by broadening the responsibility of teaching social and emotional growth, the curriculum will foster greater discussion and interaction among the children. An equally important additional focus of the curriculum is to encourage a greater correlation and integration by sequencing topics in such a way as to allow them to be taught as closely related units.

In mathematics, a committee which included representatives of the teaching staffs of Boxford, Masconomet, Middleton and Topsfield, was organized to revise the existing curriculum. An interim report was submitted to the School Committee in the fall of this year.

The work of the mathematics committee to date has included a revision of the order of skills contained in the previously existing mathematics curriculum and the addition of units on set theory,

number theory, intergers, and metric measure. Generally, the committee felt that the metric system will eventually supplant the British system as the standard unit of measure. In order to develop fully a unit on metric measure, the Committee recommended pilot programs which are currently in initial stages in several classrooms. The committee will continue to work toward final completion of the mathematics curriculum with expectations of implementation beginning in September, 1974.

It is anticipated that the following directions will be pervasive in the development of the mathematics program in the years directly ahead:

1. The direction of the mathematics programs towards skills which have greater career and economic applicability.
2. The establishment of minimum expectation standards for our students in mathematics.
3. The encouragement of interdisciplinary units and projects which demonstrate the interrelationship of mathematics as an applied science.
4. The encouragement of greater use of concrete learning materials, such as Cuisenaire rods, and other manipulative materials, in teaching mathematics to all children and especially with children who are experiencing difficulty understanding mathematics concepts.

Copies of the science-health curriculum guide and the interim report of the mathematics committee are available at the Town Library and the libraries of the schools as are all other curriculum guides.

Also noteworthy for consideration are the reports on the pilot projects carried out at both schools during the past year. In the hope of implementing the goals of the school district more fully in the day to day operation of the classroom, several teachers designed pilot projects to try out new materials and alternative approaches to teaching.

At the primary level the majority of projects centered around the mathematics curriculum. The basic goals were to bring about an increasing interest in mathematics and the promotion of a greater pupil responsibility for learning. Initial results were encouraging. The teachers involved reported that the students were enthusiastic about the program, their attitudes towards mathematics improved, they became more self-reliant, and they showed considerable academic gains.

At the intermediate level, the majority of projects centered around the language arts curriculum. They were designed to encourage greater pupil interest in reading and to promote greater pupil responsibility for learning. The results were again encouraging.

The teachers involved in the program reported the following results which were attributed to the new program:

1. Increases in the volume of pupil reading.
2. Much growth in the skills of sharing reading experiences.
3. Wider selections of subjects and types of books.
4. Heightened interest and enjoyment.
5. An increase in the sense of security because of the lack of comparisons among pupils.
6. Significant improvements in independent work habits and planning ability.
7. Improvement in pupil ability to keep his own records.
8. Varying degrees of improved achievement in social studies and science, perhaps due to wider reading and the use of related materials in the reading program.

In view of initial favorable reactions, these new approaches have been extended to other classrooms. There will be a continuation of the evaluative procedures involving staff, pupils and parents throughout the school year, with a full review to be undertaken by the school committee at the school year's end.

Finally, the vitality of a school's curriculum depends on the ability of the teaching staff to create and implement new programs in the classroom. It is hoped that the kind of growth experienced this year will continue in the future and that new and dynamic programs will result.

Special Needs in Education

In 1972 the Massachusetts Legislature enacted Chapter 766, to become effective in September, 1974. Chapter 766 calls for a complete restructuring of special education. Since its enactment, the Department of Education has been in the process of preparing guidelines which would interpret for school committees the full implications of this sweeping legislation. Although the guidelines are not yet complete and approved by the Board of Education, the preliminary drafts of the guidelines suggest that this chapter will have tremendous programmatic and fiscal impact on the town's public schools.

The intent of the law is to cause a comprehensive overhaul of special education programs. Essentially, it will have impact in four areas. Firstly, it calls for a comprehensive program of screening and

evaluation. The intent of this emphasis is to cause earlier diagnosis of problems which might severely limit a child's learning capacities and to provide for effective program planning for children found to have special needs.

Secondly, it calls for optimal integration of special needs children into the regular school program. Removing the social and emotional problems which arise when a child is isolated from children of his own age is the intent of this emphasis. It is expected that, whenever possible, a child will be a participant in the regular classroom program.

Thirdly, the law places the programmatic, fiscal, and legal responsibility of providing an education for special needs children upon the local school districts.

Finally, Chapter 766 will create a new state reimbursement system which will encourage new programs in special education. Reimbursement in local systems will be based upon the excess cost over regular per pupil expenditures. However, the total amount of state reimbursement for special education will be offset by diminished funds for general aid to education.

Plans are currently being formulated to deal with the implementation of Chapter 766 in the Boxford schools. Recently, the School Committee appropriated funds needed to become a member school district in the North Shore Regional Consortium. The Consortium represents nine North Shore school systems. The purpose of the Consortium is to cooperate jointly on the creation of special education programs which could not be practically begun within the individual school districts.

Although programs related to Chapter 766 are, as yet, in the initial stages of development, a gradual "phasing in" process will take place in the coming school years. This process will create some dramatic and necessary changes in the special education program.

Regional Coordination

There is a continuing effort to maintain a high degree of coordination with the Masconomet Regional School District and the other two elementary systems in the region. The superintendents meet regularly. Staff committees representing the four systems are formed to deal with problems of coordination as they arise. The Superintendent and the Director of Curriculum and Instruction are actively engaged in supervising staff efforts not only to improve the curriculum, but also to provide for orderly continuity in the transition from elementary school to junior high school.

The Masconomet Regional School Committee has been holding monthly meetings to discuss the ramifications of expanding its regional agreement to incorporate the elementary systems of the tri-town area. Boxford School Committee members have attended these meetings to discuss some of the issues and have responded in writing to specific requests. Primary discussion to date has centered on the rewriting of the regional agreement, the proposed administrative reorganization, and the fiscal implications.

The Boxford School Committee is participating in this study primarily to develop a K-12, legal agreement so as to protect the town in case the state mandates complete regionalization. Participation in this study does not constitute endorsement or rejection of the concept of K-12 regionalization at this time.

Health Services

The continuing school health program is an integral part of the school program. The many facets of the program are carried out by Mrs. Mary Hunter, School Nurse, and by Dr. James Brackbill, School Physician. Included in these services are:

Physical Examinations	52 students — 3 referrals
Hearing Testing	All students — 9 referrals
Vision Testing	All students — 23 referrals
Lazy Eye Clinic	39 preschoolers — 1 referral
Tuberculosis Tine Tests	20 staff
Influenza Vaccine	41 staff

In addition, the height and weight of each pupil is recorded annually. First aid is administered and care is given ill or injured pupils until their parents can assume the responsibility.

School Lunch

The past several years of school lunch operation have been a continuing struggle against inflation, endeavoring to keep the school lunch price at a reasonable level without operating the program as a deficit operation. Careful management, an increase in state subsidy, and the increased receipts from raising the price to \$.35 resulted in a small profit of over \$900 for the 1972-1973 school year. The annual financial statement follows:

Receipts	
Sales	\$25,863.94
USDA	11,806.18
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	\$37,670.12

Expenditures	
Food	\$21,205.30
Labor	14,886.90
Other	639.82
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	\$36,732.02
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Profit	\$ 938.10

The average percentage of participation for the year was 61%. Nearly 67,000 Class A, hot lunches were served at an average cost of \$.56 per meal. Of this cost per meal, \$.32 went for food and milk, \$.23 for labor, and \$.01 for equipment and other expenses.

Unfortunately, the first three months of the 1973-1974 school year show a deficit which has nearly offset the balance from the previous year. Food costs continue to spiral, salaries are higher, and government commodities are in short supply. Unless still higher subsidy payments are forthcoming and a greater supply of low cost commodities are available from the government, the outlook seems to be one of a higher price for school lunches or greater support of the lunch program from local taxes.

New Legislation

Every year the General Court of Massachusetts enacts several pieces of legislation which have major influences in the school committees' operation of the schools. Two statutes enacted previously are still creating the pressures of initial implementation. The first was the act which has brought about the change to a new fiscal year cycle which begins the fiscal year on July 1st rather than on January 1st. The second, Chapter 766, is detailed under the section on Curriculum and Instruction. Its influence on school programs and costs will be of major proportion during the years immediately ahead. Among the 1973 enactments of interest are the following:

Chapter 52 Permitted school committees to defer for one year from their 18-month, 1973/1974 budgets the funds for "summer pays" of teachers.

Chapter 113 Authorizes payroll deductions from the salaries of teachers for the current dues of the teacher associations, local, state, or national.

Chapter 209 Authorized school committees to set appropriate guidelines for the celebration of Christmas and other festivals in public schools.

Chapter 621 Allows a moment of meditation for school prayer in the public schools. Previous legislation in 1966 required that a period of silence not to exceed one minute be observed at the commencement of classes each day. Chapter 621 amended that to require that the teacher announce a period of silence for meditation or prayer. This act became effective in August. However, the constitutionality of this was immediately challenged. The Commissioner of Education sought a ruling from the Attorney General. Pending this ruling, no action has been taken to implement Chapter 621.

Chapter 660 Exempts teachers from civil liability for emergency first aid or transportation rendered to injured students.

Chapter 785 Provides that parents of a pupil in a public school may inspect certain school records concerning the pupil.

Chapter 847 Regulates the issuance of teacher certificates. This sweeping enactment will provide a requirement of on-the-job evaluation by a team of evaluators as a prerequisite for permanent teacher certification. Guidelines are yet to be developed for the implementation of this new approach. Massachusetts will be the first state to establish such a requirement.

Chapter 1025 Sets a submittal requirement date of March 31st, or forty-five days prior to annual town meeting, in the case of regional school district budgets.

Chapter 1078 Amends and expands the law relative to collective bargaining to state employees. It would appear to exclude administrative supervisory personnel from bargaining. Now an employee must require as a condition of employment the payment of an agency fee to the employee organization which is designated as the bargaining agent. Sets up voluntary and binding negotiation impasse arbitration. Mandates no payment for any person who engages in a strike. In case of suspension or dismissal, grants employee the right to choose either binding arbitration or the tenure procedure, but not both.

Chapter 1099 Sets a submittal requirement date of ninety days prior to the annual town meeting in the case of town departments and school committees. This replaces the previous December 21st requirement.

The School Committee does actively endeavor to review significant bills being considered by the Legislature, takes a formal position on many bills, and makes its position known to its representatives, its senator, and the appropriate legislative committee. The committee

members strongly urge public scrutiny of and involvement in the legislative process, which inevitably has sweeping implications for local school programs and costs.

TOPSFIELD-BOXFORD SCHOOL CALENDAR

1974 - 1975

Aug.	29	(Thursday)	New Teacher Orientation
Sept.	3	(Tuesday)	Teacher Orientation
Sept.	4	(Wednesday)	School Opens — Regular sessions
Oct.	14	(Monday)	Columbus Day — No School
Oct.	28	(Monday)	Veteran's Day — No School
Nov.	27	(Wednesday)	Thanksgiving Recess — Dismissal at 12:15
Dec.	2	(Monday)	School Reopens
Dec.	20	(Friday)	Close for Christmas Recess at regular hour
Jan.	6	(Monday)	School Reopens
Feb.	14	(Friday)	Close for Winter Recess at regular hour
Feb.	24	(Monday)	School Reopens
Mar.	28	(Friday)	Good Friday — No School
April	18	(Friday)	Close for Spring Recess at regular hour
April	28	(Monday)	School Reopens
May	26	(Monday)	Memorial Day — No School
June	27*	(Friday)	Close for Summer Recess — dismissal at 12:15

*If statutory requirement has been met

September	19	February	15
October	21	March	20
November	19	April	17
December	15	May	21
January	20	June	20
—	—	—	—
94			93
Total	187 days		

ENTERING AGE POLICY

The established policy reads as follows:

Age of Admission — Children entering Kindergarten must reach their fifth birthday by October 31st of the year in which they enroll.
Children who reach their fifth birthday in the three-month period immediately following (November 1 through January 31) will be en-

rolled upon successful completion of screening procedures administered by the school system. The decision of the school administration will be final and binding.

Children entering Grade One without previous successful public school kindergarten experience must reach their sixth birthday by October 31st of the year in which they enroll.

Children who reach their sixth birthday in the three-month period immediately following (November 1 through January 31) will be enrolled upon successful completion of screening procedures administered by the school system. The decision of the school administration will be final and binding.

Underage first grade pupils transferring from other school systems may be admitted under the following conditions:

1. the school must be a part of a recognized school system.
2. in every case, the admission of underage children shall be dependent upon the fitness of the child to profit by the appropriate grade program of the Boxford Public Schools, such fitness to be determined by the Superintendent of Schools.
3. all admissions are subject to a probationary period of one term.

No-School Signal

No-school announcements will be broadcast over WBZ, WMEX, WEEI, WHDH, WESX, and WMLO between 7:00 and 7:30 A.M. if there is no school for the day. Announcements regarding "No School" are made by the Boxford Superintendent for the Boxford Elementary Schools only. Announcements for the Masconomet Regional High School will be made by the Regional Superintendent and will be designated "Masconomet Regional High School."

In addition three long blasts will be given on the local fire alarm at 7:15 A.M. to designate no school for the elementary classes (grades Kindergarten through six) for the day. A similar signal at 10:45 A.M. will indicate no afternoon Kindergarten session.

During stormy or extremely cold weather, parents are urged to exercise their own judgement in sending their children to school.

Immunization

The law now requires immunization against diphtheria, pertussis, tetanus, measles and poliomyelitis as a condition of school attendance. A child may be admitted upon certification by a physician that the health of the child would be endangered by such immunizations, or by sincere religious beliefs. Parents are requested to attend to this matter prior to the spring registration for Kindergarten if possible.

ENROLLMENT, OCTOBER 1, 1973**HARRY LEE COLE**

Grade	K	1	2	3	4	5	6	Totals
Boys	25	27	21	27	26	27	30	183
Girls	14	19	21	24	28	24	31	161
	—	—	—	—	—	—	—	—
	39	46	42	51	54	51	61	344

SPOFFORD POND

Grade	K	1	2	3	4	5	6	Totals
Boys	30	24	32	34	31	37	28	216
Girls	9	22	23	17	29	34	28	162
	—	—	—	—	—	—	—	—
	39	46	55	51	60	71	56	378

**TOWN OF BOXFORD
SCHOOL CENSUS**

Ages	5-7	7-16	16-21	Totals
Boys	101	594	129	824
Girls	67	528	136	731
	—	—	—	—
	168	1122	265	1555

TEACHERS DIRECTORY

As of January 1, 1974

Name	Grade or Subject	Appointment	College or University
SPOFFORD POND SCHOOL			
Joseph P. Ritchie	Principal	1956	Boston College
Ruth A. Curtis	Grade 6	1967	Gorham State College
Agnes Schmitt	Grade 6	1966	Northwestern University
Aleda Collins	Grade 5	1968	Castleton State College
James D. Platt	Grade 5	1969	Boston State College
Sandra Bernard	Grade 4	1972	Merrimack College
Leslie Hamilton	Grade 4	1969	Merrimack College
Mary Oberti	Grade 4	1969	Plymouth Teachers' College
Anne M. Howard	Grade 3	1967	Bates College
Howard Kenney, III	Grade 3	1972	University of Massachusetts
Dorothy M. Carver	Grade 2	1939	Salem State College
Marion Caulfield	Grade 2	1970	San Francisco State College
Enid Davis	Grade 1	1961	So. Connecticut State College
Barbara Horn	Grade 1	1963	Lesley College
Joan Leighton	Kindergarten	1969	Wheelock College
COLE SCHOOL			
Isabelle A. Griffin	Principal	1961	Regis College
Sara Freedman	Grade 6	1972	Brandeis University
Kenneth Keaney	Grade 6	1968	Northeastern University
Richard Bateman	Grade 5	1970	Salem State College

Ann Trull	Grade 5	1972	Wheaton College
Barbara Benson	Grade 4	1964	University of Illinois
Marilyn Guptill	Grade 4	1968	University of New Hampshire
Sheila O'Keefe	Grade 3	1971	Emmanuel College
Phyllis Wallace	Grade 3	1970	Salem State College
Harriet Ernst	Grade 2	1967	University of Massachusetts
Barbara Waitt	Grade 2	1973	Salem State College
Sherry Anderson	Grade 1	1973	New York University
Virginia Douglass	Grade 1	1964	Salem State College
Ann Millett	Kindergarten	1969	Lesley College
SPECIALISTS			
Eleanor Schmakel	Art	1967	Columbia University
Alice F. Boffetti	Music	1964	N. E. Conservatory of Music
Jill MacDonald	Physical Education	1967	Iowa State University
Helen Vautin	Physical Education	1965	Douglas College
Dorothea D'Agostino	Reading	1960	Salem State College
Rita Wade	Reading	1970	Boston Teachers' College
Dona McDuff	Perceptually Hand.	1970	Salem State College
Lois R. Crane	School Adjustment		
	Counselor	1962	Boston University
Rosalind Blair	Speech	1972	Northeastern University

REPORT OF THE SCHOOL BUILDING COMMITTEE

	Term Expires
Frederick B. Monell, Chairman	1974
Donald E. Denman, Vice Chairman	1976
J. Stuart Haywood	1975
Charles S. Hatch	1976
Gerard A. Papin	Annual from School Committee
James S. White	Annual from School Committee
Judith Lawrence	Annual from School Committee

The status of the Boxford Elementary School building needs was reviewed for the benefit of new members of the committee. It is still your committee's opinion that the next increase in classrooms should be made at the Harry Lee Cole School whenever needed. However, since the enrollment remains nearly constant, and appears likely to decline somewhat in the next few years, our present buildings should remain sufficient for that period.

Final settlement of the 1969 construction contract for the Spofford Pond School addition remains impossible because of litigation, which has not yet been settled, between a sub-contractor and our general contractor.

During the summer of 1973, the general contractor filed suit against the Town of Boxford in an effort to achieve a final settlement of his account. Our Town Counsel has this matter in hand.

Although the litigation just mentioned has held up final settlement of the 1969 addition to the Spofford Pond School, there appeared to be more than adequate reserve of funds available to the Building Committee. At the request of the Town Finance Committee, your School Building Committee voted to transfer \$10,000 to other Town of Boxford projects. At the autumn Special Town Meeting, the Town voted to apply the released funds to the new Police Station project.

Respectfully submitted,

FREDERICK B. MONELL,
Chairman

REPORT OF THE FINANCE COMMITTEE

The Town of Boxford has completed the first twelve months of its current eighteen months budget. It is only with the cooperation of various Town Officers and Department Heads that the Town has remained close to the projected twelve months figures. As the time span of a budget is lengthened, the errors become magnified. The Finance Committee is aware that the energy crisis will make demands on the Reserve Fund but we know of no great problems of large unanticipated expenses.

The following transfers were made during the year 1973 from the Reserve Fund.

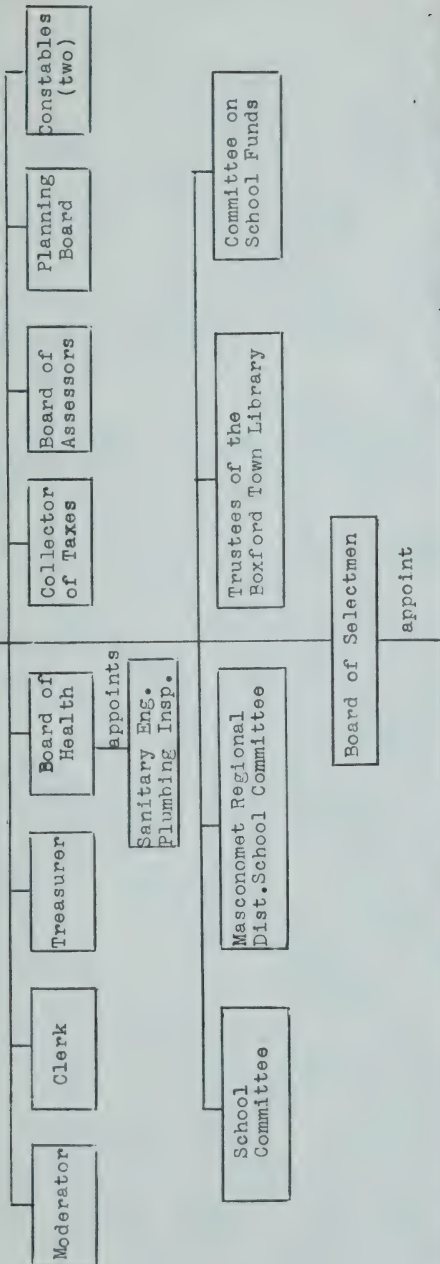
Assessors	\$400.00
Town Clerk	354.42
Fund for Resurfacing Roads	2,301.10
Highway Operational Expense	500.00
Vacation/Holiday — Highway Department	733.00
Sick Leave — Highway Department	1,400.00
Regional District School	0.28
Interest on Loans	2,549.06
Insurance	714.08
TOTAL	\$8,951.94

Signed

DeWITT T. MINICH
J. GAINES BOLTON
JAMES H. HEEREMANS
DONALD C. BEHRENS
PAUL J. GREENLER, JR.

TOWN MEETING FORM OF GOVERNMENT

VOTERS ELECT



Accountant	Dog Officer	Police/Communications Bldg. Com.
Admin. Asst. to Selectmen	Election Workers	Public Works Director**
Appeals Board	Fence Viewers (Selectmen)	Recreation Committee
Appeals Board Alt.	Finance Committee	Registrars of Voters
Bicentennial Com.	Fire Chief	School Building Committee
Building Inspector	Forest Warden (Fire Chief)	Town Counsel
Bldgs. & Grounds Supt.	Gas Inspector	Town Facilities Plng. Committee
Capital Budgeting Com.	Historic District Commission	Town Forest Committee
Civil Defense Dep. Dir.	Historic District Commission Alt.	Veterans' Services Director*
Civil Defense Director	Inspector of Animals	Water Resources & Drainage Com.
Civil Defense Staff	Moth Superintendent**	Wire Inspector
Communications Director	No. Shore Reg. Voc. Com. Rep.***	
Conservation Commission	Police Chief	
	Police Officers	

* Appointed by State

** Effective May 15, 1974

***Appointed by Moderator

295.50
Clerical

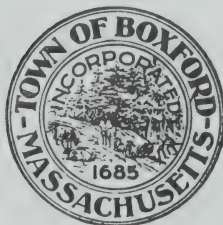
WARRANT and BUDGET – 1973

With Recommendations by the

FINANCE COMMITTEE

TOWN OF BOXFORD

MASSACHUSETTS



TOWN WARRANT

WARRANT FOR TOWN MEETING

Commonwealth of Massachusetts:

Essex, ss.

To either of the Constables of the Town of Boxford in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of Boxford qualified to vote in elections and in town affairs to meet at the Masconomet Regional School, Boxford, on Monday, the fifth day of March next at 7:30 in the evening then and there to act on the following articles, viz:

ARTICLE 1. To hear and act on the reports of the Town Officers and Committees.

Recommend adoption of this article.

ARTICLE 2. To act on the proposed budget and to see what sums of money the Town will vote to raise and appropriate for the use of the several departments for the current fiscal year, to wit: General Government, Protection of Persons and Property, Aid and Relief, Schools and Libraries, Highways and all other necessary and proper expenses arising during said fiscal year.

To be amended.

ARTICLE 3. To see if the Town will vote to authorize the Treasurer, with the approval of the Selectmen, to borrow in anticipation of the revenue for the eighteen month period beginning January 1, 1973 in accordance with General Laws, Chapter 44, Section 4, and acts in amendment thereof, and including in addition thereto, Chapter 849 of the Acts of 1969, as amended, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

Recommend adoption of this article.

TOWN WARRANT

ARTICLE 4. To see what action the Town will take relative to the retroactive pay which may be due to the Police Chief and to raise and appropriate any necessary funds therefor.

(Submitted by the Selectmen at the request of the

Do not recommend adoption of this article.

ARTICLE 5. To allow bills of charge and to raise and appropriate money for paying the same.

Recommend adoption of this article.

ARTICLE 6. To appropriate the sum of money refunded from the County on account of dog licenses for libraries or schools.

Recommend adoption of this article.

ARTICLE 7. To see if the Town will vote to appropriate \$60,000 or other suitable sum for the Reserve Fund, said amount to be transferred from Overlay Reserve.

Recommend adoption of this article.

ARTICLE 8. To see if the Town will vote to raise and appropriate the sum of \$7,250 to be used in conjunction with allotments from the State and county under Chapter 90 Construction, to be used for construction on Ipswich Road, Middleton Road and Main Street for 1973.

Recommend adoption of this article.

ARTICLE 9. To see if the Town will vote to appropriate the sum of \$62,042 from Surplus Revenue to meet the State and County allotments for highways, said money when reimbursed to be credited to Surplus Revenue.

Recommend adoption of this article.

ARTICLE 10. To see if the Town will vote to raise and appropriate \$10,000 or other suitable amount for the maintenance of Road Machinery, said amount to be transferred from the Road Machinery Fund.

Recommend adoption of this article.

TOWN WARRANT

ARTICLE 11. To see if the Town will vote to raise and appropriate \$20,000 or other suitable amount to be used for completion of Herrick Road in part.

(Sponsored by the Board of Selectmen)

Recommend adoption of this article.

ARTICLE 12. To see if the Town will vote to authorize the trade of the present pick-up truck and the purchase of its replacement — a 4 wheel, $\frac{3}{4}$ ton pick up truck with 8' plow for the Highway Department, at a net cost to Town of \$3,500.

(Sponsored by the Highway Surveyor)

Recommend adoption of this article.

ARTICLE 13. To see if the Town will vote to raise and appropriate \$2,100 for a dump body and double power-take-off for Highway Department.

(Sponsored by the Highway Surveyor)

Recommend adoption of this article.

ARTICLE 14. To see if the Town will vote to raise and appropriate \$3,000 to add to the Highway land-taking account.

(Sponsored by the Board of Selectmen)
(resigned)

Recommend adoption of this article.

ARTICLE 15. To see if the Town will vote to establish "Fund for Resurfacing Roads" on a priority basis and to raise and appropriate or transfer from available funds the sum of \$5,000 for this purpose.

(Sponsored by the Finance Committee)

Do not recommend adoption of this article.

ARTICLE 16. To see if the Town will vote to raise and appropriate \$7,500 to be used for 1974 highway expenditures, heretofore paid for under Chapter 81 and Chapter 90, to include the Town's share of any payments to be added by state, county or other funds.

(Sponsored by the Board of Selectmen)

Recommend adoption of this article.

TOWN WARRANT

ARTICLE 17. To see if the Town will vote to appropriate its revenue sharing money for capital expenditures.

(Sponsored by the Finance Committee)

Recommend adoption of this article.

ARTICLE 18. To see if the Town will vote to raise and appropriate a sum of money necessary to purchase a new piece of fire apparatus.

(Sponsored by the Fire Chief)

No recommendation at this time.

ARTICLE 19. To see if the Town will vote to raise and appropriate \$1,940 for the purchase of Porta Mobils for Fire Chief's and Deputy Chief's cars.

(Sponsored by the Communications Director)

Recommend adoption of this article.

ARTICLE 20. To see if the Town will vote to raise and appropriate the sum of \$1,500 for a base station transmitter for the Fire Department.

(Sponsored by the Communications Director)

Recommend adoption of this article.

ARTICLE 21. To see if the Town will vote to raise and appropriate the sum of \$800 for a portable transceiver for Police Department.

(Sponsored by the Communications Director)

Recommend adoption of this article.

ARTICLE 22. To see if the Town will vote to raise and appropriate the sum of \$7,000 for the purchase or rental of land and construction or rental of transmission facilities or take any action relative thereto.

(Sponsored by the Communications Director)

No recommendation at this time.

ARTICLE 23. To see if the Town will vote to raise and appropriate \$4,500 or lesser amount for the use by the Water

TOWN WARRANT

Resources and Drainage Committee for engineering, consulting and exploration.

(Sponsored by the Water Resources and Drainage Committee)

No recommendation at this time.

ARTICLE 24. To see if the Town will vote to raise and appropriate or transfer from available funds, or funds to become available, a sum of money for the purpose of construction, provision of original equipment, and transfer and installation of present equipment to a new combination Police Station and Emergency Communications Center to be located on property presently owned by the Town at the northeast corner of the junction of Ipswich and Spofford Roads.

(Sponsored by the Police Station Building Committee)

No recommendation at this time.

ARTICLE 25. To see if the Town will vote to raise and appropriate \$1,000 or other suitable sum for the use of Town Equipment by the Highway Department to provide improved drainage and grading in connection with preparation of sites for buildings at the Town Center or take any other action on the matter.

(Sponsored by the Police Station Building Committee)

Recommend adoption of this article.

ARTICLE 26. To see if the Town will vote to raise and appropriate an additional sum of money for the renovation of the Gardner Morse School building as the branch library for West Boxford.

(Sponsored by the Library Renovation Committee)

No recommendation at this time.

ARTICLE 27. To see what sum of money the Town will vote to raise and appropriate under Chapter 40 sub Section 40C for Tri-Town Council on Youth and Family Services, Inc.

(Submitted by the Selectmen at the request of Tri-Town Council on Youth and Family Services, Inc.)

No recommendation at this time.

TOWN WARRANT

ARTICLE 28. To see if the Town will vote to appropriate to the Conservation Fund monies received by the Town as filing fees under the Wetlands Protective Act.

(Sponsored by the Conservation Commission)

Do not recommend adoption of this article.

ARTICLE 29. To see if the Town will vote to authorize expanding the Conservation Commission from five to seven members, the maximum allowable under law.

(Sponsored by the Conservation Commission)

ARTICLE 30. To see if the Town will vote to raise and appropriate the sum of \$1,500 the same to be added to the Conservation Fund.

(Sponsored by the Conservation Commission)

Do not recommend adoption of this article.

ARTICLE 31. To see if the Town will vote to become a member of the Merrimack Valley Planning Commission under the provisions of Chapter 40B of the General Laws and to raise and appropriate or transfer the sum of \$554.94 for membership in said Commission for the next eighteen months.

(Sponsored by the Board of Selectmen)

Recommend adoption of this article.

ARTICLE 32. To see if the Town will authorize the Selectmen to sell a present Police cruiser and to raise and appropriate a sum of money to purchase and equip for the Police department a new cruiser-ambulance.

(Sponsored by the Board of Selectmen)

Recommend adoption of this article.

ARTICLE 33. To see if the Town will authorize the Selectmen to sell a current Police cruiser and to raise and appropriate a sum of money to purchase and equip for the Police department a new cruiser-ambulance in 1974.

(Sponsored by the Board of Selectmen)

Recommend adoption of this article.

TOWN WARRANT

ARTICLE 34. To see if the Town will vote to raise and appropriate a sum of money to be added to the Stabilization Fund, or take any action thereon.

(Sponsored by the Finance Committee)

No recommendation at this time.

ARTICLE 35. To see if the Town will vote to permit the Selectmen to appoint an Administrative Assistant to the Selectmen and to appropriate \$6,950 to fund said position for the last twelve months of the fiscal year.

(Sponsored by the Board of Selectmen)

No recommendation at this time.

ARTICLE 36. To see if the Town will vote to authorize the Selectmen to convey the Town's interest in a certain parcel of land on Ipswich Road such parcel to be sold for a sum to be negotiated and upon sale or transfer to abandon section of old Ipswich Road.

(Sponsored by the Board of Selectmen)

No recommendation at this time.

ARTICLE 37. To see if the Town will vote to adopt a by-law: "There shall be a Capital Budgeting Committee consisting of five members — one member appointed by the Finance Committee; one member appointed by the Planning Board; one member appointed by the Town Facilities Planning Committee; and two citizens at large appointed by the Selectmen — each with a three-year term and no more than two terms expiring in the same year. The Capital Budgeting Committee so constituted will be responsible for updating the Town's capital budget each year and reporting future anticipated capital needs to the Town at each Annual Town Meeting."

(Sponsored by the Finance Committee)

To be amended.

ARTICLE 38. To see if the Town will vote to enact the following by-law or take any action thereon: "The Boxford Sanitary Landfill shall be open according to the posted hours for the deposit of solid refuse. This excludes automobile bodies,

TOWN WARRANT

large household appliances or tree and brush refuse which may be accepted only at specified times in designated areas. Biodegradable liquid wastes (septic tank pumpage, etc.) may be deposited in a separate area provided for this and no other purpose during regular hours. By arrangement with the landfill supervisory agency, disposal of this and other refuse may also be permitted at other agreed times. Deposit of any unauthorized refuse or dumping at unauthorized times or in any unapproved area in or adjacent to the landfill site on Town Property shall be punishable by a fine of up to \$50."

(Sponsored by the Board of Selectmen)

Recommend adoption of this article.

ARTICLE 39. To see if the Town will vote to enact the following by-law or take any action thereon: "Door-to-door solicitors shall be required to have in their possession, and upon request to show official personal identification such as a driver's license, draft registration or social security card or equivalent or suitable identification to be provided by the Police Department."

(Sponsored by the Board of Selectmen)

Recommend adoption of this article.

ARTICLE 40. To see if the Town will vote to enact the following by-law: "There shall be no digging, filling, or alteration of grades or drainage on any property owed by the Town on or adjacent to public ways, or over which the Town has a right-of-way except by permission of the Board of Selectmen or their authorized agent. Violation of this by-law shall be punishable by a fine of \$50."

(Sponsored by the Board of Selectmen)

Recommend adoption of this article.

ARTICLE 41. To see if the Town will vote to amend Town By-laws by deleting the section under Gas Inspector passed by Town Meeting November 23, 1962 and substituting the following: "There shall be a gas inspector to be appointed by the Selectmen for such term as they shall deem proper. He shall perform his duties under the direction of the Selectmen,

TOWN WARRANT

as prescribed by the General Laws. He shall collect fees from applicants for permits in accordance with a schedule to be approved by the Selectmen, and shall be paid a salary to be determined by the Selectmen."

(Sponsored by the Board of Selectmen)

Recommend adoption of this article.

ARTICLE 42. To see if the Town will vote to move the date of the Annual Town Meeting to the second Tuesday in May and the Election of Officers to the following Monday in May, commencing in 1974 and to extend the terms of office and attendant authority and duties of elected and appointed officials (whose terms would otherwise expire in March 1974) to May 1974 or take any action thereon.

(Sponsored by the Board of Selectmen)

ARTICLE 43. To transact any other business that may legally come before said meeting.

You are hereby ordered to notify and warn said qualified voters to meet in the Spofford Pond School, Boxford, on Tuesday the sixth day of March next, for the following purposes, viz: To choose by ballot the following Town Officers, for the ensuing year: Moderator for one year; Selectman for three years; Town Clerk for one year; Member of the Board of Assessors for three years; Treasurer for three years; Collector of Taxes for one year; Highway Surveyor for one year; Member of the Board of Health for three years; Constable East Parish for one year; Constable of West Parish for one year; Tree Warden for one year; Member of the Planning Board for five years; Two members of the School Committee for three years; Three Library Trustees for three years; and to vote upon the following questions:

Shall the Town vote to have its Selectmen act as a Board of Public Works?

Shall the Town vote to accept the provisions of Section 6C of Chapter 40 of the General Laws which authorize cities and towns to appropriate money for the removal of snow and ice from private ways therein open to public use?

TOWN WARRANT

THE POLLS WILL BE OPEN AT 12 NOON
AND WILL CLOSE AT 8:00 P.M.

And you are directed to serve this warrant by posting attested copies thereof at each of the public meeting houses in said Town seven days at least, before the time of holding said meeting.

Hereof fail not and make due return of this warrant with your doing thereon to the Town Clerk at the time and place of holding said meeting.

Given under our hands this fifteenth day of February in the year of our Lord one thousand nine hundred and seventy-three.

EARLE BLAKE
RUTH E. RACE
CARLYLE W. THOMAS
Board of Selectmen

EXPENDITURES — BUDGET

EXPENDITURES AND PROPOSED BUDGET

	BUDGET		
	Expenditures		Total
	1972	1973	18 Months
GENERAL GOVERNMENT			
Selectmen	\$2,917.00	\$4,529.00	\$6,813.00
Assessors	4,715.00	5,087.00	8,457.00
Treasurer	5,419.00	5,630.00	8,560.00
Town Clerk	1,091.00	1,960.00	2,920.00
Accountant	7,008.00	9,581.00	13,994.00
Collector of Taxes	2,753.00	4,335.00	7,175.00
Planning Board	30.00	800.00	1,200.00
Appeal Board	252.00	1,500.00	1,750.00
Historic District Commission	84.00	100.00	150.00
Registrars	796.00	805.00	1,550.00
Elections	2,263.00	610.00	1,210.00
Building Inspector	1,100.00	1,100.00	1,650.00
Electrical Inspector	1,200.00	1,200.00	1,800.00
Gas Inspector	700.00	700.00	1,050.00
Plumbing Inspector	735.00	1,000.00	1,500.00
Town Counsel	1,250.00	1,400.00	2,100.00
Finance Committee	30.00	550.00	1,100.00
Conservation Commission	57.00	160.00	250.00
Recreation Committee	757.00	1,150.00	1,925.00
Water and Drainage Committee	None	50.00	75.00
Board of Health	16,484.00	19,098.00	29,268.00
Child Guidance Center	1,700.00	1,277.00	1,915.00
	<hr/>	<hr/>	<hr/>
	\$51,341.00	\$62,622.00	\$96,412.00
BUILDINGS AND GROUNDS:			
Salary, Director	\$1,000.00	\$1,000.00	\$1,500.00
Ball Fields and Public Grounds	3,073.00	3,280.00	5,365.00
Town Halls and Buildings	5,172.00	4,595.00	6,525.00
Equipment	None	250.00	250.00
	<hr/>	<hr/>	<hr/>
	\$9,245.00	\$9,125.00	\$13,640.00
PROTECTION OF PERSONS AND PROPERTY			
Inspector of Animals	50.00	400.00	600.00
Dog Officer	654.00	1,100.00	1,650.00
Police	74,712.00	94,958.00	147,995.00
Communications	27,410.00	32,167.00	46,771.00
Fire Department	21,867.00	27,717.00	39,431.00
Tree Warden	3,384.00	3,000.00	4,500.00

EXPENDITURES — BUDGET

Moth Suppression	1,397.00	1,400.00	2,500.00
Dutch Elm Disease Control	2,494.00	2,500.00	3,500.00
	<hr/>	<hr/>	<hr/>
	\$131,968.00	\$163,242.00	\$246,947.00
AID AND RELIEF			
Veterans' Benefits	\$3,820.00	\$5,000.00	\$7,500.00
SCHOOLS AND LIBRARIES			
Schools — Town	\$555,501.00	\$602,804.00	\$975,237.00
Regional School District	911,608.00	1,077,199.00	1,710,272.00
North Shore Regional			
Vocational School	(None)	4,000.00	6,069.00
Town Libraries	30,483.00	36,526.00	56,089.00
	<hr/>	<hr/>	<hr/>
	\$1,497,592.00	\$1,720,529.00	\$2,747,667.00
HIGHWAYS			
Selectmen's Highway Fund	\$2,000.00	\$2,000.00	\$3,000.00
General Highway Department	1,284.00	2,100.00	3,200.00
Chapter 81 Maintenance	22,941.00	2,930.00	5,860.00
Road Machinery Maintenance	10,591.00	10,000.00	15,500.00
Highway Operational Expense	3,406.00	3,920.00	6,710.00
Snow Removal and Sanding	41,863.00	36,320.00	62,180.00
Street Lighting	1,411.00	2,052.00	3,078.00
Vacation	2,982.00	3,000.00	4,000.00
Sick Benefit	242.00	300.00	500.00
	<hr/>	<hr/>	<hr/>
	\$87,436.00	\$62,622.00	\$104,028.00
UNCLASSIFIED			
Insurance	\$5,133.00	\$4,256.00	\$6,431.00
Memorial Day	600.00	600.00	1,200.00
Town Forest	45.00	100.00	150.00
Civil Defense	300.00	600.00	750.00
Town Reports	2,088.00	2,150.00	4,300.00
Boxford Village Cemetery	300.00	300.00	450.00
Brookside Cemetery	100.00	100.00	150.00
Harmony Cemetery	200.00	200.00	300.00
Mount Vernon Cemetery	100.00	100.00	150.00
Soldiers Graves	225.00	225.00	450.00
Selectmen's Contingent Fund	1,133.00	2,000.00	3,000.00
Interest on Loans	9,350.00	7,181.00	10,181.00
School House Notes	34,000.00	34,000.00	34,000.00
Group Hospital & Life Insurance	8,390.00	9,000.00	13,750.00
	<hr/>	<hr/>	<hr/>
	\$61,964.00	\$60,812.00	\$75,262.00
	<hr/>	<hr/>	<hr/>
GRAND TOTALS	\$1,839,546.00	\$2,083,952.00	\$3,291,456.00

ANNUAL REPORTS

OF THE

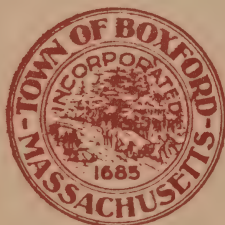
Town of Boxford

MASSACHUSETTS

FOR THE

YEAR ENDING DECEMBER 31

1974



BOXFORD DATA

The Town of Boxford was incorporated in 1685 and its population at the time of the 1970 census was 4,162.

The number of registered voters as of Dec. 31, 1974 was 2,157.

There were 1,086 residences in Boxford as of January 1, 1973.

The area in square miles is 24.39; there were 73.26 miles of Town Roads as of December 31, 1974. No change from previous year.

There are now 94 named streets.

Representation State Legislature

Third Essex Senatorial District:

Senator William L. Saltonstall
388 Summer Street, Manchester
Tel. Office: 727-4318
Res: 526-7111
Bus. Office: 482-5820

Twelfth Essex Representative District:

Representative Robert C. Buell
Woodcrest Road, Boxford
Tel. Office: 727-2095
Res: 887-5374

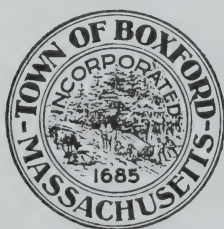
The Governor's Office

The Honorable Michael Dukakis, Governor
Commonwealth of Massachusetts
State House
Boston

ANNUAL REPORTS
OF THE
RECEIPTS AND EXPENDITURES
OF THE
TOWN OF BOXFORD

Together with the
Report of the School Committee, and
the Various Town Officers

YEAR ENDING DECEMBER 31, 1974



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IN MEMORIAM

FORREST GOULD EATON

1914 - 1974

Volunteer Fireman — 1947 - 1968

ARCHER NORMAN FRENCH

1907 - 1974

Fire Chief — 1934 - 1963

School Custodian — 1949 - 1972

FREDERICK BRONSON MONELL, JR.

1899 - 1974

School Building Committee — 1962 - 1974

PHILIP FOSTER SPOFFORD

1909 - 1974

Appeal Board Alternate — 1949 - 1955

TOWN OFFICERS

ELECTED TOWN OFFICERS

All Meetings Held At Town Hall, Unless Otherwise Specified

All Terms Expire In May Unless Otherwise Indicated

BOARD OF SELECTMEN

(Monday, 8:00 P.M.)

Charles E. Killam, Chairman (1976)

David L. Ladd (1977)

Carlyle W. Thomas (1975)

MODERATOR

William J. Greenler, Jr. (1975)

TOWN CLERK

Audrey J. Ladd (1977)

Mary R. Meeker, Assistant (1977)

TOWN TREASURER

Francis F. Perry (1976)

COLLECTOR OF TAXES

Francis F. Perry (1975)

BOARD OF ASSESSORS

(2nd and 4th Tuesday, 7-10 P.M.)

J. Warren Chadwick, Chairman (1975)

John R. Benson, (1976)

Ernest J. Savory (1977)

BOARD OF HEALTH

(1st Tuesday, 7 P.M.)

Una K. Bakewell, Chairman (1975)

Richard B. Alm (1977)

Buell C. Bassette, D.V.M. (1976)

SCHOOL COMMITTEE

(2nd and 4th Thursday, Aaron Wood School)

James C. White, Chairman (1976)

Donna H. Dickson (1975)

Judith S. Lawrence (1977)

Thomas J. Haley (1975)

Gerard A. Papin (1976)

TOWN OFFICERS

5

COMMITTEE ON SCHOOL FUNDS

(Elected for Life)

Richard P. Chadwick, 1955

Amy G. Parkhurst, 1960

CONSTABLES

Walter H. Gamans, Jr. (1975)

Harold C. Sederquest (1975)

PLANNING BOARD

(1st and 3rd Wednesday, 8 P.M.)

Craig E. Falk, Chairman (1976)

Arthur M. Schneiderman, Clerk (1975)

J. Alden Lincoln (1975)

Robert E. Borden (1979)

David E. McGarr (1976)

Philip M. Briggs (1977)

A. Gordon Price (1978)

REGIONAL DISTRICT SCHOOL COMMITTEE

Kenneth E. Littlefield (1976)

Peter K. Race (1977)

Philip T. Spinney (1975)

TRUSTEES OF THE BOXFORD TOWN LIBRARY

(4th Wednesday at Libraries)

Frederick G. Lehmann, Chairman (1975)

Robert C. Cole, Jr., Vice-Chairman (1977)

Ethel M. Houser (1976)

Catherine T. Thomas, Secretary (1975)

Donald K. Reiland (1976)

David Blumenfield (1977)

Jeanne D. Salmon (1977)

Ruth P. Faulkner (1976)

Anne B. Townsend (1977)

APPOINTED TOWN OFFICERS

TOWN COUNSEL

William J. Greenler, Jr. (1975)

TOWN ACCOUNTANT

Edward J. Howie (1975)

TOWN OFFICERS

ADMINISTRATIVE ASSISTANT TO THE SELECTMEN

Stephen L. Delaney (1975)

CHIEF OF POLICE

Douglas A. Warren

REGULAR OFFICERS (1975)

David R. French

Sgt. William H. Howard, Jr.

Gordon A. Russell, Jr.

RESERVE OFFICERS (1975)

Sgt. Fred D. Newell, Jr., Dep. Chief

Paul M. Bates

Leland D. Moran

Louis Dumas

Joseph A. Pageau

Richard A. Gaudet

Sgt. Harold O. Sederquest

SPECIAL OFFICERS (1975)

Paul M. Bates, Jr.

Alerson E. Noyes

Toby Deschesne

Frederick P. Randall

Alice M. Farnsworth

Eric A. Sederquest

David E. Hall

William F. Stone

John W. Harris

Robert M. Woodbury

Victoria Ladd

CHIEF OF THE FIRE DEPARTMENT

David E. McGarr (1975)

COMMUNICATIONS DIRECTOR

F. Richard Shaw (1975)

SUPERINTENDENT OF PUBLIC WORKS

Thomas F. Greene (1975)

APPEALS BOARD

(Terms expire in December)

William J. McGrath, Chairman (1977)

Peter Bedrosian (1975)

N. Janet Hancock (1976)

APPEALS BOARD ALTERNATES

Howard L. Gurley (1977)

John P. Marsh (1976)

Simeon Locke (1976)

CAPITAL BUDGETING COMMITTEE

Robert W. Conroy, Chairman

Craig E. Falk

James H. Heeremans

Frederick C. Hartman

David L. Pitt

CIVIL DEFENSE DIRECTOR

Edward F. Delaney (1975)

CIVIL DEFENSE STAFF (1975)

E. Preston Gould

Alerson Noyes

Vernon Young

DEPUTY DIRECTORS OF CIVIL DEFENSE (1975)

David French

Charles Goldsmith

CONSERVATION COMMISSION

(2nd Thursday, 8 P.M. W. Boxford Library)

Earle O. Latham, Chairman (1975)

Philip M. Briggs (1975)

Charles S. Hatch (1975)

Dorothy G. DeMark, Secretary (1976)

Richard B. Megley (1977)

Rosamond P. Gowen (1976) Richard O. Palmer, Vice Chairman (1977)

DOG OFFICER

Robert D. Hughes (1975)

FENCE VIEWERS

Selectmen

FINANCE COMMITTEE

DeWitt T. Minich, Chairman (1977)

Donald C. Behrens (1975)

Paul J. Greenler (1975)

John G. Bolton (1976)

James H. Heeremans (1976)

FOREST WARDEN

David E. McGarr (1975)

HISTORIC DISTRICT COMMISSION

Theodore R. Parsons, Chairman (1976)

Merton S. Barrows (1977)

Joseph S. Perkins (1977)

Arthur W. Havey (1975)

Susan T. Peterson (1976)

TOWN OFFICERS

HISTORIC DISTRICT COMMISSION ALTERNATES

Alfred Ackerman (1977)

Jane D. Howard (1975)

Nancy N. Merrill (1976)

INSPECTORS (1975)

Building — Thomas F. Greene, 887-8135

Donald E. Denman, Asst. 887-8135

Gas — Gardner W. Starrett, 887-5058

Plumbing — Wendell P. Hall, 595-1542

Wire — Herbert W. Sperry, 352-2470

INSPECTOR OF ANIMALS

Robert D. Hughes (1975)

MOTH SUPERINTENDENT

Robert E. Hebb (1977)

NORTH ANDOVER AND BOXFORD DISTRICT

DEPARTMENT OF VETERANS' SERVICES

Bernard E. Bingham, District Director

NO. SHORE REG. VOCATIONAL SCHOOL COMMITTEE

(1st and 3rd Thursday, 7:45 P.M., 283 Cabot St., Beverly)

Kenneth E. Littlefield (1975)

POLICE/COMMUNICATIONS BUILDING COMMITTEE

Graham J. Nelson, Chairman

Merton S. Barrows

Donald E. Denman

James D. Brown

James L. Gentile

RECREATION COMMITTEE

(2nd Tuesday, 8 P.M.)

Roger C. Townsend, Chairman (1976)

Richard L. LeBel (1975)

A. Gordon Price (1977)

Barbara Manning (1975)

Robert Salmon (1977)

REGISTRARS OF VOTERS

Helen Benulis (1976)

George A. Gould (1977)

Nancy Buckley (1976)

Audrey J. Ladd (1977)

Mary R. Meeker, Assistant (1975)

ELECTION OFFICERS — Precinct I

Joyce A. Chub
 Mary Edwards
 Alice A. Fransworth
 Louise Gingrande

Anna Karedes
 Gloria Nangle
 Barbara J. Ross
 Mildred Zelinski

ELECTION OFFICERS
Precinct II

Barbara Chadwick
 Kathryn R. Dineen
 Faye Jennings
 Grace I. McGregor

Helen F. McLaughlin
 Susan Price
 Beatrice B. Wheeler
 Patricia Wheeler

SANITARY ENGINEER

John Romanski, R.S., Topsfield Town Hall — 887-8841

SCHOOL BUILDING COMMITTEE

Donald E. Denman (1976)
 Charles S. Hatch (1976)

J. Stuart Haywood (1975)
 R.N. Kazlowski (1979)

FROM THE SCHOOL COMMITTEE

Thomas J. Haley (1975)

Judith S. Lawrence (1977)

Gerard A. Papin (1976)

ROADS COMMITTEE

John P. McDonald, Chairman

Joseph S. Cyr
 Thomas F. Greene

Edward M. Moore
 Arthur M. Schneiderman

TOWN FACILITIES PLANNING COMMITTEE

(Dissolved by Vote at Special Town Meeting November 18, 1974)

David L. Pitt, Chairman

Merton S. Barrows
 William J. Eckel

Charles P.A. Nelson
 Robert A. Shepard

TOWN FOREST COMMITTEE

(Terms expire in December)

Stanwood R. Morss, Chairman (1975)

Paul R. French (1976)

John R. Parkhurst (1977)

TOWN OFFICERS

WATER RESOURCES AND DRAINAGE COMMITTEE

Patricia A. Bailly, Chairman (1975) resigned

Richard B. Alm (1979)

Ernest D. Redman (1975)

Buell L. Bassette, D.V.M. (1979)

Donald J. Scutiere (1978)

E. Brewster Wayland (1977)

AMBULANCE STUDY COMMITTEE

Fred D. Newell, Jr., Chairman

Elliot T. Bugbee

William Moore, M.D.

Paul Greenler

John W. Mulcahy

COMMITTEE TO PURCHASE WILDCAT

Earle O. Latham, Chairman

Richard B. Megley

Carlyle W. Thomas

FIRE STATION BUILDING COMMITTEE

John W. Mulcahy, Chairman

Howard L. Gurley

Charles Matses

Randolph F. Johnson

Clifton Rock

BI-CENTENNIAL COMMISSION

Audrey J. Ladd, Chairman

Frances W. Frizzell

Edmond J. Mead

Richard G. Hopping

Arthur M. Schneiderman

Lillian H. Knisely

Joseph J. Zelinski

U.S. Congressional Delegation

Hon. Michael J. Harrington

Washington Office: 435 Cannon Office Bldg., Washington, D.C. 20515 — Tel: (202) 224-3121.

Salem Office: Post Office Bldg., Salem, Mass. — Tel: 745-5800.
Home: Bayview Ave., Beverly Mass. 01915.

Hon. Edward M. Kennedy

Washington Office: U.S. Senate, Washington, D.C. 20510 —
Tel: (202) 224-3121.

Boston Office: 2400A JFK Federal Bldg., Boston, Mass. 02203 —
Tel: 223-2826.
Home: 3 Charles River Sq., Boston, Mass. 02114.

Hon. Edward W. Brooke

Washington Office: U.S. Senate, Washington, D.C. 20510 —
Tel: (202) 224-3121.

Boston Office: 2003H JFK Federal Bldg., Boston, Mass. 02203 —
Tel: 223-7240.
Home: 535 Beacon St., Newton Center, Mass. 02159.

Hon. Thomas P. O'Neill, Jr.

House Majority Leader, Washington Office: 2231 Rayburn Bldg.,
Washington, D.C. 20515 — Tel: (202) 224-3121.

Boston Office: 2200 JFK Federal Bldg., Boston, Mass. 02203 —
Tel: 223-2784.
Home: 26 Russell St., Cambridge, Mass. 02140.

TOWN OF BOXFORD — LIST OF JURORS 1974-75

- Ackerman, Ruth A., Housewife, Ipswich Road
(Husband: Alfred R. Jr., Retired)
- Auer, Hildreth, Banker, Olde Farm Road
- Auger, Louise E., Retired, Brook Road, W. Boxford
- Baer, Louis, Retired, Silvermine Road, W. Boxford
- Bailly, Richard L. Manufacturer, Woodcrest Road
- Bartlett, David, Insurance, Georgetown Road
- Blair, Geraldine, Housewife, Olde Farm Road
(Husband: Francis, Sales Mgr., Liberty Mutual, Boston)
- Boardman, Charles E., Consultant, Killam Hill Road
- Burnham, Dorothy C., Housewife, Herrick Road
(Husband: Wilber H., Jr., Artist, Boston)
- Chick, Grace L., Housewife, Hemlock Road
(Husband: George C., Builder, Boxford)
- Dewhurst, Richard G., Accountant, MacDonald Drive, W. Boxford
- Donnell, Robert, Engineer, Curtis Road
- Drabek, Stephen, Engineer, Sunrise Road
- Foshage, William F., Jr., Sales Mgr., Pinehurst Drive
- Geniawicz, Muriel V., Housewife, Cedar Knoll
(Husband: John F., Engineer, G.E., Lynn)
- Gentile, James L., Arch. Rep., Spofford Road
- Gilmartin, Bruce N., Tech. Res., Glendale Road, W. Boxford
- Kaiser, Kurt B., Nuclear Phys., Elm Street
- Kimball, Virginia D., Housewife, Elm Street
- Lake, Arnie A., Jr., Engineer, Bare Hill Road
- Latham, H. Irene, Housewife, Killam Hill Road
(Husband: Earle O., Retired)
- Lowe, Nancy G., Housewife, Balmoral Road
(Husband: Donald E., Stockbroker, Boston)
- Marston, William F., Sprinkler Eng., Glendale Road, W. Boxford
- McCraine, Barbara L., Housewife, Camp Ground Road
(Husband: Thomas, Exec. Cargo-Caire, Amesbury)
- McGregor, Arthur T., Laborer, Main Street, W. Boxford
- Michaelsen, Alice W., Teacher, Andersen Drive, W. Boxford
(Husband: Fred, self-employed, Boxford)
- Miller, Frederick M., Ins. Broker, Middleton Road
- Morin, Ruth E., Retired, Main Street, W. Boxford
- Mortimer, Ernest M., Custodian, Main Street

Mularz, Walter, Engineer, Highland Road, W. Boxford
Nelson, Charles P.A., Retired, Middleton Road
Partridge, Arthur M., Engineer, Stagecoach Road
Phelan, Albert B., Sales, Glen Forest
Rose, Leonard S., Mgr., Burning Bush Road
Scheurerman, John, Jr., Finance, Chapman Road
Scollard, Cornelius E., Sales Mgr., Glen Forest
Smallman, Frederick A., Bank Super., Lake Shore Road, W. Boxford
Smith, Sybil C., Retired, Bare Hill Road
Van Sickler, Edward P., Engineer, Ipswich Road, W. Boxford
Vint, Kenneth C., Retired, Lantern Lane
Vrettos, Jean C., P.O. Worker, Georgetown Road
(Husband: Peter L., Sales, Royal Longstreet, Topsfield)
Wayland, Jeffrey, Student, Depot Road
Wheeler, Beatrice B., Accountant, Washington Street, W. Boxford

REPORT OF THE TOWN CLERK

ANNUAL TOWN MEETING — MAY 14, 1974

Voters of the Town of Boxford met at the Masconomet Regional High School on May 14, 1974. Moderator William J. Greenler, Jr., called the meeting to order at 7:45 P.M. and, in the absence of a clergyman, a moment of silent prayer was observed. The articles of the warrant were disposed of as follows:

Article 1. VOTED to pass over.

Article 2. VOTED to accept the reports of the Town Officers and Committees as printed in the Town Report. By voice vote.

Article 3. VOTED to accept the proposed budget for the current fiscal year, to wit: General Government, Protection of Persons and Property, Aid and Relief, Schools and Libraries, Highways and all other necessary and proper expenses arising during said fiscal year, as presented with Finance Committee recommendations and the following changes were made on the floor to a total budget of \$2,557,180.21.

1974-1975 Budget

	Proposed	Accepted
Schools — Town	\$781,181.00	\$757,181.00
Town Libraries	42,758.00	41,410.00

Article 4. VOTED to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1974, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17. By voice vote.

Article 5. VOTED to appropriate for the use of the Boxford Town Library, the sum of \$1,512 received in April 1974 for the Boxford Town Library. By voice vote.

Article 6. VOTED to appropriate for the use of the Boxford Town Library the sum of \$724.28 refunded by the County in March 1974 on account of dog licenses. By voice vote.

Article 7. VOTED to appropriate the sum of \$50,000 for the Reserve Fund, said amount to be transferred from Overlay Reserve. By voice vote.

Article 8. VOTED to pass over.

Article 9. VOTED to transfer from the account set up under Article 16 of the 1973 Annual Town Meeting the sum of \$7,250 to be used in conjunction with allotments from the State and County under Chapter 90 Construction to be used for completion of work on Ipswich Road and Route 97 work. By voice vote.

Article 10. VOTED to raise and appropriate the sum of \$2,930 to be used for 1975 highway expenditures under Chapter 81 to include the Town's share of any payments to be added by state, county or other funds. By voice vote.

Article 11. VOTED to appropriate the sum of \$41,896 from Surplus Revenue to meet the State and County allotments for highways, said money when reimbursed to be credited to Surplus Revenue. By voice vote.

Article 12. VOTED to transfer from the Road Machinery Fund the sum of \$15,000 for the Maintenance of Road Machinery. By voice vote.

Article 13. VOTED to raise and appropriate the sum of \$7,500 to complete the construction of the Ipswich Road end of Herrick Road. By voice vote.

Article 14. VOTED to transfer from the Road Machinery Fund the sum of \$6,150 for the purchase of a 1974 International, Model 1700, Cab and Chassis without body and authorize the trade-in of a 1968 Chevrolet truck toward its purchase. By voice vote.

Article 15. VOTED to transfer from the Road Machinery Fund the sum of \$4,565 for the purchase of a 1974 1-Ton Chevrolet Cab and Chassis with Dump Body and authorize the trade-in of a 1967 Dodge pick-up truck toward its purchase. By voice vote.

Article 16. VOTED to transfer from the Road Machinery account the sum of \$3,970 for the purchase of a Sand Spreader Body. By voice vote.

Article 17. VOTED to transfer from Federal Revenue Sharing Funds the sum of \$4100 for the construction of a salt storage facility to comply with the provisions of Section 7a of Chapter 85 as amended December 12, 1973. By voice vote.

Article 18. VOTED to allocate \$85,168 of Chapter 1140 Sections 20 and 22 funds to regrading and resurfacing Route 97. By voice vote.

Article 19. VOTED to transfer from Federal Revenue Sharing Funds the sum of \$15,000, the same to be added to the Fund for Resurfacing Roads. By voice vote.

Article 20. VOTED to pass over.

Article 21. VOTED to transfer from Federal Revenue Sharing Funds the sum of \$2,000 to construct or rent a building for recycling, transfer to be made only after some responsible organization is found to take control of the operation. By voice vote.

Article 22. VOTED to transfer from Federal Revenue Sharing Funds the sum of \$4,000 for the construction of approach roads and parking spaces in the vicinity of the new Police/Communications Building. By voice vote.

Article 23. VOTED to transfer from Federal Revenue Sharing Funds the sum of \$4,000 to purchase a 1975 Police Department Cruiser-Ambulance and trade a present cruiser toward its purchase. By voice vote.

Article 24. Article voted down.

Article 25. VOTED to raise and appropriate \$2,212 to the Haverhill-Newburyport Mental Health and Mental Retardation Area Board as the Town's fair share of fiscal year 1975 expenses, as one of eleven cities and towns legally defined by the Commonwealth as participants in this Area of Region IV for mental health and mental retardation services available to and now being used by the residents of the Town, regardless of age. By voice vote.

Article 26. VOTED to change the name of Service Road to Pond Street. By hand count, 192 affirmative; 144 opposed.

Article 27. VOTED to amend the official zoning map by lowering the boundary elevation of the Conservancy District north of Cedar Street and between Cedar Street and Surrey Lane from 78 feet to 70 feet. By unanimous voice vote.

Article 28. VOTED, pursuant to the recommendation of the Planning Board, to designate all roads within the town other than numbered routes or state highways as "scenic roads" under the provisions of General Law Chapter 40 Section 15C, in order to preserve the natural character and physical appearance of said roads; and to instruct the Planning Board, in exercising its responsibilities hereunder, to take into consideration sound planning principles, aesthetic considerations, and preservation of natural resources, as well as public safety. By voice vote.

Article 29. Article voted down.

VOTED at 11:20 P.M. to adjourn the meeting until 7:30 P.M., Wednesday, May 15, 1974.

Registered voters attending the meeting were 393.

Moderator William J. Greenler, Jr., called the second session of the Annual Town Meeting to order at 7:40 P.M. on May 15, 1974.

Article 30. VOTED to authorize and direct the Selectmen to acquire by purchase, for recreational use, approximately 7.3 acres of land located on the southwest corner of Stiles Pond shown as Parcels A, B and C on the plan entitled, "Plan of Land in Boxford, property of E.C. Bemis," Scale 1"=40' dated May 14, 1974 and prepared by Essex Survey Service, Inc., 47 Federal St., Salem, Massachusetts, and to raise and appropriate the sum of \$36,000 for such acquisition. The Selectmen are further authorized to grant or maintain, through appropriate easement, unrestricted right of access from Main Street over Parcel B to those parties of interest. By voice vote.

Article 31. VOTED to raise and appropriate for the Recreation Committee the sum of \$5,000 for the purpose of improving beach area and parking facilities at the Stiles Pond Town Beach. By voice vote.

Article 32. VOTED to accept the provisions of Section 6f of Chapter 40 authorizing the repair of private ways open to public use for 6 years or more if such repairs are required by public convenience and necessity. By voice vote.

Article 33. VOTED to raise and appropriate the sum of \$16,500 for the construction of two tennis courts near the new Police Station on Spofford Road, specific site to be agreed upon mutually with the Selectmen, Police Department, and Town Building Committee, and said construction to be under the supervision of the Recreation Committee. By voice vote.

Article 34. VOTED to appropriate a sum not to exceed \$160,000 to be used to purchase in the name of the Town of Boxford the so-called "Wildcat" property in its entirety for conservation, recreation and open space purposes, under the management of the Conservation Commission, and to authorize the Selectmen to appoint a committee of three registered voters of the Town to conduct negotiations attendant to the purchase, said sum to be provided as follows: \$40,000 to be raised by tax levy, \$10,000 to be transferred from the Conservation Fund, \$52,000 to be transferred from Free Cash, and \$58,000 to be transferred from the Stabilization Fund. By voice vote.

Article 35. VOTED to pass over.

Article 36. VOTED to raise and appropriate \$7,500 to be expended at the discretion of the "Fire Station Building Committee," said Committee to be appointed by the Board of Selectmen and charged with the responsibility of presenting at the next Annual Town Meeting final plans and firm bids on a new West Boxford Fire Station. By voice vote.

Article 37. Article voted down.

Article 38. VOTED to pass over.

Article 39. VOTED to adopt Section 9A of Chapter 53 of the General Laws. By voice vote.

Article 40. VOTED to accept an amendment to the North Shore Regional Vocational School District agreement, this amendment dated 21 March 1974, which sets forth conditions under which the City of Peabody shall be allowed to withdraw from said School District; this action being in conformance with the provisions of Chapter 545 of the Acts of 1972 and Part VII of the District agreement. By voice vote.

Article 41. VOTED to pass over.

Article 42. VOTED to adjourn at 9:35 P.M.

Registered voters attending the meeting were 364. Counters for the meeting were appointed by the Moderator, Mr. Greenler, and checkers by Town Clerk Audrey J. Ladd.

A true record.

Attest:

AUDREY J. LADD,
Town Clerk

BUDGET ADOPTED FOR 1974-1975**General Government**

Selectmen	\$ 20,440.00
Assessors	7,399.00
Treasurer	6,557.00
Town Clerk	3,960.00
Accountant	9,860.00
Collector of Taxes	5,811.00
Planning Board	800.00
Appeal Board	550.00
Historic District Commission	100.00
Registrars	1,685.00
Elections	2,110.00
Building Inspector	4,621.00
Electrical Inspector	2,000.00
Gas Inspector	838.00
Plumbing Inspector	1,625.00
Town Counsel	1,400.00
Finance Committee	100.00
Conservation Commission	200.00
Recreation Committee	1,400.00
Water and Drainage Board	50.00
Board of Health	17,998.00
Child Guidance Center	2,050.00
	<hr/>
	\$ 91,554.00

Protection of Persons and Property

Inspector of Animals	\$ 260.00
Dog Officer	800.00
Police Department	107,877.00
Communications Department	36,665.00
Fire Department	30,280.00
	<hr/>
	\$ 175,882.00

Aid and Relief

Veterans' Benefits	\$ 5,000.00
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Schools and Libraries

Schools — Town	\$ 757,181.00
Regional School District	1,326,535.96
North Shore Regional	
Vocational School	14,141.00
Town Libraries	41,410.00
	<hr/>
	\$2,139,267.96

Department of Public Works

Selectmen's Highway Fund	\$ 4,000.00
General Highway Department	2,100.00
Highway Operational Expense	5,819.00
Snow Removal and Sanding	40,000.00
Street Lighting	2,300.00
Vacation and Holiday	4,000.00
Sick Benefit	2,000.00
Ball Fields and Public Grounds	3,600.00
Town Halls and Buildings	5,180.00
Equipment	100.00
Tree Warden	4,100.00
Moth Suppression	1,400.00
Dutch Elm Disease	2,500.00
Brush Days	800.00
	<u>\$ 77,899.00</u>

Unclassified

Insurance	\$ 5,907.00
Memorial Day	650.00
Town Forest	100.00
Civil Defense	700.00
Town Reports	3,000.00
Town Cemetery	50.00
Boxford Village Cemetery	300.00
Brookside Cemetery	100.00
Harmony Cemetery	200.00
Mount Vernon Cemetery	100.00
Soldier's Graves	225.00
Selectmen's Contingency Fund	2,000.00
Interest on Loans	9,745.25
Group Hosp. and Life Insurance	10,000.00
Police/Communications	
Building Notes	<u>34,500.00</u>
	\$ 67,577.25

TOTAL BUDGET \$2,557,180.21

Additional Items

Article 6	\$ 724.28
Article 7	50,000.00
Article 10	2,930.00
Article 11	41,896.00
Article 13	7,500.00
Article 25	2,212.00
Article 30	36,000.00
Article 31	5,000.00
Article 33	16,500.00
Article 34	40,000.00
Article 36	<u>7,500.00</u>
	\$210,262.28

Allocated Funds

Article 18

\$ 85,168.00**Total to be Raised and Appropriated**\$2,767,442.49**Transfers**

Article 9	\$7,250.00
Article 12	15,000.00
Article 14	6,150.00
Article 15	4,565.00
Article 16	3,970.00
Article 17	4,100.00
Article 19	15,000.00
Article 21	2,000.00
Article 22	4,000.00
Article 23	4,000.00
Article 34	<u>120,000.00</u>

Total Transfers\$186,035.00

A true record

Attest:

AUDREY J. LADD,
Town Clerk

SPECIAL TOWN MEETING — NOVEMBER 18, 1974

Voters of the Town of Boxford met at the Masconomet Regional High School on November 18, 1974. Moderator William J. Greenler called the meeting to order at 7:30 P.M. and, in the absence of a clergyman, a moment of silent prayer was observed.

Article 1. VOTED to pass over.

Article 2. VOTED to enact a by-law to place the responsibility for the operation of the Sanitary Landfill under the jurisdiction of the Division of Public Works in conformity with the rules and regulations of the State Department of Public Health. By voice vote.

Article 3. VOTED to transfer from Article 31, 1972 Town Meeting, Assessors' Maps account, the sum of \$3,000, said amount to be used in conjunction with \$7,500 raised at the Town Meeting of May 14, 1974, to pay architect's fee and conduct site tests for the Fire Station being designed to replace the present building in West Boxford. By voice vote.

Article 4. VOTED to accept as a gift a small piece of property adjacent to the West Boxford Fire Station. By voice vote.

Article 5. VOTED to enact a by-law that no person shall operate a boat equipped with more than a 10 horsepower motor on great ponds in Town according to Ch. 131, S. 45 as amended of the General Laws. By voice vote.

Article 6. VOTED to appropriate for the use of the Boxford Town Library the sum of \$1,512 received after the Annual Town Meeting. By voice vote.

Article 7. VOTED to transfer from the Library Special Program Account the sum of \$1.60 for the use of the Boxford Town Library. By voice vote.

Article 8. VOTED to strike out the pertinent section in the article which created a Capital Budgeting Committee reading "one member to be appointed by and from the Finance Committee; one member appointed by and from the Planning Board; one member appointed by and from the Town Facilities Planning Committee; and two citizens at large appointed by the Selectmen" and substitute: "five members to be appointed by the Board of Selectmen, one member from the Finance Committee, one member from the Planning Board, one member from the Town Facilities Planning Committee and two citizens at large, each to serve for a term of one year." By hand count, 110 affirmative, 72 opposed.

Article 9. VOTED to dissolve the Town Facilities Planning Committee and to create a five member Town Facilities Planning and Building Committee with terms of three years, two expiring in the first year (1975), two in the second year, and one in the third year, with successors to be appointed by the Board of Selectmen as vacancies occur; in addition, there shall be appointed two ad hoc members representing any department for which appraisal, planning, or

building funds have been appropriated by the Town, to serve until each such project is completed." By voice vote.

Article 10. VOTED to refer to the Planning Board, pursuant to the provisions of Mass. G.L. C41 Section 81-I, the following matters for review and recommendation with the provision that the Board submit its preliminary report establishing priorities, method of study, and cost projections to the May 1975 Annual Town Meeting.

1. Master Plan updating.
2. Subdivision Rules and Regulations updating.
3. Zoning map redrafting.
4. Density Zoning including apartment houses, condominiums, cluster housing, and Planned Unit Development.
5. Local business development.
6. "Porkchop" zoning.
7. Flood Plain and Conservancy zoning.
8. Housing for the elderly.
9. Housing for people with low and moderate income.
10. Boxford Open Space Plan.
11. Participation with the Board of Selectmen in developing a Master Road plan.

By voice vote.

Article 11. VOTED to pass over.

Article 12. VOTED to appropriate the sum of \$18,497.30 from Ch. 1140 funds already received for Highway Maintenance. By voice vote.

Article 13. VOTED to enact the following by-law: "any operator of a motor vehicle who shall drive his vehicle into an intersection without coming to a complete stop as required by a legally approved and established stop sign shall be punished by a fine of not more than \$20, which fine shall enure to the Town." By voice vote.

Article 14. VOTED to adjourn at 9:15 P.M.

Registered voters attending the meeting were 224; non-voters approximately 4. Counters and checkers for the meeting were appointed by Town Clerk Audrey J. Ladd.

AUDREY J. LADD,
Town Clerk

BIRTH RECORDED IN 1974

Nov. 26, 1974	—	Renee Michelle Tandy	Robert Ernest Tandy Dorothy Lee Martin
Dec. 31, 1973	—	Michael Joseph King	Donald Perry King Barbara Ann Deprofio
Jan. 19	—	Kristen Marie Nazarian	Ara Albert Nazarian Dorothy Marion Donigran
Feb. 17	—	Jonathan Goulding	Thomas Lawrence Goulding Kathryn Louise Moss
Jan. 27	—	Matthew Wyatt Pinkham	Scott William Pinkham Sandra Ann Chadwick
Jan. 25	—	Peter Graham Coulthard	Joseph John Edward Alfred Coulthard Sheila Maria Duggan
Feb. 22	—	Richard Amos Beckerleg, Jr.	Richard Amos Beckerleg Janice Lee Schmidt
Jan. 17	—	Lorien Susan Buehler	John Nicholas Buehler Susan Lee Mayer
Feb. 18	—	John Cook DiBari	Peter Michael DiBari Diana Elizabeth Cook
Mar. 21	—	Frederick William Pracht, Jr.	Frederick William Pracht Muriel Grace Norton
May 3	—	Melissa Sue Ward	John Emery Ward Kathryn Ruth Legge
May 17	—	Ian Matthew Johnson	William Anton Johnson Maryanne Christina Coccozza
April 7	—	Christine Patricia Savorese	John Joseph Savorese Patricia Kathleen Clapp
May 9	—	Ellen Marie Stewart	Donald Cleveland Stewart Rosemary Ellen Dubuqus
May 13	—	Erika Adams Straub	William Park Straub Paulette Flait Straub
May 31	—	Katherine Alexandra Woodward	James Little Woodward Deborah Marshall
June 3	—	Stacey Catherine Friend	Roger Putnam Friend Christine Eve Earle
June 29	—	Margaret Johanna Stone	Charles Westlund Stone Margaret Louise Sargent
June 13	—	John Edward Pearl	Jack Raymond Pearl Nancy Ann Pooles
Aug. 28	—	Brett Nicholas Roberto	Ronald Nicholas Roberto Barbara Jean Naphen
Sept. 9	—	Amanda Ruth Garry	Bruce Alan Garry Kelley Jean Britton
Sept. 12	—	Adam Richardson Norris	Richard Randall Norris Karen Michele Curtis
Sept. 25	—	Eileen Fitzgerald	John William Fitzgerald, Jr. Elizabeth Ann Canaday

Sept.	13	—	Andrea Watson Robinson	Harlon Winslow Robinson III Arlene Shirley Johnson
Oct.	23	—	Kara Louise Clarke	Harry Robert Clarke, Jr. Phyllis Virginia Homer
Oct.	7	—	Sarah Farnsworth Slimmon	Robert Farnsworth Slimmon Susan Koch
Sept.	16	—	Christopher Sewall Clay	Henry E. Clay Leila L. Sewall
Nov.	13	—	Leigh Alexandra Barnes	Thomas Carl Barnes Sarah Buckman Milford
Nov.	23	—	Travis Jacob Stickney	Shawn Grady Stickney Pamela Scudder
Dec.	6	—	Justin Ethan Davis	Stephen Aaron Davis Carole Irene Levy
Dec.	3	—	Carianne Helen Bishop	Robert Ritchie Bishop Carole Joyce Blaisdell
Dec.	14	—	Leigh Alison Segalini	Richard Francis Segalini Linda Ann Samson

MARRIAGES RECORDED IN 1974

Date		Names	Residence
Jan.	10 —	Jeffrey Scott Rollins	Boxford
		Ingrid Anderson	Rowley
Jan.	10 —	Paul David Schulte	Boxford
		June Winifred Gendron	Topsfield
Jan.	23 —	David B. Middleton	Boxford
		Susan R. Strobel	Reading
Feb.	17 —	Bruce A. Bluedorn	New York, N.Y.
		Maureen E. Horsfield	New York, N.Y.
Feb.	7 —	Milton D. White	Danvers
		Gina M. Campese	Danvers
Mar.	10 —	Raymond L. Friedman	Springfield, Mass.
		Susan F. Saloom	Boxford
April	6 —	Gary August Cudmore	Amsterdam, N.Y.
		Lori Ann Newell	Boxford
April	6 —	Alan R. Smallman	Boxford
		Janis A. Blauser	Topsfield
April	20—	John Douglas Clark	Rowley
		Terry Celeste Calarco	Boxford
May	7 —	Charles Lincoln Taylor	Wellesley
		Margaret Rand Goldthwaite Bennett	Wellesley
May	12 —	Robert M. Myers	Lynn
		Lynne P. Hudson	Boxford
May	17 —	Henry James Kopec	Methuen
		Leslie A. Mitchell	Boxford
May	7 —	Paul Thomas Fitzgibbons	Boxford
		Celline Hilda Gonzalves	Wareham
June	8 —	Ronald R. Clark	Georgetown
		Pamela A. O'Brien	Boxford
June	14 —	Evan Alan Wilkie	Melrose
		Paula Jane Anderson	Boxford
June	8 —	David Gibson Trainer	Allentown, Pa.
		Robin Elaine Strong	Boxford
June	16 —	Roland Stuart Bagley	Boxford
		Lee Ann Dowling	Beverly
June	29 —	Charles Earl Lombard	Boxford
		Cynthia J. Driscoll	Boxford
July	6 —	Don Carlson Avriett	New Haven, Conn.
		Pamela Ann Smith	Boxford
Aug.	3 —	John Anthony Cuzzo, Jr.	Milton
		Marcia Jean Clark	Boxford
Aug.	4 —	James P. O'Brien	Boxford
		Susan M. Fleming	Boxford
Aug.	17 —	Emery R. Eaton, Jr.	Boxford
		Anne Perkins Parker	Boxford

Aug.	12	— William C. Abbott, Jr.	Boxford
		Carol A. Johnson Sweet	Ithaca, N.Y.
July	19	— Clifford G. Turner	Boxford
		JoAnn Dudzisz	Boxford
Aug.	10	— Peter Anthony Baussmann, Jr.	Dover, N.H.
		Ann Haven Peterson	Dover, N.H.
Sept.	7	— Douglas Edward Aulson	Topsfield
		Frances Ellen Bryant	Boxford
Sept.	7	— Harrison Wood	Amesbury
		Mary E. Palmer	Boxford
Sept.	7	— John V. Bender	Boxford
		Nancy L. Zoppa	Brookline
Sept.	13	— Edward L. Albrecht, Jr.	Boxford
		Jessica E. Cirinna	Topsfield
Sept.	21	— Philip Lee Zimmerman	Chicago, Ill.
		Janet Marie Clapsaddle	Boxford
Dec.	12	— David G. Kalenderian	Somerville
		Marie E. Anderburg	Boxford
Nov.	23	— Robert S. Brown, Jr.	Danvers
		Robyn E. Hudson	Boxford

DEATHS RECORDED IN 1974

			Yrs.	Mos.	Days
Jan.	23	— Forrest G. Eaton	59	9	26
Feb.	21	— Francis J. Gaffey	73	9	17
Feb.	12	— Archer N. French	66	2	16
May	25	— Christopher C. Bemis	20	7	15
June	10	— John Quincy Adams	74	5	20
April	24	— Herbert C. Siegert	48	11	5
May	3	— Dorothy E. Clark	53	2	6
July	26	— Marsha McCormack Nolan	21	2	25
June	14	— Carol Anne Bellm Borden	41	9	2
June	22	— Ethel S. Richardson	88	2	25
July	7	— George G. Morse	36	6	1
Sept.	12	— Marion S. Bissell Blair	74		
Aug.	13	— Raymond Pybus	57		
Nov.	18	— Julia B. Gamans	66	2	3

DOG LICENSES — 1974

336	Males	@	\$3.00	\$1008.00
70	Females	@	6.00	420.00
284	Spayed Females	@	3.00	852.00
14	Kennels	@	10.00	140.00
3	Kennels	@	25.00	75.00
2	Kennels	@	50.00	100.00
				\$2595.00
	Fees, Town Clerk			248.15
	Remitted			\$2346.85

FISH & GAME LICENSES — 1974

63	Citizen Fishing	@	\$8.25	\$519.75
34	Citizen Hunting	@	8.25	280.50
26	Citizen Sporting	@	13.50	351.00
11	Minor Fishing	@	6.25	68.75
1	Non-resident Citizen			
	Alien Fishing	@	14.25	14.25
3	Non-resident Citizen			
	Alien 7-Day Fishing	@	8.25	24.75
5	Free			
1	Archery Stamp	@	5.10	5.10
28	Waterfowl Stamps	@	1.25	35.00
				\$1,299.10
	Fees, Town Clerk			41.60
	Remitted			\$1,257.50

REPORT OF THE BOARD OF SELECTMEN

1974 has been another growth year for Boxford, despite the energy crisis and the economic slump. We are fortunate, in that the town has seen a transportation system return after some thirty years, so it would appear the ill-wind of the energy crisis did blow some good. The Boston Commuter Bus Line is providing service from Boxford to Boston in a most satisfactory manner.

Through Town Meeting action, it was decided to acquire two substantial and desirable pieces of property for the town, the Stiles Pond Acreage and Wildcat. It was decided to build a Town Beach at the Stiles Pond Area and the project is moving ahead under the direction of the Recreation Committee. The Wildcat acquisition was handled through the Conservation Committee and the land is available for the citizens to enjoy.

Mr. Earle Blake retired from the Board of Selectmen and Mr. David Ladd was elected to replace him. Our thanks to Earle for his service to the town.

Changes in the administrative staff were completed in the positions of Town Accountant with Mr. Edward Howie replacing Mrs. Geraldine Eaton, Administrative Assistant Mr. Steve Delaney replacing Mr. David Burns and Mr. Thomas Greene coming aboard as the Superintendent of Public Works. Our thanks to Mrs. Eaton and Mr. Burns.

A Bicentennial Commission was appointed and has been quite active with many projects coming up. Boxford has also joined many others in being designated a Bicentennial Town.

The house numbering project has been completed with the able assistance of the Administrative Assistant, the Fire Department and Mr. Carlyle Thomas and the project has more than proven its worth.

Town Meeting action voted planning funds for the West Boxford Fire Station, a committee was formed and they are working diligently.

The conditions and reconstruction of roads became a major concern of town boards and the citizenry and, as a result, a study committee has been reviewing all of the roads in town with a view towards maintaining Boxford's rural atmosphere, while providing a good roads system.

The proposed expansion of the North Shore Vocational Technical High School was voted down on a referendum, so the committee has adjusted its schedule and is continuing to provide a service to the community.

Work has progressed on the new Police Station and the projected move in date is around the first of the year.

Our special thanks to all the people who have served in our local government, for without them, our job would be impossible.

Respectfully submitted,

For the Board of Selectmen,
CHARLES E. KILLAM, Chairman
DAVID L. LADD
CARLYLE W. THOMAS

REPORT OF THE BOARD OF ASSESSORS

The tax base remained the same for the 18-month period January 1, 1974 to July 1, 1975 with a tax rate of \$103.00 per thousand for the first six months and, due to the appropriations voted at the May Annual Town Meeting, the tax rate for the final twelve months increased to \$119.00 per thousand.

Each Board of Assessors in the Commonwealth is requested to submit to the Tax Commissioner on or before April 1, 1975 its plan for bringing property assessments in its municipality to full cash value within each class and among all classes. This plan must of necessity involve other officials within the community and should be developed in conjunction with them.

It is not known at this time just how and when the town will proceed to arrive at 100% valuation.

Respectfully submitted,

J. WARREN CHADWICK, Chairman

JOHN R. BENSON

ERNEST J. SAVORY

Board of Assessors

THE COMMONWEALTH OF MASSACHUSETTS

Town of Boxford

1975 FISCAL YEAR RECAPITULATION

TOWN: Total appropriations to be raised by taxation since 1973-1974 tax rates were fixed				\$2,674,822.21	
Total appropriations voted from available funds:					
In 1974 for fiscal 1975		\$363,823.28			
Since 1973-1974 tax rates were fixed		<u>35,556.37</u>		<u>399,379.65</u>	
					\$3,074,201.86
Debt and Interest Charges					218.35
Offsets to Cherry Sheet Estimated Receipts:					
School Lunch Program (include Elderly Lunch)				\$5,508.32	
Free Public Libraries				1,512.00	
					\$7,020.32
Any other amounts required to be raised county tax and assessments					18,447.93
		1975	1973-74		
		Estimates	Under-estimates		
County Tax	\$95,042.97		\$3,488.00		
					\$98,530.97
STATE TAX AND ASSESSMENTS:					
State Recreation Areas		\$19,654.78			
Audit of Municipal Accounts		406.21			
Mosquito Control Projects		12,156.96			
Motor Vehicle Excise Tax Bills		678.90			
Air Pollution Control District		220.54			
Special Education (1972-766)		2,000.00			
Ipswich River Watershed		<u>127.20</u>			
					\$35,244.59
OVERLAY of current Fiscal year					<u>29,738.81</u>
GROSS AMOUNT TO BE RAISED					\$3,263,402.83
ESTIMATED RECEIPTS AND AVAILABLE FUNDS					
1975 Fiscal Year Estimated Receipts as certified by the					
Commission on Cherry Sheet			\$829,621.91		
Motor Vehicle and Trailer Excise			179,000.00		
Licenses			7,056.50		
Fines			170.00		

General Government	1,465.75
Veterans' Services	1,810.00
School (local receipts of School Committee)	1,741.00
Recreation	375.00

Interest on Taxes and Assessments \$8,099.02

On Deposit 8,816.42

Total Estimated Receipts \$1,048,155.60

Amounts voted to be taken from available funds
to complete the 18 month changes.

Board of Appeals 11-19-73 \$1,000.00

Police Sick Ben.

Brush Day, etc. 11-19-73 6,056.37

Spofford Pond School Bldg. 11-19-73 6,000.00

Federal Revenue Sharing 11-18-73 22,500.00

5-14-74 363,823.28

\$399,379.65

Total Available Funds \$402,799.12 \$1,450,954.72

**Net Amount to be Raised by
Taxation on Property**

\$1,812,448.11

Total Personal Property \$776,350.00•

Valuation: Real Estate 14,454,343.00

Total \$15,230,693.00

Tax Rate Personal Property Tax \$92,385.65

\$119.00 Real Estate Tax 1,720,066.82

Loss to avoid fractional divisions
of tax rate (adjust overlay) 4.36

Total taxes levied on Property

Items not entering into
the determination of the Tax Rate

(a) Classified Forest Land 70.59

Total Amount of 1974 Taxes on Property
and of Assessments add to Taxes
as Committed to Collector

\$1,812,518.70

Re: Chap. 766 — Special Education
Letter 9/13/75 Supt. Rouisse \$57,248
in School Budget.

Essex Co. Ret. System \$18,253.70

Veterans Dist. 194.23

\$18,447.93

SPECIAL REPORT — BOARD OF ASSESSORS

The Town of Boxford was originally part of Rowley and was incorporated in 1685. The section called Rowley Village was to become Boxford and probably contained about two hundred inhabitants.

In the early years church and state were one and the town meetings were church meetings until 1735 when the town was divided into two parishes. The Selectmen, five in number, chosen yearly, were also the Assessors until 1908. In 1823 the number of Selectmen was reduced to three, as it has remained ever since. The Selectmen and Assessors chosen for the year, as recorded in 1687, were John Peabody, Sr., William Watson, Daniel Wood, John Andrews and Abraham Redington, Jr.

In colonial days taxes were paid in corn or other produce when more abundant than cash. A separate rate was set for each charge against the town — a rate for annual charges to run the town, a minister's rate, a county rate, a rate for the construction of a building and a rate for any public improvement. What a complicated recapitulation sheet it would be if the rate was set in any such manner today. A school rate and general rate create enough breakdown with which to contend.

The town, originally an agricultural community, began to change to residential in the 1940's and with the advent of Route I-95 the tempo to a bedroom town increased rapidly. The two acre zoning regulation for a house lot has controlled the growth, but what were areas of forest, pasture and open fields are now dotted with dwellings to the number of 1242 in 1974, valued at \$11,962,-936, which is one third of actual value.

The population increased to 1034 in 1855, then decreased to 581 in 1925 and has now increased to 4350 in 1974.

The Poll Tax, assessed to males 21 years of age and over, originated in the 1700's and was repealed by the State in 1963.

The lowest tax rate in the town was \$5.00 per \$1,000 in 1906 when the personal estate was valued at \$531,814 in 1906 when the personal estate was valued at \$531,814 and the real estate was \$644,449. There were 195 Male Poll Tax payers and 214 dwelling houses that year. The amount of 1906 uncollected taxes as of Feb. 1, 1907 was \$284.88.

The first Board of Assessors elected as such in 1908 was Hiram N. Towne for 3 years, Charles Perley for 2 years and Edward E. Pearl for 1 year. This was the beginning of the custom of electing one assessor each year for a term of three years.

The first printed valuation book was for the year 1855 and the last was for 1921, since which time the town has been unwilling to appropriate money for this purpose.

In 1799 all buildings were listed by dimension and area, the number of windows with the number and size of the panes of glass. They were all built of wood. The lowest value of a house was \$101 and the highest was \$775. In 1971 the assessors reassessed all buildings by dimensions which proves that history repeats itself.

Prior to 1700 there was a saw and grist mill in town and over the years several more were established of which only one saw mill remains. The Diamond Match Company had a factory here and owned from 76 to 417 acres of land. The buildings were valued at \$2,000 in 1855, \$3,500 in 1881, but down to \$390 in 1904 after all operations had ceased. In 1904 there was a wagon factory assessed at \$1,200, a saw mill at \$900, a grist mill at \$400 and five windmills valued at about \$150 each. The most drastic changes have occurred in the past seventy years — from oxen to tractors.

In 1913 the State purchased the first tract of land to be incorporated in State Forest and since that time has acquired between 850 and 900 acres. Many acres have also been taken for highway purposes.

In 1972 the Stewart Mapping Company was engaged to map the town. These maps arrived early in 1974 and have proved to be of great assistance to many people and especially in determining abutters to various parcels.

Until 1940 the valuation books were hand written and from then until 1972 they were typewritten. In 1972 the change to data processing took place, a system that not only prints the book, but produces the tax bills as well.

J. WARREN CHADWICK, Chairman
JOHN R. BENSON
ERNEST J. SAVORY

Board of Assessors of Boxford

REPORT OF TOWN TRUST FUNDS

January 1, 1974 through December 31, 1974

Name of Fund	Balance	1974	1974	1974	Balance
	Jan. 1, 1974	Income	Additions	Transfers	Dec. 31, 1974
Town Farm Fund	\$4.10				\$4.10
Post War Rehabilitation	381.99	\$24.85			406.84
Sarah P. Perley Fund	3,060.41	199.49			3,259.90
Curtis-Killam Burial Lot	612.81	36.35			649.16
East Parish Library	3,688.94	128.65		\$317.59	3,500.00
West Parish Library	3,161.95	110.26		272.21	3,000.00
Cote — East Parish Library	3,124.92	138.50			2,263.42
Boxford Visiting Nurse	2,041.23	133.04	\$2,000.00		4,174.27
Town School Fund	4,500.00	334.50		334.50	4,500.00
Stabilization Fund	281,345.42	21,839.53			303,184.95
Mary Stacy Holmes Fund	2,656.09	173.13			2,829.22
Conservation Fund	13,745.95	778.11		11,285.21	3,238.85
	<u>\$317,323.81</u>	<u>\$23,896.41</u>	<u>\$2,000.00</u>	<u>\$12,209.51</u>	<u>\$331,010.71</u>

REPORT OF GENERAL FUND RECEIPTS AND DISBURSEMENTS

January 1, 1974 through December 31, 1974

GENERAL FUND CASH BALANCE — JANUARY 1, 1974
 1974 GENERAL FUND RECEIPTS
 1974 TREASURY WARRANTS APPROVED BY SELECTMEN
 GENERAL FUND CASH BALANCE — DECEMBER 31, 1974

\$644,305.68
 1,163,535.64
 939,998.76
 \$420,768.80

Respectfully submitted,

FRANCIS F. PERRY,

Town Treasurer

REPORT OF THE BOARD OF HEALTH

At a Special Town Meeting in November, the Town voted to transfer the maintenance operations of the Sanitary Landfill to the Department of Public Works while the Board of Health retains control in matters of health.

Hours of operation 8:00 A.M. to 3:30 P.M., Friday, Saturday, Sunday.
Custodian: Thomas F. Greene.

In May Richard B. Alm joined the Board following Julius Sasso, whose term expired.

Regretfully, Boxford does not have any recycling plan. The volume generated is too small to support the transportation costs to a main depot.

Our most notable achievement was Hypertension Clinic, in the fall, with Topsfield, sponsored by the Box-Tops Community Club. The towns also made flu "shots" free of charge, available to the elderly.

Many thanks to the many volunteers who drove residents, prepared refreshments, filled out forms, took the B.P. readings and administered the flu vaccine.

Respectfully submitted,

UNA K. BAKEWELL, Chairman

BUELL L. BASSETTE, D.V.M.

RICHARD B. ALM

PUBLIC HEALTH REPORT

The Public Health needs of Boxford continue to be met by the Topsfield-Boxford Community Club Home Health Agency. We are active in the Tuberculosis Control program and are now certified by the State for Mantoux skin testing. Appointments are scheduled for positive reactors at a local Pulmonary Clinic and it is our responsibility to see that all appointments are kept.

Visits are made to newborn and premature babies upon referral from local hospitals and physicians.

Mental health visits are also made upon referral. Follow-up visits are made when indicated.

Free flu vaccine was made available to senior citizens and town employees in October 1974 with an excellent response from the community. A hypertension screening clinic was conducted on the same date with many residents availing themselves of this opportunity. The possibilities of future screening clinics are at present in the planning stages.

IRENE McAFEE, R.N., B.S.

Public Health Nurse

THE ESSEX COUNTY MOSQUITO CONTROL PROJECT REPORT OF ACTIVITIES FOR 1974

1974 was indeed a very unusual year for those of us whose duty it is to provide a program of mosquito control. Our winter prehatch or ice dusting for larval control was not as extensive as in previous years. 647 acres were treated by application of Methoxychlor dust to the surface of the ice. The spring larviciding program treated 1008 acres of known breeding plots with the application of Abate.

The summer adulticiding program began in mid-June. July 5 and August 28 the area experienced its largest drought period since 1964. The result was a marked decrease in the summer time mosquito nuisance. On August 24 the Project discontinued the fogging activity and concentrated all efforts on dredging and draining to eliminate the breeding sources.

The runaway inflation that we are now experiencing has not spared the mosquito control program. The insecticides doubled in price during the past summer and will most likely have tripled by June of 1975. During the past year we have increased the efficiency of our program and have expanded the permanent or source reduction phase. However if the price of fuel, maintenance costs, and cost of operation continue to rise at the current alarming rate we will be forced to cut back on the use of power equipment, placing greater emphasis on manual labor.

As this report is written however, the Essex County Mosquito Control Project plans to continue its present program for the coming year. Since 1965 we have made significant progress toward reducing the mosquito population in the district and with the continued support and cooperation of the public which we serve, look to a successful year 1975.

Respectfully submitted,

ROBERT W. SPENCER,
Superintendent

A summary of work accomplished by the Essex County Mosquito Control Project in Boxford during 1974:

Pre-Hatch or Winter Ice-Dusting — 86 acres

Larviciding — 112½ acres

Spraying or Fogging — June 11, 18, 25; July 16, 23, 30; August 8.

REPORT OF THE BOXFORD-TOPSFIELD-WENHAM HEALTH DISTRICT

Established under the provisions of Section 27A, Chapter 111 of the General Laws, the towns of Boxford, Topsfield and Wenham members of said district, organized and adopted by-laws on August 20, 1968. At the last annual district meeting the following members were elected as officers and members of the executive committee:

Chairman — John A. Sanger (Topsfield)
Executive Members — Dr. Buell Bassette (Boxford)
Joseph F. Robbins (Wenham)
Secretary/Treasurer — Francis F. Perry (Boxford)
Ex-officio Member

This office has been requested on several occasions to prepare an article explaining the functions and care of septic systems. Consequently the following text has been prepared for edification of home owners in our district.

Septic Tank Care

Most of the water used in our homes only carries off wastes. Drinking, cooking, running the garbage grinder, and washing the family car use less water than doing the dishes, bathing, and flushing the toilet. Wastes carried away by water from kitchens, bathrooms, and laundry rooms should be collected in sewers and carried away to a community sewage treatment plant or central disposal point operated and maintained by trained operators to insure proper control.

Individual septic tank-soil absorption systems are most frequently used in rural areas and in some unsewered suburban residential areas. A septic tank system will serve a home satisfactorily only if it is properly designed, installed, and adequately maintained. Even a good system which does not have proper care and attention may become a nuisance, and a burdensome expense. Remember, a septic tank-soil absorption system which does not function properly frequently becomes a neighborhood health hazard.

When septic tank systems are improperly designed or maintained, liquid wastes may overflow to the ground surface or the plumbing in the home may often be stopped up. These overflows not only create offensive odors but are also a health hazard. Sewage may contain dysentery, infectious hepatitis, typhoid and para-typhoid or other infectious disease organisms.

The purpose of a septic tank is primarily to condition household wastes, including water from the laundry and the bath, discarded food scraps, and body wastes so that it may be more readily percolated into the subsoils of the ground.

The **normal use** of bleaches, detergents, soaps and drain cleaners does not harm or interfere with the operation of the system. A septic tank is a water-tight structure in which organic solids are decomposed by natural bacterial processes. The flow of sewage is slowed in its passage through the tank so that larger solids settle to the bottom and accumulate as sludge. Grease and lighter particles rise to the surface and form scum. The partially treated sewage, or effluent, flowing from the tank still contains large numbers of harmful bacteria and organic matter in a finely divided state or in solution. Foul odors, unsightly conditions and health hazards will develop if this effluent is ponded on the surface of the ground or carried away in open ditches. Final disposal of the effluent in a subsurface soil absorption system is necessary to avoid these problems.

The bacteria present in a tank are able to thrive in the absence of oxygen. Such decomposition in the absence of air is called "septic," which led to the naming of the tank. Solids and scum are digested and reduced to a smaller volume by the bacteria in the tank. However, a residue of inert solid material remains which must be stored during the interval between tank cleanings.

There are no known chemicals, yeasts, bacteria, enzymes or other substances capable of eliminating or reducing the solids and scum in a septic tank so that periodic cleaning is unnecessary. The addition of such products is not necessary for the proper functioning of a septic tank-soil absorption system.

Septic tanks and soil absorption systems frequently are damaged when heavy trucks or other equipment drive over them. Neglect of the septic tank, however, is the most frequent cause of damage to soil absorption systems. When the tank is not cleaned, solids build up until they are carried into the underground soil absorption system, where they block the flow of the liquid into the soil. When this happens, the soil absorption system must be rebuilt — a costly undertaking. Periodic cleaning of the tank prevent this needless expense and work.

The frequency of cleaning depends on the size of the septic tank and the number of people it serves. With ordinary use and care, a septic tank usually requires cleaning every two (2) years. When a garbage grinder is used, more frequent cleaning will be required and therefore, annual cleaning is strongly recommended.

Respectfully submitted,

JOHN R. ROMANSKI, CHO, RS

Director

REPORT OF PERCOLATION TESTS 1974

127 percolation tests were performed.

1 re-test was performed.

5 lots were found unsatisfactory for construction on the basis of tests performed:

Lots No. 9, 10, 11 and 12 Birch Drive

Lot No. 19 Cole and Maple Street

44 new construction permits were issued for the year.

Respectfully submitted,

JOHN R. ROMANSKI

Director

BTW HEALTH DISTRICT — TREASURER'S REPORT

JANUARY 1, 1974 - DECEMBER 31, 1974

GENERAL FUND

CASH BALANCE — January 1, 1974 \$10,277.83

RECEIPTS:**Member Town Assessments:**

Boxford (40%) \$5,222.80

Topsfield (40%) 5,222.80

Wenham (20%) 2,611.40

Interest Earned on General Fund Deposits 401.04 13,458.04

\$23,735.87

DISBURSEMENTS:

Salaries \$13,802.22

Travel 1,200.00

Telephone 342.42

Office Expense 99.80

Laboratory Fees 14.00

Insurance 269.00

County Retirement 1,521.59 17,248.83

GENERAL FUND

CASH BALANCE — December 31, 1974 \$6,487.04

Submitted by:

FRANCIS F. PERRY,

District Treasurer

REPORT OF THE POLICE DEPARTMENT

Ambulance Runs	106	Motor Vehicle (cont.)	
Arrests	40	Motorist Disabled/Assisted	193
Bomb Scare Calls	0	Recovered Vehicles	36
Complaints and		Stolen Vehicles	5
Investigations	1,415	Susp. Veh./Persons	578
Court Appearances	147	Towed Vehicles	127
Drugs	4	Violations Issued	267
Fire Calls	9	Warnings	152
Gun Reg. Applications	51	Complaints	107
Housebreaks	70	Arrests	8
Attempted	16	Persons	
Camp	2	Intoxicated	7
School	3	Lost/Missing/Runaway	33
Larceny	61	Pistol Permits	48
Motor Vehicle		Police Assist. (other depts.)	111
Accidents	113	Property Checks	4,386
Def. Equip. Tags	128	Summons Delivered	116
Fatal	1	Alarms Checked	162
Other (not classified above: Ex. — Attempted Rape, Homicide, Suicide, etc.)			

The above report is only a partial list of the work carried out by your Police Department. Many unclassified activities, investigations and complaints are satisfactorily settled to all concerned.

Again this year Boxford had its share of housebreaks. A number of offenders were apprehended. Resident involvement, especially in this category, is a must. Any person or vehicle acting suspiciously should be reported immediately. A registration number is extremely helpful. I would like to thank residents that reported suspicious persons, etc. in their neighborhood which resulted in the apprehension of several housebreakers.

Residents are asked to notify the department when leaving for an extended period of time. Neighbors should also be alerted to absences and asked to check property. An engraving tool for marking valuables is available at the Police Station. Suspicious or obscene telephone calls should be reported immediately.

Use of narcotic drugs seem to have taken a back seat to alcohol abuse in the Tri-Town area. Alcohol abuse is as serious as other drug usage and its use by 12 to 17 years olds has increased tremendously. Parents must carry a large part of the blame concerning the use of alcohol by such young people. These minors and young adults see older adults drinking too much and often it is easily

accessible in the home. The excessive use of alcohol may be a medical problem but no one should put aside the legal problems of driving after drinking etc.

In-service training has continued at the station. **Ten** (10) officers have completed the extensive EMT (Emergency Medical Technician) course available at area Hospitals and **three** (3) officers are now attending the course.

In July the Town again catapulted into the ugliness of a senseless murder. The lack of motive etc. has made our investigation long and tedious. Not many law officers have felt the utter frustration that our police department has over the last five (5) years trying to solve homicide cases.

The Police Department can be reached by calling the Emergency Center. The emergency number is 887-8133. The non-emergency number is 887-8135.

I would like to express my appreciation to the various town departments, the Selectmen, the State Police, the Police from surrounding communities and the personnel of my department for their cooperation and assistance during the past year.

Respectfully submitted,

DOUGLAS A. WARREN,

Chief of Police

POLICE DEPARTMENT

**REPORT OF POLICE STATION/
COMMUNICATIONS BUILDING COMMITTEE**

The new building was substantially complete on February 1, 1975. The emergency generator was promised for February 14, 1975. We expect the building will be ready for occupancy February 28, 1975.

MERTON W. BARROWS

JAMES D. BROWN

DONALD E. DENMAN

JAMES GENTILE

GRAHAM J. NELSON, Chairman

REPORT OF THE FIRE DEPARTMENT

The Fire Department wishes to submit the following report for 1974

Buildings	8	False	22
Brush and grass	52	Car Accidents	10
Car Fires	23	Electrical and Appliances	7
Chimneys	6	Mutual Aid	5
Cellar Pumping	1	Miscellaneous	12

Total Runs Made: 146

All categories above remained essentially the same with respect to the number of calls with one exception. Brush and grass fires showed a marked increase from 1973 of 18 to 1974 with 52. You all remember the drought we suffered last year!

We also experienced two "heavily involved" house fires late in 1974. A historic house in West Boxford was extensively damaged due to rapid fire travel as a result of a six gallon can of gasoline exploding. Thanks to a total manpower commitment from Boxford, Georgetown and Topsfield, the house is being restored since the damage was confined to one half of the house. Luckily, when we experience our first fire related injury of a Fire Department personnel, it was not one of an extended type with serious long range effects.

The second house fire finds the occupants also able to rebuild due to the Fire Department being able to contain a 2 A.M. call to a corner of the house. The owners felt certain that the house was a total loss when they evacuated.

A "Mock Disaster" involving Fire and Police was conducted last fall. Participation by 24 firefighters resulted in the confidence that Boxford is ready for most probable events likely to occur in town. This is with respect to areas of first aid and transportation requirements of an emergency nature.

My thanks to the men for their continued cooperation and desire to improve the Fire Department through their selfless training effort.

Respectfully,

DAVID E. McGARR,
Fire Chief

REPORT OF THE COMMUNICATIONS DEPARTMENT

The past year has been a busy one for the Communications Department. A considerable amount of time and effort has been put into planning the new Communications Center. Older equipment has been modified and new interface equipment designed and built. Also underground cables have been run from the Highway Garage to the new Center to remotely control our transmitters and further reduce the cost and dependence on Telephone Company remote lines. We hope to move into the new building early in 1975.

This year we have experienced considerable problems with our two telephone exchanges. The Frizzel fire in West Buxford brought to a climax our inter-exchange telephone problems. The fire call was delayed by a minute or two due to Mrs. Frizzel receiving a busy signal on her first two calls. Much was said in the newspapers and locally.

Fire Chief David McGarr and I met with management personnel from the Telephone Company; the meeting produced some definite plans for solving our problems. Circuits were checked and lines monitored and as a result data showed there was a deficiency in trunk line capability between the Topsfield and Georgetown offices which serve Buxford residents. The Telephone Company has at this time installed additional trunk lines and we have not had any failure of calls to come into the center because of busy exchange lines. I wish to thank the Telephone Company for their sincere effort in locating the cause of our problems and fixing it. Ma Bell is not my favorite company, but a job well done deserves recognition. Part of the problem was ours. We complained about telephone problems to our neighbors instead of the Telephone Company. The more complaints the Telephone Company receives the easier it is for them to locate the cause of the problem, so in the future please call them at 611.

Anyone wishing to have their home alarm system connected to the Emergency Center please call 887-8136 or come in and pick up an application form. Also, anyone installing a telephone dialer system, we have a special number which is to be used by the system. If the homeowner will call the Center he will be given the special telephone number and assigned a special response code number.

Sufficient interest was demonstrated by various department heads and the Board of Selectmen to a letter I wrote concerning a radio alarm box system to be used in conjunction with our present in-house alarm systems in our schools, fire stations, libraries and Town Hall. A demonstration was held at the West Buxford Fire station and a representative from Solid State Technology put on an excellent and informative display. I plan to bring a warrant article before the Town Meeting in 1975 concerning this system.

The following is a breakdown of telephone calls handled by the Center this year.

Incoming Calls

Civil Defense, Highway Department and Communications Center	1,090
Fire Department	1,250
Police Department	12,805
TOTAL INCOMING CALLS	15,145

Outgoing Calls

All Departments	4,356
Persons assisted with information and directions	6,399

Radio Transmissions

All Departments	22,407
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The following is a list of Department Personnel.

Full Time

*Harriett Cunningham ~
Elizabeth Dineen
Paul M. Bates, Jr.
Frances Gamble

Part Time

James Moore
James Ventre
Victoria Ladd

Substitutes

Melanie Meeker
Robert Mudge
Paul Brousseau

*Chief Operator

With the new Center going into operation in 1975, we will continue to simplify and reduce costs where possible, but not at the expense of equipment reliability or service rendered.

I wish to commend all members of my department for an excellent job done. I also wish to thank all other departments and town officials for their cooperation during the past year.

Respectfully submitted,

F. RICHARD SHAW,
Director of Communications

REPORT OF CIVIL DEFENSE

This past year the Boxford Civil Defense has kept in close working contact with the Sector Director in Lawrence and the Area Director in Tewksbury. Emergency planning, i.e., in the event of floods, natural disasters, etc., have been reviewed and up-dated. I am pleased to report, however, that Boxford has been fortunate and not needed to implement these plans.

The Auxiliary Civil Defense Fire Department membership has been called upon several times and continues to demonstrate their capabilities and boundless enthusiasm.

Respectfully submitted,

ED DELANEY,
C.D. Director

REPORT OF THE DEPARTMENT OF PUBLIC WORKS

The new Department of Public Works began operation on July 1, 1974. We have integrated the functions of highway, tree, buildings and grounds, ball fields, and operation of the sanitary landfill into this new Department of Public Works.

Highway

Ipswich Road rebuilt from Georgetown Road to the Perley home.

Route 97 repaired and resurfaced from Georgetown line to Topsfield line.

Herrick Road, finish coat applied.

Ipswich Road to Main Street, tar seal coat.

Road, sidewalks, parking area, grading, loam and seeding completed at the new Police/Communications building.

Land clearing and subgrade at site of new tennis courts.

Cleaning, excavation and sub-base for new swimming area at Stiles Pond.

Numerous drains were maintained and most storm drain catch basins were cleaned.

Guard rails repaired and repainted, wherever possible.

Road shoulders mowed and brush cut.

Ballfields maintained and football field lined.

Grass cutting and maintenance at Town buildings and commons.

Buildings and Grounds

Repairs undertaken at Little Red Schoolhouse and the well repaired at Lincoln Hall.

Tree

Numerous samples of diseased and dying trees were submitted to the Shade Tree Lab at the University of Massachusetts. Upon confirmation from the lab, the affected trees were duly removed, with a minimum of outside assistance. This department is also responsible for removal of trees and limbs downed in storms.

Landfill

Placement of the operating of the landfill directly under the D.P.W. has resulted in a greater, more efficient utilization of avoidable land, resulting in a significant cost savings.

The extraordinary cooperation of all persons concerned in the transition to the new Department of Public Works cannot easily be measured. Without such cooperation, however, we would never have had such a successful first year of operation.

THOMAS F. GREENE
Superintendent of Public Works

REPORT OF CONSERVATION COMMISSION FOR 1974

In 1974 Boxford took a giant step forward in acquiring land for Conservation purposes. Following the distribution of informational data and a series of informal gatherings by this Commission as to the purpose and desirability of acquiring conservation areas, the residents of Boxford at the annual Town Meeting on May 14, 1974 voted overwhelmingly to expend the sum of \$160,000 to acquire the so-called Wildcat area consisting of 279 acres located in the approximate geographical center of the Town.

Following a series of meetings during the summer months by a special committee appointed by the Board of Selectmen as provided by the Town Meeting, the Wildcat area was purchased on August 23, 1974 at the authorized price of \$160,000. The purchase price was made up of \$116,213.27 paid to The Family Mutual Savings Bank of Haverhill, Mass., owners of the property and \$43,786.73 to eliminate an option on the property held by developer, Dominic A. Mazzola of Belmont, Mass.

A preliminary approval for reimbursement of a portion of the funds expended by the Town for the Wildcat acquisition was obtained from the Department of Natural Resources under the Self Help Program of the Commonwealth of Massachusetts. A final application for such reimbursement is in the process of preparation.

Conservation areas such as Wildcat acquired by the Town under the provisions of the General Laws, Chapter 40, Section 8C, as amended, are placed under the management of the Conservation Commission. In this connection the Commission has unanimously adopted the following regulations which apply to all areas under Conservation Commission control:

1. The Conservation areas in Boxford are endowed with interesting and varied topography, vegetation and wildlife which are available for passive recreation such as hiking, horseback riding, snow shoeing, cross country skiing and the like.

2. Conservation areas may be enjoyed for these purposes from one-half hour before sunrise until one-half hour after sunset.

3. In the interest of maintaining these conservation areas in their natural state, wild flowers, shrubs and trees are not to be picked, dug, cut or otherwise mutilated.

4. Since they are not in the best interests of Conservation the following are prohibited: Use of firearms, hunting, trapping, fires, littering, alcohol or other drugs, motor driven vehicles or tools except for official use. The cutting or marking of trails is also prohibited unless authorized by the Conservation Commission.

5. The Conservation Commission cannot assume for the Town any liability for injuries, damage to personal property or other losses to individuals using these areas, who upon entry assume all risks.

6. These regulations may be amended from time to time to the extent deemed consistent with Conservation purposes.

7. Please pack out what you pack in, avoid littering and report any violation of these regulations to any member of the Conservation Commission, The Board of Selectmen or the Boxford Police Department.

During 1974 the Commission held five public hearings under Chapter 131, Section 40 of the General Laws of Massachusetts. These hearings involved the wetlands impact of widening Route 95, the widening of Ipswich Road, fill for the proposed new Town beach on Stiles Pond, the widening and cleaning of a brook on Stonecleave Road and the creation of a pond and drainage structures on Pinehurst Road.

Numerous other projects raising possible question as to the involvement of wetlands under Chapter 131, Section 40 were investigated and found not to be in conflict with the Wetlands Act.

Members of the Commission, Richard B. Megley and Richard O. Palmer whose terms expired in 1974 were reappointed by the Board of Selectmen for three year terms expiring in 1977. At the May 1974 meeting of the Commission, Earle O. Latham, Richard O. Palmer and Dorothy DeMark were elected chairman, vice-chairman and secretary respectively.

Attendance at seminars on wetlands protection as well as various meetings outside of Town involving conservation developments and problems were attended by Commission representatives.

Wetlands and the management of conservation areas will require an increasing time commitment of Commission members. The Commission is continuing its efforts to acquire and maintain conservation areas in the Town so that this and future generations may enjoy our open space heritage.

Respectively submitted,
For the Commission

EARLE O. LATHAM,
Chairman

Members of the Conservation Commission

Mr. Philip M. Briggs	(1975)	Mr. Earle O. Latham	(1975)
Mrs. Richard DeMark	(1976)	Mr. Richard B. Megley	(1977)
Mrs. Clark Gowen	(1976)	Mr. Richard O. Palmer	(1977)
Mr. Charles S. Hatch	(1975)		

REPORT OF THE BOARD OF APPEALS

The Board of Appeals had a routine year in 1974 with relatively few hearings. There were four applications for Special Permits and two for variances.

Application had been made for a permit to cross the conservancy district by Wildcat Trust but the land was acquired by the Conservation Commission prior to the hearing.

Respectfully submitted,

WM. J. McGRATH,
Chairman

REPORT OF THE DOG OFFICER

- 209 Dogs were reported lost.
121 of these were located and returned to their owners.
27 Dogs were buried, that had been killed on town roads.
1 Dog was buried, that had fallen through ice and drowned.
12 Injured dogs were delivered to a local veterinarian.
3 Dogs were shot and buried for being a danger to persons and property,
while living outside the control of their owners.
4 Sheep
9 Rabbits
5 Chickens
2 Ducks } were killed by dogs.
68 Stray dogs were picked up and impounded, then disposed of as follows:
39 were claimed by their owners.
22 were placed in new homes, and
7 were disposed of as unfit or unwanted.
Stray dogs may be adopted by contacting me at: Weloset Kennels, Route
97, Boxford, Mass., 887-5760.

It is the opinion of your dog officer that dog owners must take more responsibility and care of the dogs they own. It would be ideal if every dog could be under control at all times. It is the dog that runs free, often unlicensed, that causes lawsuits, or is tragically killed on the highway.

Unlicensed dogs are often needlessly disposed of due to the neglect and thoughtlessness of their owners. I urge the people of Boxford to license their dogs, thereby making it possible for me to locate the owners should the dogs become lost or injured! Owners who do not take the responsibility to license their dogs by April 1, 1975 will be dealt with accordingly!

Respectfully submitted,

ROBERT D. HUGHES,

Dog Officer

REPORT OF THE INSPECTOR OF ANIMALS

Inspections of all horses, ponies, cattle, sheep, goats, oxen, and swine are ordered yearly by the Director of Animal Health for the State of Massachusetts. Such spot inspections are done year round to insure humane and proper care of all livestock and to guard against contagious diseases. A total of 57 barns, housing 80 horses, 31 ponies, 7 cattle, 9 sheep, 5 goats, 1 oxen, and 9 swine were inspected during 1974. If your livestock were not inspected, then please contact my office so you may be covered in the 1975 inspections.

During 1974 sixteen (16) dog bites and two (2) raccoon bites were reported. All of these animals were inspected and ordered restrained for a period of ten (10) days, as required by state law in order to guard against contagious disease.

Under state law **ALL** bites, whether caused by wild or domestic animals, must be reported to the Inspector of Animals. Anyone with questions or complaints about the care of livestock should feel free to contact me at: Weloset Kennels, Route 97, Boxford, Mass., 887-5760.

Respectfully submitted,

ROBERT D. HUGHES,
Dog Officer

REPORT OF BUILDING INSPECTOR

Month	No.	Dwellings	No.	Garages	No.	Alt. or Add.	No.	Barns	No.	Pools
July	2	\$72,000			1	\$6,500	1	4,500	2	\$10,500
Aug.	3	133,000			1	4,500	1	2,000	1	4,000
Sept.					1	6,000				
Oct.	4	249,000			5	28,000	1	7,000	1	6,800
Nov.	3	190,000	1	2,500	1	2,000	1	2,000		
Dec.	1	45,000			1	1,500				
Jan.	1	62,000			1	6,000				
Feb.										
Mar.	2	105,000			2					
Totals	16	\$856,000	1	\$2,500	13	\$73,500	4	\$15,500	4	\$21,300

1 house moved; 1 garage moved; 5 permits re-issued; 1 tennis court.
Fees collected \$2,419.18

THOMAS F. GREENE
DONALD DENMAN
Building Inspectors

REPORT OF PLUMBING INSPECTOR

Plumbing Inspections went smoothly with only one violation.
There were 66 permits issued as follows.

New Construction	47
Alterations	17
Water Heaters	2
Total	66

Respectively submitted,

WENDELL P. HALL,
Inspector of Plumbing

REPORT OF WIRE INSPECTOR

Receipts for Electrical Permit Fees	\$2,116.50
Permits Issued	159
Inspections	557
Mileage Expense	\$ 751.95
Office Expense	404.26
	<u>\$ 1,161.31</u>

Respectfully submitted,

HERBERT W. SPERRY,

Wire Inspector

REPORT OF GAS INSPECTOR

New Construction permits issued	20
Additional appliances added	<u>9</u>
Permits issued	29

Respectfully submitted,

GARDNER W. STARRETT,

Gas Inspector

REPORT OF THE BOXFORD HISTORIC DISTRICT COMMISSION

The Commission was established in 1971 and has jurisdiction over the Boxford Village Historic District and the Howe Village Historic District.

The following was acted upon during 1974:

Issued a Certificate of Appropriateness to Mr. and Mrs. Carl R. Peterson for construction and alteration of dwelling, Elm Street.

Issued a Certificate of Appropriateness to Mr. William M. Creesy for removal of porch at 21 Ipswich Road.

Issued a Certificate of Appropriateness to Mr. Alfred LeBlanc for erection of fence next to garage, corner Harris Road and Route 97.

Issued a Certificate of Appropriateness to Mr. Richard L. Mueller for addition of 2-car garage to dwelling at 72 Ipswich Road.

Issued Certificate of Appropriateness to Mr. Francis Perry for construction of tennis court and relocation of two-car garage at 36 Ipswich Road.

Issued Certificate of Appropriateness to Public Works Department to cover windows of Little Red School House with wire mesh to prevent further vandalism.

Information on the Historic District Commission's powers, function and duties, together with maps showing boundaries and specific properties included in the Boxford Districts are available at the Town Hall.

Respectfully submitted,

THEODORE R. PARSONS,

Chairman

COMMISSION MEMBERS:

Mr. Al Ackerman (alternate)

Mr. Merton Barrows

Mr. Arthur Harvey

Mrs. Jane Howard (alternate)

Mrs. Nancy Merrill (alternate)

Mr. Joseph Perkins

Mrs. Susan Peterson

Mr. Theodore R. Parsons

REPORT OF NORTH ANDOVER-BOXFORD DISTRICT DEPARTMENT OF VETERANS' SERVICES

The following services were performed by
this Department during 1974:

Discharge (copy)	56
Discharge (recorded)	19
Photostats	400
Education and Training	38
Loan Guaranty	22
Statement of disability for real estate tax abatement	7
Annual Income Questionnaire	26
Compensation	10
Pension	32
Burial Allowance	11
Headstone	15
Medical and Dental	47
Hospitalization	12
Outpatient treatment	15
Insurance	18
Power of Attorney	29
Vietnam Bonus Applications	14

Respectfully submitted,

BERNARD W. BINGHAM,

District Director

REPORT OF VETERANS' BENEFITS DEPARTMENT

Cash Grants	\$3,077.70
Medical	1,083.92
	\$4,161.62

One half of these expenditures will be reimbursed by the Commonwealth.

Respectfully submitted,

BERNARD W. BINGHAM,

Veterans' Agent

REPORT OF THE NORTH SHORE REGIONAL VOCATIONAL SCHOOL COMMITTEE

A number of accomplishments mark the second calendar year of operation of the North Shore Regional Vocational School District. A summary of the period (January 1, 1974 - December 30, 1974 follows:

INTERIM VOCATIONAL EDUCATION PROGRAM

Perhaps the most significant forward step by the District was the establishment of a vocational education program in rented facilities, which began on September 1, 1974.

Initial planning for this project began in January, 1974 when a search for proper facilities got under way. The Bay State Belting Building on Grove Street in Salem was rented on August 1, 1974. Two floors of this structure were completely renovated in preparation for a Fall opening. The District obtained this building rent-free for the first six months, because of the extensive renovations required.

Auto Mechanics, Carpentry/Masonry and Cosmetology are offered in this location, while the Nurse Aide/Orderly program operates at St. Margaret's School in Beverly Farms.

Start up costs in vocational training programs are always high due to the vast amount of tools and equipment needed. The District was fortunate in obtaining a federal aid grant under Public Law 88-210 for \$126,900. Sixty-nine thousand dollars of this amount was spent for the purchase of new instructional equipment. The remainder is scheduled for a partial subsidy of teachers' salaries over a two-year period.

There were approximately 183 pupils enrolled when the courses began in September. The demand was so great for Auto Mechanics that an additional teacher was required.

On December 19, 1974, the School Committee voted to expand the Interim Vocational Education Program for the Fall of 1975, by an additional six programs. They are: Auto Body Repair, Painting/Decorating, Plumbing and Heating, Refrigeration and Appliance Repair, Resort Service Occupations, Textile Design and Fabrication and Culinary Arts.

It is anticipated that approximately 350-400 pupils will be enrolled in the Interim Vocational Education Program next Fall.

PERSONNEL POLICIES

The Personnel and Policy Sub-Committee were developed, and the School Committee adopted:

- A. An Instructional Employees Policy Handbook;
- B. An Instructional Employees Salary Schedule;
- C. A Supportive Employees Policy Handbook;
- D. Guidelines for the formulation of an annual School Calendar.

The Teachers Salary Schedule is unique in that there are only six "Achievement Levels," with advancement based solely on merit. There are no automatic increments. Factors for merit increases were weighed very carefully, and proof of either superior performance or improved competence must be demonstrated before an increase will be considered.

NEW SCHOOL PROGRESS

The School Committee devoted a great deal of time and effort to the development of plans for the new regional vocational high school. The Curriculum Needs Sub-Committee, met weekly to develop a total of 30 occupational subjects to be offered in the new high school. Moreover, an extensive study was made to determine the needs of youngsters in the related subjects (Math, Science and Drawing Interpretation).

It was decided to avoid the "lock step" approach and to present an extremely flexible series of offerings to youngsters. The North Shore Regional will have programs of one, two or three years duration, depending strictly upon the training time required. Thus, the pupil will enter North Shore in his last formal years of schooling, be it grade 10, 11 or 12.

Both the Science and Math curricula will be stratified with pupils having the option of taking traditional classroom Math or Sciences, Applied Math or Science, or a Math or Science course more directly related to the particular occupation.

The proposed curriculum was presented to the Vocational Advisory Council. Suggested revisions made by this group were incorporated into the curriculum plan. The curriculum was approved by the Committee. A total of 305 specific occupations can be learned within the scope of these 30 broad occupational fields.

SITE SELECTION

The Site Selection Sub-Committee, had been busy examining a total of eleven sites for possible acquisition.

A preliminary study by the District's architect (Alderman & MacNeish, West Springfield) indicated that the LFE property would be the more feasible of the two, and was the best site currently available. Negotiations with the owners began immediately, and a purchase price of \$2,065,200 was agreed upon. A negotiating team held a series of conferences with the owners for this purpose. Subsequently, an option agreement was drawn up and signed by both parties.

BUILDING COMMITTEE

The Building Committee, incorporated the curriculum into plans for the construction of the new school. The Committee met frequently over the summer months and reviewed the educational specifications as written by the Superintendent-Director.

A unique problem confronting this group was the conversion of the existing LFE factory building into one of three shop wings in the proposed complex.

The District's architect was deeply involved in these discussions.

The educational specifications and preliminary plans were completed in August. They were approved by the SBAB early in September and the Committee voted the indebtedness (\$15.5 million) for this 1450 pupil school in September. Earlier, the decision had been made to hold a District-wide election for the purpose of obtaining bonding approval.

The Special Election was held on November 26, 1974. The Superintendent-Director was charged with the responsibility of conducting the Election.

Unfortunately, primarily due to the economic climate, the bond issue was defeated. Although overwhelmingly successful in nine towns, it was resoundingly defeated in three cities.

In view of this, the Committee, meeting on December 19th voted to pursue a plan for a school reduced considerably in size. This "Plan B" is predicated on providing vocational education for the towns and cities in which the referendum was passed and in those where it was only marginally defeated. The school will be approximately 2/3 the size of the former one but will incorporate most of the features of the larger model.

COMMUNITY AFFAIRS

Because two municipalities have expressed concern about continued membership in the Region, it was decided to expedite their withdrawal.

Two major issues seem to be causing the dissatisfaction in these member cities:

1. The fear of having present city vocational schools closed;
2. The necessity for holding a **Special** Election for bonding approval, rather than putting the question on the general election ballot. Again, Chapter 545, as written, insists upon a **Special** Election.

Representative David Lane and Senator William Saltonstall have introduced legislation so that local schools may remain open while also permitting indebtedness to be voted at a General Election.

PLANS FOR 1975

The District Committee has adopted a set of goals for 1975. They include the following:

- A. A realignment of the member municipalities to include those communities which fully support regional vocational education.
- B. An expansion of the Interim Vocational Education Program to approximately double its present size.
- C. The continuance of plans for a vocational school.
- D. The revision of educational specifications to reflect the smaller school.
- E. The inauguration of a limited number of adult education courses which will be fully subsidized through state reimbursement and fees.
- F. Further development of a region-wide work study program for youngsters who cannot be accommodated in local and regional vocational programs.

In short, the North Shore Regional Vocational School District is proceeding to fulfill its mission of providing career preparation opportunities for the boys and girls in the member municipalities. The Committee feels that the question of a new school building project is only incidental to this main objective.

Thank you.

KENNETH E. LITTLEFIELD.
Chairman and Boxford Representative N.S.R.V.S.D.

REPORT OF THE PLANNING BOARD

New housing construction in Boxford continued during 1974 at the moderate rate of the past several years reflecting the nationwide high cost and reduced availability of the dollars to finance it.

Subdivision activity continued at a similarly modest rate. Although preliminary plans for five subdivisions were reviewed during the year, one of these was dropped at the preliminary stage, two others were carried over into 1975, and only two were given final approval, one of which involved only a slight roadway change and resulted in no additional building lots.

The other, Woodshire, although it contained only 19 lots, involved a number of complex and difficult issues which occupied a good deal of the Board's time for most of the summer. Questions of drainage, roadway connection, and future development required considerable study and special reports as well as consultation with the Selectmen, the Topsfield Planning Board, and outside consultants. These were finally resolved with a number of changes in the original plan, restrictions on the manner and timing of future development, and the imposition of restrictive covenants to protect the best interests of the Town.

A major concern during the year was Boxford's road system. At the May Town Meeting the town voted, on recommendation of the Board, to classify all of its roads as "Scenic" thereby making them subject to Chapter 40 of Section 15c of the General Laws, which requires that before any alterations are made which would disturb stonewalls or require tree cutting, the Planning Board's consent must be obtained and a public hearing held. The Board felt strongly that it was vital to give the citizenry a full opportunity to be heard before any substantial road changes were made.

Although the Law is relatively new and its full dimensions have yet to be determined, a number of interesting developments have already occurred. First, the Ipswich Road project was reviewed and several modifications made to it. Second, proposed construction on Glendale, Kelsey and Lawrence roads was reviewed by the Board and aired at public hearings. The Glendale Road project was approved but, partially as a result of an overwhelmingly unfavorable reaction by residents. The other two projects were shelved pending completion of a study of Boxford roads to determine, on a far broader scale, the extent of future road work required, the manner in which it should be done, the ability of the town to fund it, and the proper priority. Such a study committee has since been formed with the cooperation of and representation from the Planning Board. Their first report appears elsewhere in this volume. The third result of Scenic Road enactment was an as-yet-unresolved challenge to some of the work planned by the State at the I-95 crossings which the Board views as excessively

destructive of the environment and not in keeping with the character of Boxford roads.

ROBERT BORDEN
PHILLIP BRIGGS
J. ALDEN LINCOLN
DAVID McGARR
GORDON PRICE
ARTHUR SCHNEIDERMAN, Clerk
GRAIG FALK, Chairman

SUPPLEMENTAL REPORT OF THE PLANNING BOARD

The Special Town Meeting of November 18, 1974 in Warrant Article No. 10 referred eleven separate matters to the Planning Board for review and recommendation. A report on the status of those eleven items follows:

Master Plan Updating

The Board has completed a detailed review of the Master Plan and in addition has discussed it at length with several professional planning consultants. It is our judgment that the plan continues to be an effective guide for Boxford's future development.

Some deletions of outdated material and some updating of the statistical sections should be made, however, and the Board, without further outside assistance, plans to complete this task by year's end.

Subdivision Rules and Regulations Updating

The Subdivision Rules and Regulations are being reviewed. Although generally adequate, a number of specific changes have been judged desirable and these are scheduled for public hearing and incorporation by June 1.

Zoning Map Redrafting

Many important changes have been made since the last revision and publication of our Zoning Map in 1962, and it is essential that the map be revised to incorporate them. An article requesting funds for this revision is included in the Warrant for the May Town Meeting.

Local Business Development

The board believes that some limited and carefully-controlled commercial and business development may be desirable for Boxford in the future. There is no specific proposal, however, in the offing and the Board sees no reason at this juncture to earmark any specific areas for such development or to actively encourage it. We would prefer to consider proposals on their individual merits and recommend to the Town any we believe desirable.

Density Zoning Including Apartment House, Condominiums etc.

As with commercial development, the Board believes that some of these alternative housing firms may be attractive for Boxford in the future — if developed in a manner consistent with the Boxford environment. However, we see no reason to actively encourage them at this time and plan rather to shape any proposals which may be made to suit Boxford, and present those which are attractive to the Town for action.

Porkchop Zoning

The Board believes there is merit in a carefully worded “porkchop” amendment to our Zoning By-Law. This would permit construction on lots with less than the usual frontage if these lots contain substantially more than the usual area — effectively increasing Boxford’s open space.

A specific proposal for such a By-Law change will be offered at the May Town Meeting.

Flood Plain and Conservancy Zoning

The Town already has a well defined and regulated Conservancy District which severely restricts land use in wet and other low-laying areas. The Board believes that in addition a Flood Plain Zone is desirable to limit construction in areas subject to flooding along water courses.

The most difficult and expensive aspect of establishing such a Zone is accurately defining its perimeter. Such a definition will be made, at no cost to the Town, by the Department of Housing and Urban Development as part of its Flood Insurance Program and it is the Board’s intention to use that definition, as soon as it is available, to establish a Flood Plain Zone.

Housing for People with Low and Moderate Incomes

The Board believes that Boxford is an unattractive location for Low-and-Moderate-Income Housing because of its lack of most of the important services required by such a development. The Town lacks convenient shopping facilities, recreational facilities, service facilities (such as laundromats, barber shops, banks), public transportation, and, most important of all, jobs.

We have no desire, of course, to limit anyone’s access to the Town, but feel that Boxford is not a desirable location for a Low Income Development.

Housing for the Elderly

Although many of the same limitations apply to Boxford as a location for Housing for the Elderly, the most critical limitation, the absence of jobs, would not apply on the presumption that most of the elderly would be retired. The Board therefore believes that such a development might be of interest to Boxford and will cooperate with the several other town groups investigating such housing to establish whether a genuine need exists.

Open Space Plan

The Board considers the development of an Open Space Plan as its principal long range planning activity. Such a plan will involve the identification of the Town’s physical attributes and the establishment of means for preserving

these qualities. We shall, during the next year, organize to develop this plan with the cooperation of other town agencies.

Master Road Plan

In combination with the Selectmen, a Road Study Committee has been commissioned to prepare a Master Road Plan for Boxford.

The Board continues to believe that such a plan is essential to be certain that the right things are done to the right roads in the right order and at a bearable cost. It believes that consistent with good safety practice and efficient transport, it is possible to preserve the aesthetic qualities of the Town's winding country roads — which for most of its citizens present their principal window on Boxford's landscape.

ROBERT BORDEN
PHILLIP BRIGGS
J. ALDEN LINCOLN
DAVID McGARR
GORDON PRICE
ARTHUR SCHNEIDERMAN, Clerk
CRAIG FALK, Chairman

RECREATION COMMITTEE

The annual town meeting approved three warrant articles for investment in recreational facilities.

The voters authorized expenditures to purchase approximately 7.5 acres of land at Stiles Pond for a town beach. Funds were also voted in a separate article to cover the costs of necessary work to construct a suitable beach area.

Drawings have been submitted to the committee by a landscape architect. These plans are consistent with the interest of the committee to realize the full potential of the site for recreational purposes. Initial work on the site will begin in the Spring toward construction of the beach and parking facilities.

Also approved at the annual meeting was an article for construction of two tennis courts at a location near the new Police Station. Preparation of the site through rough grading was completed in the Fall. Initial bids for building the courts were rejected by the committee. Bids will be requested again in April with the objective of opening the facility for play by early June.

Respectfully submitted,

ROGER TOWNSEND, Chairman
BARBARA MANNING, Secretary
RICHARD LeBEL
GORDON PRICE
ROBERT SALMON

BOXFORD TOWN LIBRARY

REPORT OF THE TRUSTEES

Term Expires 1975:

Frederick G. Lehmann

Mrs. Carlyle W. Thomas

Mrs. Roger C. Townsend

Term Expires 1976:

Mrs. Donald E. Houser

Mrs. Leroy M. Faulkner

Donald K. Reiland

Term Expires 1977:

David Blumenfeld

Robert C. Cole, Jr.

Mrs. Robert L. Salmon

Chairman	Frederick G. Lehmann
Vice Chairman	Robert C. Cole, Jr.
Secretary	Mrs. Carlyle W. Thomas
Boxford Town Librarian	Mrs. John R. Benson

The number of books borrowed for home use in 1974 was 46,436 representing an all-time high and a substantial increase of 10% over 1973. The major portion of this increase was in West Boxford where the total number of books circulated increased by 30% to 16,348. This increase was attributable to the first full year of operation of the new West Boxford facility in the Gardner Morse building.

As of December 31, 1974, there were 2,522 active current card holders representing a majority of the population for the town of Boxford. Of these, 1,720 are registered in Boxford Village and 802 in West Boxford. Of the 2,522 card holders, 803 are juniors and 1,719 are adult.

Total operating costs in calendar year 1974 were \$43,439. This was partly offset by the dog tax refund and income from the State Aid Grant of \$2,316 so that the net cost for the town library services was \$41,123.

The regular program of new acquisitions was continued (1,622 volumes in 1974) and weeding was undertaken where appropriate. The total collection now stands at 10,416 in West Boxford and 18,257 in Boxford Village.

The audio visual program on which we have reported prior years continued to expand. It features regular scheduling of 16mm sound films for which a projector is available on loan from the library. Further expansion of the program is now severely limited by lack of space in either of the two town library buildings. In 1974, the trustees undertook to obtain approval of use of the ground floor of the Gardner Morse building on an intermittent basis for audio visual programs. If successful, this will alleviate the problem in West Boxford.

The Oral History program, under the able direction of Mrs. Earle O. Latham, Chairman, and her committee resulted in taped interviews with nine

long-time residents of Boxford. These reminiscences about Boxford in an earlier day are both informative and enjoyable and are a unique record of our heritage. The equipment for this program was purchased with an LSCA Title I Grant and the cassettes, together with play-back machines, are available for borrowing at both libraries.

In the late fall, Mrs. John R. Benson, Town Librarian, joined all of the Tri-Town school and public librarians at Masconomet for a get acquainted meeting at the invitation of Mrs. Charlotte Cory. From this a regular monthly meeting has developed, held the first Wednesday of each month at one of the participating libraries. These meetings have resulted in an exchange of periodical listings, subject bibliography listings, reciprocal borrowing for special assignments, swapping of duplicate materials, and open and helpful discussion of problems and innovations involved in the administration of both school and public libraries.

This year the Boxford Town Library formally recorded with the State Board of Library Commissioners its long-standing policy of open borrowing privileges for any library card holder in the Commonwealth.

Finally, the trustees again discussed the deteriorating condition, severe space limitation, and poor layout of the library facility in Boxford Village. Noting that in 1972, in connection with capital budgeting plans for the town, the trustees had programmed for planning during 1975 for improvement in the Boxford Village facilities with the expectation of improving the facilities in 1976-77; the trustees reaffirmed that timetable and began in late 1974 to prepare planning proposals for the May, 1975 town meeting.

Mrs. James H. Heeremans left the Board of Trustees at the conclusion of her term in 1974 due to the press of other business. She will be missed. During her term she was a regular, dependable and hard worker. She was especially helpful as a member of the Renovations Committee for the Gardner Morse building. The substantial increases in circulation and visitors at this new facility during 1974 are fitting testimony to the effectiveness of the Renovations Committee of which Mrs. Heeremans was a part.

For the Town Library Trustees,

FREDERICK G. LEHMANN,
Chairman

REPORT OF THE AMBULANCE COMMITTEE

How to provide the best emergency care and transportation of the sick and injured from Boxford to the available medical facilities in the area is the prime goal of your committee.

The purchase of an ambulance by the Town has come under discussion. Costs were not considered in the discussion since the committee felt that care and transportation were of paramount importance and that cost in and of itself should be relegated to subsequent discussion if in fact a Town owned ambulance was deemed to be in the best interests of the residents of the Town.

Research has been done by Committee members to establish the availability of commercial ambulance services to various areas of the Town and we are pleased to report that such services are available on a 24-hour basis. These ambulances are manned by qualified personnel and can be summoned by your Emergency Center VIA phone.

The most important and valuable asset that the Town has at this time are those members of the Police and Fire Department that are graduate Emergency Technicians. This designation is only granted to those individuals who have completed an 81-hour course and who successfully pass a rigid written and practical examination. Such certification is only made by the National Registry.

Presently almost all members of the Boxford Police Department have received their certification and those who have not are presently working toward it. Many members of the Fire Department are also engaged.

A call to the Emergency Center sets up a chain of events that, in the opinion of the Committee, obviates the necessity of a Town around ambulance, yet provides the sick or injured with the best emergency care available. The expertise of the personnel involved is second to none in the area.

As of July 1, 1977 new and stricter laws relating to the regulation of ambulances and ambulance services will come into effect under Chapter 111c of the General Laws of the Commonwealth. These Laws, which will have to come under legal scrutiny on behalf of the Town, coupled with population growth and necessity certainly will give cause for reappraisal of our needs. Contractual arrangements with local ambulance services may be necessary. The use of our present cruiser/ambulances will most probably be illegal or at best they will be relegated to "Backup" type use only.

Respectfully submitted,

FRED NEWELL, Chairman
ELLIOT BUGBEE
PAUL GREENLER
WILLIAM MOORE, M.D.
JOHN MULCAHY

REPORT OF THE FIRE STATION BUILDING COMMITTEE

At the annual Town Meeting May 14, 1974, the Town voted to form a Fire Station Building Committee. This committee appointed by the Board of Selectmen was charged with the task of returning to the next annual Town Meeting with final plans and a firm bid for a new fire station to replace the present building in the west end of Boxford. By the time the annual meeting arrives, we expect to have carried out that portion of our assignment. We look forward to completing that charge, and finally, of seeing the building through to completion.

To complete this assignment in such a relatively short time has required a great deal of time and effort by a number of people and excellent cooperation between all concerned; this committee, all areas of Town government, neighbors of the fire station, other citizens and especially with Mr. Ellsworth H. Tidd, the architect. To detail the efforts of all would be an impossible project as indicated by the more than 20 scheduled meetings, representing over 200 man-hours of time, that have been held since the end of May. Instead, with approval, we would like the result to speak for itself; a building that is both practical and eye-pleasing in design and, most importantly, one that will meet the immediate and future needs of the Town and Fire Department.

In closing, the Committee wishes to thank all who assisted us, especially Mr. and Mrs. William Barrell who donated as a gift to the Town a piece of property adjacent to the fire station and to Mr. and Mrs. Herbert Sperry who granted permanent easement to the Town to use a well located on their property.

JOHN W. MULCAHY, Chairman
HOWARD GURLEY
RANDOLPH JOHNSON
CHARLES MATSES
CLIFTON ROCK

REPORT OF TOWN ACCOUNTANT**Balance Sheet — June 30, 1974****GENERAL ACCOUNTS****Assets****Cash:**

General	\$751,823.38
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Advances for Petty:

Town Hall	\$50.00
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Library	50.00
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100.00

Accounts Receivable:**Taxes:****Levy of 1962:**

Personal Property	\$303.00
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Levy of 1963:

Personal Property	30.30
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Levy of 1964

Personal Property	11.25
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Real Estate	315.00
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Levy of 1965:

Personal Property	158.88
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Real Estate	7.20
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Levy of 1966:

Personal Property	49.35
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Real Estate	204.92
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Levy of 1967:

Personal Property	373.65
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Real Estate	1,056.28
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Levy of 1968:

Personal Property	408.80
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Real Estate	1,820.25
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Levy of 1969:

Personal Property	129.00
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Real Estate	2,053.62
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Levy of 1970:

Personal Property	405.52
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Real Estate	4,943.91
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Levy of 1971:		
Personal Property	446.06	
Real Estate	3,487.62	
Levy of 1972:		
Personal Property	2,295.57	
Real Estate	10,589.02	
Levy of 1973:		
Personal Property	1,455.85	
Real Estate	41,198.05	
Levy of 1974:		
Personal Property	1,945.28	
Real Estate	<u>42,856.16</u>	
		116,544.54
Motor Vehicle Excise:		
Levy of 1965	\$13.20	
Levy of 1966	2,853.69	
Levy of 1967	1,766.07	
Levy of 1968	2,357.66	
Levy of 1969	1,591.80	
Levy of 1970	3,289.31	
Levy of 1971	14,629.83	
Levy of 1972	18,278.06	
Levy of 1973	29,627.82	
Levy of 1974	<u>23,374.04</u>	
		\$97,781.48
Classified Forest Land Taxes:		
Levy of 1974		11.96
Farm Animal Levy:		
Levy of 1974		70.00
Tax Titles		106.29
Departmental:		
School		.80
Aid to Highways:		
State and County		35,977.30
County Tax		3,488.00
Essex County Retirement System		18,253.70
Revenue 1975:		
Appropriations Voted	\$3,038,645.49	
Deducted:		
Available Funds Voted	<u>-334,723.28</u>	
		2,703,922.21

Due from:		
Conservation Fund		10,000.00
Stabilization Fund		58,000.00
Overdrawn Accounts:		
Chapter #81-Maintenance		6,830.12
Payroll Deductions:		
Federal Withholding Tax	\$1,528.02	
Mass. Withholding Tax	386.29	
Essex County Retirement	62.76	
Pioneer (Mass.) Credit Union	1,031.00	
		<u>3,008.07</u>
		\$3,805,917.85

GENERAL ACCOUNTS

Liabilities

Payroll Deductions:		
Blue Cross/Blue Shield	\$931.58	
Life Insurance	2.72	
Mass. Teachers Retirement	2,442.80	
Long Term Disability	<u>16.73</u>	
		\$3,393.83
Agency:		
County—Dog Licenses	\$162.00	
Sale of Dogs	<u>6.00</u>	
		168.00
Trust Fund Transactions:		
Jonathan Tyler Barker Fund		15,490.00
Federal Grants:		
Disability Assistance	\$150.00	
Medical Assistance	5,330.19	
School:		
Public Law #81-874	8,275.06	
Public Law #85-864	5,649.06	
Public Law #89-10	226.14	
E.S.E.A.	<u>497.66</u>	
		20,128.11
Revolving Funds:		
School Lunch	\$664.64	
Police—Special Detail	<u>20.00</u>	
		684.64

Appropriation Balances	\$233,495.07	
Appropriation Control—1975	<u>3,038,645.49</u>	
		3,272,140.56
Receipts Reserved for Appropriation:		
Road Machinery		11,479.01
Reserve Fund—Overlay Surplus		35,954.73
Overlays Reserved for Abatements:		
Levy of 1962	\$303.00	
Levy of 1963	30.30	
Levy of 1964	326.25	
Levy of 1965	166.08	
Levy of 1966	254.27	
Levy of 1967	1,429.93	
Levy of 1968	2,229.05	
Levy of 1969	2,182.62	
Levy of 1970	5,349.43	
Levy of 1971	11,265.24	
Levy of 1972	12,922.06	
Levy of 1973	<u>32,973.18</u>	
		69,431.41
Revenue Reserved Until Collected:		
Motor Vehicle Excise	\$97,781.48	
Special Tax	81.96	
Tax Title	106.29	
Departmental	.80	
Aid to Highway	<u>35,977.30</u>	
		133,947.83
Reserve for Petty Cash Advances		100.00
Surplus Revenue		238,068.26
Commonwealth of Mass.:		
State Aid to Libraries		1,512.00
Essex County Mosquito Control		1,709.27
Merrimack Valley Air Pollution		14.35
State Parks and Reservations		1,535.29
Ipswich River Watershed District		<u>160.56</u>
		\$3,805,917.85

REPORT OF TOWN ACCOUNTANT

RECEIPTS FOR 18 MONTHS

January 1, 1973 through June 30, 1974

Francis F. Perry, Collector

Taxes Current Year		
Real Estate	\$2,136,638.68	
Personal Property	<u>117,735.39</u>	
		\$2,254,374.07

Taxes Previous Years		
Real Estate	\$109,087.57	
Personal Property	<u>1,637.35</u>	
		\$110,724.92

Motor Vehicle Excise		
Levy 1971	\$350.61	
Levy 1972	60,381.09	
Levy 1973	152,780.98	
Levy 1974	<u>6,649.23</u>	
		\$220,161.91

Classified Forest Land		
Levy 1973	\$59.32	
Levy 1974	<u>17.70</u>	
		\$77.02

Farm Animal Excise		
Levy 1973	\$181.18	
Levy 1974	<u>24.19</u>	
		\$205.37

COMMONWEALTH OF MASSACHUSETTS

For Highways		
Chapter 81 Maintenance — 1972	\$20,027.11	
Chapter 81 Maintenance — 1973	20,146.00	
Chapter 1140 — Sec. 20	31,928.00	
Chapter 1140 — Sec. 22	53,230.00	
Highway Fund	<u>33,206.80</u>	
		\$158,547.91

COMMONWEALTH OF MASSACHUSETTS

For Education		
Chapter 70 School Aid — 1972	\$10,844.47	
Chapter 70 School Aid — 1973	360,804.38	
Chapter 70 School Aid — 1974	211,486.26	

Chapter 71 Regional School	17,451.94	
Chapter 58 Special Education	12,037.00	
Chapter 69 and 71 Special Education — Deaf and Blind	977.50	
Chapter 71 Educational Television	516.75	
Vocational Education	598.00	
School Building Assistance	2,845.47	
Transportation	89,620.97	
Chapter 74 Educational Occupational	64.00	
Chapter 76 — Sec. 1 Child Services	790.46	
State Aid to Libraries	3,024.00	
Federal Grants — PL 874 — 1972/3	3,865.00	
Federal Grants — PL874 — 1973/4	1,951.00	
Federal Grants — Title I	5,192.00	
Federal Grants — Title II	2,012.15	
Federal Grants — Title III	<u>726.60</u>	
		\$724,807.95

For Taxes

Reimbursement of 1971 Census	\$1,040.50	
Loss of Taxes 1972	21,260.23	
Local Aid Fund — Lottery	16,280.68	
School Lunch Program	<u>19,844.22</u>	
		\$58,425.63

For Aid and Relief

Veterans' Benefits		\$2,048.23
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County of Essex

Dog License Refund	\$804.44	
Dog Board Refund	1,064.28	
Dog Damage	<u>100.00</u>	
		\$1,968.72

TRUST AND INVESTMENT FUNDS

Interest on School Funds	\$474.21	
East Parish Library Fund	182.08	
West Parish Library Fund	<u>156.08</u>	
		\$812.37

DEPARTMENTAL ACCOUNTS

Selectmen	\$79.00	
Planning Board	310.00	
Board of Appeals	280.00	
Conservation Commission	25.00	
Police Department	89.92	
Police Special Detail	2,917.00	
Police/Communications Building	60.00	
Communications	22.38	

Highway Department	945.66	
School Department	1,625.11	
School Lunch Program	42,538.97	
Town Library	375.78	
Special Library Gifts	200.00	
Special Library Program	500.00	
Insurance	<u>1,728.46</u>	
		\$51,697.28

LICENSES AND PERMITS

Dog Licenses	\$1,728.80	
Buildings Permits	5,080.55	
Plumbing Permits	1,594.50	
Electrical Permits	3,227.50	
Gas Permits	506.00	
Sewerage Disposal Permits	2,075.00	
Catering Permits	2.00	
Pistol Permits	858.00	
Septic System Installers	231.50	
Auctioneer Licenses	17.00	
Camp Licenses	150.00	
Junk Dealers' License	2.00	
Milk License	5.00	
Ice Cream License	5.00	
Sunday License	.50	
Liquor License	<u>500.00</u>	
		\$15,983.35

UNCLASSIFIED

Interest on Taxes	\$10,715.87
Interest on Deposits	36,677.12
Interest on Revenue Sharing	464.44
Rental of Town Halls	823.00
Rental of Cole School	249.00
Court Fines	632.00
Sale of Dogs	96.00
Street Lists, Maps, Copier, Telephone, etc.	266.60
Pay Station Commissions	101.52
Insurance Dividend	95.47
Insurance Claims — 1972	195.71
Insurance Claims — 1973	80.00
Group Hospital and Life Insurance	18.91
U.S. District Court	83.09
Land Rental	15.00
Miscellaneous Receipts from Treasurer	5.00
Anticipation of Revenue Loan	450,000.00
Sale of Wood	225.00
Police Station Notes	134,500.00
Accrued Interest on Police Station Notes	164.76

Checks Redeposited	16,065.27	
Federal Revenue Sharing	43,948.00	
Post-War Rehabilitation Fund	6,903.49	
Conservation Fund	2,285.21	
Town Farm Fund	108.11	
School Tuition	72.50	
Library Fines	<u>224.53</u>	
		\$705,015.60

AGENCY ACCOUNTS

Federal Withholding	\$139,712.57	
Massachusetts Withholding	41,101.53	
Essex County Retirement	12,210.53	
Blue Cross-Blue Shield	14,050.79	
Life Insurance	360.24	
Credit Union	48,502.50	
Teachers' Retirement	30,175.41	
Tax Sheltered Annuities	7,244.80	
Long-Term Disability	1,535.52	
BTA Dues	<u>3,175.40</u>	
		\$298,069.29
TOTAL RECEIPTS		<u>\$4,602,919.62</u>

EXPENDITURES FOR 18 MONTHS

January 1, 1973 through June 30, 1974

GENERAL GOVERNMENT

Selectmen	\$6,476.16
Selectmen's Administrative Assistant	6,743.60
Assessors	8,436.83
Assessors Maps — 1972 Account	4,668.84
Treasurer	8,958.64
Town Clerk	3,168.15
Accountant	14,030.76
Collector of Taxes	5,613.33
Planning Board	549.95
Appeal Board	1,463.78
Registrars	1,366.46
Elections	929.88
Building Inspector	1,780.69
Electrical Inspector	1,847.25
Plumbing Inspector	1,632.05
Town Counsel	2,100.00
Finance Committee	578.46
Conservation Commission	1,535.21
Recreation Committee	2,503.52
Inspector of Animals	332.91

Child Guidance Center	2,872.48	
Drug Education and Prevention	1,576.60	
Buildings and Grounds—Salary Director	1,500.00	
Buildings and Grounds	6,597.64	
Town Halls and Buildings	7,912.90	
Drainage and Grading Town Center	826.25	
Board of Health	<u>25,089.12</u>	
		\$121,091.46

PROTECTIONS OF PERSONS AND PROPERTY

Dog Officer — 1972 Account	\$100.00	
Dog Officer	943.23	
Police Department — 1972 Account	1,017.29	
Police Department	126,714.91	
Police Department — Special Detail Account	2,897.00	
Police Department — Cruiser Ambulance	3,570.00	
Police Department		
Building Planning Fund — 1972 Account	3,924.00	
Police/Communications Building		
Planning Fund	10,264.22	
Communications Department	46,715.03	
Communications Department —		
Porta Mobiles — Article 19	1,884.50	
Communications Department —		
Portable Transceiver — Article 21	755.85	
Communications Department — Land Purchase/		
Rental Transmission Facilities	2,495.76	
Fire Department — 1972 Account	309.59	
Fire Department	39,395.27	
Tree Warden	4,447.15	
Moth Suppression	2,500.00	
Dutch Elm Disease Control	<u>2,913.00</u>	
		\$250,846.80

AID AND RELIEF

Veterans' Benefits	<u>\$4,706.15</u>	
		4,706.15

SCHOOLS AND LIBRARIES

School Department — 1972 Account	\$7,471.30	
School Department	930,670.25	
School Account — Title I	4,440.65	
School Account — Title II	1,162.17	
School Account — Title III	5,469.06	
School Lunch Program	64,728.51	
Regional School District	,612,678.00	
North Shore Regional Vocational School	6,068.25	
Town Library — 1972 Account	130.66	
Town Library	56,380.88	
Town Library Special Program	498.40	

West Boxford Library — Remodel and Refurnish Morse School	26,599.96
East Parish Library Fund	182.08
West Parish Library Fund	156.08
	<hr/>
	\$2,716,636.25

HIGHWAYS

General Highway Fund	\$2,119.47
Selectmen's Highway Fund	6,707.81
Chapter 81 Maintenance — 1972 Account	.44
Chapter 81 Maintenance — 1973 Account	32,808.12
Chapter 90 Construction — 1972 Account	1,578.88
Herrick Road — 1972 Account	5,228.32
Herrick Road — 1973 Account	20,416.51
Repairs and Improvements of Towne Road — 1969 Account	228.00
Road Machinery Maintenance — 1972 Account	485.00
Road Machinery Maintenance	21,321.36
Highway Department — Operational Expense — 1972 Account	312.95
Highway Department — Operational Expense	6,948.24
Snow Removal and Sanding	42,082.76
Street Lighting	2,805.65
Brush Days	336.68
Vacation/Holiday Account	4,729.00
Sick Leave Account	1,653.00
Radio-Highway Truck — 1972 Account	786.15
Pick-up Truck	3,297.00
Dump Body — Double Power Takeoff	1,925.00
Highway Landtaking Account	1,315.60
Fund for Resurfacing Roads	13,497.27
	<hr/>
	\$170,583.21

MISCELLANEOUS

Bills of Charge — 1972 List	\$93.76
Insurance	5,870.09
Memorial Day	1,200.00
Civil Defense	763.21
Town Reports	4,163.00
Selectmen's Contingency Fund	4,603.02
Interest on Loans	16,025.31
Principal on Maturing Debt	34,000.00
Anticipation of Revenue Loan	450,000.00
Conservation Fund	1,285.21
Boxford Village Cemetery	450.00
Brookside Cemetery	100.00
Mt. Vernon Cemetery	150.00
Soldiers Graves	225.00
Real Estate Tax Refunds	19,708.54

TOWN ACCOUNTANT

Personal Property Tax Refund	42.35	
Motor Vehicle Excise Tax Refund	5,304.05	
Dog Licenses	3,703.15	
Sale of Dogs	93.00	
County Tax	47,389.84	
Essex County Retirement System	27,453.00	
Essex County Mosquito Control	9,248.81	
Merrimack Valley Air Pollution Control District	108.85	
State Parks and Reservations	10,502.51	
Audit Municipal Accounts	1,724.84	
Excise Tax Bills	442.50	
Ipswich River Watershed District	124.44	
Group Hospital and Life Insurance	13,302.57	
School Tuition Refunds	942.00	
	<hr/>	\$659,019.05

AGENCY ACCOUNTS

Federal Withholding Tax	\$141,240.59	
Massachusetts Withholding Tax	45,440.08	
Essex County Retirement	30,526.99	
Blue Cross/Blue Shield	13,119.21	
Life Insurance	357.52	
Credit Union	49,533.50	
Massachusetts Teachers Retirement	30,913.41	
Tax Sheltered Annuities	7,369.80	
Long Term Disability	1,518.79	
BTA Dues	6,868.83	
	<hr/>	\$326,888.72
TOTAL EXPENDITURES		\$4,249,771.64

DETAILS OF EXPENDITURES FOR 1973-1974

GENERAL GOVERNMENT

Selectmen

Appropriation		\$6,813.00
Salaries — Selectmen	\$2,516.30	
Clerical	2,937.28	
Office Expense	590.14	
Dues and Meetings	329.00	
Books	103.44	
Total Cash expenditures	\$6,476.16	
Unexpended Balance	336.84	
	<hr/>	<hr/>
	\$6,813.00	\$6,813.00

Selectmen's Administrative Assistant

Appropriation		\$6,950.00
Salary	\$6,743.60	
Unexpended Balance	206.40	
	<hr/>	<hr/>
	\$6,950.00	\$6,950.00

Assessors

Appropriation		\$8,457.00
Transfer from Reserve		400.00
Salaries — Board	\$4,100.00	
Clerical	3,008.43	
Printed Forms	190.54	
Office Expense	215.07	
Abstracts	275.36	
Dues and Subscriptions	224.00	
Data Processing	371.93	
Film	51.50	
	<hr/>	<hr/>
Total Cash Expenditures	\$8,436.83	
Unexpended Balance	420.17	
	<hr/>	<hr/>
	\$8,857.00	\$8,857.00

Treasurer

Appropriation		\$8,560.00
Transfer from Reserve		400.00
Salary	\$5,400.00	
Bond	264.00	
Office Expense	381.31	
Postage	388.33	
Clerical	2,513.00	
Travel	12.00	
	<hr/>	<hr/>
Total Cash Expenditures	\$8,958.64	
Unexpended Balance	1.36	
	<hr/>	<hr/>
	\$8,960.00	\$8,960.00

Town Clerk

Appropriation		\$2,920.00
Transfer from Reserve		414.42
Services — Town Clerk	\$1,000.00	
Bond	12.00	
Office Expense	149.80	

Dues	10.00	
Clerical	1,223.35	
Notary	50.00	
Postage	273.83	
Moving Safe	34.75	
Advertising	414.42	
Total Cash Expenditures	\$3,168.15	
Unexpended Balance	166.27	
	\$3,334.42	\$3,334.42

Accountant

Appropriation		\$13,994.00
Transfer from Reserve		36.76
Salary	\$9,796.25	
Clerical	2,258.26	
Office Supplies	681.25	
Vacation	795.00	
Calculator	500.00	
Total Cash Expenditures	\$14,030.76	\$14,030.76

Collector of Taxes

Appropriation		\$7,175.00
Salary	\$3,300.00	
Bond	260.00	
Office Expense	442.85	
Clerical	552.77	
Tax Bills	193.52	
Dues	4.00	
Postage	847.06	
Legal	13.13	
Total Cash Expenditures	\$5,613.33	
Unexpended Balance	1,561.67	
	\$7,175.00	\$7,175.00

Registrars

Appropriation		\$1,550.00
Transfer from Reserve		136.00
Services — Registrars	\$443.55	
Street List	548.58	
Supplies	22.25	
Census	196.00	
Voting List	156.08	
Total Cash Expenditures	\$1,366.46	
Unexpended Balance	319.54	
	\$1,686.00	\$1,686.00

Elections

Appropriation		\$1,210.00
Officers	\$613.88	
Ballot Printing	316.00	
	<hr/>	
Total Cash Expenditures	\$929.88	
Unexpended Balance	280.12	
	<hr/>	
	\$1,210.00	\$1,210.00

Planning Board

Appropriation		\$1,200.00
Equipment and Supplies	\$319.39	
Hearing and Filing Fees	153.61	
Bulk Mail	73.20	
Clerical	3.75	
	<hr/>	
Total Cash Expenditures	\$549.95	
Unexpended Balance	650.05	
	<hr/>	
	\$1,200.00	\$1,200.00

Appeals Board

Appropriation		\$1,750.00
Office and Other Expense	\$263.62	
Clerical	125.16	
Consultant	75.00	
	<hr/>	
Total Cash Expenditures	\$463.78	
Transfer to Selectmen's Contingency Fund	500.00	
Transfer to Brush Days	500.00	
	<hr/>	
	\$1,463.78	
Unexpended Balance	286.22	
	<hr/>	
	\$1,750.00	\$1,750.00

Gas Inspector

Appropriation		\$1,050.00
Expenses	\$1,050.00	
	<hr/>	
Unexpended Balance	\$1,050.00	\$1,050.00

TOWN ACCOUNTANT

Plumbing Inspector

Appropriation		\$1,500.00
Transfer from Reserve		132.05
Expenses	\$405.53	
Postage	8.52	
Fees	1,218.00	
	<hr/>	
Total Cash Expenditure	\$1,632.05	
	<hr/>	
	\$1,632.05	\$1,632.05

Building Inspector

Appropriation		\$1,650.00
Transfer from Reserve		130.69
Expenses	\$80.69	
Services	1,700.00	
	<hr/>	
Total Cash Expenditures	\$1,780.69	
	<hr/>	
	\$1,780.69	\$1,780.69

Electrical Inspector

Appropriation		\$1,800.00
Inspection		47.25
Expenses	\$818.73	
Salary	1,028.52	
	<hr/>	
Total Cash Expenditures	\$1,847.25	
	<hr/>	
	\$1,847.25	\$1,847.25

Town Counsel

Appropriation		\$2,100.00
Salary	\$2,100.00	
	<hr/>	
Total Cash Expenditures	\$2,100.00	
	<hr/>	
	\$2,100.00	\$2,100.00

Finance Committee

Appropriation		\$1,100.00
Association Dues	\$45.00	
Printing	445.30	
Postage	84.56	
Budget Preparation	3.60	
	<hr/>	
Total Cash Expenditures	\$578.46	
Unexpended Balance	521.54	
	<hr/>	<hr/>
	\$1,100.00	\$1,100.00

Conservation Commission

Appropriation		\$250.00
Transfer from Conservation Fund		1,285.21
Association Dues	\$35.00	
Wild Cat	1,500.21	
	<hr/>	
Total Cash Expenditure	\$1,535.21	
	<hr/>	<hr/>
	\$1,535.21	\$1,535.21

Recreation Committee

Appropriation		\$1,925.00
Transfer from Reserve		662.00
Backstop Boy-Scout Park	\$425.00	
July 4	1,400.00	
Miscellaneous Expense	661.70	
Electricity	16.82	
	<hr/>	
Total Cash Expenditures	\$2,503.52	
Unexpended Balance	83.48	
	<hr/>	<hr/>
	\$2,587.00	\$2,587.00

Child Guidance Center

Appropriation		\$2,872.50
Expenditures	\$2,872.48	
	<hr/>	
Total Cash Expenditures	\$2,872.48	
Unexpended Balance	.02	
	<hr/>	<hr/>
	\$2,872.50	\$2,872.50

Drug Education and Prevention

Appropriation		\$2,400.00
Expenditures	\$1,576.69	
Total Cash Expenditures	\$1,576.60	
Unexpended Balance	823.40	
	<u>\$2,400.00</u>	<u>\$2,400.00</u>

Water and Drainage Committee

Appropriation		\$75.00
Unexpended Balance	\$75.00	
	<u>\$75.00</u>	<u>\$75.00</u>

Drainage and Grading — Town Center

Appropriation		\$1,000.00
Salaries and Wages	\$595.25	
Town Tools	212.00	
Surveyor	19.00	
Total Charges	\$826.25	
Unexpended Balance	173.75	
	<u>\$1,000.00</u>	<u>\$1,000.00</u>

Board of Health

Appropriation		\$29,268.00
Salaries — Board	\$450.00	
Services — Caretaker	4,932.80	
Maintenance of Dump	1,735.25	
Town Tools	3,861.00	
Supplies	326.92	
Nurse	25.00	
Association Dues	24.00	
BTW Health District	10,514.95	
Prepare New Sites: Labor	684.25	
Town Tools	1,538.00	
Rat Control	360.00	
Clerical, Telephone, Bids, etc.	198.00	
Preparation and Care of Used Landfill	288.95	
Bumper Stickers	150.00	
Total Cash Expenditure	\$25,089.12	
Unexpended Balance	4,178.88	
	<u>\$29,268.00</u>	<u>\$29,268.00</u>

BUILDINGS AND GROUNDS**Salary Director**

Appropriation		\$1,500.00
Salary	\$1,500.00	
	<hr/>	<hr/>
	\$1,500.00	\$1,500.00

Ball Fields and Public Grounds

Appropriation		\$5,615.00
Transfer from Reserve		982.64

Ball Fields:		
Labor	\$2,435.25	
Supplies	1,326.92	
Surveyor	190.00	
Tractor	24.00	
Town Tools	119.00	
	<hr/>	
	\$4,095.17	

Public Grounds:		
Labor	\$999.00	
Supplies	141.13	
Tractor	140.00	
	<hr/>	
	\$1,280.13	

Skating Rink:		
Electricity	\$52.63	
Morse School:		
Electricity	\$29.21	
Equipment:		
Mower Attachment	224.20	
Power Mower	96.30	
Purchase of Tractor	820.00	
	<hr/>	
	\$1,169.71	

Total Cash Expenditures	\$6,597.64	
	<hr/>	<hr/>
	\$6,597.64	\$6,597.64

Town Halls and Buildings

Appropriation		\$6,525.00
Transfer from Reserve		1,550.00
Town Halls:		
Janitors	\$900.90	
Telephone	1,565.08	
Gas — Heat	403.49	
Oil — Heat	870.08	
Electricity	812.72	
Supplies	146.29	
Repairs	2,012.35	
Equipment	26.95	
	<hr/>	
	\$6,737.86	
Lincoln Hall Septic System	\$498.69	
Community House:		
Fuel	\$164.35	
Electricity	68.33	
Supplies	92.55	
	<hr/>	
	\$325.23	
Morse School:		
Electricity	\$51.59	
Fuel	299.53	
	<hr/>	
	\$351.12	
	<hr/>	
Total Cash Expenditures	\$7,912.90	
Unexpended Balance	162.10	
	<hr/>	
	\$8,075.00	<hr/>
		\$8,075.00

Police Department

Appropriation		\$148,892.05
Salaries	\$60,530.10	
Wages	34,139.26	
Cruiser Maintenance	3,601.67	
Gasoline	6,720.14	
Oil and Lube	418.81	
Tires	1,092.27	
Mileage	722.65	
Rent	1,900.00	
Heat	810.41	
Electricity	1,017.73	
Station Maintenance	153.55	
Lock-up	400.00	

Uniforms	3,146.73	
Weapons	294.60	
Office Supplies	1,209.30	
Office Equipment and Maintenance	36.61	
Expendable	2,794.72	
Training and Education	1,130.72	
Insurance	3,566.64	
Pearl Case	29.00	
Legal Fees	3,000.00	
	<hr/>	
Total Cash Expenditures	\$126,714.91	
Unexpended Balance	22,177.14	
	<hr/>	
	\$148,892.05	\$148,892.05

Communications Department

Appropriation		\$46,771.00
Salary-Director	\$1,582.50	
Operators	30,245.21	
Emergency	52.82	
Training	213.95	
Holiday	828.00	
Vacation	721.20	
Sick Leave	802.70	
Telephones and Remotes	4,800.92	
Office Supplies	683.55	
Maintenance	2,962.10	
Capital Expenditures	2,433.12	
Miscellaneous	37.97	
Equipment Insurance	1,336.69	
Clerical	14.30	
	<hr/>	
Total Cash Expenditures	\$46,715.03	
Unexpended Balance	55.97	
	<hr/>	
	\$46,771.00	\$46,771.00

Fire Department

Appropriation		\$39,331.00
Transfer from Reserve		64.27
Call Men	\$11,595.14	
Chief's Salary	2,205.00	
Deputy Chief's Salary	900.00	
Captains' Salary	600.00	
Lieutenants' Salary	450.00	
Training Director's Salary	225.00	
Maintenance Director's Salary	450.00	
Water Supply Director's Salary	225.00	

Gas and Oil	810.45	
Fuel	2,076.76	
Telephone	640.50	
Electricity	867.07	
Repairs	1,736.21	
Supplies	1,310.29	
Station Maintenance	1,506.81	
Water Hole and Hydrant Maintenance	885.68	
Office Expense	28.80	
Association Dues and Publications	13.00	
Insurance	4,955.84	
Coats, Boots and Helmets	1,369.07	
Clerical	54.60	
Capital Equipment	6,427.05	
Town Tools	63.00	
	<hr/>	
Total Cash Expenditures	\$39,395.27	
	<hr/>	<hr/>
	\$39,395.27	\$39,395.27

Selectmen's Highway Fund

Appropriation		\$9,000.00
Labor	978.50	
Highway Surveyor	437.00	
Stone	38.27	
Patch	264.35	
Inspections	48.00	
Clean-up Day	473.81	
Cutting Steel Guard Rails	15.00	
Backhoe	256.00	
Tractor	99.00	
Concrete	1,278.77	
Welding	145.55	
Barricade and Flashers	51.00	
Lumber	38.40	
Fuller Lane Bridge	2,339.16	
Town Tools	245.00	
	<hr/>	
Total Cash Expenditures	\$6,707.81	
Unexpended Balance	2,392.19	
	<hr/>	<hr/>
	\$9,000.00	\$9,000.00

General Highway Fund

Appropriation		\$3,200.00
Signs and Lines	\$205.60	
Labor	755.74	
Patch	326.25	
Surveyor	114.00	
Oil	589.68	
Supplies	30.20	
Town Tools	98.00	
	<hr/>	
Total Cash Expenditures	\$2,119.47	
Unexpended Balance	1,080.53	
	<hr/>	
	\$3,200.00	\$3,200.00

Chapter 81 Maintenance

Appropriation		\$5,860.00
State Allotment		23,076.00
Salaries and Wages	\$15,360.80	
Police Detail	15.00	
Materials and Supplies:		
Sand and Gravel	\$1,966.00	
Oil	3,009.96	
Patch	3,140.65	
Hot Top	575.63	
Draining and Culverts	1,450.48	
Sakrete	22.92	
Paint	333.18	
Equipment Hire:		
Trucks	\$138.00	
Loader	45.00	
Grader	1,225.00	
Tractor	850.00	
Backhoe	435.50	
Sweeper	360.00	
Compressor	30.00	
	<hr/>	
Total Cash Expenditures	\$28,958.12	
Use of Town Tools	3,850.00	
	<hr/>	
Total Charges	\$32,808.12	
Over Expended	3,872.12	
	<hr/>	
	\$2,936.00	\$28,936.00

Chapter 90 Construction
1972 Account
Washington Street, Ipswich Road or Main Street

Appropriation		\$7,250.00	
State Allotment		21,750.00	
			<hr/>
		\$29,000.00	
Expended 1972		11,142.22	
			<hr/>
Balance January 1, 1973			\$17,857.78
Salary	\$351.50		
Wages	436.25		
Repairs to Stone Wall	375.00		
Deputy Sheriff	78.13		
Tractor	144.00		
Town Tools	194.00		
		<hr/>	
Total Charges	\$1,578.88		
Unexpended Balance	16,278.90		
		<hr/>	
	\$17,857.78		\$17,857.78

Fund for Resurfacing Roads

Appropriation — March 5, 1973		\$5,000.00	
Appropriation — May 22, 1973		6,198.90	
Transfer from Reserve		2,301.10	
Signs	\$17.88		
Hot Top	9,872.79		
Wages	1,531.70		
Surveyor	76.00		
Tractor	30.00		
Oil	1,226.61		
Sand	686.29		
Town Tools	56.00		
		<hr/>	
Total Cash Expenditures	\$13,497.27		
Unexpended Balance	2.73		
		<hr/>	
	\$13,500.00		\$13,500.00

Herrick Road — 1972 Account

Balance January 1, 1973		\$5,228.32
Salary	\$76.00	
Wages	249.00	
Tractor	80.00	
Grader	135.00	
Chain Saw	24.00	
Guard Posts	120.00	
Hot Top	4,279.32	
Granite Bounds	95.00	
Town Tools	170.00	
Total Cash Expenditures	\$5,228.32	
	\$5,228.32	\$5,228.32

Herrick Road — 1973 Account

Appropriation		\$20,000.00
Transfer to Reserve		420.00
Salary	\$3,154.00	
Wages	5,467.50	
Tractor	986.00	
Grader	1,300.00	
Guard Rails	187.14	
Hot Top	3,865.51	
Barricades, Flashers, Batteries	121.70	
Calcium Chloride	21.90	
Lawn Seed	42.25	
Collars, Drain Pipes	18.11	
Cold Patch	428.40	
Truck	48.00	
Town Tools	4,776.00	
Total Cash Expenditures	\$20,416.51	
Unexpended Balance	3.49	
	\$20,420.00	\$20,420.00

Snow Removal and Sanding

Appropriation		\$62,180.00
Salaries	\$3,262.00	
Wages	8,997.38	
Trucks and Plows	5,380.25	
Sand	6,797.87	
Salt	9,692.26	
Trucks	480.00	
Town Tools	7,473.00	
Total Cash Expenditures	\$42,082.76	
Unexpended Balance	20,097.24	
	\$62,180.00	\$62,180.00

Brush Days

Appropriation		\$750.00
Transfer from Appeal Board		500.00
Labor	\$81.68	
Chipper	165.00	
	<hr/>	
Total Cash Expenditures	\$246.68	
Town Tools	90.00	
	<hr/>	
Total Charges	\$336.68	
Unexpended Balance	913.32	
	<hr/>	
	\$1,250.00	\$1,250.00

Road Machinery and Maintenance

Appropriation		\$25,500.00
Insurance Claim		512.80
Repairs	\$4,746.91	
Gas and Oil	6,233.39	
Tires	750.88	
Supplies	4,406.91	
Labor	3,095.75	
Equipment	918.60	
Truck Lettering	131.00	
Tools	20.34	
Surveyor	684.00	
Lights for Sander	333.58	
	<hr/>	
Total Cash Expenditures	\$21,321.36	
Unexpended Balance	4,691.44	
	<hr/>	
	\$26,012.80	\$26,012.80

Highway Operational

Appropriation		\$6,710.00
Transfer from Reserve		500.00
Supplies	\$1,465.57	
Heat and Light	2,376.23	
Insurance	1,777.62	
Telephone	445.47	
Dues	20.00	
Maintenance	224.99	
Tools	577.41	
Labor	26.00	
Door Canopy	34.95	
	<hr/>	
Total Cash Expenditures	\$6,948.24	
Unexpended Balance	261.76	
	<hr/>	
	\$7,210.00	\$7,210.00

Elementary Schools — 1972 Account

Balance January 1, 1973		\$7,481.30
Expenses	\$7,471.30	
Total Cash Expenditures	\$7,471.30	
Unexpended Balance	10.00	
	<hr/>	<hr/>
	\$7,481.30	\$7,481.30

School Aid Title I

Balance from 1972		\$2,622.84
Commonwealth of Massachusetts		
Federal Grants		5,192.00
Teacher Coaches	\$4,440.65	
Total Cash Expenditures	\$4,440.65	
Unexpended Balance	3,374.19	
	<hr/>	<hr/>
	\$7,814.84	\$7,814.84

School Aid Title II

Balance from 1972		\$21.47
Commonwealth of Massachusetts		2,012.15
Books	\$1,162.17	
Total Cash Expenditures	\$1,162.17	
Unexpended Balance	871.45	
	<hr/>	<hr/>
	\$2,033.62	\$2,033.62

School Aid Title III

Balance from 1972		\$5,138.36
Commonwealth of Massachusetts		
Federal Grants		726.60
Expenses	\$5,649.06	
Total Cash Expenditures	\$5,649.06	
Unexpended Balance	215.90	
	<hr/>	<hr/>
	\$5,864.96	\$5,864.96

Regional School District

Appropriation		\$1,612,678.00
Unexpended Balance	\$1,612,678.00	
	<hr/>	<hr/>
	\$1,612,678.00	\$1,612,678.00

North Shore Regional Vocational School

Appropriation		\$6,069.00
Expenditure	\$6,068.25	
Unexpended Balance	.75	
	<hr/>	<hr/>
	\$6,069.00	\$6,069.00

Spofford Pond School Addition

Balance January 1, 1973		\$13,606.51
Transfer to Police/Communications Building Planning Fund	\$3,943.63	
Transfer to Police/Communications Center	6,000.00	
	<hr/>	
Total Transfers	\$9,943.63	
Balance June 30, 1974	3,662.88	
	<hr/>	<hr/>
	\$13,606.51	\$13,606.51

Town Library 1972 Account

Balance January 1, 1973		\$140.28
Expenses	\$130.66	
	<hr/>	
Total Cash Expenditures	\$130.66	
Unexpended Balance	9.62	
	<hr/>	<hr/>
	\$140.28	\$140.28

Town Library

Appropriation		\$56,089.00
Dog License Refunds		804.44
State Aid to Libraries		1,512.00
Town Librarian	\$11,859.00	
Library Assistants	23,609.65	
Janitorial	1,007.10	
Vacation, sick, travel costs	622.10	
Books	9,968.49	
Periodicals	509.43	
Recordings	478.20	
Heat	1,859.70	
Light	962.49	
Telephone	682.46	
Supplies	859.32	
Equipment	668.04	
Repairs and Maintenance Buildings and Grounds	602.83	
Insurance	146.31	
Miscellaneous	142.00	
Gradner Morse	677.00	
Dog License and State Aid	1,726.76	
	<hr/>	

Total Cash Expenditures	\$56,380.88	
Unexpended Balance	2,024.56	
	<hr/>	<hr/>
	\$58,405.44	\$58,405.44

Special Library Program

Appropriation		\$500.00
Wages	498.40	
	<hr/>	
Total Cash Expenditures	\$498.40	
Unexpended Balance	1.60	
	<hr/>	<hr/>
	\$500.00	\$500.00

**West Boxford Library
Remodel and Refurnish Morse School**

Balance January 1, 1973		\$26,751.39
Architect	\$1,003.09	
Postage	9.27	
Tests and Inspections	100.00	
Advertising	25.63	
Remodeling Contract	21,765.00	
Furniture and Equipment	2,505.19	
Driveway Preparation	1,020.00	
Electricity	93.78	
Screens	78.00	
	<hr/>	
Total Cash Expenditures	\$26,599.96	
Unexpended Balance	151.43	
	<hr/>	<hr/>
	\$26,751.39	\$26,751.39

Memorial Day

Appropriation		\$1,200.00
Memorial Day Observance	\$1,200.00	**
Unexpended Balance	\$1,200.00	\$1,200.00

Civil Defense

Balance January 1, 1973		\$115.34
Appropriation		750.00
Salary Director	\$150.00	
Supplies and Miscellaneous	214.47	
Coats, Boots, Helmets and Liners	398.74	
	<hr/>	
Total Cash Expenditure	763.21	
Unexpended Balance	102.13	
	<hr/>	<hr/>
	\$865.34	\$865.34

Morse House — 1964 Account

Balance January 1, 1973		\$44.77
Transfer to Police/Communications Building Fund	\$44.77	
	<hr/>	<hr/>
	\$44.77	\$44.77

Town Reports

Appropriation		\$4,300.00
Printing	\$3,913.00	
Delivery	250.00	
	<hr/>	
Total Cash Expenditures	\$4,163.00	
Unexpended Balance	137.00	
	<hr/>	<hr/>
	\$4,300.00	\$4,300.00

Selectmen's Contingency Fund

Appropriation		\$3,500.00
Transfer from Reserve		1,478.02
Town Meeting Expense	\$282.85	
Law Books	66.00	
Advertising	452.56	
Note and Record Fees, etc.	1,293.00	
Printing and Office Expense	244.55	
Microfilm File		
Light		
Hearings		
Deputy Sheriff	9.25	
SCM Copier	50.00	
SCM Supplies	67.83	
Labor	25.00	
Office Furniture	1,054.00	
Bumper Stickers	130.73	
Bemis Property	737.25	
Town Survey	190.00	
	<hr/>	
Total Cash Expenditures	\$4,603.02	
Unexpended Balance	375.00	
	<hr/>	<hr/>
	\$4,978.02	\$4,978.02

Interest on Loans

Appropriation		\$10,181.00
Transfer from Reserve		5,679.55
Accrued Interest		164.76
School House Notes	\$1,173.06	
Temporary Loans	11,557.00	
Police Station Notes	3,295.25	
	<hr/>	<hr/>
Total	\$16,025.31	\$16,025.31

Amortization of School and Temporary Loans

Appropriation — School House Notes		\$34,000.00
Anticipation of Revenue Loan		450,000.00
School Loans	\$34,000.00	
Temporary Loans	450,000.00	
	<hr/>	<hr/>
Total	\$484,000.00	\$484,000.00

Reserve Fund

Appropriation from overlay fund		\$60,000.00
Total transfers	\$19,566.34	
Balance December 31, 1973	40,433.66	
	<hr/>	<hr/>
	\$60,000.00	\$60,000.00

Boxford Village Cemetery

Appropriation		\$450.00
Maintenance	\$450.00	
	<hr/>	<hr/>
Total Cash Expenditures	\$450.00	\$450.00

Brookside Cemetery

Appropriation		\$150.00
Maintenance	\$100.00	
	<hr/>	<hr/>
Total Cash Expenditures	\$100.00	
Unexpended Balance	50.00	
	<hr/>	<hr/>
	\$150.00	\$150.00

Mt. Vernon Cemetery

Appropriation		\$150.00
Maintenance	\$150.00	
	<hr/>	<hr/>
Total Cash Expenditures	\$150.00	\$150.00

Soldiers Graves

Appropriation		\$225.00
Maintenance	\$225.00	
	<hr/>	<hr/>
Total Cash Expenditures	\$225.00	
Unexpended Balance		
	<hr/>	<hr/>
	\$225.00	\$225.00

Insurance

Appropriation		\$6,431.00
Return Premiums		1,503.00
Transfer from Reserve		714.08
Morse	\$588.00	
Multi Peril	2,706.70	
Workmen Compensation	2,070.50	
Auto	504.89	
	<hr/>	
Total Cash Expenditures	\$5,870.09	
Unexpended Balance	2,777.99	
	<hr/>	
	\$8,648.08	\$8,648.08

Group Hospital and Life Insurance

Appropriation		\$13,750.00
Transfer from Reserve		353.22
Blue Cross-Blue Shield	\$12,959.17	
Salem Five Cents Savings Bank	343.40	
	<hr/>	
Total Cash Expenditures	\$13,302.57	
Unexpended Balance	800.65	
	<hr/>	
	\$14,103.22	\$14,103.22

Goodwin Plans — 1954 Account

Appropriation — Balance January 1, 1973		\$100.00
Transfer to sick leave	\$100.00	
	<hr/>	
	\$100.00	\$100.00

Assessor's Land Maps — 1972 Account

Balance January 1, 1973		\$9,253.87
Total Cash Expenditures	\$4,668.84	
Unexpended Balance	4,585.03	
	<hr/>	
Unexpended Balance	\$9,253.87	\$9,253.87

Bills of Charge — 1972

Balance January 1, 1973		\$101.26
Expenditure	\$93.76	
Unexpended Balance	7.50	
	<hr/>	
	\$101.26	\$101.26

Inspector of Animals

Appropriation		\$600.00
Salary	\$300.00	
Expenses	32.91	
	<hr/>	
Total Cash Expenditures	\$332.91	
Unexpended Balance	267.09	
	<hr/>	
	\$600.00	\$600.00

Dog Officer — 1972 Account

Appropriation		\$100.00
Salary	\$100.00	
	<hr/>	
Total Cash Expenditure	\$100.00	\$100.00

Dog Officer

Appropriation		\$1,650.00
Board and Disposal of Stray dogs	\$480.00	
Supplies		
Equipment	75.24	
Salary	300.00	
Phone and Mileage	87.99	
	<hr/>	
Total Cash Expenditures	\$943.23	
Unexpended Balance	706.77	
	<hr/>	
	\$1,650.00	\$1,650.00

Police Department — 1972 Account

Balance January 1, 1973		\$1,017.29
Expendables	\$1,017.29	
	<hr/>	
	\$1,017.29	\$1,017.29

Police Department Special Detail

Receipts		\$2,917.00
Expenditures	\$2,897.00	
Unexpended Balance	20.00	
	<hr/>	
	\$2,917.00	\$2,917.00

Police Cruiser — Ambulance

Appropriation		\$3,570.00
Cruiser — Ambulance	\$3,570.00	
	<hr/>	
Total Cash Expenditures	\$3,570.00	\$3,570.00

Police Department Building Planning Fund 1972 Account

Balance January 1, 1973		\$3,924.00
Architect	\$3,790.84	
Test Holes	30.00	
Postage	92.16	
Office Expense	11.00	
	<hr/>	<hr/>
	\$3,924.00	\$3,924.00

**Police Department Building Planning Board
1973-74 Account**

Appropriation		\$11,000.00
Architect	\$9,820.00	
Surveyor	212.00	
Postage	1.44	
Test Holes	30.00	
Advertising	200.36	
	<hr/>	
Total Cash Expenditures	\$10,264.22	
Unexpended Balance	735.78	
	<hr/>	<hr/>
	\$11,000.00	\$11,000.00

**Communications Department
Article 19**

Appropriation		\$1,940.00
Porta Mobiles — Fire Department	\$1,884.50	
Unexpended Balance	55.50	
	<hr/>	<hr/>
	\$1,940.00	\$1,940.00

**Communications Department
Article 21**

Appropriation		\$800.00
Portable Transceiver — Police	\$755.85	
Unexpended Balance	44.15	
	<hr/>	<hr/>
	\$800.00	\$800.00

**Communications Department
Article 22—Transmission Facilities**

Appropriation		\$2,500.00
Labor	\$2,495.76	
Unexpended Balance	4.24	
	<hr/>	<hr/>
	\$2,500.00	\$2,500.00

Fire Department — 1972 Account

Balance January 1, 1973		\$309.59
Heat	<u>\$309.59</u>	
	\$309.59	<u>\$309.59</u>

West Boxford Fire Station Repairs — 1971 Account

Balance January 1, 1973		\$771.82
Transfer to Fire Department 1972 Account	\$169.31	
Transfer to Child Guidance Center	<u>602.51</u>	
	\$771.82	<u>\$771.82</u>

Tree Warden

Appropriation		\$4,500.00
Labor	\$274.75	
Trucks and Equipment	425.15	
Contract	3,733.25	
Town Tools	<u>14.00</u>	
Total Cash Expenditures	\$4,447.15	
Unexpended Balance	<u>52.85</u>	
	\$4,500.00	<u>\$4,500.00</u>

Moth Suppression

Appropriation		\$2,500.00
Contract	<u>\$2,500.00</u>	
	\$2,500.00	<u>\$2,500.00</u>

Dutch Elm Disease Control

Appropriation		\$3,500.00
Labor	\$127.00	
Truck and Saw	152.00	
Contract	2,574.00	
Backhoe	<u>60.00</u>	
Total Cash Expenditures	\$2,913.00	
Unexpended Balance	<u>587.00</u>	
	\$3,500.00	<u>\$3,500.00</u>

Road Machinery Maintenance — 1972 Account

Balance January 1, 1973		\$485.00
Maintenance	<u>\$485.00</u>	
	\$485.00	<u>\$485.00</u>

**Highway Department Operational Expense
1972 Account**

Balance January 1, 1973		\$376.69
Heat	\$312.95	
Unexpended Balance	63.74	
	<hr/>	<hr/>
	\$376.69	\$376.69

Road Machinery Fund

Balance January 1, 1973		\$23,546.04
Use of Town Tools		27,365.47
Reimbursement from Commonwealth of Massachusetts		252.50
		<hr/>
Transfer to Road Machinery Maintenance		\$51,164.01
Balance June 30, 1974		10,000.00
		<hr/>
		\$41,164.01

Street Lighting

Appropriation		\$3,078.00
Street Lighting	\$2,805.65	
Unexpended Balance	272.35	
	<hr/>	<hr/>
	\$3,078.00	\$3,078.00

Vacation/Holiday — Highway Department

Appropriation		\$4,733.00
Transfer from Reserve		82.00
Expenditures	\$4,729.00	
Unexpended Balance	86.00	
	<hr/>	<hr/>
	\$4,815.00	\$4,815.00

Sick Benefits — Highway Department

Appropriation		\$2,000.00
Expenditures	\$1,653.00	
Unexpended Balance	347.00	
	<hr/>	<hr/>
	\$2,000.00	\$2,000.00

Radio-Highway Truck — 1972 Account

Balance January 1, 1973		\$850.00
Radio	\$786.15	
Unexpended Balance	63.85	
	<hr/>	<hr/>
	\$850.00	\$850.00

Highway Department — Pick-Up Truck

Appropriation		\$3,500.00
Pick-Up Truck	\$3,297.00	
Unexpended Balance	203.00	
	<hr/>	<hr/>
	\$3,500.00	\$3,500.00

Highway Department Dump Body/Double Power Takeoff

Appropriation		\$2,100.00
Dump Body	\$1,925.00	
Unexpended Balance	175.00	
	<hr/>	<hr/>
	\$2,100.00	\$2,100.00

Selectmen's Highway Landtaking Account

Balance January 1, 1973		\$1,574.96
Appropriation		3,000.00
Payments	\$1,315.60	
Unexpended Balance	3,259.36	
	<hr/>	<hr/>
	\$4,574.96	\$4,574.96

Veteran's Benefits

Appropriation		\$7,500.00
Payments	\$4,706.15	
Unexpended Balance	2,793.85	
	<hr/>	<hr/>
	\$7,500.00	\$7,500.00

Library Gifts

Balance January 1, 1973		\$1.08
Receipts		200.00
		<hr/>
Balance June 30, 1974		\$201.08

Essex County Tax

County Tax Assessment		\$43,901.84
Expenditures	\$47,389.84	
Under-Estimate	3,488.00	
	<hr/>	<hr/>
	\$43,901.84	\$43,901.84

Essex County Retirement System

Assessment		\$27,453.00
Expenditures	\$27,453.00	
	<hr/>	<hr/>
	\$27,453.00	\$27,453.00

Essex County Mosquito Control

Estimate		\$10,958.08
Expenditure	\$9,248.81	
Over-Estimate	1,709.27	
	<hr/>	<hr/>
	\$10,958.08	\$10,958.08

Merrimack Valley Air Pollution Control District

Estimate		\$123.20
Expenditure	\$108.85	
Over-Estimate	14.35	
	<hr/>	<hr/>
	\$123.20	\$123.20

State Parks and Reservations

Estimate		\$12,037.80
Expenditure	\$10,502.51	
Over-Estimate	1,535.29	
	<hr/>	<hr/>
	\$12,037.80	\$12,037.80

Audit Municipal Accounts

Estimate		\$1,724.84
Expenditure	\$1,724.84	
	<hr/>	<hr/>
	\$1,724.84	\$1,724.84

Excise Tax Bills

Estimate		\$442.50
Expenditure	\$442.50	
	<hr/>	<hr/>
	\$442.50	\$442.50

Ipswich River Watershed District

Estimate		\$285.00
Expenditure	\$124.44	
Over-Estimate	160.56	
	<hr/>	<hr/>
	\$285.00	\$285.00

School Department

Appropriation		\$927,237.00
Transfer from PL 874		3,433.25
Administration	\$27,038.05	
Instruction	640,492.27	
Other School Services	125,158.40	

Operation and Maintenance of Plants	112,816.84	
Fixed Charges	15,986.53	
Community Services	40.37	
Acquisition of Fixed Assets	6,484.36	
Programs with other Districts	2,653.43	
	<hr/>	
Total Cash Expenditures	\$930,670.25	
	<hr/>	
	\$930,670.25	\$930,670.25

School Lunch Program

Cash		\$42,538.97
State Grants		19,844.22
Transfer from PL 874		3,000.00
Debit Balance from 1972	\$911.69	
Salaries	26,275.60	
Food and Supplies	36,383.08	
Mileage	296.30	
Miscellaneous	861.84	
	<hr/>	
Total Cash Expenditures	\$64,728.51	
Unexpended Balance	654.68	
	<hr/>	
	\$65,383.19	\$65,383.19

Respectfully submitted,

EDWARD J. HOWIE,
Town Accountant

ANNUAL REPORTS
OF THE
SCHOOL COMMITTEE
OF THE
TOWN OF BOXFORD

FOR THE
YEAR ENDING DECEMBER 31, 1974

ELEMENTARY SCHOOL REPORT SCHOOL COMMITTEE

James S. White, Chairman	Term Expires 1976
Gerard A. Papin, Vice-Chairman	Term Expires 1976
Donna H. Dickson	Term Expires 1975
Thomas J. Haley	Term Expires 1975
Judith S. Lawrence	Term Expires 1977

School Superintendent

Herbert A. Rouisse

School Committee Operation

The Boxford School Committee meets regularly on the second and fourth Thursdays of each month throughout the year. Meetings are held at 7:45 P.M. in the Aaron Wood School. Meetings are open to the public and interested citizens are encouraged to attend. The agenda is reported before each meeting in the press. Individuals or groups may have an item placed on the agenda by forwarding a written request to the Superintendent. Executive sessions are held as seldom as possible and then only for matters requiring privacy and consistent with the open meeting law. A notice is posted in the Town Hall in the event of special meetings or a change in the date of regular meetings. The Committee held 20 regular meetings and 3 special meetings during 1974.

Effort is made to coordinate with the other groups with related interests in the schools. Boxford School Committee members serve on other committees as follows:

Topsfield-Boxford School Union Committee —

James S. White
Gerard A. Papin
Donna H. Dickson

Boxford Building Committee —

Thomas J. Haley
Judith S. Lawrence
Gerard A. Papin

Committee members have also participated to a limited extent in the continuing K-12 regionalization study conducted by the Masconomet Regional School District Committee. That Committee has conducted monthly meetings on the matter since April, 1973 to discuss the administrative, educational, and fiscal implications of bringing the elementary schools of Boxford, Middleton and Topsfield within the jurisdiction of the Masconomet Regular School District Committee. Members of the Boxford Committee have attended these Masconomet meetings, discussed the issues in their own meetings, and have

responded in writing to the Masconomet Committee with their recommendations. The three superintendents have met regularly to prepare reports for study by the committees. The Masconomet Committee has set a target date for a vote on this question by the three towns at the annual meetings in May, 1975. The committee urges all citizens to give full attention to discussions of this issue in order that they be fully informed when asked to vote on this important matter.

Financial

Legislative mandate, inflationary pressures, and collective bargaining continue to dominate the fiscal planning of the system. Additional special education costs under Chapter 766, the doubling of some paper costs, and spiraling fuel costs have brought projected deficits in certain accounts in the 1974-1975 budget and higher requirements for the 1975-1976 budget.

Changes in the major accounts are shown below:

Account	Budget 1974-75	Budget 1975-76	Increase/ Decrease	Percent of Change
Administration	\$ 20,978	\$ 23,553	\$ 2,575	\$ 12.27%
Instruction	523,976	580,236	56,260	10.74%
Other School Services	105,479	103,852	(-1,627)	-1.54%
Operation and Maintenance of Plant	76,474	79,312	2,838	3.71%
Fixed Charges	14,037	15,726	1,689	12.03%
Community Services	300	300	0	0
Acquisition of Fixed Assets	7,087	3,590	(-3,497)	-49.34%
Program with Other Districts	3,850	13,650	9,800	254.55%
Contingency	5,000	0	(-5,000)	-100.00%
	<hr/> \$757,181	<hr/> \$820,219	<hr/> \$ 63,038	<hr/> 7.68%

It is felt that the percentage of increase shown above is much higher than the amount which properly reflects the real increase in operating costs.

At present a deficit of \$9,100 is projected for the 1974-1975 school year, primarily due to Chapter 766 requirements. In addition, a second learning disabilities specialist has been federally funded for the current fiscal year. However, the \$10,200.00 cost of that position must be included within the local budget for 1975 - 1976. The adjusted percentage increase taking into account these two factors is 6.6%, which the committee regards as very low in this highly inflationary period.

Some of the major factors contributing to this increase are these:

Chapter 766 Special Education Requirements	\$ 32,055
Teacher Salary Increase, Collective Bargaining	44,591
Inflationary and Step Increases, Non-Teaching Salary Accounts	10,982
Higher Services and Materials Costs	2,634
New Programs	2,272
Implement Music Curriculum	\$772
Artists in Residence	1,000
Bicentennial Observance	500

It should be noted that it was possible to reach this level of budget increase only through stringent scrutiny of all proposed expenditures, by eliminating one staff position, by denying staff recommendations for an improved level of service in terms of personnel and materials, the deferring of building improvement and maintenance projects, and the use of available federal funds to reduce the tax impact.

The 1974-1975 Budget, expenditures for 1974-1975 and the 1975-1976 Budget are shown in detail below:

	Budget 1974-1975	Projected Expend.	Budget 1975-1976
ADMINISTRATION			
School Committee			
Salary of Clerk	\$ 350	\$ 392	\$ 400
Other Expense	625	508	625
Superintendent's Office			
Salary	11,251	11,382	12,385
Salaries, secretarial	7,224	7,540	8,065
Supplies and Materials	697	1,001	909
Census	200	560	525
Other	198	198	202
Travel-in-state	298	298	304
Travel-out-of-state	135	0	138
	<u>\$20,978</u>	<u>\$21,879</u>	<u>\$23,553</u>

INSTRUCTION	Budget 1974-1975	Projected Expend.	Budget 1975-1976
Supervision			
Director of Curriculum	\$ 8,545	\$ 8,649	\$ 9,411
Contracted Instruct. Serv.	500	500	1,500
Principals			
Salaries	33,971	34,033	36,234
Salaries, secretaries	9,288	9,017	9,649
Supplies and Materials	532	725	713
Other Expense	450	450	505
Teaching			
Salaries — Regular	385,500	390,765	422,162
Salaries — Spec. Ed.	41,859	40,546	58,920
Salaries — Substitutes	5,604	5,557	6,100
Salaries — Teacher Aides	2,654	1,952	1,938
Supplies and Materials			
General	5,469	6,529	3,073
Consum. Ins. Mat'ls.	6,643	6,643	6,562
Physical Education	592	592	573
Music	328	328	1,100
Special Needs	1,069	1,195	1,360
Art	2,879	1,879	934
Travel — Spec. Ed.	110	110	249
Travel — Instruction	297	297	275
Workshop and Conference	3,230	3,230	2,825
Textbook Program			
Basic and Suppl.	5,552	5,552	3,674
Music	100	100	100
Library Services			
Salary, Aides	5,312	5,402	6,284
Supplies and Materials	275	275	275
Audio Visual Program			
Salary, A-V Aide	680	526	0
Supplies and Materials	741	741	1,037
Guidance Services			
Supplies and Materials	821	821	955
Psychological Services			
Consultant Services	975	2,355	4,000
	<u>\$523,976</u>	<u>\$529,759</u>	<u>\$ 56,260</u>

	Budget 1974-1975	Projected Expend.	Budget 1975-1976
OTHER SCHOOL SERVICES			
School Adj. Counselor	\$ 6,189	\$ 6,516	\$ 0
Other Expenses—SAC—Trav.	50	50	0
Health Services			
Nurse, Salary	7,834	8,338	8,301
Physician, Salary	500	500	500
Supplies and Materials	90	110	90
Other—Nurse Travel	126	126	126
Pupil Transportation			
Contracted Services			
Regular	75,400	75,400	75,400
Educational Trips	1,440	1,440	1,940
Special Education	6,200	9,814	9,575
Vocational	450	0	0
Food Services			
Salaries, Lunchroom	7,200	7,816	7,920
	<u>\$105,479</u>	<u>\$110,110</u>	<u>\$103,852</u>

OPERATION AND MAINTENANCE OF PLANT

Operation of Plant			
Custodial Services	\$32,250	\$32,783	\$36,015
Supplies and Materials	3,788	3,788	1,362
Heating Buildings			
Oil	18,418	18,624	19,428
Gas—Cafeteria	1,487	1,487	1,487
Utilities			
Light and Power	8,105	8,105	9,105
Telephones—Schools	1,666	1,666	1,666
Telephones—Administration	495	495	495
Maintenance of Plant			
Maintenance of Grounds			
Care of Grounds	1,700	1,700	1,700
Waste Removal	875	950	875
Other (repair—equip)	100	131	100
Maintenance of Buildings			
Repair and Upkeep			
Specific	5,480	6,532	4,925
Emergency	1,500	2,100	1,500
Maintenance of Equipment			
Schools—Specific	430	516	530
Schools—Emergency	100	100	0
Administrative Office	80	137	124
	<u>\$76,474</u>	<u>\$79,114</u>	<u>\$79,312</u>

	Budget 1974-1975	Projected Expend.	Budget 1975-1976
FIXED CHARGES			
Insurance Program	\$14,037	\$12,016	\$15,726
COMMUNITY SERVICES			
Civic Activities			
Reimburs. Janitor Sal.	300	50	300
ACQUISITION OF FIXED ASSETS			
School	5,517	5,517	2,020
Library	1,440	1,440	1,440
Replacement of Equipment			
Schools — Emergency	80	0	80
Administrative Office	50	0	50
	\$7,087	\$6,957	\$3,590
PROGRAMS WITH OTHER DISTRICTS			
Tuition — Elementary	3,000	6,275	13,300
Tuition — Vocational	700	40	200
Tuition — Adult Educ.	150	100	150
	\$3,850	\$6,415	\$13,650
GENERAL CONTINGENCY	<u>5,000</u>	<u>0</u>	<u>0</u>
GRAND TOTALS	\$757,181	\$766,300	\$820,219

The following reimbursement estimates are submitted:

Budget: \$ 820,219

State Reimbursement (Estimated)

* Chapter 70 (General Aid to
Education) \$ 437,744

Elementary \$ 210,118

Secondary 227,626

437,744

For Elementary Purposes

Chapter 70 \$210,118

School Transportation 63,800

Special Education 48,000

Tuition and Miscellaneous 1,500

\$323,418

Net Cost to Town — Elementary \$496,801

*Based on 1974 Cherry Sheet

Collective Bargaining

The Boxford School Committee and Boxford Teachers Association are operating under a two year agreement which began in September, 1973 and will expire in August 1975. Negotiations for a new agreement were initiated in September with the exchange of proposals between the two groups. Bargaining began in October and was concluded in February when a new two-year pact was ratified.

The new agreement covers the two year period beginning in September 1975 and provides for new salary schedules as follows:

1975-1976

Step	B	B+15	B+30	M	M+15	M+30	P.C.
1	8900	9100	9300	9500	9700	9900	10100
2	9260	9460	9660	9860	10060	10260	10460
3	9670	9870	10070	10270	10470	10670	10870
4	10080	10280	10480	10680	10880	11080	11280
5	10540	10740	10940	11140	11340	11540	11740
6	11000	11200	11400	11600	11800	12000	12220
7	11510	11710	11910	12110	12310	12510	12710
8	12020	12220	12420	12620	12820	13020	13200
9	12530	12730	12930	13130	13330	13530	13730
10	13040	13240	13440	13640	13840	14040	14240
11	13500	13700	13900	14100	14300	14500	14700
12	-	-	-	14560	14760	14960	15160

1976 - 1977

Step	B	B+15	B+30	M	M+15	M+30	P.C.
1	9250	9450	9650	9850	10050	10250	10450
2	9650	9850	10050	10250	10450	10650	10850
3	10075	10275	10475	10675	10875	11075	11275
4	10525	10725	10925	11125	11325	11525	11725
5	11025	11225	11425	11625	11825	12025	12225
6	11525	11725	11925	12125	12325	12525	12725
6	12075	12275	12475	12675	12875	13075	13275
8	12625	12825	13025	13225	13425	13625	13825
9	13175	13375	13575	13775	13975	14175	14375
10	13725	13925	14125	14325	14525	14725	14925
11	14310	14522	14734	14946	15158	15370	15582
12	-	-	-	15434	15646	15858	16070

For comparison purposes, the current schedule is listed below:

Step	B	B+15	B+30	M	M+15	M+30	P.C.
1	8185	8385	8585	8785	8985	9185	9385
2	8586	8786	8986	9186	9386	9586	9786
3	8988	9188	9388	9588	9788	9988	10188
4	9278	9578	9978	10178	10378	10578	10778
5	9788	9988	10188	10388	10588	10788	10988
6	10189	10389	10589	10789	10989	11189	11389
7	10589	10789	10989	11189	11389	11589	11789
8	10991	11101	11301	11501	11701	11901	12101
9	11391	11591	11791	11991	12191	12391	12591
10	11791	11991	12191	12391	12591	12791	12991
11	12192	12392	12592	12792	12992	13192	13392
12	12593	12793	12993	13193	13393	13593	13793
13	-	-	-	13738	14010	14196	14311

The cost to the Town for the implementation of the new salary schedule in the 1975-1976 school year is now estimated at \$44,500, including normal step increments. The cost for 1976-1977 will approximate \$35,000.

Other new contract provisions call for the establishment of a teacher petty cash account, additional leave benefits and the inclusion of the school nurse position within the collective bargaining unit.

Curriculum and Instruction

During the past year, the School Committee reviewed major curriculum revision projects in the areas of mathematics, science/health, and music.

Given major priority by the School Committee was the subject of mathematics. Emanating from this priority was a revised mathematics curriculum guide developed by a joint curriculum committee with representatives from the Boxford, Masconomet, Middleton, and Topsfield systems. This unified approach was undertaken to provide for fuller coordination of the math program among the three towns and a better articulation between the elementary and secondary levels. The new guide was accepted for implementation on a trial basis and will be evaluated to determine its classroom effectiveness during the current school year.

The mathematics curriculum places emphasis on a spiral curriculum design in the eleven major concept areas of set theory, numeration, addition, subtraction, multiplication, division, rational numbers, geometry, metric measure, British measure, and time. Each of these concepts is retaught and reviewed at each level before additional objectives are introduced. In addition,

the curriculum places increased emphasis on computational skills which are fundamental to functioning in daily life. These skills are also preparatory to greater proficiency in higher levels of mathematics.

A third major emphasis is toward providing more concrete and semi-concrete experiences in the development of concepts and skills prior to the theoretical consideration whenever possible and effective.

The curriculum sets forth behavioral objectives for all concepts to be taught. This provides teachers with measurable skills to be achieved at each grade level. The curriculum committee has also provided for an improved record keeping system to go hand in hand with the stated objectives. This will provide help for better monitoring of each child's progress and insure better articulation between elementary and junior high school.

In the spring of this year, the science/health guide completed its first year of preliminary implementation. The focus of the guide has been to increase the level of participatory activities in science. To accomplish this objective, emphasis has been placed on the processes of experimentation and discovery. The basic scientific process skills of observation, comparison, categorization, critical thinking, experimentation, investigation, and communication of results are taught at each level. By placing greater emphasis on scientific process skills at all levels, it is hoped that the elementary school child will develop a better understanding of both the process and the final results of scientific inquiry.

It is expected that revisions and modifications will continue to be made during the current school year in the science/health guide. Some of the areas where change will be forthcoming include the addition of suggested classroom activities, and the incorporation of a bibliography of reference materials. Following these revisions and a second year of trial implementation, the science/health curriculum guide will be presented to the school committee for final acceptance.

Also completed during 1974 was the complete revision of the music curriculum. A staff curriculum committee of music specialists, classroom teachers, and administrators rewrote the curriculum guide for the Topsfield-Boxford School Union. Tentative drafts of the new guide, built upon a State Department of Education Guide, were presented and discussed with all school staff members, school committee members, Masconomet music personnel, and parent representatives prior to final presentation for approval in December.

The new program charts in vertical sequential progression from simple beginning learnings to more advanced understandings of the concepts of rhythm, melody, harmony, form, tone color and expression and interpretation. Each concept is developed through listening, performing, and creating activities. The approved guide was scheduled for implementation beginning with the 1975-1976 school year and correlated budgetary provision has been made for that purpose. However, some preliminary implementation has already begun and the new guide is already exerting a favorable impact upon the music program.

In the preparation of the nation's bicentennial observance, a committee of teachers from the Topsfield and Boxford schools has been working through this school year to incorporate appropriate commemorative programs into the school curriculum. The bicentennial committee's objectives are:

1. The development of activities for classroom use to celebrate the 200th anniversary of the nation's birth.
2. The preparation of a listing of places to visit in the Massachusetts area which are of historic interest.
3. The recommendation of materials and resources necessary for the effective implementation of the bicentennial program.

The bicentennial program will provide greater insight into the historic roots of American democracy, and reaffirm the basic belief in the democratic form of government and its institutions. The bicentennial committee will continue to work toward completion of the program with the expectation of implementation in 1975-1976 school year.

In the area of pupil progress reports, the School Committee approved preliminary implementation of a modified progress report. Since September of this year, the new report has been used as the format for reporting pupil progress. Basically, the report is an adaptation of the progress report used in the previous school year with changes made in seven areas:

1. The report provides for additional anecdotal reports in the area of reading.
2. The report substitutes a three-grade numerical marking system for the five grade alphabetical system previously used.
3. The report places greater emphasis on conduct and social and emotional development.
4. The report provides for effort grades at all grade levels in all subject areas.
5. The report has been made available to parents one week prior to the conference date so that parents have the opportunity to read and react to the report prior to meeting with the teacher.
6. The report incorporates a three-term reporting sequence.
7. The option is available to parents that no formal report be prepared in the case of students with learning disabilities.

The reporting system will be carefully evaluated during the coming year and changed on the basis of the evaluation to provide for a more effective means of communication between parents and the school.

In conclusion, the goal of the school committee has been to strive toward more child-centered curriculum designs and classroom atmosphere. It is hoped that the programs created over the past year will themselves contribute to the realization of this goal and that they will lead to further growth in this direction in the future.

Special Needs in Education

In 1972 the Massachusetts Legislature enacted Chapter 766 to become effective in September of this year. The intent of the law is to cause a comprehensive restructuring of special education in four areas. First, it calls for a comprehensive screening, evaluation and diagnosis of children with special needs. Second, it provides for optimal integration of special needs children into the regular school program. Third, the law places the programmatic, fiscal, and legal responsibility of providing an education for special needs children upon the local school districts. Finally, Chapter 766 creates a new reimbursement system, which provides direct financial assistance to school systems for express use with special education programs.

As a result of the legislation, several significant program changes have occurred. One change has been the development of an intensive evaluation system for preschool and kindergarten children. This has enabled early diagnosis of problems and program planning to overcome them. Perhaps the most significant change made in the special needs program during the current school year has been the development of the resource room model. This has provided for additional space and materials to carry out programs.

A primary objective for the first full year of implementation has been to provide more intensive and comprehensive programs for special needs children. Three factors have contributed to our capacity to provide more intensive services. These are:

1. The addition of a full time learning disabilities staff member through federal funding.
2. The provision of larger classroom space and the development of the special needs resource room model.
3. Participation in the North Shore Special Education Consortium which has made programs for low-incidence, special needs children accessible.

Through the implementation of Chapter 766, team planning, cooperation and interaction among specialists, classroom teachers and parents have grown. These activities have increased informational input on each child, enhanced the possibility of accurate diagnosis, increased the potential for better classroom and special services prescription, and, in general, improved the quality of the program. It is hoped that similar gains will be made in the special education program over the coming years.

The purpose of Chapter 766 is lofty. Chapter 766 will result in better service for many children with special educational needs throughout the Commonwealth. It must be noted, however, that there is already a significant increase in cost brought about by the mandates of this legislation. Additional expenditures and new personnel have been required locally in the first few months of implementation. Both Boxford and the Commonwealth must look forward to greater increases for this purpose in the years immediately ahead.

School Lunch

The 1973-1974 school year was the most difficult year financially for the school lunch program during its twenty-year history. The sharp rise in food prices, the reduced amount of federal commodities, and the general inflationary trend were all factors which contributed to the deficit of over \$2,800 for the year's operation. To cover that deficit and to provide operating capital, the school committee found it necessary to transfer \$3,000 into the school lunch account as a general subsidy to the program.

The annual financial statement follows:

Receipts	
Sales	\$ 27,431.24
U.S. Dept. of Agri.	12,664.18
	<u>\$ 40,077.42</u>
Expenditures	
Food	\$ 24,428.07
Labor	17,618.50
Other	877.84
	<u>\$ 42,924.11</u>
Deficit	\$ 2,849.99

In view of substantial operating loss, an increase of nearly 25% in the bid price of milk, an increased pay scale for cafeteria personnel, and the continuing price spiral, the price of the lunch was raised from \$.35 to \$.45 for the 1974-1975 school year. The initial weeks at the new price saw a resistance to the higher price in the form of decreased participation. However, strong promotional efforts on the part of the school lunch staff, the growing realization of the fiscal problems of the lunch program, and the nutritional advantages have combined to bring the rate of participation up toward the previous level. An experimental effort with a lunch discount ticket plan was carried on at the Spofford Pond School for a six-week period. However, it was determined that the discount did not bring about increased participation or greater income; therefore, the experimental plan was terminated.

A financial statement for the first four months of the current school year shows that the program has operated above break-even point. Hopefully, the program will continue to show a small balance at the end of the full school year.

Health Services

The school health program continues to be an essential element of the total school program. In addition to the regular classroom instruction in health and safety which is incorporated into the science/health curriculum Mrs. Mary

Hunter, School Nurse, and Dr. Brackbill, school Physician, provide many health services. The height and weight of each child is recorded annually. Care is provided ill or injured children until their parents can assume responsibility for them. Other services included:

Physical Examinations	40 students, 7 referrals
Audiometer Tests	All students, 10 referrals
Vision Tests	All students, 26 referrals
Tuberculosis Tine Tests	18 staff
Influenza Vaccine	44 school staff, 21 town employees
Lazy Eye Clinic	36 preschoolers, 1 referral

The law now requires immunization against diphtheria, pertussis, tetanus, measles and poliomyelitis as a condition of school attendance. A child may be admitted upon certification by a physician that the health of the child would be endangered by such immunizations, or by certification by the parent that immunization conflicts with his sincere religious beliefs. Parents are requested to attend to this matter prior to the spring registration for Kindergarten if possible.

Legislation

Public education is a function of the state. In exercising this function, the General Court of Massachusetts annually passes much legislation which exerts a strong influence on the operation of school systems throughout the Commonwealth. Certain legislation enacted in recent years continues to have impact. Transition to the new fiscal cycle still requires expensive adjustments in the provisions of funds for "summer pays." The first months of implementation of Chapter 766 of the Acts of 1972, during the 1974-1975 school year have required additional effort, personnel, and funding, and are indicative of further expenses in the years ahead in the field of special needs education. Chapter 622 of the Acts of 1971, an act to prohibit discrimination in the public schools, has been put into effect primarily through recommendations of the State Board of Education. These recommendations have already had some impact in secondary school programs, and will soon have greater impact as the recommendations are modified and given the force of regulations. The impact of Chapter 1078 of the Acts of 1973 on the collective bargaining procedure was mentioned earlier in this report.

Among the 1974 legislative enactments are the following:

Chapter 101 — Requires that vacancies in certain town boards, such as school committees be filled by roll call votes. This voting is done jointly by the selectmen and the remaining members of the board in question. This had previously been done by written ballot.

Chapter 184 — Permits the deferment from the budget over a two-year period of funds to make payment to teachers during July and August of monies earned during the school year ending in June.

Chapter 205 — Returns the observance of Veteran's Day to November 11th, beginning in 1975.

Chapter 342 — Provides that no professional can be appointed by a school committee unless he or she has been recommended by the superintendent.

Chapter 492 — Provides a new formula for distributing state aid to regional school districts over and above the Chapter 70 general aid for education. It will provide for aid at varying rates for towns fully regionalized, partially regionalized, or not in regional school units. Still unclear are the extent of the funding of this new formula, the full cost to the Commonwealth, and the permanency of this incentive legislation.

Chapter 493 — Established January 15th, Martin Luther King's birthday, as a legal holiday. Thus, there will be no school sessions on that date, beginning in January 1975.

Chapter 613 — Authorizes the Board of Education to establish standards and guidelines for regulating school budget procedures and forms. It is expected that the guidelines eventuating from this act will require substantial changes in local school system practices.

Chapter 677 — Provides that the State Board of Education adopt regulations relative to the retention, duplication, confidentiality, storage, and destruction of school records. Preliminary drafts of these regulations indicate the procedures will become more cumbersome and more costly.

Chapter 715 — Extends the permissible duration of school bus contracts from three years to five years.

Chapter 720 — Requires the Secretary of the Executive Office of Educational Affairs and the Secretary of the Executive Office for Human Services to prepare a plan of implementation for Chapter 766 of the Acts of 1972 and requires School Committees to keep records of all educational and non-educational services during the first three months of the implementation of Chapter 766 and file a report on the costs of said services.

Chapter 797 — Authorizes cities, towns, and regional schools to enter into collaborative educational programs. This act provides a legal basis for joint programs such as the North Shore Consortium for Special Education, in which the local systems participate.

SCHOOL REPORT

ENROLLMENT, OCTOBER 1, 1974

HARRY LEE COLE

Grade	K	1	2	3	4	5	6	Total
Boys	16	25	26	20	25	24	23	159
Girls	10	10	16	20	24	29	19	128
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	26	35	42	40	49	53	42	287

SPOFFORD POND

Grade	K	1	2	3	4	5	6	Total
Boys	17	33	27	34	39	32	45	227
Girls	33	15	27	29	26	33	37	200
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	50	48	54	63	65	65	82	427

TOWN OF BOXFORD
SCHOOL CENSUS

Ages	5-7	7-16	16-21	Total
Boys	90	603	120	813
Girls	68	518	134	720
	<hr/>	<hr/>	<hr/>	<hr/>
	158	1121	254	1533

Entering Age Policy

Age of admission — Children entering kindergarten must reach their fifth birthday by October 31st of the year in which they enroll.

Children who reach their fifth birthday in the three-month period immediately following (November 1 through January 31) will be enrolled upon successful completion of screening procedures administered by the school system. The decision of the school administration will be final and binding.

Underage first grade pupils transferring from other school systems may be admitted under the following conditions:

1. The school must be a part of a recognized school system.
2. in every case, the admission of underage children shall be dependent upon the fitness of the child to profit by the appropriate grade program of the Boxford Public Schools, such fitness to be determined by the Superintendent of Schools.
3. all admissions are subject to a probationary period of one term.

No-School Signal

No-school announcements will be broadcast over WBZ, WMEX, WEEI, WHDH, WESX, and WMLO between 7:00 and 7:30 A.M. if there is no school for the day. Announcements regarding "No School" are made by the Boxford Superintendent for the Boxford Elementary Schools only. Announcements for the Masconomet Regional High School will be made by the Regional Superintendent and will be designated "Masconomet Regional High School."

In addition three long blasts will be given on the local fire alarm at 7:15 A.M. to designate no school for the elementary classes (grades Kindergarten through six) for the day. A similar signal at 10:45 A.M. will indicate no afternoon kindergarten session.

During storms or extremely cold weather, parents are urged to exercise their own judgment in sending their children to school.

TOPSFIELD-BOXFORD SCHOOL CALENDAR 1975-1976

Sept.	2	(Tuesday)	Teacher Orientation
Sept.	3	(Wednesday)	School Opens — Regular Sessions
Oct.	13	(Monday)	Columbus Day — No school
Nov.	11	(Tuesday)	Veteran's Day — No school
Nov.	26	(Wednesday)	Thanksgiving Recess Dismissal at 12:15 P.M.
Dec.	1	(Monday)	School Reopens
Dec.	19	(Friday)	Close for Christmas Recess at regular time
Jan.	5	(Monday)	School Reopens
Jan.	15	(Thursday)	Martin Luther King Day — No school
Feb.	13	(Friday)	Close for Winter Recess at regular time
Feb.	23	(Monday)	School Reopens
April	15	(Thursday)	Close for Spring Recess at regular time
April	26	(Monday)	School Reopens
May	31	(Monday)	Memorial Day — No school
June	24*	(Thursday)	Close for Summer Recess Dismissal at 12:15 P.M.

*If statutory regulations have been met.

TEACHER DIRECTORY
As of January, 1975

Name	Grade or Subject	Appoint-ment	Degree	College or University
SPOFFORD POND SCHOOL				
Joseph P. Ritchie	Principal	1956 BA	BA	Boston College
Arthur Nicolaisen	Grade 6	M.Ed	M.Ed	Boston College
		1974 BA	BA	Merrimack College
James D. Platt	Grade 6	M.Ed	M.Ed	Lowell State College
		1969 BS	BS	Boston State College
Agnes Schmitt	Grade 6	1966 BS	BS	Northwestern Univ.
		M.Ed	M.Ed	Salem State College
Aleda Collins	Grade 5	1968 BS	BS	Castleton State College
Connie Lawrence	Grade 5	1974 BA	BA	Houghton College
John Presto	Grade 5	1974 BA	BA	Univ. of San Francisco
Leslie Hamilton	Grade 4	1969 BA	BA	Merrimack College
Mary Oberti	Grade 4	1969 BS	BS	Plymouth State College
		M.Ed	M.Ed	Boston University
Ruth Race	Grade 4	1974 BA	BA	Middlebury College
Marian Caulfield	Grade 3	1970 BA	BA	San Francisco St. Col.
Carol Cyphers	Grade 3	1974 BS	BS	St. Josephs College
Anne M. Howard	Grade 3	1967 BS	BS	Bates College
Dorothy M. Carver	Grade 2	1939 BS	BS	Salem State College
Joan Leighton	Grade 2	1969 BS	BS	Wheelock College
Enid Davis	Grade 1	1961 BS	BS	So. Conn. State Col.
		M.Ed	M.Ed	Salem State College
Barbara A. Horn	Grade 1	1963 BS	BS	Lesley College

Deborah VanBuskirk
Judith VanderVeer

Kindergarten
Kindergarten

1974 BS
1974 BA

Salem State College
Connecticut College

COLE SCHOOL

Isabelle A. Griffin

Principal

1961 BA
M.Ed

Regis College
Salem State College

Sara Freedman

Grade 6

1972 BA

Brandeis University

Kenneth Keaney

Grade 6

1968 BS

Northeastern University

Richard Bateman

Grade 5

1970 BS

Salem State College

Pamela Noury

Grade 5

1974 BS

Framingham State Col.

Barbara Benson

Grade 4

1964 BS

University of Illinois

Marilyn S. Guptill

Grade 4

1968 BS
M.Ed

Univ. of New Hampshire
Northeastern University

Sheila O'Keefe

Grade 3

1971 BA
M.Ed

Emmanuel College
Boston State College

Phyllis Wallase

Grade 3

1970 BS

Salem State College

Harriet Ernst

Grade 2

1967 BA

University of Mass.

Claudia Ketchem

Grade 2

1974 BS

Gordon College

Sherry Anderson

Grade 1

1973 BS

New York University

Virginia Douglass

Grade 1

1964 BS

Salem State College

Anne Millett

Grade 1

1969 BA

Lesley College

SPECIALISTS

Eleanor Schminkel

Art

1967 BA
M.Ed

Pratt Institute
Columbia University

Leslie Chatfield

Music

1974 BA

Glassboro State College

Jill MacDonald

Phys. Ed.

1967 BA

Iowa State University

Helen Vauten

Phys. Ed.

1965 BA

Douglass College

Dorothea D'Agostino	Reading	1960 BS	Salem State College
Rita Wade	Reading	1970 BS	Boston Teachers Col.
Parmelia deWinter	Perc. Hand.	1974 BS	Middlebury College
		M.Ed	Harvard University
Dona McDuff	Perc. Hand.	1970 BS	Salem State College
		M.Ed	Salem State College
Lois R. Crane	S.A.C.	1962 BA	Boston University
		M.Ed	Boston University
Rosalind Blair	Speech	1972 BS	Northeastern University

REPORT OF THE FINANCE COMMITTEE

The Finance Committee of Boxford is greatly concerned over the future financial status of our Town. The cost of our general government is going to climb as our citizens demand more services and as our Town continues to grow. Many additional expenses are being forced on us by the enactment of new laws by the State Legislature which compel us to enter new and costly programs. Nobody as yet can say what the total cost of Public Law 766 will be after all the ramifications are known and its implementation is required. It has a tremendous effect on all school budgets this year and it is just beginning.

The law requiring 100% valuation on both buildings and land will have a large effect on our Town. If we must reappraise both land and buildings, it will cost in the neighborhood of \$40,000. If this action causes the wholesale disposal of land on the open market, it can change the whole character of our Town by eliminating the "green areas."

The change in the law that now requires two tax payments a fiscal year throws an additional burden on both our assessors and tax collector. To be sure this expense is offset by having money available quicker in our Town Treasury.

To further complicate our problem the State is not returning to the Town monies that are due it. If a State program is not completely funded, then we only receive a partial reimbursement. I am sure you are all aware of the problem of getting the State to pay their full share of School Bus Transportation. It is not enough to say the State owes us the money, we have to be able to collect it. Also the payments are falling further behind as far as due dates.

This year the Finance Committee set a guide line of no budget over 7.5% increase over last year. It is interesting to note that the Towns of Boxford, Topsfield, and Middleton all arrived at the same percentage independently of each other. This is the figure we will try to recommend to the voters at our annual Town Meeting.

The Finance Committee would like to thank Jim Heeremans for his efforts on our committee. He will resign after the annual Town Meeting. Jim has worked many hours in behalf of the Town and we will greatly miss his advice and wisdom on the FinCom. His performance has been greatly appreciated.

DeWITT T. MINICH, Chairman
J. GAINES BOLTON
JAMES H. HEEREMANS
DONALD C. BEHRENS
PAUL J. GREENLER, Jr.

REPORT OF CAPITAL BUDGETING COMMITTEE

Introduction and Purpose

At the Annual Town Meeting on March 5, 1973, there was voted a Capital Budgeting Committee to be responsible for the updating of the Town Capital Budget each year and reporting anticipated capital needs to the Town at each annual town meeting.

The basic purpose as viewed by your committee is to add a new dimension for financial planning. We have taken the view that, in order to make a meaningful report relating to capital needs and to analyze the ability of the Town to carry such capital expenditures, it was essential that the operating expenses as distinguished from capital costs be segregated and analyzed from a historical basis as well as a projected basis. This report builds on two previous reports of the Finance Committee, a 1971 report which dealt with operating expense forecasts and a 1973 report which represents the most recent forecast of capital requirements.

Therefore, this report shows an intergration of both of these cost factors, and is submitted in response to the article establishing this committee.

Conclusions

During the ten year period from 1975 through 1984, it is anticipated that the capital needs of Boxford will amount to \$2,136,000.00. The details of this forecast are described in Figure I.

If the Town were to approve capital expenditures during the next ten years in the amount of \$2,136,000.00 and if the Town operating expenses were to occur as forecasted by this committee, then we believe that the average intergrated tax dollar impact per dwelling could approach the levels suggested by Figure 19, namely approximately \$1,400.00 in 1975 and approximately \$2,200.00 in 1984.

During the next ten years it is anticipated that the forecasted capital funding would be approximately five per cent of each year's general operating expense. These relationships are illustrated in Figure 15, and show that operating expenses, rather than capital funding expenses, are and will continue to be the dominant factor in determining the tax burden for the Town.

One of the central features of our deliberations is related to the judicious use of the stabilization fund. The stabilization fund has been used in the past by the Town as a vehicle whereby the impact of capital funding has been spread over a period of years providing for an equitable and leveling tax impact to the individual dwelling unit. You will note on Figure I at the bottom of that schedule, we have made certain assumptions that would be illustrative of the usage of that stabilization fund. The stabilization fund is basically a savings ac-

count appropriated each year by the Town to anticipate and level the impact of large dollar expenses. The schedule is not necessarily suggestive that the Town should put away that much money each year in the fund. It might very well be determined that in a given year that a capital requirement comes up, is debated and is passed, the Town might vote that certain monies for that capital funding be raised and appropriated and the rest of it transferred out of the stabilization fund. It would be a combination effort and what we are suggesting is that through the use of the stabilization fund coupled with the raise and appropriating vehicle at the appropriate time, relating to the appropriate capital funding, that impact could be leveled.

We have deliberately avoided making any attempt to evaluate or determine tax rate as distinguished from tax dollar. We have done so because of confusion surrounding tax rates in general and we have chosen to express the results of our studies in terms of tax dollar impact per dwelling.

Approach

Your committee has met with all Town departments and agencies and has reviewed with them in detail their capital forecasts over the next ten years commencing in year 1975 and running to year 1984 inclusive. We have analyzed past operating expenses. Implicit in our calculations have been assumptions such as a dwelling growth increase of about four per cent per year, the continuation of two acre zoning, the ratio between what is raised by the Town through real estate and personal property taxes and expenses reimbursed by the State to the Town remaining constant, inflation remaining at the same average rate as in the past ten years, assumption of a \$175,000.00 stabilization fund commencing in 1975, a decrease in family size, older family age, and for purposes of capital budgeting both in the future and in the past and with regards to the operating expense both future and past, we have treated the Masconomet Regional School District as an operating expense factor solely to the Town as distinguished from a capital expense.

We would like to emphasize that inclusion of an item in the capital planning schedule is an indication of the Town's needs as perceived today. This committee as a standing committee of the Town as constituted, or as succeeded by other members, will continue to review, revise and analyze the continuing needs of the community on an annual basis. These needs can and will be subject to change. The inclusion of an individual item should not be viewed as a guarantee that the Town will vote that expenditure in the period specified or, for that matter, that the Town will ever vote the expenditure. Our concern is to offer the Town a flexible tool for financial planning. The very flexibility and flux of government today poses challenges for the future, but we think we need not fear

the future if we address ourselves to it in an intelligent manner and it is within the contest of this philosophy that we submit our report.

Respectfully submitted,

ROBERT W. CONROY, Chairman
CRAIG E. FALK
FREDERIC C. HARTMAN
JAMES H. HEEREMANS
DAVID L. PITT

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Fig. 1
CAPITAL BUDGET SCHEDULE 1975 - 1984
(Dollars in Thousands)

[illegible]

Fig. 2

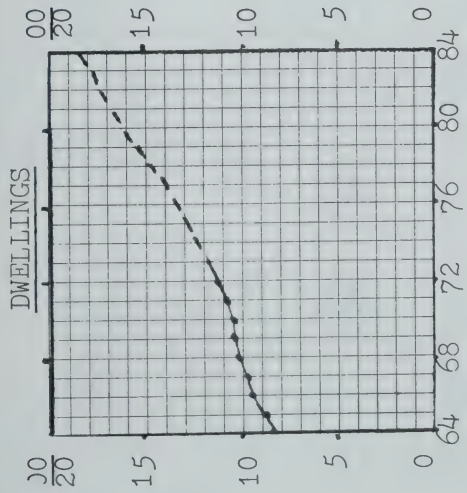


Fig. 3

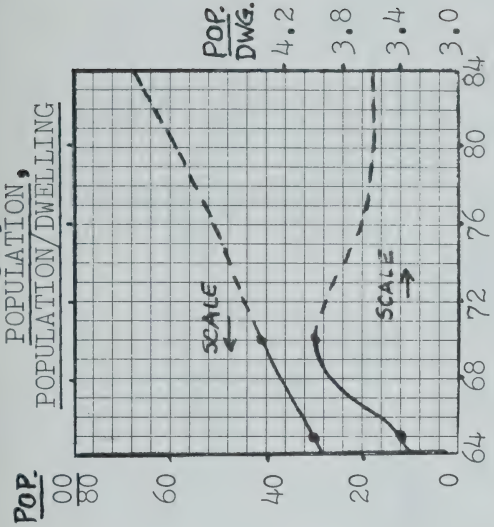


Fig. 4

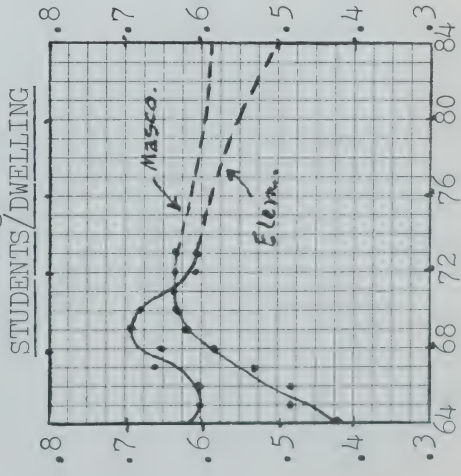


Fig. 5

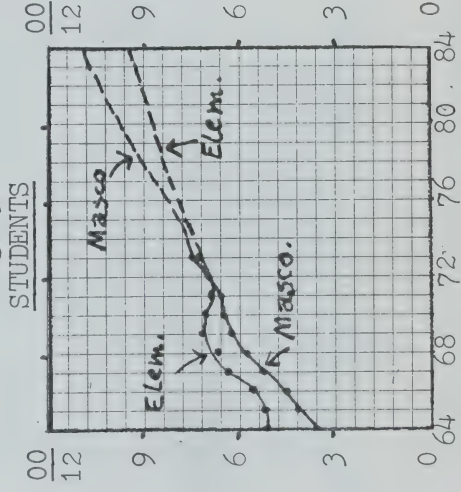


Fig. 6

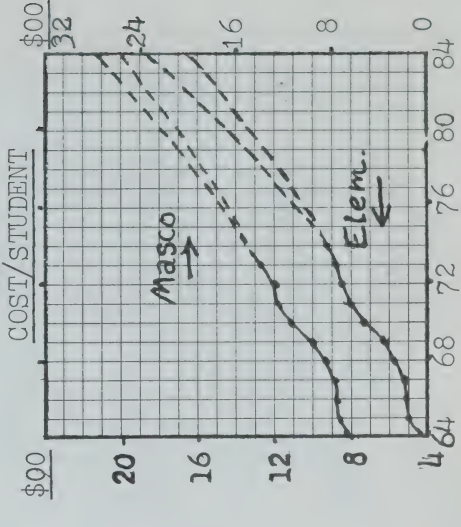


Fig. 7

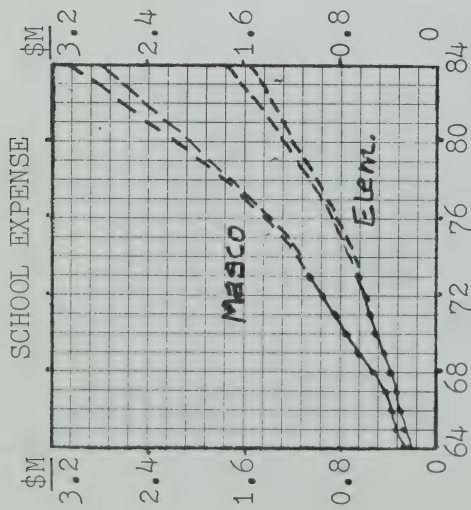


Fig. 8

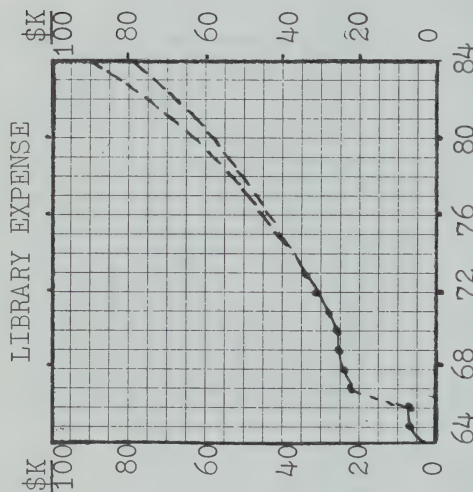


Fig. 9

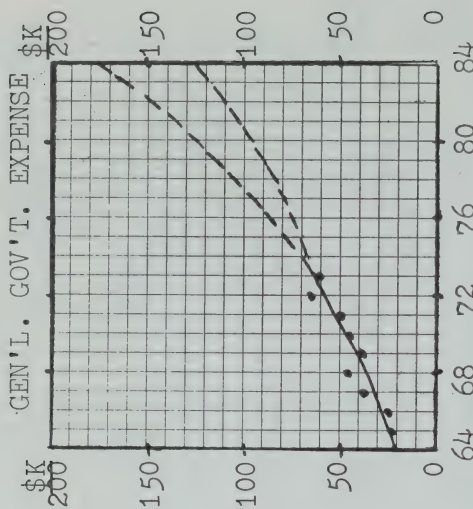


Fig. 10

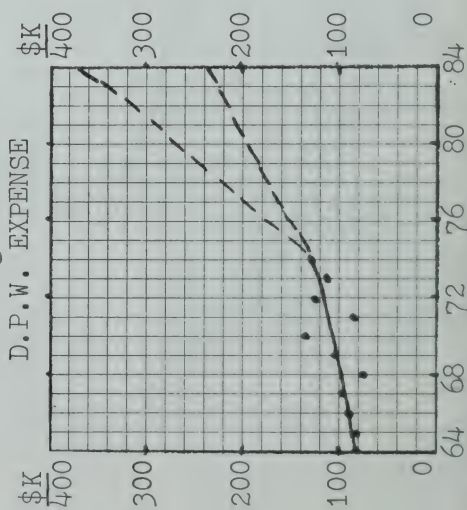


Fig. 11

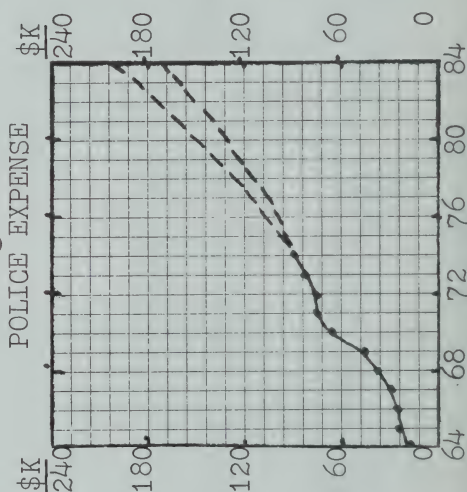


Fig. 12

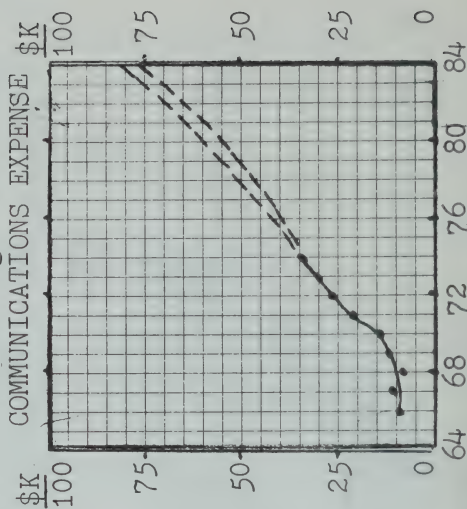


Fig. 13
FIRE EXPENSE

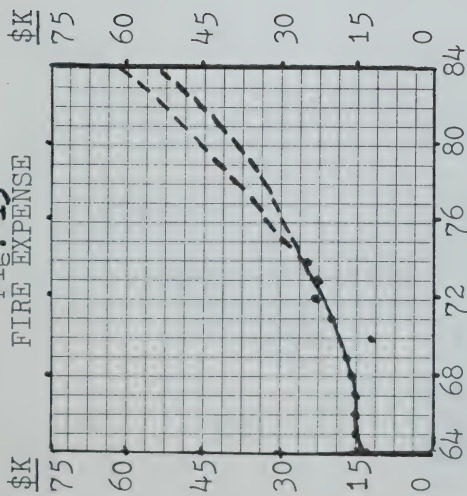


Fig. 14
OTHER EXPENSE

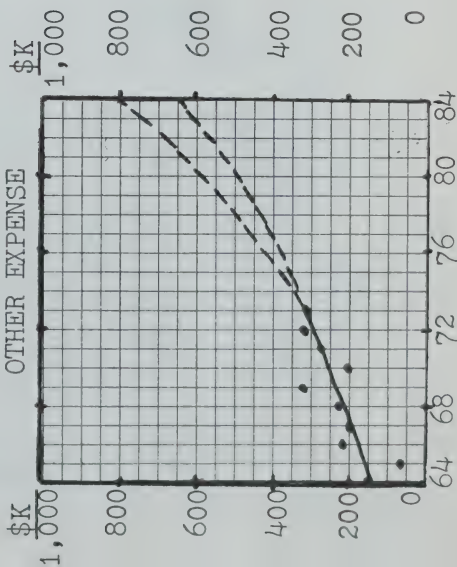


Fig. 15

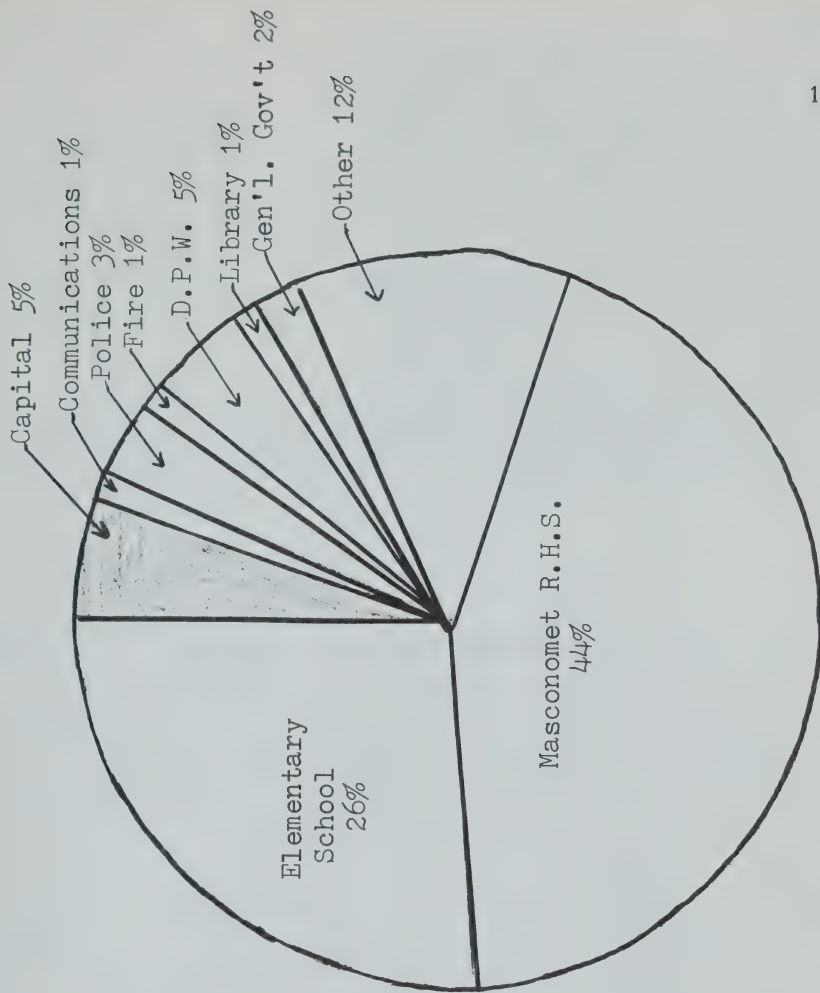
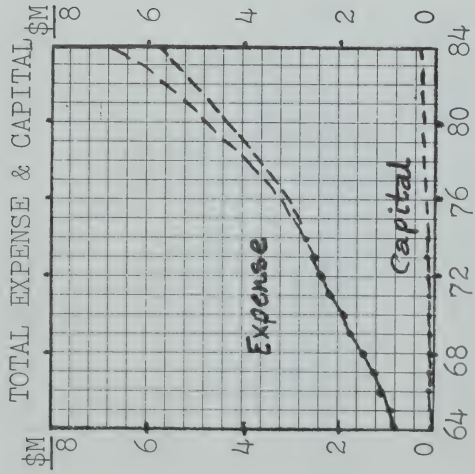


Fig. 16



SUMMARY OF EXPENSE AND CAPITAL PROJECTIONS

Fig. 17

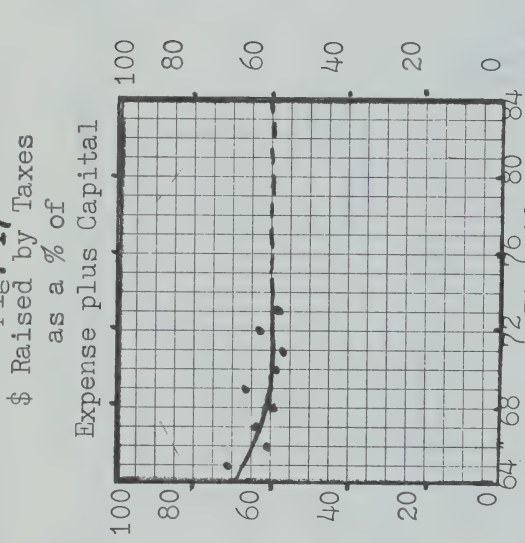


Fig. 18

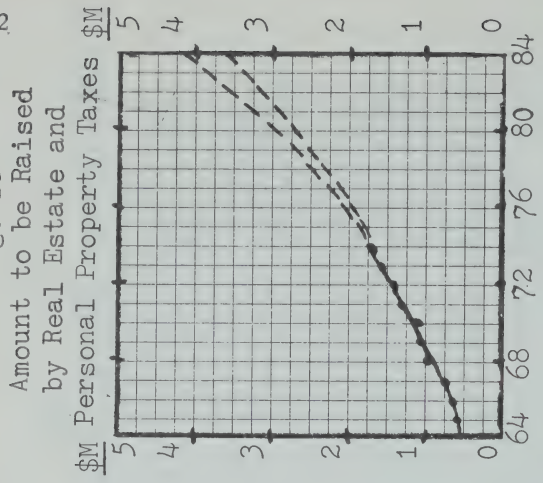
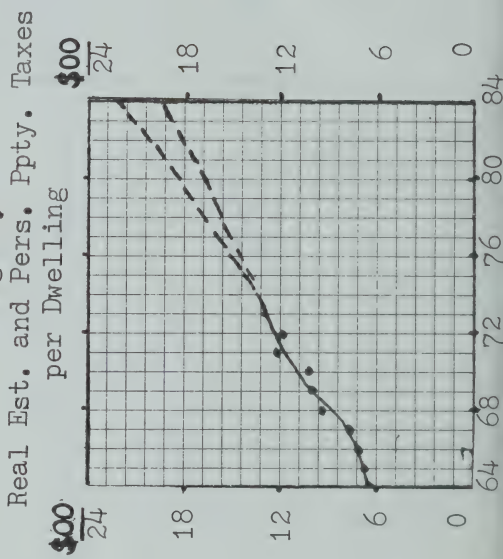


Fig. 19



WARRANT FOR TOWN MEETING

Commonwealth of Massachusetts

Essex, ss.

To either of the Constables of the Town of Boxford in said County,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of Boxford qualified to vote in elections and in town affairs to meet at the Masconomet Regional School, Boxford, on Tuesday, the thirteenth day of May next at 7:30 in the evening, then and there to act on the following articles, viz:

ARTICLE 1. Bills of charge.

ARTICLE 2. To hear and act on the reports of the Town Officers and Committees.

ARTICLE 3. To act on the proposed budget and to see what sums of money the Town will vote to raise and appropriate for the use of the several departments for the current fiscal year, to wit: General Government, Protection of Persons and Property, Aid and Relief, Schools and Libraries, Highways and all other necessary and proper expenses arising during said fiscal year.

ARTICLE 4. To see if the Town will vote to authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1975, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

ARTICLE 5. To see if the Town will vote to appropriate the sum of \$1,575.33 received from the County on account of dog licenses for use by the Boxford Town Library.

ARTICLE 6. To see if the Town will vote to appropriate the sum of \$1,512.00 received as State Aid for Libraries for the use of the Boxford Town Library.

ARTICLE 7. To see if the Town will vote to raise and appropriate \$5,000 or other suitable sum for the Trustees of the Town Library to be expended for planning for improved and enlarged facilities for public library service in the Town.

(Sponsored by the Trustees of the Boxford Town Library)

ARTICLE 8. To see if the Town will vote to amend the North Shore Regional Vocational School district agreement in accordance with the provisions of Chapter 545 Acts of 1972 and pursuant to part VII of the regional

agreement permit the future withdrawal from the region of the City of Gloucester.

ARTICLE 9. To see if the Town will vote to authorize the Selectmen to enter into the National Flood Insurance Program if the Selectmen so deem advisable.

ARTICLE 10. To see if the Town will vote to amend Section VI B4 of the Zoning Bylaw by adding the following subclause:

c. Frontage Exception for Larger Lots:

- 1) Notwithstanding the above provisions, a lot in a R-A Residence-Agricultural District need not have the specified amount of street frontage, provided that:
 - a) the area of the lot exceeds by at least four (4) acres the minimum area required for such an R-A District,
 - b) the lot has a minimum continuous street frontage of not less than fifty (50) feet and a width of not less than fifty (50) feet at any point between the street and the site of the dwelling,
 - c) there is not more than one other such lot with frontage contiguous to it, and
 - d) it is not, in the opinion of the Planning Board, so located as to block the possible future extension of a dead end street.
- 2) Notwithstanding any other provisions, no such lot as described in subclause c-1) on which a dwelling is located shall be hereafter subdivided, reduced in area, or changed in size or shape.

(Sponsored by the Planning Board)

ARTICLE 11. To see if the Town will vote to raise and appropriate the sum of \$7,500 to be used by the Planning Board for the recompilation and printing of the existing Zoning Map of the Town of Boxford including the preparation of lot line and topographical overlays.

(Sponsored by the Planning Board)

ARTICLE 12. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,100 for repairs to the Little Red School House.

(Sponsored by the Board of Selectmen)

ARTICLE 13. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$4,000 for repairs and reconstruction to town offices.

(Sponsored by the Board of Selectmen)

ARTICLE 14. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to complete construction of the tennis courts near the new Police Station.

(Sponsored by the Recreation Committee)

ARTICLE 15. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of improving beach area and parking facilities at the Stiles Pond Town Beach.

(Sponsored by the Recreation Committee)

ARTICLE 16. To see if the Town will vote (1) to endorse the establishment of a permanent Historic Document Center for the Town of Boxford as part of the Bicentennial Celebration, and (2) to raise and appropriate the sum of \$4,000 to be used by the Boxford Bicentennial Commission as a portion of the cost of establishing this Center.

(Sponsored by the Bicentennial Committee)

ARTICLE 17. To see if the Town will vote to raise and appropriate or transfer from available funds or funds to become available a sum of money for the purpose of removal of an existing building and the construction of a new Fire Station to be located on Town owned property in the West end of Boxford on Main Street and to authorize and instruct the present Fire Station Building Committee to enter into a contract on behalf of the Town and supervise the execution of such contract until completed.

(Sponsored by the Fire Station Building Committee)

ARTICLE 18. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money for the purpose of equipping a new Fire Station in the West end of Boxford with the following:

- a. building maintenance equipment
- b. office furniture and equipment
- c. a gas operated hose drying oven

(Sponsored by the Fire Station Building Committee)

ARTICLE 19. To see if the Town will vote to acquire by purchase or if necessary by eminent domain, land surrounding the West Boxford well site to conform with the State Department of Public Health regulations and to raise and appropriate or transfer from funds previously appropriated from land taking account a sum of money therefore.

(Sponsored by the Board of Selectmen)

ARTICLE 20. To see if the Town will vote to purchase a radio alarm system to protect our municipal buildings and equipment from fire and vandalism with expansion capability to accept fire, police and medical aid boxes throughout the Town in the future and to vote to raise and appropriate or transfer from available funds a sum not to exceed \$26,000 therefore.

(Sponsored by the Communications Director)

ARTICLE 21. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$8,900 for the construction of facilities for the storage of fuel at the Department of Public Works Garage for the purpose of supplying municipal vehicles.

(Sponsored by the Director of Public Works)

ARTICLE 22. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$34,528 to meet Chapter 765 State Aid allotment, said monies, when reimbursed, to be credited to the General Account.

(Sponsored by the Board of Selectmen)

ARTICLE 23. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$25,000 for the purchase of one (1) rubber-tired, front-end loader with backhoe, for the Department of Public Works.

(Sponsored by the Board of Selectmen)

ARTICLE 24. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$2,100 to be used for the purchase of one (1) new "dump body" for the Department of Public Works.

(Sponsored by the Board of Selectmen)

ARTICLE 25. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,100 for the purchase of an eight (8) foot power angle plow, with frame and lights for the Department of Public Works.

(Sponsored by the Board of Selectmen)

ARTICLE 26. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,570 for the purchase of one (1) ten (10) foot plow for the Department of Public Works.

(Sponsored by the Board of Selectmen)

ARTICLE 27. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$5,000 to be used for the construction or re-construction of storm drains or culverts.

(Sponsored by the Board of Selectmen)

ARTICLE 28. To see if the Town will vote to raise and appropriate or transfer from Road Machinery Fund the sum of \$15,000 to be added to the Road Machinery Account.

(Sponsored by the Board of Selectmen)

ARTICLE 29. To see if the Town will vote to raise and appropriate or transfer from available funds \$4,500 or other suitable sum to purchase a Police Department Cruiser-Ambulance and trade a present cruiser toward its purchase.

(Sponsored by the Board of Selectmen)

ARTICLE 30. To see if the Town will vote to raise and appropriate or transfer from available funds \$4,500 or other suitable sum to purchase a second Police Department Cruiser-Ambulance and trade a cruiser toward its purchase.

(Sponsored by the Board of Selectmen)

ARTICLE 31. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,225 for a hand held radar unit, \$1,000 of which will be returned to the General Fund upon reimbursement by the Governor's Highway Safety Bureau.

(Inserted by the Police Department)

ARTICLE 32. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$1,145 for a Stephensen Breathalyzer unit, \$1,000 of which will be returned to the General Fund upon reimbursement by the Governor's Highway Safety Bureau.

(Inserted by the Police Department)

ARTICLE 33. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$15,000 said sum to be added to the Fund for Resurfacing Roads.

(Sponsored by the Board of Selectmen)

ARTICLE 34. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$600 to be used by the Legion for an additional band and expenses on Memorial Day of the Bicentennial year 1976.

(Sponsored by the American Legion)

ARTICLE 35. To see if the Town will vote to raise and appropriate \$2,138 or other suitable sum to the Haverhill-Newburyport Mental Health and Retardation Area Board as its share of fiscal 1976 — as one of 11 cities and towns legally defined by the Commonwealth as participants in this area of Region IV for mental health and retardation services available to and now being used by the residents of the town, regardless of age.

(Inserted by the Board of Selectmen)

ARTICLE 36. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$3,800, said sum to support the services of the Tri-Town Council on Youth and Family Services, Inc.

(Sponsored by the Tri-Town Council on Youth and Family Services)

ARTICLE 37. To see if the Town will vote to change that portion of the by-laws relating to "Town Employees'" vacation, by changing the first sentence of part "B" of Section 5 to read "For each 200 hours worked in excess of 1,000 hours during the twelve months ending June 1 of each year, 8 hours leave for employees who have worked less than ten years, and 12 hours leave for employees who have worked twenty years or more."

(Sponsored by the Board of Selectmen)

ARTICLE 38. To see if the Town will vote to change that portion of the by-laws relating to "Town Employees'" accumulation of sick leave, by changing the second sentence of Section 4, page 15, to read: "Such sick leave may accumulate up to but not exceeding eighty-five working days."

(Sponsored by the Board of Selectmen)

ARTICLE 39. To see if the Town will vote to accept the reimbursement from Department of Natural Resources toward the "Wildcat" acquisition.
(Sponsored by the Board of Selectmen)

ARTICLE 40. To see if the Town will vote to raise and appropriate a sum of money to be added to the Reserve Fund or take any action thereon.
(Sponsored by the Board of Selectmen)

ARTICLE 41. To see if the Town will vote to raise and appropriate \$50,000 or other suitable sum to be added to the Stabilization Fund, or take any action thereon.

ARTICLE 42. To transact any other business that may legally come before said meeting.

You are hereby ordered to notify and warn said qualified voters to meet in the Spofford Pond School, Boxford, on Monday the nineteenth day of May next, for the following purposes, viz: To choose by ballot the following Town Officers, for the ensuing year: Moderator for one year; Selectmen for three years; Assessor for three years; Collector of Taxes for one year; Board of Health, one member for three years; Constable East Parish for one year; Constable West Parish, for one year; Planning Board, two members for three years; School Committee, two members for three years; Regional District School Committee, one member for two years; Trustees of the Boxford Town Library, two members for three years.

THE POLLS WILL BE OPEN AT 12:30 NOON
AND WILL CLOSE AT 8:00 P.M.

And you are directed to serve this warrant by posting attested copies thereof at each of the public meeting houses in said Town seven days, at least, before the time of holding said meeting.

Hereof fail not and make due return of this warrant with your doing thereon to the Town Clerk at the time and place of holding said meeting.

Given under our hands this twenty-eighth day of April in the year of our Lord one thousand nine hundred and seventy-five.

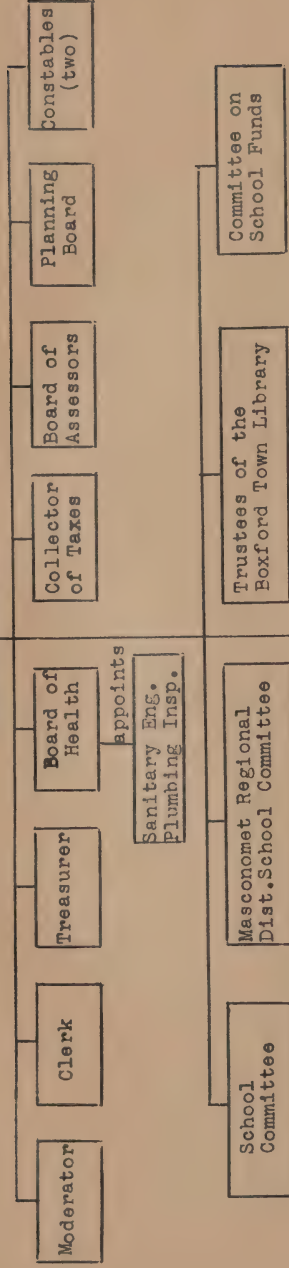
CHARLES E. KILLAM, Chairman
DAVID L. LADD
CARLYLE W. THOMAS
Board of Selectmen

ORGANIZATION PLAN FOR

BOXFORD - MASSACHUSETTS

TOWN MEETING FORM OF GOVERNMENT

VOTERS ELECT



Board of Selectmen

appoint

Accountant Admin. Asst. to Selectmen Appeals Board Appeals Board Alt. Bicentennial Com. Building Inspector Bldgs. & Grounds Supt. Capital Budgeting Com. Civil Defense Dep. Dir. Civil Defense Director Civil Defense Staff Communications Director Conservation Commission	Dog Officer Election Workers Fence Viewers (Selectmen) Finance Committee Fire Chief Forest Warden (Fire Chief) Gas Inspector Historic District Commission Historic District Commission Alt. Inspector of Animals Moth Superintendents* No. Shore Reg. Voc. Com. Rep.*** Police Chief Police Officers	Police/Communications Bldg. Com. Public Works Director** Recreation Committee Registrars of Voters School Building Committee Town Counsel Town Facilities Plng. Committee Town Forest Committee Veterans' Services Director* Water Resources & Drainage Com. Wire Inspector
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* Appointed by State

** Effective May 15, 1974

***Appointed by Moderator

